



## Tuesday, November 1, 2016 Regular Board Meeting

**5:00 P.M. Closed Session**

**6:00 P.M. Open Session**

**Location: CVUSD District Office, 1400 E. Janss Road (South Bldg. Board Room), Thousand Oaks 91362**

If you wish to address the Board of Education, it is necessary to complete a speaker card (blue) and hand it to the recording secretary. If you would like to make comments about items not on the agenda, a speaker card should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your card prior to the Action portion of the agenda. The information on the speaker cards will assist the Board President in conducting the meeting and is needed for the official minutes. The information on the cards will become public record.

Pursuant to the Brown Act, the Board cannot enter into a formal discussion nor can a decision be made in regard to public comments. The Board may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

**PLEASE NOTE: Public comments will be limited to three minutes. On those occasions where there is an unusually large number of speaker cards, the President of the Board may make the decision to decrease the time for individual speakers and/or the total time.**

Please present your comments in a factual, respectful, and dignified manner that models how we expect our children to participate in the democratic process. Know that your comments may be heard by students who are present in this room or students who may watch the broadcast of this meeting.

If you wish to register your opinion on a topic but not speak, please fill out a public written statement form (yellow) and hand it to the recording secretary. Board members will review these forms following the meeting. If you are on the agenda to present a report and need the use of a computer and audio equipment, please contact the Superintendent's Office 24 hours prior to the meeting.

Thank you!

### **1. CLOSED SESSION**

<b>Subject</b>	<b>A. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Mark McLaughlin, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT), California School Employees Association (CSEA), and Conejo Valley Pupil Personnel Association (CVPPA)</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	1. CLOSED SESSION
Type	Procedural
 <b>Subject</b>	 <b>B. Consideration of Student Discipline, Education Code 35146, Action other than expulsion</b>

Meeting Nov 1, 2016 - Regular Board Meeting

Category 1. CLOSED SESSION

Type Discussion

**Subject C. Pending Litigation, Pursuant to Government Code §54956.9(b)**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 1. CLOSED SESSION

Type

**Subject D. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8. The agency negotiator is Dr. Ann Bonitatibus, Superintendent. The discussion item is price and terms of payment regarding 975 Evenstar Avenue, Westlake Village, California.**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 1. CLOSED SESSION

Type Procedural

(Closed Session items only).

## **2. REGULAR SESSION**

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**Subject A. Call the Meeting to Order and Roll Call**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Procedural

**Subject B. Pledge of Allegiance**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Procedural

**Subject C. Announcements from Closed Session and Open Session Procedures**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Procedural

**Subject D. Approval of the Agenda**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Procedural

**Subject E. Reports from Student Reporters**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type

## Reports from Student Reporters:

Century Academy: Cajun Holland  
 Conejo Valley High School: Roger Nava Nunez  
 Newbury Park High School: Sam Klein  
 Thousand Oaks High School: Emma Faciane  
 Westlake High School: Hannah Dye

**Subject F. Reports from Parent Support Organizations**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type

Reports from Parent Support Organizations:

Conejo Council PTA (CCPTA), Paula Nathan, President  
 District Advisory Council (DAC), Susan Hanscom, Chair  
 Conejo Schools Foundation (CSF), Mike Soules, President

**Subject G. LCAP Presentation - Colina Middle School**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Reports

File Attachments

[11.01.2016 Colina LCAP Presentation.pdf \(1,652 KB\)](#)
**Subject H. Comments - Public**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Procedural

Public Comments:

*Pursuant to the Brown Act, the Board of Education cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual Board members may respond to public comments during the Individual Board Member's Comments section of the agenda.*

**Subject I. Comments - Superintendent**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Procedural

**Subject J. Comments - Board of Education**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 2. REGULAR SESSION

Type Procedural

### **3. ACTION ITEMS – GENERAL – HUMAN RESOURCES**

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**Subject**                    **A. Approval of Resolution #16/17-09: "School Psychology Awareness Week" - November 14-18, 2016**

Meeting                    Nov 1, 2016 - Regular Board Meeting

Category                    3. ACTION ITEMS – GENERAL – HUMAN RESOURCES

Type                        Action

ISSUE:

Should the Board of Education adopt a resolution declaring November 14-18, 2016, as "School Psychology Awareness Week"?

BACKGROUND:

Districts are encouraged to adopt Board resolutions commending the School Psychologists, and to publicize the role of School Psychologists in the educational process.

ALTERNATIVE:

1. Adopt the attached resolution declaring November 14-18, 2016, as "School Psychology Awareness Week."
2. Do not adopt the attached resolution declaring November 14-18, 2016, as "School Psychology Awareness Week."
3. Adopt a modified version of the attached resolution declaring November 14-18, 2016, as "School Psychology Awareness Week."

RECOMMENDATION:

Approval of Alternative 1.

RATIONALE:

It is appropriate that the Board of Education publicly recognize School Psychologists for the hard work and dedication of these individuals for our students, schools and community. This resolution would be shared with each school and work site to honor the School Psychologists.

Respectfully submitted,

Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:

Mark McLaughlin  
Assistant Superintendent, Human Resources

AB:MM:ecl

Attachment

File Attachments <a href="#">11.01.16 Resolution 16-17-09.pdf (80 KB)</a>
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### **4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

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**Subject**                    **A. Approval of Replacements of Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures**

Meeting Nov 1, 2016 - Regular Board Meeting  
 Category 4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES  
 Type Action

ISSUE:

Should the Board of Education approve replacements of Board Policy & Administrative Regulation 1312.3 Uniform Complaint Procedures?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations three times a year from GAMUT: July, November and March. Gamut is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

This mandated replacement policy reflects programs that must be investigated in accordance with the uniform complaint procedures (UCP), as listed on the California Department of Education's 2016/17 UCP Checklist. The mandated replacement administrative regulation clarifies required annual notification, complaint filing requirements and provisions necessary to provide equitable treatment of a respondent to a complaint as required under federal law.

ALTERNATIVES:

1. Approve replacements of Board Policy & Administrative Regulation 1312.3 - Uniform Complaint Procedures, as submitted
2. Approve replacements of Board Policy & Administrative Regulation 1312.3 - Uniform Complaint Procedures, as amended.
3. Do not approve replacements of Board Policy & Administrative Regulation 1312.3 - Uniform Complaint Procedures, as submitted.

RECOMMENDATION:

Alternative 1.

RATIONALE:

These replacements will keep our board policies current with new law.

Respectfully submitted,  
 Ann N. Bonitatibus, Ed.D.  
 Superintendent

Prepared by:  
 Robert Iezza, Deputy Superintendent  
 Instructional Services

ANB:RI:ab

File Attachments  
[10.18.16 BP1312.3 Uniform Complaint Procedures.pdf \(119 KB\)](#)  
[10.18.16 AR1312.3 Uniform Complaint Procedures.pdf \(157 KB\)](#)

**Subject B. Approval of Amendments to Board Policy and Administrative Regulation 5145.3 - Nondiscrimination/Harassment**

Meeting Nov 1, 2016 - Regular Board Meeting  
 Category 4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES  
 Type Action

ISSUE:

Should the Board of Education approve amendments to Board Policy & Administrative Regulation 5145.3 – Nondiscrimination/Harassment?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations five times a year from GAMUT. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

These policy and administrative regulation amendments clarify (1) that the policy is applicable to off-campus conduct that may have a continuing impact on a student at school, and (2) that the district must investigate all allegations of discrimination of which it has notice, regardless of whether a formal written complaint is filed, and must take action to address any effect of discrimination found. The mandated administrative regulation amendment ensures consistency of reporting procedures within the formal complaint process in the UCP.

ALTERNATIVES:

1. Approve amended Board Policy & Administrative Regulation 5145.3 –Nondiscrimination/Harassment, as submitted
2. Approve amended Board Policy & Administrative Regulation 5145.3 –Nondiscrimination/Harassment, as amended.
3. Do not approve amended Board Policy & Administrative Regulation 5145.3 –Nondiscrimination/Harassment, as submitted.

RECOMMENDATION:

Alternative 1.

RATIONALE:

These amendments will keep our board policies current with new law.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:ab

## File Attachments

[10.18.16 BP5145.3 Nondiscrimination Harassment.pdf \(18 KB\)](#)

[10.18.16 AR5145.3-Nondiscrimination Harassment.pdf \(95 KB\)](#)

**Subject**                    **C. Approval of Replacements of Board Policy and Administrative Regulation 5145.7 - Sexual Harassment**

Meeting                    Nov 1, 2016 - Regular Board Meeting

Category                    4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

Type                        Action

ISSUE:

Should the Board of Education approve replacements of Board Policy & Administrative Regulation 5145.7 – Sexual Harassment?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations five times a year from GAMUT. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

These policy and administrative regulation replacements clarify that the district must investigate every allegation of sexual harassment of which it has notice, whether or not a formal written complaint is filed, and, when needed, must take interim measures to ensure safety of any student complainant or victim of sexual harassment. This mandated administrative regulation replacement offers guidance on addressing a report of off-campus sexually harassing conduct.

ALTERNATIVES:

- 1. Approve replacements of Board Policy & Administrative Regulation 5145.7 – Sexual Harassment, as submitted
- 2. Approve replacements of Board Policy & Administrative Regulation 5145.7 – Sexual Harassment, as amended.
- 3. Do not approve replacements of Board Policy & Administrative Regulation 5145.7 – Sexual Harassment, as submitted.

RECOMMENDATION:

Alternative 1.

RATIONALE:

These replacements will keep our board policies current with new law.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:ab

File Attachments  
[10.18.16 BP5145.7 Sexual Harassment.pdf \(34 KB\)](#)  
[10.18.16 AR5145.7 Sexual Harassment.pdf \(51 KB\)](#)

**5. ACTION ITEMS – GENERAL – BUSINESS SERVICES**

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**Subject**                    **A. Approval of New Board Policy 3555 – Nutrition Program Compliance**

Meeting                    Nov 1, 2016 - Regular Board Meeting

Category                    5. ACTION ITEMS – GENERAL – BUSINESS SERVICES

Type                         Action

ISSUE:

Should the Board of Education approve new Board Policy 3555 - Nutrition Program Compliance?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations from GAMUT five times a school year in July, October, December, March and May. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies, Administrative Regulations, and Board Bylaws.

Board Policy 3555 is mandated for any district whose child nutrition programs (i.e., National School Lunch Program, School Breakfast Program, and/or other child nutrition program) receive state or federal funding. 5 CCR 4621 mandates that districts adopt uniform complaint procedures for the investigation and resolution of specified types of complaints, and 5 CCR 4610 makes those procedures applicable to allegations of unlawful discrimination, harassment, intimidation, bullying, or violation of state or federal laws governing educational programs, including child nutrition programs.

**ALTERNATIVES:**

1. Approve new Board Policy 3555 - Nutrition Program Compliance, as submitted.
2. Approve new Board Policy 3555 - Nutrition Program Compliance, as amended.
3. Do not approve new Board Policy 3555 - Nutrition Program Compliance.

**RECOMMENDATION:**

Alternative #1.

**RATIONALE:**

The proposed new Board Policy reflects current law.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Victor P. Hayek, Ed.D.  
Assistant Superintendent, Business Services

ANB:VPH:dm

File Attachments  
[11.01.16 BP3555 Nutrition Program Compliance.pdf \(27 KB\)](#)

**6. ACTION ITEMS – CONSENT**

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<b>Subject</b>	<b>A. Approval of Minutes</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	6. ACTION ITEMS – CONSENT
Type	Minutes

*These items are considered routine and will be approved in one action without discussion.  
If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.*

Approval of the Minutes:

- Regular Meeting of October 18, 2016

File Attachments  
[10.18.2016 CVUSD Minutes.pdf \(244 KB\)](#)

<b>Subject</b>	<b>B. Personnel Assignment Orders</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	6. ACTION ITEMS – CONSENT
Type	Action (Consent)
1. Certificated Service:	
A. Employment/Appointment/Change in Status:	<b>Teachers</b>



Order #: R16-175 - R16-176

2. Certificated Service - Exempt:

A. Employment/Appointment: **Exempt Specialists**

Orders #: E16-028 - E16-042

3. Classified Service:

A. New Employment (Probationary to Perm) / Assignment Change / Change in Status

Orders #: C16-205 - C16-225

B. Substitute / Provisional / Additional Assignment

Orders #: C16-226 - C16-234

4. Classified Service - Exempt:

A. Walk-on Coach

Orders #: E16-367 - E16-377

B. Campus Supervisor, Proctor, Specialist, Others

Orders #: E16-378 - E16-409

File Attachments

[11.01.16 Certificated Personnel Assn. Orders.pdf \(93 KB\)](#)

[11.01.16 Classified Personnel Assn. Orders.pdf \(130 KB\)](#)

*These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.*

**Subject C. Stipulated Agreement - Student 1-16/17 SA**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS – CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve a Stipulated Agreement for student 1-16/17 SA who was recommended for expulsion commencing on October 28, 2016?

BACKGROUND:

On or about October 20, 2016, a student violated the following Education Code:

E.C. 48900(b) Possessed, sold or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

A meeting was held with the Parent on October 26, 2016 to discuss the recommendation and interim education alternatives. A Stipulated Agreement was entered into with the Parent and Student.

ALTERNATIVES:

1. Approve an educational plan for student 1-16/17 SA effective October 28, 2016, pursuant to the conditions described in the "Stipulated Agreement" signed October 26, 2016.
2. Approve for student 1-16/17 SA to enroll in the following: Independent Study.
3. Place student 1-16/17 SA on probationary status through January 20, 2017.
4. Do not approve a Stipulated Agreement for student 1-16/17 SA.

RECOMMENDATION:

Alternatives #1, 2 and 3.

RATIONALE:

The recommendation for a Stipulated Agreement is appropriate and in accordance with Board Policy and Administrative Regulation 5144.1 approved September 1, 2015. The Stipulated Agreement provides the student access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Robert Iezza, Deputy Superintendent  
Instructional Services

ANB:RI:ab

*These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.*

**Subject**                    **D. Contract for Nonpublic School Placement For a Student With a Disability #11-16/17**

Meeting                    Nov 1, 2016 - Regular Board Meeting

Category                    6. ACTION ITEMS – CONSENT

Type                        Action (Consent)

ISSUE:

Should the Board of Education approve a continuing contract for a nonpublic school placement for student #11-16/17?

BACKGROUND:

The needs of student #11-16/17 cannot be met by the public schools at this time.

In order to provide placement of this student at the recommended educational setting, a contract number must be established for the period of 7/1/2016 through 6/30/2017. Total cost for this nonpublic school placement is \$104,420.00, less reimbursement (from SELPA Mental Health Fund) of \$0.00, and less District income of \$10,694.50. The Total District Cost is \$93,725.50.

ALTERNATIVES:

1. Approve a continuing contract for the recommended nonpublic school placement for this student.
2. Do not approve a continuing contract for the recommended nonpublic school placement for this student.

RECOMMENDATION:

Alternative #1

RATIONALE:

Special Education classes and services for students by the District and County cannot meet the needs of this student. The District staff will review the student's Individual Education Plan during the period of the contract to determine if goals and objectives can be met in a public school program. This process guarantees the student's right to the least restrictive setting.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
 Dr. Michelle Morse, Director of Special Education for  
 Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:MM:ks

*These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.*

**Subject E. Contract for Nonpublic School Placement For a Student With a Disability #19-16/17**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS – CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve a continuing contract for a nonpublic school placement for student #19-16/17?

BACKGROUND:

The needs of student #19-16/17 cannot be met by the public schools at this time.

In order to provide placement of this student at the recommended educational setting, a contract number must be established for the period of 9/24/2016 through 6/30/2017. Total cost for this nonpublic school placement is \$32,472.00, less reimbursement (from SELPA Mental Health Fund) of \$0.00, and less District income of \$4,805.20. The Total District Cost is \$27,666.80.

ALTERNATIVES:

1. Approve a continuing contract for the recommended nonpublic school placement for this student.
2. Do not approve a continuing contract for the recommended nonpublic school placement for this student.

RECOMMENDATION:

Alternative #1

RATIONALE:

Special Education classes and services for students by the District and County cannot meet the needs of this student. The District staff will review the student's Individual Education Plan during the period of the contract to determine if goals and objectives can be met in a public school program. This process guarantees the student's right to the least restrictive setting.

Respectfully submitted,  
 Ann N. Bonitatibus, Ed.D.  
 Superintendent

Prepared by:  
 Dr. Michelle Morse, Director of Special Education for  
 Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:MM:ks

*These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.*

**Subject F. Purchase Order Report #910**

Meeting Nov 1, 2016 - Regular Board Meeting  
Category 6. ACTION ITEMS – CONSENT  
Type Action (Consent)

ISSUE:

Should the Board of Education approve Purchase Order Report #910?

BACKGROUND:

Attached is Purchase Order Report #910 covering the period October 11, 2016, through October 18, 2016. This report lists all Adult Education Fund, and General Fund Purchase Orders.

The Purchase Orders have been approved by an administrator as a necessary expense for the instructional or support program. The purchase is budgeted for and within the budget authorization of the account.

ALTERNATIVES:

1. Approve Purchase Order Report #910, as submitted.
2. Do not approve Purchase Order Report #910.

RECOMMENDATION:

Alternative #1.

RATIONALE:

Ratification and approval of Purchase Orders from October 11, 2016, through October 18, 2016, is required. The administrator responsible for the appropriate budget account has approved all purchase orders.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Victor P. Hayek, Ed.D.  
Assistant Superintendent, Business Services

ANB:VPH:ks

File Attachments

[11.01.16 Purchase Order List.pdf \(244 KB\)](#)

*These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.*

**Subject G. Disposal of Surplus an Obsolete Equipment**

Meeting Nov 1, 2016 - Regular Board Meeting  
Category 6. ACTION ITEMS – CONSENT  
Type Action (Consent)

ISSUE:

The items listed on the attached pages are surplus or obsolete. Some items have become unserviceable and/or cost more to repair than they are worth.

BACKGROUND:

Governing Board Policy 3270, Sale and Disposal of Personal Property, authorizes the Purchasing Services Coordinator to advertise, sell, auction, dispose or donate obsolete and surplus district-owned personal property per attached list. Unless otherwise directed, any proceeds from sale of items will be deposited to the general fund.

ALTERNATIVES:

1. Approve the Disposal of Surplus and Obsolete Equipment list and authorize the Purchasing Services Coordinator to dispose of the surplus and obsolete equipment in the above-described manner.
2. Do not approve the Disposal of Surplus and Obsolete Equipment List.

RECOMMENDATION:

Alternative #1.

RATIONALE:

Education Code #17545 requires approval by the Board of Education prior to disposal of surplus and obsolete equipment.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Victor P. Hayek, Ed.D.  
Assistant Superintendent, Business Services

ANB:VPH:ks

File Attachments

[11.01.16 Surplus and Obsolete Property.pdf \(190 KB\)](#)

*These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.*

**Subject H. MEASURE I - Notice of Completion – Various School Sites – Asphalt Paving and Indefinite Quantity Asphaltic Concrete – Mission Paving and Sealing, Inc.**

Meeting Nov 1, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS – CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education authorize the execution and filing of a Notice of Completion for the contract with Mission Paving and Sealing, Inc.?

BACKGROUND:

On May 18, 2016, the Conejo Valley Unified School District entered into a contract with Mission Paving and Sealing, Inc., for the Asphalt Paving and Indefinite Quantity Asphaltic Concrete project at various school sites. The projects, Acacia Elementary (ACA-15G2014), in the amount of \$2,000.00; Banyan Elementary (BAN-15G2020), in the amount of \$30,978.43; Park Oaks (POK-15G2016), in the amount of \$845.00; Cypress Elementary (CYP-15-G2012), in the amount of \$13,777.83; Earths (EAR-15G2017), in the amount of \$7,230.00; Glenwood Elementary (GLN-15G2010), in the amount of \$14,290.50; Meadows (MDW-15G2010), in the amount of \$40,939.00; Newbury Park High (NPH-15G2014), in the amount of \$95,615.65; Redwood Middle School (RED-15G2029), in the amount of \$16,611.55; Triunfo (TRI-15G2013), in the amount of \$58,380.00; Walnut Elementary (WAL-15G2023), in the amount of \$43,090.00; Weathersfield Elementary (WFL-15G2010), in the amount of \$8,430.00; Westlake Hills Elementary (WHL-15G2016), in

the amount of \$27,110.00; Westlake High (WHS-15G2042), in the amount of \$11,091.00; Westlake Elementary (WLE-15G2017), in the amount of \$9,300.00; and Wildwood Elementary (WWD-15G2015), in the amount of \$5,765.00, are now complete and have been inspected by District staff. Measure I funds have been utilized for these projects under purchase order number B16-01150.

**ALTERNATIVES:**

1. Approve the execution and filing of a Notice of Completion for the contract with Mission Paving and Sealing, Inc.
2. Do not approve the execution and filing of a Notice of Completion for the contract with Mission Paving and Sealing, Inc.

**RECOMMENDATION:**

Alternative #1.

**RATIONALE:**

Filing a Notice of Completion will allow retention payment to the contractor for the work performed.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Pavan Bhatia, Executive Director, Facilities, Maintenance, and Operations, for  
Victor P. Hayek, Ed.D., Assistant Superintendent, Business Services

ANB:VPH:PB:dmh

*These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.*

## **7. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES**

<b>Subject</b>	<b>A. Presentation: Merit System and Classified Employment</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	7. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES
Type	Discussion, Information

File Attachments  
[11.01.2016 Board Presentation - Personnel Commission.pdf \(810 KB\)](#)

<b>Subject</b>	<b>B. Board of Education Appointment to the Personnel Commission</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	7. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES
Type	Discussion, Information

**ISSUE:**

Should the Board of Education determine whether to continue with Nathan Harimoto as a Personnel Commissioner or make a new appointment to the Personnel Commission for the term of office commencing December 1, 2016, through November 30, 2019?

**BACKGROUND:**

In accord with Education Code 45240, the Board of Education must appoint or reappoint a candidate to serve on the Personnel Commission upon a vacancy. The appointment of the Board-appointed Commissioner is for a three (3) year term. Mr. Nathan K. Harimoto has served as the Board appointee on the Personnel Commission since 1991, with his current term expiring on November 30, 2016. Mr. Harimoto has upheld the principles of the merit system in a fair and consistent manner.

The California Education Code requires that the governing board make a public announcement of the name of the nominee at a regular Board of Education meeting. A Public Hearing is then required not sooner than thirty (30) days nor more than forty-five (45) days from the date of the announcement. The purpose of the Public Hearing shall provide the public, employees, and employee organizations the opportunity to express their view on the qualifications of the person recommended for the appointment. After the Public Hearing, the Board of Education shall appoint the nominee or make a substitute appointment without further notification or Public Hearing.

In accord with Education Code 45246 (g) a commissioner whose term has expired may continue to discharge the duties of the office until a successor is appointed, but for no more than 90 calendar days.

**ALTERNATIVES:**

1. Announce at the next regularly scheduled Board meeting, Nathan K. Harimoto, as the intended nominee of the Board to serve as Personnel Commissioner for the term December 1, 2016, through November 30, 2019.
2. Direct staff to administer a selection process through open application to solicit additional candidates who may be qualified to serve as the Board-appointee on the Personnel Commission for the term December 1, 2016, through November 30, 2019.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Mark McLaughlin  
Assistant Superintendent, Human Resources

Marina Mihalevsky  
Director, Classified Personnel

## **8. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

<b>Subject</b>	<b>A. Approval of Career Technical Education Advisory Committee</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	8. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES
Type	Discussion, Information

**ISSUE:**

Should the Board of Education appoint a Career Technical Education Advisory Committee to develop recommendations on the program and to provide liaison between the District and potential employers?

**BACKGROUND:**

The Conejo Valley Unified School District currently receives grant funding for career technical education courses through the State of California's Vocational Education Basic Grant Award from the U.S. Department of Education under the Carl D. Perkins Career and Technical Education Improvement Act of 2006. Each school district participating in a career technical education program must have a Board approved career technical education advisory committee to develop recommendations on the program and to provide liaison between the district and potential employers. The committee shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration, and the field office of the Employment Development Department (EDD). (EC 8070).

Recommended Career Technical Education Advisory Committee Members:

1. Director of Secondary Education – Dr. James Garza
2. Director of Special Education – Dr. Michelle Morse

3. Local Business Owner – Mr. Terry McCallum
4. Conejo Schools Foundation, Executive Director – Ms. Cindy Goldberg
5. CVUSD Parent – Ms. Cindy Goldberg
6. President/CEO, Greater Conejo Valley Chamber of Commerce – Ms. Jill Lederer
7. Executive Director, Workforce Investment Board of Ventura County (EDD) – Ms. Cheryl Moore
8. Director, Career Education Center/ROP – Dr. Tiffany Morse
9. Principal, Career Education Center/ROP – Ms. Giselle D. Bice
10. Workforce Education Coalition – Ms. Mary Beth Jacobsen
11. CTE Grant Coordinator, Moorpark College – Ms. Karen Miles
12. Three CVUSD Career Education Coordinators – Mr. Nick Colangelo, Ms. Jane Carlson, and Dr. Laurie Looker
13. High School Counselor – Ms. Tina Coleman
14. CVUSD CTE teachers – Ms. Leigh Ann Diffenderfer – NPHS; Mr. Ryan Thompson – TOHS; Mr. Dave Tyler – WHS, Mr. Cameron White – CVHS
15. One CVUSD CTE student: Andy Jin, FBLA Officer and FBLA Western Region Officer
16. CTE Articulation Committee Chair – Mr. Jason Klinger
17. C.I.T.Y. Internship Program – Ms. Francine Sprigel
18. Board of Education member – Mr. Mike Dunn
19. Board of Education member (alternate) – Ms. Peggy Buckles

#### ALTERNATIVES:

1. Approve the CVUSD Career Technical Education Advisory Committee.
2. Do not approve the CVUSD Career Technical Education Advisory Committee.

#### RECOMMENDATION:

Alternative 1.

#### RATIONALE:

The formation of the Career Technical Education Advisory Committee is a program requirement that will serve in the design, implementation, and evaluation of our district's career technical education programs. The committee will also provide valuable input on ways to promote the programs to students from special populations ensuring that they are informed about and provided opportunities for participation in all of CVUSD's CTE programs.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Dr. James Garza, Director, Secondary Education for  
Robert Iezza, Deputy Superintendent  
Instructional Services

ANB:RI:JG:mg

**Subject**                    **B. Approval of Amendments to Administrative Regulation 5148.3 - Preschool/Early Childhood Education**

Meeting                    Nov 1, 2016 - Regular Board Meeting

Category                    8. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

Type                        Discussion, Information

#### ISSUE:

Should the Board of Education approve amendments to Administrative Regulation 5148.3 – Preschool/Early Childhood Education?

#### BACKGROUND:



CVUSD receives updates to Board Policies and Administrative Regulations five times a year from GAMUT: July, October, December, March and May. Gamut is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

This regulation is updated to reflect SB 792 which requires employees and volunteers at a preschool to be immunized against influenza, pertussis, and measles, with specified exemptions. Additionally, this regulation also reflects AB 982 which expands the list of entities that can identify a child in need of subsidized preschool to include the district liaison for homeless children and youth, a Head Start program, or a transitional shelter.

**ALTERNATIVES:**

1. Approve amendments to Administrative Regulation 5148.3 - Preschool/Early Childhood Education, as submitted
2. Approve amendments to Administrative Regulation 5148.3 - Preschool/Early Childhood Education, as amended.
3. Do not approve amendments to Administrative Regulation 5148.3 - Preschool/Early Childhood Education, as submitted.

**RECOMMENDATION:**

Alternative 1.

**RATIONALE:**

These replacements will keep our board policies current with new law.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Robert Iezza, Deputy Superintendent  
Instructional Services

ANB:RI:ab

File Attachments

[11.01.16 AR 5148.3 Preschool Early Childhood Education.pdf \(24 KB\)](#)

**Subject**                    **C. Approval of Replacement of Board Policy, Administrative Regulation and Exhibit 6173 - Education for Homeless Children**

Meeting                    Nov 1, 2016 - Regular Board Meeting

Category                    8. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

Type                        Discussion, Information

**ISSUE:**

Should the Board of Education approve replacement of Board Policy, Administrative Regulation and Exhibit 6173 – Education for Homeless Children?

**BACKGROUND:**

CVUSD receives updates to Board Policies and Administrative Regulations five times a year from GAMUT. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

This replacement board policy, regulation, and exhibit are updated to reflect the federal McKinney-Vento Homeless Assistance Act as amended by the Every Student Succeeds Act (P.L. 114-95). This policy also reflects the new mandate to

adopt policy to ensure participation by district liaisons and other appropriate staff in professional development and other technical assistance activities pursuant to SB 1068.

This replacement regulation revises the definitions of "homeless student", "school of origin," and the duties of the district liaison.

The exhibit replacement revises the content of the district's explanation of its decision(s) related to eligibility, school selection, enrollment and the dispute form used by parents/guardians who choose to appeal the district's decision.

**ALTERNATIVES:**

- 1. Approve replacement of Board Policy, Administrative Regulation and Exhibit 6173 – Education for Homeless Children, as submitted
- 2. Approve replacement of Board Policy, Administrative Regulation and Exhibit 6173 – Education for Homeless Children, as amended.
- 3. Do not approve replacement of Board Policy, Administrative Regulation and Exhibit 6173 – Education for Homeless Children, as submitted.

**RECOMMENDATION:**

Alternative 1.

**RATIONALE:**

These amendments will keep our board policies current with new law.

Respectfully submitted,  
Ann N. Bonitatibus, Ed.D.  
Superintendent

Prepared by:  
Robert Iezza, Deputy Superintendent  
Instructional Services

ANB:RI:ab

File Attachments  
[11.01.16 BP 6173 Education for Homeless.pdf \(29 KB\)](#)  
[11.01.16 E 6173 Education for Homeless.pdf \(99 KB\)](#)  
[11.01.16 AR 6173 Education for Homeless.pdf \(148 KB\)](#)

**9. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES**

<b>Subject</b>	<b>A. No items</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	9. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES
Type	

**10. ADJOURNMENT**

<b>Subject</b>	<b>A. Adjournment</b>
Meeting	Nov 1, 2016 - Regular Board Meeting
Category	10. ADJOURNMENT
Type	Procedural

**FUTURE BOARD MEETINGS**

**Tuesday, November 15, 2016**

5:00 p.m. Closed Session

6:00 p.m. Open Session

Location: CVUSD District Office, 1400 E. Janss Road (South Building Board Room), Thousand Oaks

*\*This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)***AGENDAS ARE POSTED AT THE FOLLOWING LOCATIONS**

CVUSD District Office, 1400 E. Janss Road, Thousand Oaks, CA

Newbury Park High School, 456 Reino Road, Newbury Park, CA

Thousand Oaks High School, 2323 Moorpark Road, Thousand Oaks, CA

Westlake High School, 100 N. Lakeview Canyon Road, Westlake Village, CA

CVUSD Grounds &amp; Mechanics Office, 750 Mitchell Rd., Newbury Park, CA

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