



**Tuesday, September 6, 2016
Regular Board Meeting**

5:00 P.M. Closed Session

6:00 P.M. Open Session

Location: 1400 E. Janss Road (South Bldg. Board Room), Thousand Oaks 91362

If you wish to address the Board of Education, it is necessary to complete a speaker card (blue) and hand it to the recording secretary. If you would like to make comments about items not on the agenda, a speaker card should be completed and turned in prior to the Public Comments section of the agenda. If you wish to address an agenda item, please submit your card prior to the Action portion of the agenda. The information on the speaker cards will assist the Board President in conducting the meeting and is needed for the official minutes. The information on the cards will become public record.

Pursuant to the Brown Act, the Board cannot enter into a formal discussion nor can a decision be made in regard to public comments. The Board may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

PLEASE NOTE: Public comments will be limited to three minutes. On those occasions where there is an unusually large number of speaker cards, the President of the Board may make the decision to decrease the time for individual speakers and/or the total time.

Please present your comments in a factual, respectful, and dignified manner that models how we expect our children to participate in the democratic process. Know that your comments may be heard by students who are present in this room or students who may watch the broadcast of this meeting.

If you wish to register your opinion on a topic but not speak, please fill out a public written statement form (yellow) and hand it to the recording secretary. Board members will review these forms following the meeting.

If you are on the agenda to present a report and need the use of a computer and audio equipment, please contact the Superintendent's Office 24 hours prior to the meeting.

Thank you!

1. CLOSED SESSION

Subject	A. Public Comments
Meeting	Sep 6, 2016 - Regular Board Meeting
Category	1. CLOSED SESSION
Type	Procedural
(Closed Session items only).	

Subject	B. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8
Meeting	Sep 6, 2016 - Regular Board Meeting
Category	1. CLOSED SESSION
Type	Procedural
Property:	2498 Conejo Center Drive, Newbury Park, CA

Agency negotiator: Dr. Ann Bonitatibus
Under negotiation: Price and terms of payment

2. REGULAR SESSION - OPENING PROVISIONS

Subject **A. Call the Meeting to Order and Roll Call**

Meeting Sep 6, 2016 - Regular Board Meeting
Category 2. REGULAR SESSION - OPENING PROVISIONS
Type Procedural

Subject **B. Pledge of Allegiance**

Meeting Sep 6, 2016 - Regular Board Meeting
Category 2. REGULAR SESSION - OPENING PROVISIONS
Type Procedural

Subject **C. Announcements from Closed Session and Open Session Procedures**

Meeting Sep 6, 2016 - Regular Board Meeting
Category 2. REGULAR SESSION - OPENING PROVISIONS
Type Procedural

Subject **D. Approval of the Agenda**

Meeting Sep 6, 2016 - Regular Board Meeting
Category 2. REGULAR SESSION - OPENING PROVISIONS
Type Procedural

Subject **E. Comments**

Meeting Sep 6, 2016 - Regular Board Meeting
Category 2. REGULAR SESSION - OPENING PROVISIONS
Type Procedural

1. Public

Pursuant to the Brown Act, the Board of Education cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual Board members may respond to public comments during the Individual Board Member's Comments section of the agenda.

2. Superintendent

3. Board of Education

3. ACTION ITEMS - GENERAL - HUMAN RESOURCES

Subject **A. Declaration of Need for Fully Qualified Educators**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 3. ACTION ITEMS - GENERAL - HUMAN RESOURCES

Type Action

ISSUE:

Should the Board of Education approve the Declaration of Need for Fully Qualified Educators for the 2016-2017 school year?

BACKGROUND:

Emergency permits (previously called emergency credentials) are issued at the request of a school district, county office of education, or state agency when no credentialed person is available for a position or when those available do not meet the specified employment requirements for the position. Emergency permits are generally requested to provide credential candidates with additional time to complete credential requirements. The Conejo Valley Unified School District utilizes few emergency permits for its teaching staff.

Pursuant to regulations adopted by the California Commission on Teacher Credentialing, school districts are required to estimate the number of emergency permits needed for the school year prior to applying for any emergency permits for school personnel. The estimate must be submitted as a Declaration of Need for Fully Qualified Educators to the State of California Commission on Teacher Credentialing.

The Assistant Superintendent, Human Resources, has evaluated the current need for teachers with emergency permits in 2016-2017 and included an estimate of additional needs which may arise during the school year based upon past experience. At this time, the District estimates minimal need for teachers with emergency permits.

ALTERNATIVES:

1. Approve the Declaration of Need for Fully Qualified Educators 2016-2017, as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing.
2. Modify the attached Declaration of Need for Fully Qualified Educators 2016-2017 and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing.
3. Do not approve the Declaration of Need for Fully Qualified Educators 2016-2017 at this time.

RECOMMENDATION:

1. Approval of Alternative Number 1.

RATIONALE:

The proposed declaration will allow the District to apply for emergency permits which may be required to fill needed assignments and openings during the 2016-2017 school year.

Respectfully submitted,

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Mark McLaughlin
Assistant Superintendent, Human Resources

AB:MM:vf

Attachment

File Attachments

[09.06.16 Declaration of Need for Fully Qualified Educators.pdf \(102 KB\)](#)

4. ACTION ITEMS - GENERAL - INSTRUCTIONAL SERVICES

Subject **A. Approval of Amendments to Administrative Regulation 6158 – Independent Study**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 4. ACTION ITEMS - GENERAL - INSTRUCTIONAL SERVICES

Type Action

ISSUE:

Should the Board of Education approve amendments to Administrative Regulation 6158 - Independent Study?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations five times a year from GAMUT. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

This update in Administrative Regulations 6158 includes NEW LAW (SB 828, 2016) which expands the types of documents that may be maintained electronically to include supplemental agreements, assignment records, work samples, and attendance records as well as the master agreement.

ALTERNATIVES:

1. Approve amendments to Administrative Regulation 6158 - Independent Study, as submitted.
2. Approve amendments to Administrative Regulation 6158 - Independent Study, as amended.
3. Do not approve amendments to Administrative Regulation 6158 - Independent Study, as submitted.

RECOMMENDATION:

Alternative 1.

RATIONALE:

These amendments will keep our board policies current with new law.

Respectfully submitted,
Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:
Robert Iezza, Deputy Superintendent
Instructional Services

ANB:RI:ab

File Attachments

[09.06.16 AR 6158 Independent Study.pdf \(129 KB\)](#)

Subject **B. Approval of Amendments to Board Policy 5131.62 - Tobacco**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 4. ACTION ITEMS - GENERAL - INSTRUCTIONAL SERVICES

Type Action

ISSUE:

Should the Board of Education approve amendments to Board Policy 5131.62 – Tobacco?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations five times a year from GAMUT. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

This policy update reflects NEW LAW ABX2 which requires all districts, not just those receiving state Tobacco-Use Prevention Education funds, to prohibit tobacco use on school campuses and NEW LAW SBX2 which establishes new definitions of "smoking" and "tobacco."

ALTERNATIVES:

1. Approve amendments to Board Policy 5131.62 – Tobacco, as submitted.
2. Approve amendments to Board Policy 5131.62 – Tobacco, as amended.
3. Do not approve amendments to Board Policy 5131.62 – Tobacco, as submitted.

RECOMMENDATION:

Alternative 1.

RATIONALE:

These amendments will keep our board policies current with new law.

Respectfully submitted,
Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:
Robert Iezza, Deputy Superintendent
Instructional Services

ANB:RI:ab

File Attachments

[09.06.16 BP 5131.62 Tobacco.pdf \(21 KB\)](#)

Subject **C. Approval of Amendments to Board Policy 6179 - Supplemental Instruction**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 4. ACTION ITEMS - GENERAL - INSTRUCTIONAL SERVICES

Type Action

ISSUE:

Should the Board of Education approve amendments to Board Policy 6179 – Supplemental Instruction?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations five times a year from GAMUT. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies and Administrative Regulations, and Board Bylaws.

This policy amendment deletes the District's requirement to provide supplemental educational services to eligible students from low-income families in Title I schools identified for program improvement, as the requirement was repealed by the Every Student Succeeds Act (ESSA) (P.L. 114-95). In addition the amendment includes the new requirement to provide alternative supports to eligible students in accordance with the CDE's (2016-2017) ESSA transition plan.

ALTERNATIVES:

1. Approve amendments to Board Policy 6179 – Supplemental Instruction, as submitted.
2. Approve amendments to Board Policy 6179 – Supplemental Instruction, as amended.
3. Do not approve amendments to Board Policy 6179 – Supplemental Instruction, as submitted.

RECOMMENDATION:

Alternative 1.

RATIONALE:

These amendments will keep our board policies current with new law.

Respectfully submitted:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Robert Iezza, Deputy Superintendent
Instructional Services

ANB:RI:ab

File Attachments

[09.06.16 BP 6179 Supplemental Instruction.pdf \(20 KB\)](#)

5. ACTION ITEMS - GENERAL - BUSINESS SERVICES

Subject **A. Approval of Resolution #16/17-02 Establishing Gann Appropriations Limit 2016/2017**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 5. ACTION ITEMS - GENERAL - BUSINESS SERVICES

Type Action

ISSUE:

Should the Board of Education approve Resolution #16/17-02 establishing the Gann Appropriations Limit 2016-17 for Conejo Valley Unified School District?

BACKGROUND:

In accordance with the Gann Initiative, the Board of Education is required to adopt the attached Appropriations Limit Resolution for 2016-17. The Resolution establishes the amount of the Appropriations Limit for the District, based on the anticipated income shown in the Adopted Budget. The method for computing the School District Appropriations Limit was revised as part of the implementation of Proposition 98.

ALTERNATIVES:

1. Adopt Resolution #16/17-02 establishing the Gann Appropriations Limit for 2016-17.
2. Do not adopt Resolution #16/17-02 establishing the Gann Appropriations Limit for 2016-17.

RECOMMENDATION:

Alternative No. 1

RATIONALE:

The 2016-17 Gann Appropriations Limit is based on the current budget estimates for the 2016-17 tax proceeds. The calculation complies with the requirements of SB 98 and AB198.

Submitted by:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Susan Tucker, Director, Fiscal Services on behalf of
Victor P. Hayek, Ed.D., Assistant Superintendent, Business Services

ANB:VPH:ST:dm

File Attachments

[09.06.16 Res 16-17--02 GANN.pdf \(1,507 KB\)](#)

Subject **B. Approval of Resolution #16/17-03 Ratifying the Termination of Escrow with Martin Properties, Inc. for the Sale of 2498 Conejo Center Drive, Newbury Park, California**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 5. ACTION ITEMS - GENERAL - BUSINESS SERVICES

Type Action

Issue:

Should the Board of Education adopt Resolution #16/17-03 ratifying the termination of escrow with Martin Properties, Inc. for the sale of 2498 Conejo Center Drive, Newbury Park, California?

Background:

On June 21, 2011, the Board of Education ("Board") declared the real property located at 2498 Conejo Center Drive, Newbury Park, California 91320 (the "Property") to be "surplus property." The District thereafter offered the Property for lease, sale or exchange in compliance with the Government Code and Education Code, and pursuant to relevant statutory procedures, entered into certain purchase and sale agreements for the disposition of the Property. Those escrows were later terminated.

On January 19, 2016, at its regularly-held meeting, the Board adopted Resolution #15/16-22, which reaffirmed the District's intent to dispose of the Property. In accordance with the Education Code and Government Code, District staff and consultants provided certain notices regarding the District's intent to dispose of the Property to the public sector or the private sector. The District also informed the public and private sectors of certain development constraints related to the existence of volcanic rock in the subsurface of the Property.

No public sector entities responded to the District's notices by the statutory deadline. However, at a regularly-held meeting on April 19, 2016, pursuant to a Request for Proposals and Statements of Qualifications for the Sale or Exchange of the Property ("RFP"), the Board received two written proposals from the private sector for the purchase of the Property. As set forth in Resolution #15/16-28, passed and adopted by the Board at its June 7, 2016 meeting, the Board awarded the bid to Martin Properties, Inc. ("Martin") in the amount of \$2,804,000 and awarded a backup bid to Itule Real Estate Group, Inc. ("Itule") in the amount of \$2,704,000. The District and Martin subsequently executed a purchase and sale agreement, and entered into escrow for the disposition of the Property, as confirmed by Resolution #15/16-28.

Martin intended to develop industrial buildings and/or industrial condominiums on the Property. According to the District's real property consultant, Martin discovered certain difficulties related to the feasibility of placing cement

footings on the Property (as required for Martin's intended development project) due to the volcanic rock in the Property's subsurface. Consequently, Martin elected to terminate escrow pursuant to the purchase agreement.

District staff and Martin have executed mutually-agreeable escrow termination instructions. By the attached Resolution #16/17-03, the Board would ratify this action.

Alternatives:

1. Adopt Resolution #16/17-03 ratifying the termination of escrow with Martin Properties, Inc. for the sale of 2498 Conejo Center Drive, Newbury Park, California.
2. Do not adopt Resolution #16/17-03 ratifying the termination of escrow with Martin Properties, Inc. for the sale of 2498 Conejo Center Drive, Newbury Park, California.

Recommendation:

Approve Alternative #1.

Rationale:

Martin elected to terminate escrow due to the composition of the property's subsurface. The District and Martin have executed mutually-agreeable escrow termination instructions.

Submitted by:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Victor P. Hayek, Ed.D.
Assistant Superintendent, Business Services

ANB:VPH:dm

File Attachments

[09.06.16 Res 16-17--03.pdf \(23 KB\)](#)

Subject **C. Approval of Resolution #16/17-04 Authorizing District Staff to Negotiate an Agreement for the Sale of Property at 2498 Conejo Center Drive, Newbury Park, California, to the Backup Bidder, Itule Real Estate Group, Inc.**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 5. ACTION ITEMS - GENERAL - BUSINESS SERVICES

Type Action

Issue:

Should the Board of Education adopt Resolution #16/17-04 authorizing District staff to negotiate an agreement for the sale of property at 2498 Conejo Center Drive, Newbury Park, California, to the backup bidder, Itule Real Estate Group, Inc.?

Background:

On June 21, 2011, the Board of Education ("Board") declared the real property located at 2498 Conejo Center Drive, Newbury Park, California 91320 (the "Property") to be "surplus property." The District thereafter offered the Property for lease, sale or exchange in compliance with the Government Code and Education Code, and pursuant to relevant statutory procedures, entered into certain purchase and sale agreements for the disposition of the Property. Those escrows were later terminated.

On January 19, 2016, at its regularly-held meeting, the Board adopted Resolution #15/16-22, which reaffirmed the District's intent to dispose of the Property. In accordance with the Education Code and Government Code, District staff and consultants provided certain notices regarding the District's intent to dispose of the Property to the public sector or the private sector. The District also informed the public and private sectors of certain development constraints related to the existence of volcanic rock in the subsurface of the Property.

No public sector entities responded to the District's notices by the statutory deadline. However, at a regularly-held

meeting on April 19, 2016, pursuant to a Request for Proposals and Statements of Qualifications for the Sale or Exchange of the Property ("RFP"), the Board received two written proposals from the private sector for the purchase of the Property. As set forth in Resolution #15/16-28, passed and adopted by the Board at its June 7, 2016 meeting, the Board awarded the bid to Martin Properties, Inc. ("Martin") in the amount of \$2,804,000 and awarded a backup bid to Itule Real Estate Group, Inc. ("Itule") in the amount of \$2,704,000. The District and Martin subsequently executed a purchase and sale agreement, and entered into escrow for the disposition of the Property, as confirmed by Resolution #15/16-28.

Martin intended to develop industrial buildings and/or industrial condominiums on the Property. According to the District's real property consultant, Martin discovered certain difficulties related to the feasibility of placing cement footings on the Property (as required for Martin's intended development project) due to the volcanic rock in the Property's subsurface. Consequently, Martin elected to terminate escrow pursuant to the purchase agreement.

District staff and Martin have executed mutually-agreeable escrow termination instructions. On September 6, 2016, at its regularly-held meeting, the Board will consider adopting Resolution #16/17-03, ratifying the termination of the escrow with Martin.

Contingent upon the Board's approval on September 6, 2016, of Resolution #16/17-03 ratifying termination of the escrow with Martin, the attached Resolution #16/17-04 is submitted for the Board to authorize District staff and the District's real property consultant to negotiate a new purchase agreement with the backup bidder, Itule. Itule does not anticipate any cement footings issues in connection with its intended use of the Property for storage facilities. Nevertheless, Itule would like its own due diligence period to further investigate the Property. As a show of good faith, Itule has offered to release \$15,000 of its deposits to the District upon execution of a purchase and sale agreement. Any new purchase agreement would be brought back to the Board for approval.

In the event that District staff and consultants are unable to negotiate a purchase agreement with Itule, or in the event that any escrow with Itule is not consummated, District staff and consultants would bring various alternatives to the Board for consideration. Such options would likely include utilization of the State-approved waiver of certain surplus property statutes, per Resolution #15/16-14, which was adopted by the Board on February 16, 2016 and approved by the State Board of Education on May 12, 2016.

Alternatives:

1. Adopt Resolution #16/17-04 authorizing District staff to negotiate an agreement for the sale of property at 2498 Conejo Center Drive, Newbury Park, California, to the backup bidder, Itule Real Estate Group, Inc.
2. Do not adopt Resolution #16/17-04 authorizing District staff to negotiate an agreement for the sale of property at 2498 Conejo Center Drive, Newbury Park, California, to the backup bidder, Itule Real Estate Group, Inc.

Recommendation:

Approve Alternative #1.

Rationale:

As a preliminary matter, the District awarded the backup bid to Itule in order to streamline the process in the event that the Martin transaction was not consummated. Additionally, as an indication of good faith, Itule has permitted its initial deposit of \$15,000 to be held by the District, pending the outcome of the Martin transaction, and has expressed its continued interest in the Property. Itule's purchase price is \$100,000 less than the highest bid, and \$200,000 greater than the minimum appraised value for the Property.

Fiscal Impact:

Purchase price of \$2,704,000, less 2.75% realty commission and associated legal/realtor fees.

Submitted by:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Victor P. Hayek, Ed.D.
Assistant Superintendent, Business Services

ANB:VPH:dm

File Attachments

[09.06.16 Res 16-17--04.pdf \(23 KB\)](#)**6. ACTION ITEMS - CONSENT**

Subject A. Approval of Minutes

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Minutes

*These items are considered routine and will be approved in one action without discussion.**If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action Items.*

Approval of the Minutes:

- Special Closed Session of August 15, 2016

- Regular Meeting of August 16, 2016

File Attachments

[08.15.2016 CVUSD Minutes.pdf \(161 KB\)](#)[08.16.2016 CVUSD Minutes.pdf \(238 KB\)](#)**Subject B. Personnel Assignment Orders**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

1. Certificated Service:

- A. Employment/Appointment: Counselors, Teachers
Retirements/Resignations: Teachers
Orders #: R16-025 - R16-047

2. Certificated Service - Exempt:

- A. Employment/Appointment: Exempt Specialists
Orders #: E16-001 - E16-002

3. Classified Service:

- A. New Employment (Probationary to Perm) / Assignment Change / Change in Status
Orders #: C16-051 - C16-096
- B. Substitute / Provisional / Additional Assignment
Orders #: C16-097 - C16-102
- C. Establishment / Modification / Elimination of Positions
Orders #: C16-103 - C16-106

4. Classified Service - Exempt:

- A. Walk-on Coach
Orders #: E16-174 - E16-189
- B. Campus Supervisor, Proctor, Specialist, Student Helper, Others
Orders #: E16-190 - E16-213

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject C. Contract for Nonpublic School Placement for Students with Disabilities - #4-16/17

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve a continuing contract for a nonpublic school placement for student #4-16/17?

BACKGROUND:

The needs of student #4-16/17 cannot be met by the public schools at this time.

In order to provide placement of this student at the recommended educational setting, a contract number must be established for the period of 7/1/2016 through 6/30/2017. Total cost for this nonpublic school placement is \$35,378.00, less reimbursement (from SELPA Mental Health Fund) of \$0.00, and less District income of \$10,694.50. The Total District Cost is \$24,683.50.

ALTERNATIVES:

1. Approve a continuing contract for the recommended nonpublic school placement for this student.
2. Do not approve a continuing contract for the recommended nonpublic school placement for this student.

RECOMMENDATION:

Alternative #1

RATIONALE:

Special Education classes and services for students by the District and County cannot meet the needs of this student. The District staff will review the student's Individual Education Plan during the period of the contract to determine if goals and objectives can be met in a public school program. This process guarantees the student's right to the least restrictive setting.

Respectfully submitted:

Ann N. Bonitatibus, Ed.D., Superintendent

Prepared by:

Dr. Michelle Morse, Director of Special Education for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:MM:ks

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject D. Contract for Nonpublic School Placement for Students with Disabilities - #8-16/17

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve a continuing contract for a nonpublic school placement for student

#8-16/17?

BACKGROUND:

The needs of student #8-16/17 cannot be met by the public schools at this time.

In order to provide placement of this student at the recommended educational setting, a contract number must be established for the period of 7/1/2016 through 6/30/2017. Total cost for this nonpublic school placement is \$38,035.00, less reimbursement (from SELPA Mental Health Fund) of \$0.00, and less District income of \$10,694.50. The Total District Cost is \$27,340.50.

ALTERNATIVES:

1. Approve a continuing contract for the recommended nonpublic school placement for this student.
2. Do not approve a continuing contract for the recommended nonpublic school placement for this student.

RECOMMENDATION:

Alternative #1

RATIONALE:

Special Education classes and services for students by the District and County cannot meet the needs of this student. The District staff will review the student's Individual Education Plan during the period of the contract to determine if goals and objectives can be met in a public school program. This process guarantees the student's right to the least restrictive setting.

Respectfully submitted:

Ann N. Bonitatibus, Ed.D., Superintendent

Prepared by:

Dr. Michelle Morse, Director of Special Education for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:MM:ks

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

**Subject E. Contract for Nonpublic School Placement for Students with Disabilities -
#9-16/17**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve a continuing contract for a nonpublic school placement for student #9-16/17?

BACKGROUND:

The needs of student #9-16/17 cannot be met by the public schools at this time.

In order to provide placement of this student at the recommended educational setting, a contract number must be established for the period of 7/1/2016 through 6/30/2017. Total cost for this nonpublic school placement is \$39,600.00, less reimbursement (from SELPA Mental Health Fund) of \$0.00, and less District income of \$10,694.50. The Total District Cost is \$28,905.50.

ALTERNATIVES:

1. Approve a continuing contract for the recommended nonpublic school placement for this student.
2. Do not approve a continuing contract for the recommended nonpublic school placement for this student.

RECOMMENDATION:

Alternative #1

RATIONALE:

Special Education classes and services for students by the District and County cannot meet the needs of this student. The District staff will review the student's Individual Education Plan during the period of the contract to determine if goals and objectives can be met in a public school program. This process guarantees the student's right to the least restrictive setting.

Respectfully submitted:

Ann N. Bonitatibus, Ed.D., Superintendent

Prepared by:

Dr. Michelle Morse, Director of Special Education for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:MM:ks

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

**Subject F. Contract for Nonpublic School Placement for Students with Disabilities -
#10-16/17**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve a continuing contract for a nonpublic school placement for student #10-16/17?

BACKGROUND:

The needs of student #10-16/17 cannot be met by the public schools at this time.

In order to provide placement of this student at the recommended educational setting, a contract number must be established for the period of 7/1/2016 through 6/30/2017. Total cost for this nonpublic school placement is \$39,600.00, less reimbursement (from SELPA Mental Health Fund) of \$0.00, and less District income of \$10,694.50. The Total District Cost is \$28,905.50.

ALTERNATIVES:

1. Approve a continuing contract for the recommended nonpublic school placement for this student.
2. Do not approve a continuing contract for the recommended nonpublic school placement for this student.

RECOMMENDATION:

Alternative #1

RATIONALE:

Special Education classes and services for students by the District and County cannot meet the needs of this student. The District staff will review the student's Individual Education Plan during the period of the contract to determine if goals and objectives can be met in a public school program. This process guarantees the student's right to the least restrictive setting.

Respectfully submitted:

Ann N. Bonitatibus, Ed.D., Superintendent

Prepared by:

Dr. Michelle Morse, Director of Special Education for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:MM:ks

These items are considered routine and will be approved in one action without discussion. If Board members

request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject G. Contract for Nonpublic School Placement for Students with Disabilities - #15-16/17

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve a continuing contract for a nonpublic school placement for student #15-16/17?

BACKGROUND:

The needs of student #15-16/17 cannot be met by the public schools at this time.

In order to provide placement of this student at the recommended educational setting, a contract number must be established for the period of 7/1/2016 through 6/30/2017. Total cost for this nonpublic school placement is \$106,685.00, less reimbursement (from SELPA Mental Health Fund) of \$78,475.00, and less District income of \$10,694.50. The Total District Cost is \$17,515.50.

ALTERNATIVES:

1. Approve a continuing contract for the recommended nonpublic school placement for this student.
2. Do not approve a continuing contract for the recommended nonpublic school placement for this student.

RECOMMENDATION:

Alternative #1

RATIONALE:

Special Education classes and services for students by the District and County cannot meet the needs of this student. The District staff will review the student's Individual Education Plan during the period of the contract to determine if goals and objectives can be met in a public school program. This process guarantees the student's right to the least restrictive setting.

Respectfully submitted:

Ann N. Bonitatibus, Ed.D., Superintendent

Prepared by:

Dr. Michelle Morse, Director of Special Education for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:MM:ks

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject H. Overnight Trip Request - TOHS Band

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education approve an overnight trip request for Thousand Oaks High School (TOHS) students to attend the Bands of America Regional Championship?

BACKGROUND:

Mr. Anthony Martone, Director, Thousand Oaks High School Band, requests permission to take 140 students to the Bands of America Regional Championship in St. George, Utah, from October 27, 2016, to October 30, 2016. Two

additional coaches, 12 parent chaperones, and a TOHS administrator will accompany the students. The students will travel in a charter bus approximately 425 miles each way. The students will miss two days of school and will be required to have permission from their teachers prior to the trip. Booster Club fundraisers and assistance will supplement the cost of the trip. No student will be excluded from participation due to a lack of sufficient funds. There will be no cost to the District.

ALTERNATIVES:

1. Approve the overnight trip request.
2. Do not approve the overnight trip request.

RECOMMENDATION:

Alternative #1.

RATIONALE:

Students will participate in a regional competition with schools from western states. This is a competitive event with adjudication. Trips of this type have been approved in the past.

Respectfully submitted:

Ann N. Bonitatibus, Ed.D.

Superintendent

Prepared by:

Dr. James Garza, Director, Secondary Education for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:JG:meg

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject I. Preauthorization of Overnight Trip Requests

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education preauthorize overnight trips for high school fall co-curricular teams that may advance to California Interscholastic Federation (CIF) playoffs or state competition?

BACKGROUND:

The high school fall co-curricular teams request permission for an overnight trip in the event that the teams qualify for a CIF playoff or state competition that requires an overnight stay due to distance. Pre-authorization is requested only because it cannot be determined in advance whether a team will require such permission until the outcome of final local competitions. The following fall activities may be involved: football, boys' and girls' cross country, girls' tennis, girls' volleyball, girls' golf, girls' field hockey, and boys' water polo.

For athletic events, CIF will reimburse schools a small stipend for food and travel (with prior approval) and in some instances (depending on distance from home) lodging. The remainder of the costs will be through Booster Club and Athletic funds. In accordance with Board Policy 6153, no student will be required to fund raise or make payments. There will be no cost to the District.

ALTERNATIVES:

1. Approve the request.
2. Do not approve the request.

RECOMMENDATION:

Alternative #1.

RATIONALE:

All parents of participants will receive necessary information, an outline of the itinerary, and a list of student and adult participants. Appropriate forms will be submitted to the Director of Secondary Education. The Board has approved this type of request in the past.

Respectfully submitted,
Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:
James Garza, Director, Secondary Education for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:JG:meg

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject	J. Purchase Order Report #906
Meeting	Sep 6, 2016 - Regular Board Meeting
Category	6. ACTION ITEMS - CONSENT
Type	Action (Consent)

ISSUE:

Should the Board of Education Approve Purchase Order Report #906?

BACKGROUND:

Attached is Purchase Order Report #906 covering the period August 1, 2016, through August 24, 2016. This report lists all Adult Education Fund, Bond Measure I, Bond Measure I Endowment, Cafeteria Fund, Child Development Fund, Developer Donation Fund #2, Health & Welfare Fund, TOPASS Fund, Worker Compensation Fund, and General Fund Purchase Orders.

The Purchase Orders have been approved by an administrator as a necessary expense for the instructional or support program. The purchase is budgeted for and within the budget authorization of the account. The Purchase Order Report by number will be available for review at the Board meeting and in the Purchasing Office.

ALTERNATIVES:

1. Approve Purchase Order Report #906, as submitted.
2. Do not approve Purchase Order Report #906, as submitted.

RECOMMENDATION:

Alternative #1.

RATIONALE:

Ratification and approval of Purchase Orders from August 1, 2016, through August 24, 2016, is required. The administrator responsible for the appropriate budget account has approved all purchase orders.

Submitted by:
Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:
Victor P. Hayek, Ed.D.
Assistant Superintendent, Business Services

ANB:VPH:ks

File Attachments

[09.06.16 Purchase Order Report.pdf \(2,805 KB\)](#)

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject **K. Disposal of Surplus and Obsolete Equipment**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

The items listed on the attached pages are surplus or obsolete. Some items have become unserviceable and/or cost more to repair than they are worth.

BACKGROUND:

Governing Board Policy 3270, Sale and Disposal of Personal Property, authorizes the Purchasing Services Coordinator to advertise, sell, auction, dispose or donate obsolete and surplus district-owned personal property per attached list. Unless otherwise directed, any proceeds from sale of items will be deposited to the general fund.

ALTERNATIVES:

1. Approve the Disposal of Surplus and Obsolete Equipment list and authorize the Purchasing Services Coordinator to dispose of the surplus and obsolete equipment in the above-described manner.
2. Do not approve the Disposal of Surplus and Obsolete Equipment List.

RECOMMENDATION:

Alternative #1.

RATIONALE:

Education Code #17545 requires approval by the Board of Education prior to disposal of surplus and obsolete equipment.

Submitted by:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Victor P. Hayek, Ed.D.
Assistant Superintendent, Business Services

ANB:VPH:ks

File Attachments

[09.06.16 Surplus and Obsolete Equipment.pdf \(89 KB\)](#)

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject **L. Change Order #1 - Various Sites - Roofing Replacement - Eberhard**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education ratify Change Order #1 to the contract with Eberhard, for roofing replacement projects at various school sites?

BACKGROUND:

On May 20, 2015, the Conejo Valley Unified School District entered into a contract with Eberhard, for the roofing replacement projects at various school sites. An allowance, in the amount of \$40,000, was built into this contract for unforeseen conditions. The unused portion, in the amount of \$36,498, is a credit against the original contract amount making it necessary to decrease purchase order B15-01034. The total amount of this credit change order is \$36,498.

ALTERNATIVES:

1. Ratify Change Order #1 to modify the contract with Eberhard.
2. Do not ratify Change Order #1 to modify the contract with Eberhard.

RECOMMENDATION:

Alternative #1.

RATIONALE:

This change is required to make the project complete and usable. This project is being funded by Measure I.

Submitted by:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Pavan Bhatia, Executive Director, Facilities, Maintenance, and Operations, for
Victor P. Hayek, Ed.D., Assistant Superintendent, Business Services

ANB:VPH:PB:dmh

File Attachments

[09.06.16 Eberhard Change Order.pdf \(67 KB\)](#)

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject M. Notice of Completion - Various Sites - Roofing Replacement - Eberhard

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education authorize the execution and filing of a Notice of Completion for the contract with Eberhard?

BACKGROUND:

On May 20, 2015, the Board of Education entered into a contract with Eberhard, for the roofing replacement project at various school sites. The projects, Newbury Park High (NPH-15B3029), in the amount of \$453,010; Thousand Oaks High (TOH-15B3028) in the amount of \$171,570; and Thousand Oaks High (TOH-15D3029) in the amount of \$223,315, are now complete and have been inspected by District staff. Measure I Funds have been utilized for these projects under purchase order number B15-01034, which includes one credit change order.

ALTERNATIVES:

1. Approve the execution and filing of a Notice of Completion for the contract with Eberhard.
2. Do not approve the execution and filing of a Notice of Completion for the contract with Eberhard.

RECOMMENDATION:

Alternative #1.

RATIONALE:

Filing a Notice of Completion will allow retention payment to the contractor for the work performed.

Submitted by:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Pavan Bhatia, Executive Director, Facilities, Maintenance, and Operations, for
Victor P. Hayek, Ed.D., Assistant Superintendent, Business Services

ANB:VPH:PB:dmh

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered under Action items.

Subject **N. Notice of Completion - Westlake High School - Fencing - Fence Factory**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 6. ACTION ITEMS - CONSENT

Type Action (Consent)

ISSUE:

Should the Board of Education authorize the execution and filing of a Notice of Completion for the contract with Fence Factory, for the fencing project at Westlake High School?

BACKGROUND:

On June 24, 2016, the Conejo Valley Unified School District entered into a contract with Fence Factory, for the fencing project at Westlake High School, under the guidelines of the California Uniform Public Construction Cost Accounting Act. This project is complete and has been inspected by District staff. The project, WHS-15F1050, has been site funded in the amount of \$33,509.89 under Purchase Order B17-00518.

ALTERNATIVES:

1. Authorize the execution and filing of a Notice of Completion for the contract with Fence Factory.
2. Do not authorize the execution and filing of a Notice of Completion for the contract with Fence Factory.

RECOMMENDATION:

Alternative #1.

RATIONALE:

Filing a Notice of Completion will allow final payment to the contractor for the work performed.

Respectfully submitted,
Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Pavan Bhatia, Executive Director, Facilities, Maintenance, and Operations, for
Victor P. Hayek, Ed.D., Assistant Superintendent, Business Services

ANB:VPH:PB:dmh

These items are considered routine and will be approved in one action without discussion. If Board members request that an item be removed from Consent or a citizen wishes to speak to an item, the item will be considered

under Action items.

7. INFORMATION/DISCUSSION ITEMS - GENERAL - INSTRUCTIONAL SERVICES

Subject A. Presentation of 2015-2016 Local Control and Accountability Plan (LCAP) Metrics Report

Meeting Sep 6, 2016 - Regular Board Meeting

Category 7. INFORMATION/DISCUSSION ITEMS - GENERAL - INSTRUCTIONAL SERVICES

Type Information

ISSUE:

Staff will provide a presentation of 2015-2016 Local Control and Accountability Plan (LCAP) Metrics Report.

BACKGROUND:

Since the inception of the Local Control Funding Formula (LCFF) each governing board is responsible to adopt a Local Control Accountability Plan (LCAP) using a template adopted by the State Board of Education (SBE), effective for three years with annual updates. The LCAP includes the District's goals for all pupils and for each subgroup in regard to the eight state priorities and any local priorities, as well as the plans for implementing actions to achieve goals. The information CVUSD gained through the GreenPrint process and survey shaped the design and implementation of our district's priorities as expressed in our LCAP production and the development of our annual budget. These thoughtful and exhaustive efforts also focus on the broad goal of improving academic performance and our students' general social and emotional well-being. The metrics described below and throughout the LCAP Metric Report include the eight prescribed state priorities: Properly assigned teachers, Implementation of academic content and performance standards, Parental involvement, Student achievement, Student engagement, Student access (to a broad course of study), School Climate and Other Student outcomes.

INFORMATION:

District staff conducted a thorough and comprehensive review of the 2015-2016 LCAP Metric Report and have identified many exciting areas of growth as well as areas requiring additional attention and resources. While the data is voluminous, staff found the following data of particular significance.

Student Achievement – Student Access – Other Student Outcomes

- The 2016 California Assessment of Student Performance and Progress (CAASPP) results show that 67% of CVUSD students met or exceeded the standard for English Language Arts and 58% met or exceeded the standard for math. These results demonstrate a 3% growth across the district in CAASPP ELA scores and an increase of 1% in the CAASPP math scores.
- Advanced Placement (AP) exams pass rates declined by 2% to 78%, but the number of AP students taking tests increased by 77 students. This increase in the number of students taking AP exams is early evidence of the District's efforts in securing course access for all students. This increase in the number of students taking AP courses is occurring during a time of declining enrollment. AP Exam pass rates continue to be higher than county, state, and global averages. CVUSD AP students are passing exams at a rate of 78% compared to the California average of 62.3% and the global average of 60.2%.
- While CVUSD continues to have some of the highest UC/CSU A-G completion rates in the county, the CVUSD A-G pass rate declined by 1.5% in 2016. Staff will continue to pursue the reason(s) for this decline and will present a College Readiness Plan to the Board of Education in December 2016 specifically targeting UC/CSU A-G completion rates. Based on comparative data (2016) it is noteworthy to mention that CVUSD grade 12 students completing UC/CSU A-G requirements represented nearly one third (1,066 students) of all students (3,498) in Ventura County completing the requirements for university admission.
- The percentage of English Language Learners enrolled in college prep or higher courses has increased to 73% since 2013. This upward trend is further indication of providing all students greater course access to more rigorous coursework. In the LCAP Metric Report, data shows that metrics reflecting English Language Learners' GPAs has also declined during this same period of time. All middle school students with a GPA of 2.5 or higher have steadily also increased to a level of 83.8% since 2013. English Language Learner middle school students are not increasing their GPA at the rate of their counterparts with a percentage of 31.8%. However, the percentage of English Learner middle school students enrolled in college prep courses has increased by 18%. Economically disadvantaged students at the middle schools show only a hesitant increase of 1.2 % growth as compared to last year.

- The percentage of high school students with a cumulative GPA of 2.5 or higher has increased to 77.9% since 2013. At the high school level the low income, SPED and EL subgroups exhibit a very modest increase over the same period of time. The performance of these subgroups continues to be an area of concern and focus for District and site staff. Collectively, staff will assertively enhance efforts in addressing the academic needs of all students exceptionally and without exception through effective teaching strategies, directed professional development and researched-based intervention opportunities.
- In 2016, the annual High School dropout Rate decreased from 0.63% to 0.35 % this past year while the English Learner students' dropout rate increased from 1.81% to 4.04%. The 2016 results do not reflect the number of students who will complete their high school diploma requirements through Conejo Valley Adult Education this fall. LCAP Metrics will be updated when the number of graduates become available.
- The grade 12 completion rates increased in the following student groups; all students, low income, SPED, and English Language Learners. Dropout and graduation rates do not calculate to a sum of 100% as graduation rates are based exclusively on Grade 12 students while dropout rates are based on students in grades 9-12.
- This past year, the percentage of growth on California English Language Development Test (CELDT) rose by 5.2% to a total of 47.9%. Successful performance on the CELDT is measured by English Language Learners achieving one or more level(s) of growth each year. The percentage of students scoring at the proficient level on the CELDT also increased by 2.2% while the percentage of students reclassified to Reclassified Fluent English Proficient (RFEP) rose by 1.2%. The redesignated rate or RFEP students in CVUSD is 18.5% while county totals are 11.7% and state totals are 11.2%.

School Climate – Student Discipline

- As measured by The California Healthy Kids Survey (CHKS), grade 7 and grade 11 students self-reported their feeling of school connectedness via activities, clubs, teachers and staff. Over the past 6 years, CVUSD students continue to record a positive student connectedness rate greater than 90%. In 2016, grade 7 students reported a 96% connectedness rating and grade 11 students reported a 94% connectedness rating.
- Since 2013, the percentage of students suspended multiple times over the school year has dropped from 0.64% 0.37%. CVUSD's overall suspension rate has dropped from 2.4% to 1.72%. Staff asserts that suspensions have decreased due to the concentrated efforts in programing (Stand Proud, Breakthrough, Champs), pre-suspension interventions and the implementation of proactive student support plans.

CONCLUSION:

The LCAP Metric Report continues to be highly valued by staff as a rich source of information. In our efforts for continued improvement, the data collected through the LCAP Metric Report and GreenPrint for Success (GPS) process and survey will lead staff in refining our LCAP and targeting District resources.

As CVUSD moves forward, the GPS and the District's 2016-2017 LCAP goals will prescribe direction and focus in the following areas:

1. Materials alignment
2. Professional Development – LCAP Site Teams – Teacher on Special Assignment (TOSA) Instructional Technology, TOSA Language and Literacy, TOSA Best Practices
3. Technology integration and assistive technology
4. Student mental health support
5. Increased co-curricular opportunities
6. Focus on research-based interventions, use of intervention periods
7. English Learner student progress
8. Student access and equity

ALTERNATIVES:

Does not apply. For information only.

RECOMMENDATION:

Does not apply. For information only.

RATIONALE:

Staff will provide more detailed information on the program status of each program.

Respectfully submitted:
Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:
Jennifer Boone, Ed.D., Director of Curriculum, Instruction, and Assessment/
Title I School Program Improvement Professional Development for
Robert Iezza, Deputy Superintendent, Instructional Services

ANB:RI:JB:cf

File Attachments

[09.06.16 LCAP Metrics.pdf \(3,063 KB\)](#)

[09.06.16 LCAP Metrics Presentation.pdf \(2,589 KB\)](#)

8. INFORMATION/DISCUSSION ITEMS - GENERAL - BUSINESS SERVICES

Subject A. Revisions to Board Policy 3311 and Administrative Regulation 3311 - Bids

Meeting Sep 6, 2016 - Regular Board Meeting

Category 8. INFORMATION/DISCUSSION ITEMS - GENERAL - BUSINESS SERVICES

Type Information

ISSUE:

Should the Board of Education approve revisions to Board Policy 3311 and Administrative Regulation 3311 – Bids?

BACKGROUND:

CVUSD receives updates to Board Policies and Administrative Regulations from GAMUT five times a school year in July, October, December, March and May. GAMUT is a policy update service offered through the California School Boards Association (CSBA) which provides information about new laws and court opinions which may affect Board Policies, Administrative Regulations, and Board Bylaws.

Board Policy 3311 and Administrative Regulation 3311 were updated to include requirements per the California Uniform Public Construction Cost Accounting Act (known as CUPCCAA) for contracting public works projects. The revisions also reflect NEW LAW (AB 1358, 2015) which authorizes a district to award a design-build contract for a public works project in excess of \$1 million on the basis of either low bid or "best value." The regulation reflects a new 2016 bid limit established by the Superintendent of Public Instruction for specified projects, and adds a section regarding "Lease-Leaseback Contract." All new language is indicated as bold font and deleted language as strikeouts in the attached documents.

ALTERNATIVES:

1. Approve revisions to Board Policy 3311 and Administrative Regulation 3311 – Bids, as submitted.
2. Approve revisions to Board Policy 3311 and Administrative Regulation 3311 – Bids, as amended.
3. Do not approve revisions to Board Policy 3311 and Administrative Regulation 3311 – Bids.

RECOMMENDATION:

Alternative #1.

RATIONALE:

The recommended revisions will make the District's Board Policy and Administrative Regulation reflect current law.

Submitted by:

Ann N. Bonitatibus, Ed.D.
Superintendent

Prepared by:

Victor P. Hayek, Ed.D.
Assistant Superintendent, Business Services

ANB:VPH:dm

File Attachments

[09.06.16 BP3311 Bids.pdf \(19 KB\)](#)[09.06.16 AR3311 Bids.pdf \(92 KB\)](#)**9. INFORMATION ITEMS - GENERAL - SUPERINTENDENT****Subject** **A. Conejo Valley Learning Center Relocation Project**

Meeting Sep 6, 2016 - Regular Board Meeting

Category 9. INFORMATION ITEMS - GENERAL - SUPERINTENDENT

Type Discussion, Information

SUBJECT

Conejo Valley Learning Center Relocation Project

ISSUE

Where can the Conejo Valley Learning Center (CVLC) be relocated while maintaining the original vision to have a flexible and innovative campus that provides multiple opportunities for secondary school students in the Conejo Valley Unified School District (CVUSD)?

BACKGROUND

Following the recent sale of the Kelley Road property, Conejo Valley High School is in need of a new location. Additionally, Century Academy located at the Adult Education campus on Old Farm Road needs to be housed in a Division of State Architect (DSA) approved educational facility. Both of these schools, in addition to plans for expanding Career Technical Education (CTE) program offerings for all CVUSD high school students, were to be incorporated in the original CVLC project on Janss Road.

Current cost estimates for new construction on the Janss Road property far exceed previous conceptual budget estimates. Therefore, staff explored many alternatives, three of which were advanced to the Board at its May 3, 2016 meeting. Further conversation occurred at a regularly scheduled Board meeting on May 17, 2016, followed by a special Board discussion session on June 14, 2016.

The superintendent and Board agreed to convene a staff-guided ad hoc committee to evaluate the original options presented in May, 2016, consider any alternatives, and make final recommendations to the superintendent by August 26, 2016. The process was an extensive one that included several forums for the public to interact with committee members and provide feedback. The committee made a final recommendation to the superintendent, with the majority of the committee members supporting the recommendation as it aligned with the following: the superintendent's charge, the outcomes of a weighting tool, and the original three programmatic considerations for the CVLC. The results of those findings are included in the attached report. The committee is to be commended for its thoughtful work, inclusive process, and community-minded responsiveness.

INTENDED ACTION

Implement the ad hoc committee's recommendation to the superintendent:

Place Conejo Valley High School and future Career Technical Education programs on the Waverly Campus where Century Academy is already located.

The committee identified the Waverly Campus as the only CVUSD non-transitional kindergarten through grade twelve facility that can house all three CVLC programs. Portions of the Waverly campus already meet DSA requirements. Measure I Bond resources and TOPASS funds (if necessary) would help fund renovations that would bring the remainder of the campus into compliance with DSA requirements.

The leadership team will convene to identify select Adult Education programs that align with CTE goals, along with existing special education and similarly contracted programs that will remain at the Waverly campus. Through a more thorough discussion regarding the Adult Education program, classes or programs that can be held at alternate sites will be identified. Additionally, the program review will ensure alignment with recent legislation, particularly in

relation to the parenting program. Preliminary review of district facilities shows there is space currently available at the Park Oaks and Horizon Hills campuses. These locations broaden outreach beyond the existing Waverly campus while remaining in the general geographic area.

This intended action best realizes the vision of the Conejo Valley Learning Center providing a campus where many flexible and innovative educational opportunities can be available to our students. Beyond the educational benefits of this model, this course of action best utilizes existing facilities and available funds in the Measure I Bond initiative, thus, proving to be the most fiscally responsible option to fulfill the original vision of CVLC as a "learning center". The ad-hoc committee is to be commended for recommending a plan that demonstrates educational leadership and public stewardship.

During this process, staff has already initiated conversations with officials from the Conejo Recreation and Park District and City of Thousand Oaks to explore transportation and traffic options in an effort to provide easy access for our students while minimizing the impact to the surrounding community. It is recognized that CVUSD staff will need to work with the respective communities in order to make the transitions as seamless as possible. This work will include the commitment of CVUSD leadership to processes and plans that are reasonably communicated to internal and external stakeholders, including the Board as necessary.

Finally, the procedure to advance this intended action differs from the previous recommendations staff presented to the Board. Two of the original three options presented in May 2016 would have necessitated formal Board action due to lease and new construction considerations. The intended action of relocating existing district programs does not typically require formal board action. The creation of a true learning center at the Waverly Site would then mirror past staff-initiated relocation processes such as when the early childhood development center was relocated to University School.

Submitted and prepared by:
Ann N. Bonitatibus, Ed.D.
Superintendent

File Attachments

[09.06.16 CVLC Final Report.pdf \(2,015 KB\)](#)

10. ADJOURNMENT

Subject	A. Adjournment
Meeting	Sep 6, 2016 - Regular Board Meeting
Category	10. ADJOURNMENT
Type	Procedural
FUTURE BOARD MEETINGS	
September 20, 2016	
5:00 p.m. Closed Session	
6:00 p.m. Open Session	

Location: 1400 E. Janss Road (South Building Board Room), Thousand Oaks

For a copy of this agenda and additional information, please visit the CVUSD website.

Internet Home Page: www.conejousd.org/

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[497-9511](tel:497-9511) ext. 201. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist our staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.