



NOTICE OF PUBLIC MEETING
Monday, April 25, 2016
CITY COUNCIL CHAMBERS
680 Park Avenue
Idaho Falls, ID 83402
3:00 p.m.

The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will make an effort to accommodate your needs.

SPECIAL MEETING (Council Work Session)

Call to Order and Roll Call:

Parks and Recreation:

-Signage and Wayfinding Update (25)

Airport,
Public Works,
Police Department &
Fire Department:

-Air Show Consideration (30)

Police Department:

-Civil Service Ordinance (10)

Public Works:

-Water Facility Plan Discussion (Alternative Rate
Reclassification and Annual Metering) (15)
-Water Mitigation (15)

Community Development Services:

-Annexations Update (15)

Municipal Services:

-Wells Fargo Credit Card Discussion (15)
-City Finance Presentation (30)

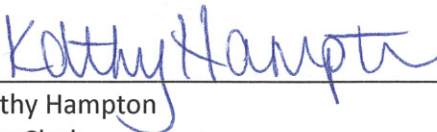
Economic Development Coordinator:

-Community Support Grant Discussion (20)

Mayor and Council:

-Mayor's Report and Action Items (10)
Other Announcements and Calendar Items
-City Council Reports (10)

DATED this 22nd day of April, 2016



Kathy Hampton
City Clerk

 EXTREME
BLUE THUNDER

March 30, 2016

The Honorable Rebecca L. Noah Casper
Mayor – City of Idaho Falls
308 Constitution Way
Idaho Falls, ID 83402

Dear Mayor Casper:

It is with great excitement that the Board of Directors of Idaho Falls Air Show, Inc. has publicly announced an upcoming AirShow. Our forthcoming extravaganza will be held at the Idaho Falls Airport on July 22-23, 2017. It should prove to be another one of the “Greatest Shows Above the Earth”.

Since the AirShow will be hosted at the City of Idaho Falls Airport IDA. Our organization is formally requesting the support of municipal services from the City. The request includes, but is not limited exclusively to the following:

Airport Facilities, Equipment and Personnel
Safety Equipment and Security Personnel
Engineering Equipment and Personnel
Sanitation Equipment and Personnel
Emergency Equipment and Personnel

To assist you in your evaluation, I have attached hereto an estimated financial summary. I have also included several financial estimates from Division Directors that will be affected by the AirShow for budgeting purposes.

Your earnest consideration of this request is greatly appreciated. If further elaboration is needed in reference to this matter, please feel free to contact me at your earliest convenience.

Sincerely,



Russell J. Johnson
Chairman of the Board

RECEIVED

MAR 30 2016

Enclosures:

MAYOR'S OFFICE



March 30, 2016
Attachment 1

Financial Summary

| | |
|--------------|---------------------|
| Police | \$ 82,264.89 |
| Fire | \$ 31,000.00 |
| Airport | \$ 40,250.00 |
| Public Works | <u>\$ 21,012.00</u> |
| Total | \$174,526.89 |

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, AMENDING IDAHO FALLS CITY CODE SECTION 2-4-8 TO REMOVE RESIDENCY REQUIREMENTS FOR CITY CIVIL SERVICE EMPLOYEES; PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the City values its employees and respects their personal lifestyle choices, including their places of residence; and

WHEREAS, City employees reside within the community and give great service to the citizens and to those within the City government; and

WHEREAS, City civil service employees are able to travel to and from their work by means of various forms of transportation; and

WHEREAS, such transportation allows them to get to and from the City within a reasonable time to provide service as City civil service employees; and

WHEREAS, allowing such City civil service employees to live outside of City limits or beyond a ten (10) mile radius of City corporate limits is reasonable, practical, and appropriate; and

WHEREAS, there are no residing requirements for City employees who are not civil service employees; and

WHEREAS, there is currently in the City Code a limitation on the distance a City civil service employee may live from corporate City limits; and

WHEREAS, the Council desires to eliminate such residency requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, THAT:

SECTION 1. Section 2-4-8 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

2-4-8: EXAMINATIONS; QUALIFICATIONS; APPOINTMENT; REMOVAL: All applicants for positions of employment governed by civil service shall be subject to examination. The examination shall be public, competitive and free, and shall be held at times and places determined by the Civil Service Commission. Examinations shall be for the purpose of determining the qualifications of applicants for positions and shall be practical and shall fairly test the fitness of persons examined to discharge the duties of the position to which they seek and shall include non-discriminatory tests of physical qualifications for bona-fide occupational purposes. An applicant for any position under civil service must be a citizen of the United States, not younger than twenty

one (21) years of age, must be able to read and write the English language, in good health, of good moral character and of temperate and industrious habits. These qualifications shall be ascertained in a manner determined by the Commission. Appointments to positions governed by the civil service shall comply with this Chapter, the rules and regulations of the Civil Service Commission, and State law. ~~Any appointee to any position under civil service shall remain during such employment a resident of the City, or a resident of Bonneville County, Idaho, residing within a distance of ten (10) miles from the corporate limits of the City.~~ All persons appointed to positions under the Civil Service shall hold office, place, position or employment only during good behavior. Any appointee may be removed or discharged, suspended without pay, demoted, reduced in rank, or deprived of vacation privileges or other special privileges for any of the following reasons, subject to the determination of the facts in each case by the Commission:

(A) Incompetency, inefficiency or inattention to or dereliction of duty.

(B) Dishonest, intemperance, or immoral conduct, insubordination, discourteous treatment of the public or a fellow employee, or any other act of omission or commission tending to injure the public service; or any other willful failure by the employee to properly conduct himself; or any willful violation of the provisions of this Chapter or the rules and regulations adopted by the Commission.

(C) Mental or physical unfitness for the position which the employee holds.

(D) Drunkenness or use of intoxicating liquors, narcotics or any other habit-forming drug, liquid or preparation to such extent that its use interferes with the efficiency or mental or physical fitness of the employee, or which prevents the employee from properly performing the functions and duties of any position under Civil Service.

(E) Conviction of a felony or a misdemeanor involving moral turpitude.

(F) Failure to disclose a conflict of interest as required under the Idaho Ethics in Government Act.

(G) Any other act or failure to act which in the judgment of the Civil Service Commission is sufficient to show the offender to be an unsuitable person to be employed in the public service.

SECTION 2. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

SECTION 3. Codification Clause. The City Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the Code.

SECTION 4. Publication. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho, this ____ day of _____, 2016.

CITY OF IDAHO FALLS, IDAHO

REBECCA L. NOAH CASPER, MAYOR

ATTEST:

KATHY HAMPTON, CITY CLERK

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled, "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, AMENDING IDAHO FALLS CITY CODE SECTION 2-4-8 TO REMOVE RECIDENCY REQUIREMENTS FOR CITY CIVIL SERVICE EMPLOYEES; PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE."

(SEAL)

KATHY HAMPTON, CITY CLERK

Community Support Grant

Yearly Process Calendar

Grant Application Announcement to Public: **April**

Grant Application Open: **May 1-May 31**

- Grant application form provided on website
- Fillable pdf
- Submitted online

Internal Analysis & Compilation of Applications: **June**

- Dana Briggs
- Prepare final application packet for City Council consideration

City Council Deliberations: **July 1-August 30**

Final Budget Amount Known: **September 10**

Funds Available: **October 1**

Award/Declination Letters Sent: **October 1**

Funds Distributed: **After October 1**

<\$50,000 Grant: **Lump Sum Distribution**

>\$50,000 Grant: **Quarterly Distribution**

- October 15
- January 15
- April 15
- July 15



City of Idaho Falls Community Support Grant

About

The Community Support Grant is managed by the Idaho Falls Mayor and City Council. The City of Idaho Falls makes grants within the guidelines provided and reserves the right to change the guidelines at any time. Exceptions to these guidelines are made solely at the discretion of the Mayor and City Council.

Grant Eligibility

The City of Idaho Falls Community Support Grants are awarded to publicly supported and tax-exempt nonprofit organizations, institutions, and public agencies within the grant service area. The grant service area is defined as Bonneville County, with substantive benefits to City of Idaho Falls residents. The City of Idaho Falls does not make grants directly to individuals. To be eligible for support, applicants must have written confirmation from the Internal Revenue Service of tax-exempt status under Section 501(c)(3). School districts are eligible if within the service area.

The Community Support Grant supports a variety of interests including but not limited to the arts, science, education, environmental, cultural, and community projects. The grant does not support:

- Any church, sectarian, or religious society
- Political or legislative action groups
- Projects that have already been completed
- Individual participation in trips, tours, workshops, contests, or competition
- Specialized training
- Scholarships
- Operating expenses for organizations (salaries, fees, rents, etc.)
- Annual fund drives

Grant Submission

The City of Idaho Falls reviews and makes grant selections annually. The grant cycle is designated as October-October. Grant cycles are publicly announced, and deadline dates can be obtained by contacting the City of Idaho Falls at (208) 612-8777, or by visiting the city website at www.idahofallsidaho.gov. Grant applications must meet the announced deadline to be considered.

Grant Evaluation

The City of Idaho Falls grants funds (subject to availability) that are to be used primarily for a public purpose that furthers a governmental function. The Mayor and City Council look for grant opportunities

where funds will be used to support the community priorities as designated by the Idaho Falls City Council.

The City of Idaho Falls considers the following factors when reviewing grant applications:

- Eligibility - 501(c)(3) letter of verification
- Need addressed in proposal
- Potential benefits of project
- Adequacy of the total project budget and timetable to achieve desired results
- Extent and sources of other matching funds granted to applicant
- Assurance of the continued, long-term operational viability and capability of the requesting organization

Timeline

Grant Application Open: May 1-May 31

City Council Deliberations: July 1-August 30

Funds Distributed: After October 1

Contact Information

Office of the Mayor

308 Constitution way

Idaho Falls, Idaho 83402

(208) 612-8777

www.idahofallsidaho.gov

Grant Application

Thank you for your interest in the City of Idaho Falls Community Support Grant. To start the grant process, please complete the following application. Carefully read and follow all instructions.

| | |
|-------------------|--|
| Organization Name | |
| Mailing Address | |
| City, State, Zip | |
| Contact Person | |
| Title | |
| E-mail Address | |
| Phone | |

Cover Letter

Signed and dated cover letter with grant year, amount requested, reason for request, and contact data. Please include the cover letter as an attached document when submitting the application.

Internal Revenue Service Tax Exempt Letter

The IRS tax exempt letter verifies that the organization is not a private foundation and is exempt from taxation under Section 501(c)(3) of the Internal Revenue Service Code. Please include the letter as an attached document when submitting the application.

Organizational Information

Description of organization requesting funds including a summary of background, purpose, and organization objectives:

Past history (up to 5 years) of City of Idaho Falls grant requests in descending chronological order with amounts requested and granted:

Explanation of other funding sources (outside City of Idaho Falls grant) that have been received or attempted:

Funding Description

Complete description of project, task, or goal funds are expected to be used for:

Identification of specific outcomes related to project, task, or goal:

Timeline for implementation of funds including starting date and expected completion date:

Itemized Budget

Itemized project budget showing how major expenses are estimated and how grant funds are to be spent:

Explanation of why requesting organization cannot assume the cost of the project from existing resources:

Explanation of how project will be maintained after grant funds are expended:

**E-mail completed application and attached documentation to dbriggs@idahofallsidaho.gov
E-mail subject line: Community Support Grant Application**