



AGENDA  
FERNANDINA BEACH CITY COMMISSION  
REGULAR MEETING  
DECEMBER 15, 2015  
6:00 P.M.  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE / INVOCATION**

*Invocation by Reverend Ganyo of First Presbyterian Church.*

**4. PRESENTATIONS**

**4.1. PRESENTATION - COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE**

*CRA Advisory Board Chair Arlene Filkoff will provide a Monthly Progress Update.*

**Documents:** [CRA Update.pdf](#)

**4.2. PRESENTATION – PROPOSED SOLAR ENERGY PROJECT**

*Representatives of Florida Public Utilities: Director, Business Development and Generation, Mark Cutshaw and Manager, Governmental Relations, RJ Sicre will provide a brief presentation informing the City Commission and community of a Proposed Solar Energy Project at the Fernandina Beach Municipal Airport.*

**Documents:** [Proposed Solar Energy Project.pdf](#)

**4.3. BUDGET SUMMARY**

*Controller Patti Clifford will answer any questions regarding the budget summary for November 2015.*

**Documents:** [Budget Summary.pdf](#)

**5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**

**6. CONSENT AGENDA**

**6.1. FACILITIES USE AGREEMENT – DRIVING DYNAMICS, INC.**

RESOLUTION 2015-170 APPROVING A FACILITIES USE AGREEMENT WITH DRIVING DYNAMICS, INC. TO USE AIRPORT PROPERTY TO CONDUCT CORPORATE DRIVER TRAINING ON JANUARY 18 & 19, 2016; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement with Driving Dynamics, Inc. for corporate drivers training on January 18 & 19, 2016.*

**Documents:** [Resolution 2015-170.pdf](#)

**6.2. OPPOSING FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S 2015 ACTION PLAN**

RESOLUTION 2015-171 STRONGLY OPPOSING FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S 2015 ACTION PLAN TO ALLOW PUBLIC

ENVIRONMENTAL PROTECTION'S 2015 ACTION PLAN TO ALLOW PUBLIC HUNTING AT FORT CLINCH STATE PARK LOCATED WITHIN THE CITY LIMITS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Strongly opposes the Florida Department of Environmental Protection's 2015 Action Plan to allow public hunting at Fort Clinch State Park.*

**Documents:** [Resolution 2015-171.pdf](#)

- 6.3. PECK CENTER WINDOW SOLE SOURCE PURCHASE APPROVAL – RPM LUMBER**  
RESOLUTION 2015-172 APPROVING THE PURCHASE OF REPLACEMENT WINDOWS FOR THE PECK CENTER FROM RPM LUMBER IN AN AMOUNT OF \$23,582.16 AND APPROVE THE INSTALLATION OF THESE WINDOWS TO FLORIDA RESTORATION & CONSTRUCTION FOR \$19,450; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the sole source purchase of replacement windows from RPM Lumber for the Peck Center in the amount of \$23,582.16 and the sole source installation of windows by Florida Restoration & Construction in the amount of \$19,450.00.*

**Documents:** [Resolution 2015-172.pdf](#)

## **7. RESOLUTIONS**

- 7.1. TEMPORARY STAFFING APPROVAL – WATER DEPARTMENT - RANDSTAD US, LP**  
RESOLUTION 2015-173 APPROVING TEMPORARY STAFFING FROM RANDSTAD US, LP IN THE AMOUNT OF \$55,000.00; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the services of Randstad US LP in the amount of \$55,000.00 for the Water Department.*

**Documents:** [Resolution 2015-173.pdf](#)

- 7.2. TEMPORARY STAFFING APPROVAL – WASTEWATER DEPARTMENT - RANDSTAD US, LP**  
RESOLUTION 2015-174 APPROVING TEMPORARY STAFFING FROM RANDSTAD US, LP IN THE AMOUNT OF \$55,000.00; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the services of Randstad US LP in the amount of \$55,000.00 for the Wastewater Department.*

**Documents:** [Resolution 2015-174.pdf](#)

- 7.3. PRELIMINARY PLAT APPROVAL – SHELL COVE**  
RESOLUTION 2015-175 APPROVING A PRELIMINARY PLAT, PAB 2015-16 TITLED "SHELL COVE"; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts and approve the plat titled "Shell Cove" as a preliminary plat.*

**Documents:** [Resolution 2015-175.pdf](#)

- 7.4. BUDGET AMENDMENT / FIVE YEAR CAPITAL IMPROVEMENT PLAN AMENDMENT & TASK ORDER 2015-01 - OLSEN ASSOCIATES, INC.**  
RESOLUTION 2015-176 APPROVING TASK ORDER #2015-01 FROM OLSEN ASSOCIATES, INC. FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT; APPROVING A BUDGET AMENDMENT FOR UNANTICIPATED BEACH CONSTRUCTION PAYMENTS; REVISING THE FIVE YEAR CAPITAL IMPROVEMENT PLAN; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer of \$30,000 from the Capital Improvement Fund's Reserve account to the Beach Renourishment Construction account; approves a revision to the City's Five Year Capital Improvement Plan; approves Task Order #2015-01 with Olsen Associates, Inc. for Coastal Engineering Services for Beach Management.*

**Documents:** [Resolution 2015-176.pdf](#)

## **8. ORDINANCES – FIRST READING**

- 8.1. LAND DEVELOPMENT CODE TEXT AMENDMENT – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATES**

#### **AREA (CRA) OF DATES**

ORDINANCE 2015-35 AMENDING THE LAND DEVELOPMENT CODE SPECIFIC TO PROVISIONS WHICH REGULATE DEVELOPMENT OF THE AMELIA RIVER WATERFRONT COMMUNITY REDEVELOPMENT AREA, REVISING CHAPTER 4 SECTIONS 4.01.01 AND 4.02.03(E); AND CHAPTER 8, SECTION 8.01.02; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Synopsis: Approves and adopts modifications to the Land Development Code pertaining to the Community Redevelopment Area (CRA).*

**Documents:** [Ordinance 2015-35.pdf](#)

#### **8.2. LAND DEVELOPMENT CODE TEXT AMENDMENT – TREE PROTECTION & LANDSCAPE REQUIREMENTS**

ORDINANCE 2015-36 AMENDING THE LAND DEVELOPMENT CODE SPECIFIC TO TREE PROTECTION AND LANDSCAPE REQUIREMENTS AS CONTAINED IN CHAPTER 1, SECTION 1.07.00, CHAPTER 4, SECTION 4.05.00, AND CHAPTER 11.04.08; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves and adopts modifications to the Land Development Code pertaining to tree protection and landscape requirements.*

**Documents:** [Ordinance 2015-36.pdf](#)

### **9. ORDINANCES – SECOND READING**

#### **9.1. VOLUNTARY ANNEXATION – 3133 & 3141 BAILEY ROAD**

ORDINANCE 2015-31 ANNEXING 5.0 ACRES OF LAND LOCATED AT 3133 AND 3141 BAILEY ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Annexes 5.0 acres at 3133 and 3141 Bailey Road.*

**Documents:** [Ordinance 2015-31.pdf](#)

#### **9.2. FUTURE LAND USE MAP AMENDMENT – 3133 & 3141 BAILEY ROAD**

ORDINANCE 2015-32 CHANGING THE CITY'S FUTURE LAND USE MAP TO ASSIGN A CITY FUTURE LAND USE MAP CATEGORY OF MIXED USE (MU) FROM NASSAU COUNTY HIGH DENSITY, FOR A PARCEL TOTALING 5.0 ACRES OF LAND LOCATED AT 3133 AND 3141 BAILEY ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Mixed Use Map Designation to 5.0 acres located at 3133 and 3141 Bailey Road.*

**Documents:** [Ordinance 2015-32.pdf](#)

#### **9.3. QUASI-JUDICIAL - ZONING CHANGE - 3133 & 3141 BAILEY ROAD**

ORDINANCE 2015-33 CHANGING THE CITY'S ZONING MAP TO ASSIGN A CITY ZONING CATEGORY OF MIXED USE (MU-1) FROM NASSAU COUNTY COMMERCIAL NEIGHBORHOOD, FOR PARCELS TOTALING 5.0 ACRES OF LAND LOCATED AT 3133 AND 3141 BAILEY ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of Mixed Use (MU-1) to 5.0 acres located at 3133 and 3141 Bailey Road.*

**Documents:** [Ordinance 2015-33.pdf](#)

#### **9.4. AMELIA ISLAND BEACH RENOURISHMENT MUNICIPAL SERVICE TAXING UNIT (MSTU) CONSENT**

ORDINANCE 2015-34 ADOPTED PURSUANT TO SECTION 125.01(1)(Q), FLORIDA STATUTES (2015) CONSENTING TO THE INCLUSION OF THE ENTIRE MUNICIPAL BOUNDARIES OF THE CITY OF FERNANDINA BEACH WITHIN THE AMELIA ISLAND BEACH RENOURISHMENT MUNICIPAL SERVICE TAXING UNIT AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Consents to the inclusion of the entire municipal boundaries of the City of Fernandina Beach in the Amelia Island Beach Renourishment MSTU.*

**Documents:** [Ordinance 2015-34.pdf](#)



**10. CITY MANAGER REPORTS**

**11. CITY ATTORNEY REPORTS**

**12. CITY CLERK REPORTS**

**13. MAYOR/COMMISSIONER COMMENTS**

**14. ADJOURNMENT**

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
- IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).