



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
OCTOBER 20, 2015
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Edward M. Coop of Joy Ministries Church.

3. ROLL CALL

4. PROCLAMATIONS/PRESENTATION

- 4.1. **PROCLAMATION – FERNANDINA PIRATE CLUB, INC. 1ST ANNUAL FESTIVAL PROCLAMATION – FERNANDINA PIRATE CLUB, INC. 1ST ANNUAL FESTIVAL** - *Proclaims October 9–11, 2015 as the “1st Annual Fernandina Pirate Festival”. Mr. Leon Nicholls, Mr. Steve Powers and members of the Fernandina Pirate Club, Inc. will be present to accept the Proclamation.*

Documents: [Proclamation Fernandina Pirate Club.pdf](#)

- 4.2. **PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE** – *CRA Advisory Board Chair Arlene Filkoff will provide a Monthly Progress Update.*

Documents: [CRA Update.pdf](#)

- 4.3. **BUDGET SUMMARY / INVESTMENT SCHEDULE BUDGET SUMMARY / INVESTMENT SCHEDULE** - *Controller Patti Clifford will answer any questions regarding the investment schedule and budget summary for September 2015.*

Documents: [Budget Summary.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

BUDGET AMENDMENT / AGREEMENT APPROVAL – DALE L. MARTIN – RESOLUTION 2015-147 APPROVING AN EMPLOYMENT AGREEMENT WITH DALE L. MARTIN FOR FULL-TIME EMPLOYMENT AS CITY MANAGER; APPROVING A BUDGET AMENDMENT TO TRANSFER FUNDS FOR CITY MANAGER SALARY ACCOUNTS; AUTHORIZING EXECUTION OF DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer in the amount of \$8,400 and the Employment Agreement with Dale L. Martin, attached hereto as Exhibit "1", for full-time employment as the City Manager.*

Documents: [Resolution 2015- 147.pdf](#)

6.2. SEWER AND REFUSE EXEMPTION FOR FY 2015/2016

SEWER AND REFUSE EXEMPTION FOR FY 2015/2016 – RESOLUTION 2015-148 APPROVING ONE (1) APPLICATION FOR CITY SEWER AND REFUSE EXEMPTION FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves one (1) application for exemption of payment for City Sewer and Refuse costs for the months of October 1, 2015 through September 30, 2016.*

Documents: [Resolution 2015-148.pdf](#)

6.3. BUDGET AMENDMENTS – VARIOUS DEPARTMENTS

BUDGET AMENDMENTS – VARIOUS DEPARTMENTS - RESOLUTION 2015-150 APPROVING AMENDMENTS TO THE BUDGET FOR THE FISCAL YEAR 2014-2015; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds within various departments in the FY 14/15 budget.*

Documents: [Resolution 2015-150.pdf](#)

7. RESOLUTIONS

7.1. PARKS AND RECREATION MASTER PLAN APPROVAL

PARKS AND RECREATION MASTER PLAN APPROVAL – RESOLUTION 2015-149 APPROVING A PARKS AND RECREATION MASTER PLAN; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts and approves the Parks and Recreation Master Plan, dated April 2015, as a guidance document in parks, recreation, and open space planning for the City of Fernandina Beach.*

Documents: [Resolution 2015-149.pdf](#)

7.2. AGREEMENT APPROVAL – EIGHT FLAGS AVIATION, LLC

AGREEMENT APPROVAL – EIGHT FLAGS AVIATION, LLC – RESOLUTION 2015-139 APPROVING LEASE TERMS AND AGREEMENT FORM WITH EIGHT FLAGS AVIATION, LLC FOR A FIXED BASED OPERATOR ON CITY AIRPORT PROPERTY LOCATED ON THE NORTH SIDE OF THE AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the terms and conditions of the*

Fixed Based Operator Lease Agreement and survey of the leasehold area.

Documents: [Resolution 2015-139.pdf](#)

8. ORDINANCES – FIRST READING

8.1. COMPREHENSIVE PLAN AMENDMENT - RECREATION AND OPEN SPACE ELEMENT

COMPREHENSIVE PLAN AMENDMENT - RECREATION AND OPEN SPACE ELEMENT – ORDINANCE 2015-24 STATING ITS INTENT TO AMEND ORDINANCE 2003-36 TO AMEND ACRONYMS AND DEFINITIONS AND OBJECTIVES 6.01, 6.02, 6.03, 6.04 AND 6.06 OF THE RECREATION AND OPEN SPACE ELEMENT OF THE CITY COMPREHENSIVE PLAN TO ADDRESS CHANGES RECOMMENDED AS A RESULT OF THE PARKS AND RECREATION MASTER PLANNING PROCESS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves amendments to the Comprehensive Plan pertaining to the recreation and open space element.*

Documents: [Ordinance 2015-24.pdf](#)

8.2. CODE AMENDMENT - SOLID WASTE

CODE AMENDMENT - SOLID WASTE – ORDINANCE 2015-25 AMENDING THE CODE OF ORDINANCES CHAPTER 66, SOLID WASTE; AMENDING SECTION 66-1 DEFINITIONS; AMENDING SECTION 66-2 BY DELETING REFERENCE TO SUPERINTENDENT SINCE CITY USES A FRANCHISEE FOR SOLID WASTE REMOVAL; AMENDING SECTION 66-3 BY PROVIDING FOR BULK TRASH IN THE STREETS WITH PERMISSION FROM CITY MANAGER; AMENDING SECTION 66-6 BY PROHIBITING DUMPING TRASH AND RECYCLABLES IN CITY RECEPTACLES; AMENDING SECTION 66-36 REGARDING AUTHORITY OF CITY ONLY TO DISPOSE OF REFUSE IN THE CITY; AMENDING SECTION 66-38 TO ADD CART AS TYPE OF RECEPTACLE; AMENDING SECTION 66-41 BY DELETING REFERENCE TO SUPERINTENDENT AND DELETING REFERENCE TO DISPOSAL OF NEWSPAPERS; AMENDING SECTION 66-42; AMENDING SECTION 66-44 BY PROVIDING FOR DISABLED REFUSE SERVICE FOR DISABLED PERSONS BY APPLICATION; AMENDING SECTION 66-46; CREATING SECTION 66-65 REGARDING CUSTOMER DEPOSITS; AMENDING SECTION 66-66 BY REWRITING IT IN ITS ENTIRETY REGARDING BILLING, PAYMENT AND DELINQUENCY; AMENDING SECTION 66-67 REGARDING ADJUSTMENTS TO BILLS; AND REPEALING SECTION 66-68 REGARDING DELINQUENTS BILLS TO CONSTITUTE LIENS SINCE LIENS COVERED IN SECTION 66-66; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to solid waste.*

Documents: [Ordinance 2015-25.pdf](#)

9. BOARD APPOINTMENTS

9.1. **BOARD APPOINTMENTS-HDC
HISTORIC DISTRICT COUNCIL** – 3 appointments

Documents: [Board Reappointment HDC.pdf](#)

9.2. **BOARD APPOINTMENTS -ARTS AND CULTURE NASSAU
ARTS AND CULTURE NASSAU** – 1 appointment.

Documents: [Board Appointment Arts and Culture.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS

PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).