



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
OCTOBER 6, 2015
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Lance Jones of The Journey Church.

4. PROCLAMATIONS/PRESENTATION

4.1. PROCLAMATION - NATIONAL COLONIAL HERITAGE MONTH

Recognizes October 2015 as "National Colonial Heritage Month". National Society Colonial Dames XVII Century President Dianne Parfitt and Vice President Georgia Murray along with Historian Pat Baker will be present to accept the Proclamation.

Documents: [National Colonial Heritage Month.pdf](#)

4.2. PROCLAMATION - NATIONAL CHIROPRACTIC HEALTH MONTH

Recognizes October 2015 as "National Chiropractic Health Month". Dr. Mark Brown, Doctor of Chiropractic Medicine, will be present to accept the Proclamation.

Documents: [National Chiropractic Health Month.pdf](#)

4.3. PROCLAMATION - LES DEMERLE AMELIA ISLAND JAZZ FESTIVAL

Recognizes the week of October 4 through 11, 2015 as the "Les DeMerle Amelia Island Jazz Festival". Les DeMerle, Bonnie Eisele and volunteer Board Members will be present to accept the Proclamation.

Documents: [Les DeMerle Amelia Island Jazz Festival.pdf](#)

4.4. PROCLAMATION - DOMESTIC VIOLENCE AWARENESS MONTH

Recognizes the month of October 2015 as "Domestic Violence Awareness Month". Ms. Marianna McIntyre, Micah's Place Development Director, will be present to accept the Proclamation.

Documents: [Domestic Violence Awareness Month.pdf](#)

4.5. PRESENTATION – MUNICIPAL SERVICE TAXING UNIT (MSTU) FOR BEACH RENOURISHMENT

Ms. Camille P. Tharpe, Senior Vice President of Government Services Group, Inc., the consulting firm overseeing this study, will be present to provide an overview of MSTU's, the land area under consideration for inclusion in the MSTU and preliminary millage rates for funding.

Documents: [MSTU Beach Renourishment.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. APPROVAL OF MINUTES

Workshop Meeting – August 18, 2015; Regular Meeting – August 18, 2015; Regular Meeting – September 1, 2015; Workshop Meeting – September 2, 2015; Special Meeting – September 3, 2015; Special Meeting – September 8, 2015; Special Meeting – September 9, 2015.

Documents: [Minutes Summary.PDF](#), [August 18, 2015 Workshop.PDF](#), [August 18, 2015 Regular Meeting.PDF](#), [September 1, 2015 Regular Meeting.PDF](#), [September 2, 2015 Workshop.PDF](#), [September 3, 2015 Special Meeting.PDF](#), [September 8, 2015 Special Meeting.PDF](#), [September 9, 2015 Special Meeting.PDF](#)

6.2. LETTER AGREEMENT – CROWN CASTLE SOUTH, LLC - CORRECTED RESOLUTION 2015-123

AUTHORIZING A LETTER AGREEMENT WITH CROWN CASTLE SOUTH, LLC, ON BEHALF OF NEW CINGULAR WIRELESS, AMENDING THE CURRENT LAND LEASE AGREEMENT FOR THE CELL TOWER NEAR THE UTILITIES AND MAINTENANCE COMPLEX; EXTENDING THE TERMS TO MARCH 14, 2067; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

Synopsis: Approves the "Letter Agreement" with Crown Castle South, LLC for the cell tower near the Utilities and Maintenance Complex.

Documents: [Corrected Resolution 2015-123.pdf](#)

6.3. FACILITIES USE AGREEMENT – SCCA BUCCANEER REGION - JAXSOLO

RESOLUTION 2015-140 APPROVING A FACILITIES USE AGREEMENT WITH SCCA BUCCANEER REGION - JAXSOLO TO USE AIRPORT PROPERTY FOR A SCCA AUTOCROSS SOLO DRIVING EVENT ON OCTOBER 11, 2015; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement for a SCCA Autocross Solo Driving Event on October 11, 2015.*

Documents: [Resolution 2015-140.pdf](#)

6.4. POLLWORKER APPROVAL FOR THE 2015 CITY ELECTIONS

RESOLUTION 2015-141 APPROVING THE POLL WORKERS FOR THE 2015 CITY ELECTIONS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Inspectors, Poll Workers, and Clerks for the 2015 City Elections.*

Documents: [Resolution 2015-141.pdf](#)

6.5. SEWER AND REFUSE EXEMPTIONS FOR FY 2015/2016

RESOLUTION 2015-142 APPROVING FOURTEEN (14) APPLICATIONS FOR CITY SEWER AND REFUSE EXEMPTION FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves fourteen (14) applications for exemption of payment for City Sewer and Refuse costs for the months of October 1, 2015 through September 30, 2016.*

Documents: [Resolution 2015-142.pdf](#)

6.6. IMPACT FEE WITHHOLDING – NASSAU HABITAT FOR HUMANITY

RESOLUTION 2015-143 WITHHOLDING THE COLLECTION OF CITY ASSESSED IMPACT FEES FOR NASSAU HABITAT FOR HUMANITY, INC. FOR THE CONSTRUCTION OF TWO (2) AFFORDABLE HOUSING UNITS LOCATED AT 921 AND 923 S. 7TH STREET; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Nassau Habitat for Humanity, Inc.'s application to withhold collection of City Impact Fees for Parks & Recreation, Public Facilities, Police and Fire, totaling*

\$3,982.40.

Documents: [Resolution 2015-143.pdf](#)

6.7. FACILITIES USE AGREEMENT – NASSAU COUNTY SCHOOL BOARD

RESOLUTION 2015-144 APPROVING THE FACILITIES USE AGREEMENT FOR YOUTH SPORTS LEAGUES BETWEEN THE CITY OF FERNANDINA BEACH AND NASSAU COUNTY SCHOOL BOARD, HIGH SCHOOL SWIM TEAMS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Facilities Use Agreement with the Nassau County School Board.*

Documents: [Resolution 2015-144.pdf](#)

7. RESOLUTIONS

7.1. POCKET PARK CONCEPTUAL PLAN APPROVAL & RECOGNITION - SETON PARK

RESOLUTION 2015-145 APPROVING THE CONCEPTUAL PLAN FOR A POCKET PARK AT THE SOUTH END OF ESTRADA STREET IN OLD TOWN; RECOGNIZING THE PARK AS "SETON PARK"; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the conceptual plan for a pocket park at the south end of Estrada Street and authorizes the recognition of the park as "Seton Park".*

Documents: [Resolution 2015-145.pdf](#)

7.2. AGREEMENT APPROVAL – MAIN STREET PROGRAM

RESOLUTION 2015-146 AUTHORIZING THE CITY MANAGER PRO TEM TO EXECUTE A CONTRACT WITH FERNANDINA BEACH MAIN STREET, INC.; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the execution of a contract with Fernandina Beach Main Street, Inc.*

Documents: [Resolution 2015-146.pdf](#)

8. ORDINANCES - SECOND READING

8.1. FUTURE LAND USE MAP AMENDMENT – CITRONA DRIVE

ORDINANCE 2015-22 CHANGING THE CITY'S FUTURE LAND USE MAP FROM LOW DENSITY RESIDENTIAL (LDR) TO MEDIUM DENSITY RESIDENTIAL (MDR) AND CONSERVATION (CON) FOR A PARCEL TOTALING 7.41 ACRES OF LAND LOCATED ON CITRONA DRIVE BETWEEN UNIMPROVED HICKORY AND INDIGO STREETS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Designation of Medium Density Residential (MDR) to 7.41 acres located on Citrona Drive between unimproved Hickory and Indigo Streets.*

Documents: [Ordinance 2015-22.pdf](#)

8.2. QUASI-JUDICIAL - ZONING CHANGE – CITRONA DRIVE

ORDINANCE 2015-23 CHANGING THE CITY'S ZONING MAP TO ASSIGN A ZONING CATEGORY OF MEDIUM DENSITY RESIDENTIAL (R-2) WITH A PLANNED UNIT DEVELOPMENT OVERLAY FOR A PARCEL TOTALING 7.41 ACRES OF LAND LOCATED ON CITRONA DRIVE BETWEEN UNIMPROVED HICKORY AND INDIGO STREETS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of Medium Density Residential (R-2) to 7.41 acres located on Citrona Drive between unimproved Hickory and Indigo Streets.*

Documents: [Ordinance 2015-23.pdf](#)

8.3. COMPREHENSIVE PLAN AMENDMENT - WETLANDS POLICY

ORDINANCE 2015-17 STATING ITS INTENT TO AMEND ORDINANCE 2003-36 TO MODIFY THE DEFINITION OF NET DENSITY TO INCENTIVIZE WETLAND PRESERVATION AND MODIFY POLICY 5.08.02 TO REMOVE REQUIREMENT TO ESTABLISH CATEGORIZED WETLANDS; AND APPROVING THE TRANSMITTAL

ESTABLISH CATEGORIZED WETLANDS; AND APPROVING THE TRANSMITTAL OF SUCH PROPOSED AMENDMENTS TO THE STATE LAND PLANNING AGENCY FOR REVIEW IN ACCORDANCE WITH SECTION 163.3184(3), FLORIDA STATUTES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Amends Policy 5.08.02 of the City's Comprehensive Plan pertaining to wetlands.

Documents: [Ordinance 2015-17.pdf](#)

8.4. LAND DEVELOPMENT CODE AMENDMENT - NET DENSITY DEFINITION

ORDINANCE 2015-18 AMENDING THE LAND DEVELOPMENT CODE, REVISING CHAPTER 1 SECTION 1.07.00 REGARDING THE DEFINITION FOR NET DENSITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
Synopsis: Amends Chapter 1 of the Land Development Code pertaining to net density.

Documents: [Ordinance 2015-18.pdf](#)

9. DISCUSSION – DIRECTION – ACTION ITEMS

9.1. CHARTER OFFICERS' PERFORMANCE EVALUATIONS

Documents: [Charter Officers Performance Evaluations.pdf](#)

9.2. CITY MANAGER EMPLOYMENT AGREEMENT

Documents: [City Manager Terms of Employment.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.

- DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).