



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 21, 2015
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Pastor Beth Fogle-Miller of United Methodist Memorial Church.

4. PRESENTATION/PRESENTATIONS

4.1. PROCLAMATION – GULLAH/GEECHEE NATION APPRECIATION WEEK

PROCLAMATION – GULLAH/GEECHEE NATION

APPRECIATION WEEK - Proclaims July 25, 2015 through August 2, 2015 as "Gullah/Geechee Nation Appreciation Week". Queen Quet, High Chieftess of the Gullah/Geechee Nation, will be present to accept the Proclamation.

Documents: [Proclamation Gullah Geechee Nation.pdf](#)

4.2. PRESENTATION – COMMUNITY REDEVELOPMENT AREA (CRA) UPDATE

PRESENTATION – COMMUNITY REDEVELOPMENT AREA

(CRA) UPDATE – CRA Advisory Board Chair Mike Zaffaroni will provide a Monthly Progress Update.

Documents: [Presentation CRA Update.pdf](#)

4.3. PRESENTATION – COLIN BAENZIGER & ASSOCIATES

PRESENTATION – COLIN BAENZIGER & ASSOCIATES – Mr.

Colin Baenziger of Colin Baenziger & Associates will provide an update concerning the status of the City Manager search.

4.4. BUDGET SUMMARY

BUDGET SUMMARY - Controller Patti Clifford will answer any questions regarding the budget summary for June 2015.

Documents: [Budget Summary.pdf](#)

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

6. RESOLUTIONS

- 6.1. **BUDGET AMENDMENT – CITY COMMISSION – RESOLUTION 2015-102**
BUDGET AMENDMENT – CITY COMMISSION – RESOLUTION 2015-102 APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2014-2015; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds in the total amount of \$13,318 to the City Commission Health Insurance account from various Commission and Human Resources' accounts for unbudgeted Health Insurance costs*

Documents: [Resolution 2015-102.pdf](#)

- 6.2. **BUDGET AMENDMENT – FIRE DEPARTMENT – RESOLUTION 2015-103**
BUDGET AMENDMENT – FIRE DEPARTMENT – RESOLUTION 2015-103 APPROVING AMENDMENTS TO THE BUDGET FOR THE FISCAL YEAR 2014-2015; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds totaling \$80,000 for higher than budgeted salaries expenses in the Fire Department.*

Documents: [Resolution 2015-103.pdf](#)

- 6.3. **BUDGET AMENDMENT – UTILITY DEBT SERVICE FUND – RESOLUTION 2015-104**
BUDGET AMENDMENT – UTILITY DEBT SERVICE FUND – RESOLUTION 2015-104 APPROVING AMENDMENTS TO THE BUDGET FOR THE FISCAL YEAR 2014-2015; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the transfers out to Utility Debt Service in the Water Impact Fee Fund and the Water Fund for FY 2014/2015 due to lower than anticipated Water Impact Fee revenue.*

Documents: [Resolution 2015-104.pdf](#)

- 6.4. **REIMBURSABLE EXPENSES APPROVAL - VRL ARCHITECTS, INC. – RESOLUTION 2015-105**
REIMBURSABLE EXPENSES APPROVAL - VRL ARCHITECTS, INC. – RESOLUTION 2015-105 APPROVING VRL ARCHITECTS, INC.'S COMPENSATION FOR REIMBURSABLE EXPENSES IN THE AMOUNT OF \$1,145.33 RELATING TO ENGINEERING SERVICES FOR THE RENOVATION AND REHABILITATION OF THE CITY BUILDING AT 25 N. 4TH ST.; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves VRL Architects, Inc.'s compensation for reimbursable expenses in the amount of \$1,145.33 relating to their engineering services for the renovation and rehabilitation project at the City building at 25 N. 4th St.*

Documents: [Resolution 2015-105.pdf](#)

7. ORDINANCE – FIRST READING

- 7.1. **ANNUAL PAY & CLASSIFICATION PLAN – ORDINANCE 2015-16**
ANNUAL PAY & CLASSIFICATION PLAN – ORDINANCE 2015-16 ESTABLISHING AN UPDATED CLASSIFICATION PLAN FOR FISCAL YEAR 2015-2016, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF

ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Pay and Classification Plan for FY 2015/2016.*

Documents: [Ordinance 2015-16.pdf](#)

7.2. AMELIA PARK PUD MODIFICATIONS - ORDINANCE 2015-11

AMELIA PARK PUD MODIFICATIONS - ORDINANCE 2015-11
MODIFYING THE AMELIA PARK PUD REMOVING THE MANDATORY COMMERCIAL COMPONENT, PROVIDING FOR LIMITED COMMERCIAL USES, AND RECLASSIFYING THE PROPERTY AS TRANSECT T5 FOR PARCELS 29-3N-2B-0000-0003-0140, 00-00-31-127A-0006-0020, 00-00-31-102P-00E2-0000, 00-00-31-102P-00A2-0000; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves modifications to the Amelia Park PUD.*

Documents: [Ordinance 2015-11.pdf](#)

7.3. COMPREHENSIVE PLAN AMENDMENT - WETLANDS POLICY – ORDINANCE 2015-17

COMPREHENSIVE PLAN AMENDMENT - WETLANDS POLICY – ORDINANCE 2015-17 STATING ITS INTENT TO AMEND ORDINANCE 2003-36 TO MODIFY THE DEFINITION OF NET DENSITY TO INCENTIVIZE WETLAND PRESERVATION AND MODIFY POLICY 5.08.02 TO REMOVE REQUIREMENT TO ESTABLISH CATEGORIZED WETLANDS; AND APPROVING THE TRANSMITTAL OF SUCH PROPOSED AMENDMENTS TO THE STATE LAND PLANNING AGENCY FOR REVIEW IN ACCORDANCE WITH SECTION 163.3184(3), FLORIDA STATUTES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Policy 5.08.02 of the City's Comprehensive Plan pertaining to wetlands.*

Documents: [Ordinance 2015-17.pdf](#)

7.4. LAND DEVELOPMENT CODE AMENDMENT - NET DENSITY DEFINITION – ORDINANCE 2015-18

LAND DEVELOPMENT CODE AMENDMENT - NET DENSITY DEFINITION – ORDINANCE 2015-18 AMENDING THE LAND DEVELOPMENT CODE, REVISING CHAPTER 1 SECTION 1.07.00 REGARDING THE DEFINITION FOR NET DENSITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 1 of the Land Development Code pertaining to net density.*

Documents: [Ordinance 2015-18.pdf](#)

8. ORDINANCES - SECOND READING

8.1. VOLUNTARY ANNEXATION – AMELIA ISLAND PARKWAY – ORDINANCE 2015-02

VOLUNTARY ANNEXATION – AMELIA ISLAND PARKWAY – ORDINANCE 2015-02 ANNEXING 15.70 ACRES OF LAND LOCATED ON AMELIA ISLAND PARKWAY BETWEEN HIRTH ROAD AND CHEM CELL ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Annexes 15.70*

acres on Amelia Island Parkway between Hirth Road and Chem Cell Road.

Documents: [Ordinance 2015-02.pdf](#)

8.2. FUTURE LAND USE MAP AMENDMENT – AMELIA ISLAND PARKWAY - ORDINANCE 2015-03

FUTURE LAND USE MAP AMENDMENT – AMELIA ISLAND PARKWAY - ORDINANCE 2015-03 CHANGING THE CITY'S FUTURE LAND USE MAP TO ASSIGN A CITY FUTURE LAND USE MAP CATEGORY OF HIGH DENSITY RESIDENTIAL (HDR) FROM NASSAU COUNTY HIGH DENSITY RESIDENTIAL, FOR A PARCEL TOTALING 15.70 ACRES OF LAND LOCATED ON AMELIA ISLAND PARKWAY BETWEEN HIRTH ROAD AND CHEM CELL ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Designation of High Density Residential (HDR) to 15.70 acres located on Amelia Island Parkway between Hirth Road and Chem Cell Road.*

Documents: [Ordinance 2015-03.pdf](#)

8.3. ZONING CHANGE – AMELIA ISLAND PARKWAY - ORDINANCE 2015-04

ZONING CHANGE – AMELIA ISLAND PARKWAY - ORDINANCE 2015-04 CHANGING THE CITY'S ZONING MAP TO ASSIGN A CITY ZONING CATEGORY OF HIGH DENSITY RESIDENTIAL (R-3) FROM NASSAU COUNTY RESIDENTIAL GENERAL 1, FOR A PARCEL TOTALING 15.70 ACRES OF LAND LOCATED ON AMELIA ISLAND PARKWAY BETWEEN HIRTH ROAD AND CHEM CELL ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of High Density Residential (R-3) to 15.70 acres located on Amelia Island Parkway between Hirth Road and Chem Cell Road.*

Documents: [Ordinance 2015-04.pdf](#)

8.4. AGREEMENT AMENDMENT APPROVAL - AMELIA ISLAND TROLLEYS AND TRANSPORTATION, LLC – ORDINANCE 2015-08

AGREEMENT AMENDMENT APPROVAL - AMELIA ISLAND TROLLEYS AND TRANSPORTATION, LLC – ORDINANCE 2015-08 AMENDING ORDINANCE 2012-30 BY APPROVING A FIRST AMENDMENT TO THE NON-EXCLUSIVE FRANCHISE AGREEMENT AND AUTHORIZING AMELIA ISLAND TROLLEYS AND TRANSPORTATION, LLC TO PROVIDE PUBLIC TRANSPORTATION WITHIN THE CITY LIMITS AS A PILOT PROGRAM; PROVIDING FOR EXECUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amendments in the First Amendment to Non-Exclusive Franchise Agreement with Amelia Island Trolleys and Transportation, LLC.*

Documents: [Ordinance 2015-08.pdf](#)

8.5. RIGHT-OF-WAY VACATION - 2374 SHANNON ROAD - ORDINANCE 2015-09
RIGHT-OF-WAY VACATION - 2374 SHANNON ROAD -

ORDINANCE 2015-09 APPROVING A VACATION OF A 0.04 ACRE PORTION OF SHANNON ROAD RIGHT-OF-WAY TERMINATING AT 2374 SHANNON ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the vacation of public right-of-way totaling approximately 0.04 acres and terminates at the end of Shannon Road at the applicant's property identified as 2374 Shannon Road.*

Documents: [Ordinance 2015-09.pdf](#)

9. BOARD APPOINTMENTS

9.1. BOARD APPOINTMENT-AIRPORT ADVISORY COMMISSION **BOARD APPOINTMENT-AIRPORT ADVISORY COMMISSION – 1 appointment.**

Documents: [Board Appointment Airport Advisory Commission.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE DOOR AND SHOULD BE FILLED OUT WITHIN 15 MINUTES AFTER THE START OF THE MEETING AND GIVEN TO THE CITY CLERK.
 - IN ACCORDANCE WITH STATE LAW, ITEMS NOT ON THE AGENDA MAY BE BROUGHT UP FOR DISCUSSION BUT NO ACTION MAY BE TAKEN BY THE CITY COMMISSION. IF APPROPRIATE THE ITEM MAY BE SCHEDULED ON A FUTURE AGENDA.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTION ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32 IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A

• EMERGENCY RESOLUTIONS - DENOTES THAT THE ITEM IS NOT ON THE AGENDA, HOWEVER, A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.

- QUASI-JUDICIAL - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).