

**CITY OF IDAHO FALLS, IDAHO  
COUNCIL MEETING AGENDA  
REGULAR MEETING**

**Thursday, May 28, 2015**

**7:30 p.m.**

**COUNCIL CHAMBERS  
680 PARK AVENUE**

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*The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to express your thoughts on a matter listed below, please contact Councilmembers by email or personally before the meeting. If you wish to comment on a matter that is not on this Agenda, you may comment during Agenda Item Number 3 below. Be aware that an amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. Note: Items listed under "RECOMMENDED ACTION" on this agenda are only potential outcomes. City Council Meetings are live streamed at [www.idahofallssidaho.gov](http://www.idahofallssidaho.gov), then archived. Thank you for your interest in City Government.*

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the City Council regarding matters that are not on the Agenda; not noticed for a public hearing; not currently pending before the Planning Commission or Board of Adjustment; not the subject of a pending enforcement action; and not relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*
4. **CONSENT AGENDA:** Any item may be removed from the Consent Agenda at the request of any member of the Council and that item would be considered separately later. Approval by roll call vote:

A. Items from the City Clerk:

1. Approval of Minutes from the April 23, 2015 and May 14, 2015 Idaho Falls Power Board Meeting, the May 11, 2015 Council Work Session and the May 14, 2015 Regular Council Meeting.
2. Approval of License Applications, including a Beer License to Kool Beanz Cafe, all carrying the required approvals.

B. Items from the Idaho Falls Power Division:

1. Revision No. 3, Exhibit A

For your consideration is Revision No. 3 to Exhibit A of our Transfer Service Support for Non-Federal Resources, contract number 10PB-

12166 with the Bonneville Power Administration. This revision updates the reimbursement cost amount for FY2015 and adds resource reimbursement information for the FY2016-2017 Rate Period. This revision has been reviewed by the City Attorney. Idaho Falls Power respectfully requests City Council approve the Revision and authorize the Mayor to execute the document.

RECOMMENDED ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

5. **REGULAR AGENDA:**

A. **Idaho Falls Airport:**

1. **Base Contract with Jviation Inc. – Air Carrier Apron Expansion, Deicing Pad and Employee Parking Lot Project – FAA AIP Project No. 3-16-0018-040-2015:** For your consideration is a Base Contract between the City of Idaho Falls and Jviation Inc. for the design, engineering and construction administration portions of the Air Carrier Apron Expansion, Deicing Pad and Employee Parking Lot Project. The project will be funded through the FAA AIP Grant #40 at 93.75% with the remaining costs covered under the Airports approved budget. The City Attorney has reviewed said document.

RECOMMENDED ACTION: To approve the Base Contract between the City of Idaho Falls and Jviation Inc. for the design, engineering and construction administration portions of the Air Carrier Apron Expansion, Deicing Pad and Employee Parking Lot Project and give authorization for the Mayor and City Clerk to sign and execute said document (or take other action deemed appropriate).

B. **Municipal Services Department:**

1. **Bid IF-15-20 Bobcat Toolcat Utility Vehicle:** It is the recommendation of Municipal Services and of the Parks and Recreation Department to accept the sole bid of Pro Rentals to furnish One (1) New 2015 Bobcat Toolcat Utility Vehicle for a lump sum total amount of \$34,498.99 with trade-in of unit #2204.

RECOMMENDED ACTION: To accept the sole bid of Pro Rentals to furnish One (1) New 2015 Bobcat Toolcat Utility Vehicle for a lump sum total amount of \$34,498.99 with trade-in of unit #2204 (or take other action deemed appropriate).

C. **Public Works Department:**

1. **Professional Services Agreement – Old Butte Road Extension; Pancheri Drive to Pioneer Road Design:** For your consideration is a Professional Services Agreement with HDR Engineering, with respect to the Old Butte Road Extension; Pancheri Drive to Pioneer Road project. Under the agreement, HDR and its subconsultants will provide design services including environmental, structural, geotechnical and public involvement as necessary for a not-to-exceed amount of \$346,000.00. The City will be responsible for \$25,396.40 (7.34%) of this amount. This agreement has been reviewed by the City Attorney.

RECOMMENDED ACTION: To approve the Professional Services Agreement with HDR Engineering, with respect to the Old Butte Road Extension; Pancheri Drive to Pioneer Road project for an amount of \$25,396.40 (or take other action deemed appropriate).

D. **Idaho Falls Power Department:**

1. **Tabulation and Bid Award for Roof Replacement at IFP Administrative Building:** At the April 21, 2015, City Council meeting, Council authorized staff to solicit bids for work necessary to replace the roof on the administrative building. For your consideration is the bid tabulation for this project. The project was slated for next budget year in the Capital Improvement Plan. However, due to recent failures of the aged membrane, staff is requesting this item be advanced for completion this summer. While the item was not included in this year's budget, two large capital improvement projects in the Idaho Falls Power budget will roll into next budget year leaving money available in this year's authorized expenditure level. The expenditure would qualify for funding from our Rate Stabilization Fund as it is a Capital Improvement. In addition to the base bid, staff recommends award of bid alternate 2 for \$8450 which will remove and replace the roof-top solar arrays at Idaho Falls Power. Idaho Falls Power recommends that the City Council approve the design and award the base bid and bid alternate 2 to the lowest responsive, responsible bidder Smith Roofing, for a total amount of \$334,950.

RECOMMENDED ACTION: To approve the design and award the base bid and bid alternate 2 to the lowest responsive, responsible bidder Smith Roofing, for a total amount of \$334,950 (or take other action deemed appropriate).

2. **Authorize a Professional Services Contract for 15th Street Substation Structural Engineering Services:** Idaho Falls Power issued a Request for Qualifications detailing structural engineering services required for the design of the 15th Street Substation rebuild. The Capital Improvement Plan sets 2016 as the construction year for this project with design services and equipment purchases included in the FY15 budget. The six firms responding to the solicitation were evaluated. Based upon this evaluation, Idaho Falls Power requests authorization to negotiate a contract with Electrical Consultants Inc. for an amount not to exceed \$50,000.

RECOMMENDED ACTION: To give authorization to negotiate a contract with Electrical Consultants Inc. for an amount not to exceed \$50,000, for 15<sup>th</sup> Street Substation Structural Engineering Services (or take other action deemed appropriate).

E. **Community Development Services Department:**

1. **Public Hearing – CDBG Consolidated Annual Performance and Evaluation Report (CAPER) 2014:** As part of the CDBG reporting requirements, the Consolidated Annual Performance and Evaluation Report (CAPER) for 2014 is due to HUD on June 30, 2015. A 15 day public comment period will begin on May 29, 2015, and end on June 12, 2015.

RECOMMENDED ACTION: To consider all public comments and approve a resolution adopting the Consolidated Annual Performance and Evaluation Report (CAPER) during the Regular City Council Meeting on June 25, 2015 (or take other action deemed appropriate).

**Motion to Adjourn.**

*If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.*