

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, February 12, 2015

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to comment on a matter that is NOT on the Agenda, you should comment during Agenda Item Number 6. If you do not know whether the Mayor will allow comments on an Item on tonight's Agenda (other than during a public hearing), your comments should be made during Agenda Item Number 6. An amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. Note: Items listed under "ACTION" in this agenda are potential outcomes; however, these matters have not yet been decided. City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**

2. **Pledge of Allegiance.**

3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the City Council regarding matters that are NOT on the Agenda; NOT noticed for a public hearing; NOT currently pending before the Planning Commission or Board of Adjustment; NOT the subject of a pending enforcement action; and NOT relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*

4. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:

a. Items from the Mayor:

1. Council Confirmation for the Appointments/Re-Appointments to various Boards and Commissions.

b. Items from the City Clerk:

1. Approval of Minutes from the January 20, 2015 Council Work Session, the January 22, 2015 Regular Council Meeting, and the February 4, 2015 Special Council Meeting (Area of Impact Training).

2. Approval of License Applications, including a BEER License to Gator Jacks (Jacks, LLC), all carrying the required approvals.

3. Approval of the Monthly Expenditure Summary for the month of January, 2015.
 4. Approval of Monthly Treasurer's Report for the month of January, 2015.
- c. Item from the Fire Division:
1. Healthcare Transportation Service Agreement between the City of Idaho Falls and Eastern Idaho Health Services, Inc. (Hospital), whereby the City of Idaho Falls will provide emergency medical services and medical transport services to patrons of Idaho Falls and Bonneville County. The Fire Department has agreed to provide specific and necessary transport services to the hospital and its patients. The Service Agreement is for a period of two years that may be extended for one additional year under mutual agreement. Through this agreement, responsibilities of each party have been identified, as well as establishing the necessary fee schedules. The Fire Department requests Council approval of this Transportation Services Agreement and authorization for the Mayor and City Clerk to execute the necessary documents.
- d. Item from the Idaho Falls Power Division:
1. Sales Agreement executed on January 26, 2015 between Idaho Falls Power and Utah Associated Municipal Power Systems (UAMPS) for the purchase of renewable energy credits. Idaho Falls Power respectfully requests the City Council ratify the purchase of 38,331 credits for a total amount of \$26,831.70.
- e. Items from the Airport Director:
1. Three Airport Ground Lease Agreements between the City of Idaho Falls and Dorothy Walker Family LP located at 1765, 1775, and 1795 Borah. The City Attorney has reviewed said Leases. The Airport Division respectfully requests approval and authorization for the Mayor and City Clerk to execute said documents.
 2. Two Airport License Agreements between the City of Idaho Falls and Cable One and Qwest for a shared utility trench. The City Attorney has reviewed said Agreements. The Airport Division respectfully requests approval and authorization for the Mayor and City Clerk to execute said documents.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

5. **REGULAR AGENDA:**

A. **Municipal Services Division:**

1. **Public Hearing – Adoption of Proposed Fees Including New Fees and Fee Increases:** Municipal Services respectfully requests Mayor and City Council approval of the attached Resolution providing for new fees and increased fees. The proposed new fees and fee increases were advertised on February 1, 2015 and February 8, 2015 as required by Idaho Code.

ACTION: To approve the Resolution adopting a schedule of revised fees for services provided and regularly charged as specified by City Code, and authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

2. **Tabulation and Award of Bid for Bid IF-15-08 – Motor Fuel and Lubricants:** It is the recommendation of the Municipal Services Division to accept the low bid as follows: Section 1 – Motor Oil – Conrad & Bischoff, Inc.; Section 2 – Services and Fuel Obtained through a Computerized Fuel Dispensing System – Conrad & Bischoff, Inc.; and, Section 3 – Bulk Fuel and City Fuel Station – Conrad & Bischoff, Inc.

ACTION: To accept the low bids provided by Conrad & Bischoff, Inc. for Motor Oil, Services and Fuel Obtained through a Computerized Fuel Dispensing System, and Bulk Fuel and City Fuel Station, as presented (or take other action deemed appropriate).

3. **Purchase of Vehicles – State of Idaho Bid:** It is the recommendation of the Municipal Services Division to accept the sole low bids of Smith Chevrolet of Idaho Falls, Idaho, Bonanza Motors of Burley, Idaho, Goode Motors of Burley, Idaho, and Mountain Home Auto Ranch of Mountain Home, Idaho to furnish the required vehicles as per Attachment “A” and Attachment “B”. The total purchase price will be \$428,889.65.

ACTION: To accept the sole low bids provided by Smith Chevrolet, Bonanza Motors, Goode Motors, and Mountain Home Auto Ranch to furnish the required vehicles as presented per the State of Idaho Bid (or take other action deemed appropriate).

B. **Legal Division:**

1. **Draft Ordinance Repealing Council Run-Off Election:** As a result of a successful public referendum in November of 2005, the Idaho Falls City Code was amended to include a run-off election for City Council candidates who failed to receive fifty percent (50%) or more of the vote at the general election. The proposed Ordinance would remove the language regarding a run-off election, and, thereafter, a City Council candidate who receives the majority of the votes for his or her office wins the election without the necessity of a run-off election. The Ordinance does not amend the current run-off election for Mayor.

ACTION: To approve the Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

C. **Planning and Building Division:**

1. **Request for Reconsideration of Decision for Avalon Village, Division No. 1 Final Plat:** This is a request for reconsideration by the Mayor and City Council of their decision regarding the Final Plat for Avalon Village, Division No. 1. The right to reconsideration is established in Idaho Code Section 67-6535(2)(b). The request for reconsideration must identify specific deficiencies in the decision as outlined in the approved Reasoned Statement of Relevant Criteria and Standards. No new information, including public testimony, written comment, or staff analysis, may be introduced as part of the reconsideration process. Upon reconsideration, the Mayor and Council's decision may be affirmed, reversed, or modified and a written decision provided within 60 days of receipt of this request.

ACTION: To affirm (or reverse or modify) the previous decision made by the City Council to deny the Final Plat for Avalon Village Addition, Division No. 1 (or take other action deemed appropriate).

D. **Idaho Falls Power Division:**

1. **Acceptance of Qualified Bidders for Old Lower Plant Upgrade and Rewind Project General Contractor:** At the November 20, 2014 City Council Meeting, Council authorized staff to prequalify potential bidders for general contractor work associated with the Old Lower Plant Upgrade and Rewind Project. This project is a subset of the Old Lower Plant Upgrade and Rewind Project in the Capital Improvement Plan and is included in the Fiscal Year 2015 Budget. Four potential bidders responded to our advertised solicitation. The responses have been reviewed by our Engineer, Mooney Consulting, with three being deemed qualified and allowed to move forward. Barnard Construction Company, Inc.'s proposal was found to not meet the requirements of the solicitation. A letter advising them of the nonconformance was mailed on January 26, 2015. Idaho Falls Power requests that the City Council approve prequalification of Alstom Power Inc., J. R. Merit Inc., and Hydro Consulting and Maintenance Services Inc., and authorization for the bid package to be mailed to these contractors for competitive bidding.

ACTION: To approve the prequalification of Alstom Power Inc., J. R. Merit Inc., and Hydro Consulting and Maintenance Services Inc., and give authorization for the bid package to be mailed to these contractors for competitive bidding for the Old Lower Plant Upgrade and Rewind Project General Contractor (or take other action deemed appropriate).

2. **Change Order No. 1 China Huadian Engineering Company, Ltd. (CHEC) for the Old Lower Plant Turbine Replacement Project:** On June 26, 2014, City Council awarded the Old Lower Plant Runner Project, a subset of the Old Lower Plant Upgrade and Rewind Project, to CHEC in the amount of \$786,000.00. Change Order No. 1 provides for a required replacement braking system. This Change Order increases the total project cost by \$29,600.00 to \$815,600.00. The budget for this project is adequate to cover the additional cost. Idaho Falls Power respectfully requests City Council approve the Change Order in the amount of \$29,600.00.

ACTION: To approve Change Order No. 1 to CHEC in the amount of \$29,600.00 for the Old Lower Plant Turbine Replacement Project, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

3. Tabulation and Award of Bid for the 2015 Underground Reconductor Project: At the January 8, 2015 City Council Meeting, Council authorized staff to solicit bids for the 2015 Underground Reconductor Project. Over the past several years, Idaho Falls Power has been working to replace direct bury cable in areas where frequent outages have occurred. This year, approximately 8,271 feet of conduit and new cable will be placed in the Airport Industrial Park and Rose Neilson Subdivisions. This project is in the Capital Improvement Plan and in the Fiscal Year 2015 Budget. Idaho Falls Power recommends that the City Council approve the design and award the bid to the lowest responsive, responsible bidder K/M Service Company in the amount of \$157,946.63.

ACTION: To approve the design of the 2015 Underground Reconductor Project, to accept the lowest responsive, responsible bid provided by K/M Service Company in the amount of \$157,946.63, and give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

4. Resolution Adopting the 2015 Idaho Falls Power Service Policy: This is a Resolution adopting modifications to the 2015 Idaho Falls Power Service Policy. The revisions incorporate net metering terms and conditions into the service policy, consistent with the streamlined approval process that staff has previously discussed with Council. The terms and conditions have been updated from the original net metering agreement to clarify size thresholds and how electricity generated from the customer site will be handled. A copy of the service policy has been filed with the City Clerk and can be viewed at Idaho Falls Power. Idaho Falls Power respectfully requests that City Council approve the Resolution and authorize the Mayor and City Clerk to execute the document.

ACTION: To approve the Resolution adopting the 2015 Idaho Falls Power Service Policy and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

E. Public Works Division:

1. Tabulation and Award of Bid for Bel Aire Concrete Improvements – 2014 Project: On February 5, 2015, bids were received and opened for the Bel Aire Concrete Improvements – 2014 Project. Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, 3H Construction LLC, in an amount of \$49,972.00, and authorization for the Mayor and City Clerk to sign the contract documents.

ACTION: To approve the plans and specifications for the Bel-Aire Concrete Improvements – 2014 Project, to accept the lowest responsive, responsible bid provided by 3H Construction LLC, and give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

2. Tabulation and Award of Bid for Woodruff Avenue Reconstruction, Caribou Street to Kearney Street Project: On February 3, 2015, bids were received and opened for the Woodruff Avenue Reconstruction, Caribou Street to Kearney Street Project. Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, TMC Contractors Inc. in the amount of \$566,471.75, and authorization for the Mayor and City Clerk to sign contract documents.

ACTION: To approve the plans and specifications for the Woodruff Avenue Reconstruction, Caribou Street to Kearney Street Project, to accept the lowest responsive, responsible bid provided by TMC Contractors, Inc. in the amount of \$566,471.75, and give authorization for the Mayor and City Clerk to sign the necessary contract documents (or take other action deemed appropriate).

3. **Resolution – Change Orders:** This is a Resolution dealing with certain change orders. Public Works recommends approval of this Resolution, and authorization for the Mayor and City Clerk to sign the document.

ACTION: To approve the Resolution granting the Mayor specific authority to approve certain Change Orders and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

4. **Resolution – Lease Agreements:** This is a Resolution dealing with Lease Agreements. Public Works recommends approval of this Resolution, and authorization for the Mayor and City Clerk to sign the document.

ACTION: To approve the Resolution memorializing City Policy granting the Mayor specific authority to execute various Lease Agreements in order to accommodate public and private interests and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

5. **Resolution – Minor Contracts:** This is a Resolution dealing with minor contracts. Public Works recommends approval of this Resolution, and authorization for the Mayor and City Clerk to sign the document.

ACTION: To approve the Resolution memorializing City Policy by granting the Mayor special authority to execute contracts not to exceed \$25,000.00 to further the interests of the City, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

6. **Resolution – Real Property Purchases:** This is a Resolution dealing with real property purchases. Public Works recommends approval of this Resolution, and authorization for the Mayor and City Clerk to sign the document.

ACTION: To approve the Resolution granting the Mayor specific authority to acquire certain real property to further the interests of the City, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.