

**AGENDA**  
**CITY OF RICHARDSON - CITY PLAN COMMISSION**  
**FEBRUARY 3, 2015**  
**7:00 P.M.**  
**CIVIC CENTER – COUNCIL CHAMBERS**  
**411 W. ARAPAHO ROAD**

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**BRIEFING SESSION: 5:45 P.M.** Prior to the regular business meeting, the City Plan Commission will meet with staff in the East Conference Room, located on the first floor, to receive a briefing on:

- A. Discussion of Regular Agenda items**
  - B. Staff Report on pending development, zoning permits, and planning matters**
  - C. Orientation by City Attorney regarding duties and responsibilities of City Plan Commission**
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**MINUTES**

1. **Approval of minutes of the regular business meeting of January 20, 2015.**

**VARIANCE**

2. **Variance 15-01 – Black Flag:** Consider and take necessary action on a request for a variance to Chapter 21 of the Subdivision and Development Code, Article III, Section 21-52(i) *Off-Street Parking*, for a reduction in the number of required parking spaces. The 14.93-acre site is located at 1402 E. Lookout Drive, southeast corner of Plano Road and Lookout Drive. Applicant: Kayla Welsch, Kimley-Horn, representing KDC. *Staff: Susan Smith.*
3. **Variance 15-02 – Black Flag:** Consider and take necessary action on a request for a variance to Chapter 21 of the Subdivision and Development Code, Article III, Section 21-47(d), *Screening and Open Space*, to eliminate a portion of a required screening wall. The 14.93-acre site is located at 1402 E. Lookout Drive, southeast corner of Plano Road and Lookout Drive. Applicant: Kayla Welsch, Kimley-Horn, representing KDC. *Staff: Susan Smith.*

**PUBLIC HEARING**

4. **Zoning File 14-43 – Office Building:** Consider and take necessary action on a request for a change in zoning from O-M Office with special conditions to PD Planned Development to accommodate an office building remodel and to modify site development standards on property located at the southwest corner of Arapaho Road and Newberry Drive. Applicant: Robert Norris, representing Arapaho Road Property Management. *Staff: Chris Shacklett.*

**ADJOURN**

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Susan Mattison, ADA Coordinator, via phone at 972-744-0908, via email at ADACoordinator@cor.gov or by appointment at 1621 E. Lookout Drive, Richardson, Texas 75082.

I hereby certify that the above agenda was posted on the bulletin board at City Hall on or before 5:30 p.m., Friday, January 30, 2015.

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Kathy Welp, Executive Secretary