

**CITY OF IDAHO FALLS, IDAHO**  
**COUNCIL MEETING AGENDA**  
**REGULAR MEETING**

Thursday, October 9, 2014

7:30 p.m.

**COUNCIL CHAMBERS**  
**680 PARK AVENUE**

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*The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to comment on a matter that is NOT on the Agenda, you should comment during Agenda Item Number 3. If you do not know whether the Mayor will allow comments on an Item on tonight's Agenda (other than during a public hearing), your comments should be made during Agenda Item Number 3. An amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. City Council Meetings are live streamed at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov), then archived. Thank you for your interest in City Government.*

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Association of Zoos and Aquariums (AZA) Accreditation Award to Tautphaus Park Zoo – AZA Executive Director Kris Vehrs.**
4. **Announcement of Idaho Parks and Recreation Association (IPRA) Outstanding Facilities Award to River Gardens at Taylor's Crossing, and honoring Rock Solid Landscape and Design for Related Work.**
5. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the City Council regarding matters that are NOT on the Agenda; NOT noticed for a public hearing; NOT currently pending before the Planning Commission or Board of Adjustment; NOT the subject of a pending enforcement action; and NOT relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*
6. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:
  - a. Items from the Mayor:
    1. Appointment of Peter N. Hahn to **serve** on the Golf Advisory Board.
    2. Appointment of Darren Josephson to serve on the Planning Commission.

b. Items from the City Clerk:

1. Approval of Minutes from the September 18, 2014 Idaho Falls Power Board Meeting, the September 22, 2014 Council Work Session, the September 25, 2014 Regular Council Meeting, and the September 30, 2014 Cities/County Coordination Meeting.
2. Approval of License Applications, including a BEER LICENSE to Kelsey's Mexican Market and Variety Store, all carrying the required approvals.
3. Approval of the Monthly Expenditure Summary for the month of September, 2014.
4. Approval of Monthly Treasurer's Report for the month of September, 2014.
5. Approval of Monthly Reports from various Division and Department Heads.
6. Request for Council ratification for the publication of legal notices calling for public hearings on October 9, 2014.

c. Item from the Public Works Director:

1. Public Works is requesting authorization to advertise to receive bids for the Well 15 Variable Frequency Drive Upgrades Project.

d. Item from the Parks and Recreation Director:

1. Change Order No. 2 with Alta Planning + Design to Complete Phase Two (2) of Connecting Our Community: On October 25, 2013, a bid was awarded to Alta Planning + Design to complete Phase Two (2) of Connecting Our Community - A Plan for Connecting the Idaho Falls Area Through Walking and Biking in the amount of \$38,220.00. Due to additional services performed beyond the original scope of work, the Division of Parks and Recreation respectfully requests an increase in the contract amount of \$2,248.00, bringing the original award of \$38,220.00 to a total of \$40,468.00, and requests authorization for the Mayor and City Clerk to accept the executed contract as written.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

7. **REGULAR AGENDA:**

A. **Public Works Division:**

1. **Idaho Falls Redevelopment Agency Construction Agreement - Westbank Improvements Project:** This is a Construction Agreement with the Idaho Falls Redevelopment Agency (IFRDA) with respect to the Westbank Improvements Project. The Project involves upgrading the Greenbelt on the west side of the river, between West Broadway and US 20. This Agreement formalizes a \$400,000.00 financial commitment towards the Project by the IFRDA and stipulates that the City will provide design engineering and construction administration of the Project. This Agreement has been reviewed by the City Attorney. Public Works recommends approval of this Agreement; and authorization for the Mayor and City Clerk to sign the necessary documents.

**ACTION:** To approve the Construction Agreement with the Idaho Falls Redevelopment Agency with respect to the Westbank Improvements Project and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

2. **Easement Vacation Request – Block 1, Lot 10, Ashment Addition, Division No. 5:** Verizon Wireless and the owners of the subject lot are asking that approximately 54 feet of the 10-foot-wide utility easement along the south edge of the lot be vacated. The property owner has agreed to dedicate a new utility easement around Verizon's new facility and all utilities have agreed to the vacation. Public Works requests authorization for the City Attorney to prepare documents needed to accomplish the vacation.

**ACTION:** To authorize the City Attorney to prepare the documents necessary to accomplish the Easement Vacation Request for Lot 10, Block 1, Ashment Addition, Division No. 5 (or take other action deemed appropriate).

B. **Municipal Services Division:**

1. **Renewal of Microsoft Software and Support for 2014-2015 Fiscal Year:** Municipal Services respectfully requests that the Mayor and Council authorize the renewal and support services for Microsoft related items from Dell Computer Corporation in the lump sum amount of \$98,054.97 from the State of Idaho Bid No. SBPO1388. This is the first authorization for a three-year contract.

**ACTION:** To approve the renewal of Microsoft Software and Support for the 2014-2015 Fiscal Year for Microsoft related items from Dell Computer Corporation in the lump sum amount of \$98,054.97 from the State of Idaho Bid No. SBPO1388 (or take other action deemed appropriate).

C. **Parks and Recreation Division:**

1. **Shade Tree Ordinance Changes:** This is a draft Shade Tree Ordinance with proposed changes to clarify general language, licensing requirements, and permitted scope of services. The changes have been reviewed and approved by the City Attorney. The Division of Parks and Recreation respectfully requests authorization and approval of said changes by the City Council.

**ACTION:** To approve the Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

2. **Veterinary Services Independent Contractor Agreement with Rhonda Aliah, D.V.M.:** This is the Veterinary Services Independent Contractor Agreement with Dr. Rhonda Aliah, D. V. M. for Professional Services related to animal care at the Tautphaus Park Zoo. This Agreement has been reviewed and approved by the City Attorney. The Division of Parks and Recreation recommends approval of the contract for the Tautphaus Park Zoo for the term of one (1) year and requests authorization for the Mayor and City Clerk to sign the contract documents.

**ACTION:** To approve the Veterinary Services Independent Contractor Agreement with Dr. Rhonda Aliah for Professional Services related to animal care at the Tautphaus Park Zoo and give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

**3. Professional Services Proposal for Downtown Greenbelt Renewal – Westside Trail Improvements - Plan Review:** The Parks and Recreation Division respectfully requests authorization to enter into an Agreement with Pierson Land Works, LLC to provide design services and review for the specifications and construction drawings for the Westside Trail Improvements Project. This Agreement has been reviewed and approved by the City Attorney. The Parks and Recreation Division respectfully requests approval and authorization to enter into said Agreement with Pierson Land Works, LLC in the amount not to exceed \$6,000.00.

**ACTION:** To approve the Professional Services Proposal with Pierson Land Works, LLC to provide design services and review for the specifications and construction drawings for the Westside Trail Improvements Project in an amount not to exceed \$6,000.00 and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

**8. Public Hearing – Planned Unit Development Site Plan and Reasoned Statement of Relevant Criteria and Standards – Lot 11, Block 13, St. Clair Estates Addition, Division No. 13, 4<sup>th</sup> Amended:** This is an application for approval of a site plan for a medical office in a Planned Unit Development and Reasoned Statement of Relevant Criteria and Standards located at Lot 11, Block 13, St. Clair Estates Addition, Division No. 13, 4<sup>th</sup> Amended. The Planning Commission considered this item at its September 2, 2014 Meeting and recommended approval. Staff concurs with this recommendation.

**ACTION:** The following recommendations in sequential order (or take other action deemed appropriate):

a. To approve the Site Plan for a Medical Office to be located in a Planned Unit Development located in Lot 11, Block 13, St. Clair Estates Addition, Division No. 13, 4<sup>th</sup> Amended.

b. To approve the Reasoned Statement of Relevant Criteria and Standards for the Planned Unit Development for Lot 11, Block 13, St. Clair Estates Addition, Division No. 13, 4<sup>th</sup> Amended, located generally east of and adjacent to Potomac Way, south of Sunnyside Road, and give authorization for the Mayor execute the necessary documents.

**Motion to Adjourn.**

*If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.*