

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, September 25, 2014

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to comment on a matter that is NOT on the Agenda, you should comment during Agenda Item Number 3. If you do not know whether the Mayor will allow comments on an Item on tonight's Agenda (other than during a public hearing), your comments should be made during Agenda Item Number 3. An amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. City Council meetings are live streamed at www.idahofallsidaho.gov, then archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the Council regarding matters that are NOT on the Agenda, NOT noticed for a public hearing, NOT currently pending before the Planning Commission or Board of Adjustment; NOT the subject of a pending enforcement action; and NOT relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*
4. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:
 - a. Items from the City Clerk:
 1. Approval of Minutes from the September 8, 2014 Council Work Session, the September 9, 2014 Special Council Meeting, and the September 11, 2014 Regular Council Meeting.
 2. Approval of License Applications, all carrying the required approvals.
 3. Council ratification for the publication of legal notices calling for public hearings on September 25, 2014.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

5. **REGULAR AGENDA:**

A. **Municipal Services Division:**

1. **Self-Funded Workers Compensation Excess Insurance Coverage, Broker Fees, and Surety Bond Placement:** The Municipal Services Division respectfully requests placement of insurance contracts for the above coverage with Safety National and Travelers Surety Company. The Broker is Moreton and Company whose fee is \$36,000.00. The price for Safety National's excess workers compensation liability policy is \$126,007.00. This is an increase of \$18,964.00 over the previous year. The contract with Travelers Casualty and Surety Company is for \$7,455.00 which provides the surety bond of \$700,000.00. All three contracts will begin on October 1, 2014 and are for one year.

ACTION: To approve the placement of insurance contracts for Self-Funded Workers Compensation Excess Insurance Coverage, Broker Fees, and Surety Bond Placement with Safety National Travelers Surety Company with Moreton and Company as the broker (or take other action deemed appropriate).

2. **Placement of Worker's Compensation Third-Party Administrator:** The Municipal Services Division respectfully requests that the Mayor and Council authorize placement of a three year service agreement with Intermountain Claims as our third party administrator for Worker's Compensation Claims. The fee for this contract is \$57,600.00 each year for a total of \$172,800.00. This will result in a savings of \$2,515.00 over the life of the contract.

ACTION: To approve placement of a three year service agreement with Intermountain Claims as the City's third party administrator for Worker's Compensation Claims (or take other action deemed appropriate).

3. **Tabulation and Award of Bid IF-15-02 – Cylinders/Containers of Chlorine and Sodium Bisulfite:** It is the recommendation of the Municipal Services Division and the Public Works Division to accept the low bid provided by Thatcher Company for Section I, Chlorine--150 Pound Cylinders, Section II, Chlorine--1-Ton Container, and Section 3, Sodium Bisulfite, per Gallon for an approximate lump sum amount of \$366,130.00. This service will be for the period beginning October 1, 2014 and ending September 30, 2015.

ACTION: To accept the low bid provided by Thatcher Company for Cylinders/Containers of Chlorine and Sodium Bisulfite as recommended by the Municipal Services Division, for an approximate lump sum amount of \$366,130.00 (or take other action deemed appropriate).

4. **CenturyLink Airport Parking Lot Lease:** This is a proposed Lease Agreement between the City of Idaho Falls and CenturyLink for City-owned property located at 1820 International Way, Idaho Falls, Idaho. The City Attorney has prepared and approved the attached Lease. It is not anticipated that the property will be needed for public purpose during the term of the Agreement. The Municipal Services Division respectfully requests that the Council approve said Lease Agreement and authorize the Mayor and City Clerk to execute the documents.

ACTION: To approve the Lease Agreement with CenturyLink for City-owned property located at 1820 International Way and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

B. **Airport Division:**

1. **Amendment No. 1 to Airport Air Service Marketing Contract with Sixel Consulting Group, Inc.:** This is Amendment No. 1 to the Airport Air Service Marketing Contract between the City of Idaho Falls Regional Airport and Sixel Consulting Group, Inc. This Amendment will allow the consultant to implement the placement of all media for the Airport's Marketing and Community Engagement Program. All fees will be paid from the approved Fiscal Year 2014-2015 Airport Advertising budget. The City Attorney has reviewed and prepared said document. The Airport Division respectfully requests approval and authorization for the Mayor and City Clerk to sign and execute said document.

ACTION: To approve Amendment No. 1 to the Airport Air Service Marketing Contract between the City of Idaho Falls Regional Airport and Sixel Consulting and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

2. **Fee Amendment No. 4 to the Insight Architect Engineering Services Contract:** This is Fee Amendment No. 4 to the Insight Architect Engineering Services Contract for the Airport Terminal Expansion Project. The consultant incurred additional costs while incorporating requested changes throughout the project including: emergency power connections, IT and communications infrastructure; terminal furnishings; and, ticket counter design. The Fee Amendment increases the contract by \$23,285.41 for a total amount of \$341,203.41. The Federal Aviation Administration (FAA) has reviewed and approved this amendment as eligible for reimbursement at 93.75%. The Airport Division respectfully requests approval and authorization for the Mayor to sign and execute said document.

ACTION: To approve Fee Amendment No. 4 to the Insight Architect Engineering Services Contract for the Airport Terminal Expansion Project in the amount of \$23,285.41 and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

C. **Fire Division:**

1. **Wittman Enterprises, LLC Ambulance Billing Services Agreement:** This is an Agreement for Professional Ambulance Billing Services and the Business Associate Agreement. These Agreements are between the City of Idaho Falls and Wittman Enterprises, LLC. These Agreements are for a consecutive three (3) year period. These Agreements will benefit the City of Idaho Falls Fire/EMS Department by outsourcing its Emergency Medical Services Billing. Through these Agreements it is our intent to become more efficient and increase the revenue to the City of Idaho Falls and the Fire Department. The evolution of billing and the number of ambulance responses has created the necessity to adapt the City of Idaho Falls Fire Department Ambulance Billing Department. The Fire Department respectfully requests Council approval at the September 25, 2014 City Council Meeting to accept these Agreements and authorize all necessary signatures.

ACTION: To approve the Agreement for Professional Ambulance Billing Services and the Business Associate Agreement between the City of Idaho Falls and Wittman Enterprises, LLC and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

D. **Public Works Division:**

1. **Hitt Road Widening Project – Joint Powers Agreement with the City of Ammon:**

This is a Joint Powers Agreement with the City of Ammon for proposed roadway improvements to Hitt Road and Sunnyside Road. The Agreement addresses shared costs and other applicable items associated with improvements to the intersection of Hitt Road and Sunnyside Road and expansion of Hitt Road for roughly one-half mile south of Sunnyside Road. The Agreement was prepared by the City Attorney in conjunction with the Division of Public Works and Idaho Falls Power. Public Works recommends approval of this Agreement and, authorization for the Mayor and City Clerk to sign the documents.

ACTION: To approve the Joint Powers Agreement with the City of Ammon for proposed roadway improvements to Hitt Road and Sunnyside Road and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

E. **City Attorney Division:**

1. **Rosewood Development, Inc. Settlement Agreement:** On October 22, 2008, the City of Idaho Falls, Idaho entered into an Unimproved Property Lease with Rosewood Development, Inc. allowing them to lease property within the Idaho Falls Regional Airport until October 31, 2012. The Lease was extended through October 31, 2016. Because of an opportunity that allowed Idaho Falls Regional Airport (IFRA) to improve property occupied by Rosewood, the City exercised the option in the lease to terminate the Lease and pay damages proximately suffered by Rosewood because of such termination. The City and Rosewood have agreed to such damages in the amount of One Hundred Eighty-Five Thousand Dollars (\$185,000.00). IFRA Director, Craig Davis, agrees with the terms of the Settlement.

ACTION: To approve the settlement terms and amount, and authorize Mayor's signature on the Release after it is reviewed by the City Attorney (or take other action deemed appropriate).

6. **Public Hearing – Final Plat, Development Agreement, Underground Sewer Agreement, and Reasoned Statement of Relevant Criteria and Standards, BARI Addition, Division No. 4, and Amendment to Annexation Agreement for Grupo Modelo Malt Plant Acres Subdivision:** This is an application for Final Plat, Development Agreement, Underground Sewer Agreement and Reasoned Statement of Relevant Criteria and Standards for BARI Addition, Division No. 4. Also attached is an Amendment to the Annexation Agreement for Grupo Modelo Malt Plant Acres Subdivision. A bullet point summary of the amendments to the Agreement are attached to the memorandum. The Planning Commission considered the Final Plat at its July 1, 2014 Meeting and recommended approval. Staff concurs with this recommendation.

ACTION: The following recommendations in sequential order (or take other action deemed appropriate):

a. To approve the Final Plat for BARI Addition, Division No. 4 and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.

- b. To approve the Development Agreement for BARI Addition, Division No. 4, and give authorization for the Mayor and City Clerk to execute the necessary documents.
- c. To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for BARI Addition, Division No. 4, located generally east of Yellowstone Highway, north of York Road, and give authorization for the Mayor to execute the necessary documents.
- d. To approve the Underground Sewer Agreement for BARI Addition, Division No. 4 and give authorization for the Mayor and City Clerk to execute the necessary documents.
- e. To approve the Amendment to the Annexation Agreement for Grupo Modelo Malt Plant Acres Subdivision and give authorization for the Mayor and City Clerk to execute the necessary documents.

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.