

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, September 11, 2014

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to comment on a matter that is NOT on the Agenda, you should comment during Agenda Item Number 3. If you do not know whether the Mayor will allow comments on an Item on tonight's Agenda (other than during a public hearing), your comments should be made during Agenda Item Number 3. An amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Presentation of Life Saving Award from the Police Department.**
4. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the City Council regarding matters that are NOT on the Agenda; NOT noticed for a public hearing; NOT currently pending before the Planning Commission or Board of Adjustment; NOT the subject of a pending enforcement action; and NOT relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*
5. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:
 - a. Items from the Mayor:
 1. Appointment of New Fire Chief – Dave Hanneman.
 2. Appointment of Kristine Staten to the Idaho Falls Historic Preservation Commission.
 - b. Items from the City Clerk:
 1. Approval of Minutes from the August 25, 2014 Council Work Session, and the August 28, 2014 Regular Council Meeting.
 2. Approval of License Applications, all carrying the required approvals.
 3. Approval of the Monthly Expenditure Summary for the month of August, 2014.

4. Approval of Monthly Treasurer's Report for the month of August, 2014.
 5. Approval of Monthly Reports from various Division and Department Heads.
 6. Request for Council ratification for the publication of legal notices calling for public hearings on September 11, 2014.
- c. Items from the Airport Director:
1. Authorization to Solicit Request for Proposals On-Airport Rent-A-Car Agencies: The incumbent On-Airport Rent-A-Car Agency Agreements are set to expire on December 31, 2014. The Airport Division respectfully requests authorization to advertise to receive proposals for On-Airport Rent-A-Car Agency Agreements.
 2. Consent to Assignment of Lease Agreements – Airport Hangars: These Agreements represent three (3) Consent to Assignment of Leases between the City of Idaho Falls and Dorothy M. Walker Family Trust for the Aircraft Hangars located at 1765, 1775, and 1795 Borah, Idaho Falls, Idaho. The City Attorney has reviewed and prepared said documents. The Airport Division respectfully requests approval of these Consent to Assignments of Hangar Lease Agreements and authorization for the Mayor and City Clerk to execute the necessary documents.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

6. **REGULAR AGENDA:**

A. **Municipal Services Division:**

1. **Tabulation and Award of Bid for Re-Roof of the NanoSteel Building Located at 310 D Street:** Bids were received and opened for this project on September 2, 2014. It is the recommendation of the Municipal Services Division to accept the lowest responsive, responsible bid provided by Briggs Roofing in the amount of \$67,200.00.

ACTION: To accept the lowest responsive, responsible bid provided by Briggs Roofing in the amount of \$67,200.00 to complete the Re-Roof of the NanoSteel Building and give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

2. **Tabulation and Award of Bid IF-14-21 – Equipment for Idaho Falls Power Sugarmill Substation – Four (4) Substation Relay Panels:** Bids were received and opened for this project on August 28, 2014. It is the recommendation of the Municipal Services Division and Idaho Falls Power to accept the lowest responsive, responsible bid provided by Instrument Control Company to furnish Four (4) Substation Relay Panels to include all relays, equipment, and wiring materials at a unit price of \$19,188.75 with a lump sum of \$76,755.00.

ACTION: To accept the lowest responsive, responsible bid provided by Instrument Control Company for a total amount of \$76,755.00 to furnish Four (4) Substation Relay Panels which includes all relays, equipment, and wiring materials (or take other action deemed appropriate).

3. **Tabulation and Award of Bid IF-14-22 – Four (4) Substation Circuit**

Breakers: There were no bids received for Bid IF-14-22 – Four (4) Substation Circuit Breakers. The Municipal Services Division requests authorization to purchase the required items on the open market.

ACTION: To give authorization for the Municipal Services Division to purchase the Four (4) Substation Circuit Breakers on the open market (or take other action deemed appropriate).

4. **Tabulation and Award of Bid IF-15-01 – Haul and Spread Sewer**

Sludge: Bids were received and opened on September 4, 2014 for Bid IF-15-01 – Haul and Spread Sewer Sludge. It is the recommendation of the Municipal Services Division and the Public Works Division to accept the low bid of Rhodehouse Construction, Inc. for a unit amount of \$1.38 per kilo gallon which equals approximately \$262,200.00. This service will be for the period beginning October 1, 2014 and ending September 30, 2015.

ACTION: To accept the low bid provided by Rhodehouse Construction, Inc. for a unit amount of \$1.38 per kilo gallon to haul and spread sewer sludge, which equals approximately \$262,200.00 for the period beginning October 1, 2014 and ending September 30, 2015 (or take other action deemed appropriate).

B. **Fire Division:**

1. **State of Idaho Department of Lands – Idaho Cooperator**

Certification Form: This is a State of Idaho Department of Lands – Idaho Cooperator Certification Form, which allows the City of Idaho Falls Fire Department to place the listed resources with the Department of Lands for potential all-hazard incidents within the State of Idaho. Participation with the State of Idaho Department of Lands through resource assignment allows for the City of Idaho Falls to benefit through investment of assets and training that has been established. This cooperation creates a revenue source for the Fire Department and the City of Idaho Falls. This source of revenue may in the future be able to offset future capital expenditures as well as provide experience, training, and certifications not previously available to members of the Fire Department. The Fire Department respectfully requests Council approval at the September 11, 2014 City Council Meeting to authorize the Fire Chief to sign said Certification.

ACTION: To approve the State of Idaho Department of Lands – Idaho Cooperator Certification Form and give authorization for the Interim Fire Chief to execute the necessary documents (or take other action deemed appropriate).

2. **Bonneville County Fire Protection District No. 1 Agreement:**

The Bonneville County Fire Protection District No. 1 Agreement is for a one year period. This year, the revenue created will offset the Wages and Benefits of fifteen (15) Fire/EMS Personnel. Continuation of this Agreement will benefit the City of Idaho Falls Fire Department and Bonneville County Fire Protection District No. 1 by combining the resources and assets we mutually hold. Through this Agreement, protection is increased to the citizens in each area of jurisdiction. The Fire Department respectfully requests Council approval at the September 11, 2014 City Council Meeting to continue this Agreement and authorization for the Mayor, City Clerk and Fire Chief to sign.

ACTION: To approve the Agreement between the City of Idaho Falls Fire Department and Bonneville County Fire Protection District No. 1 and give authorization for the Mayor, City Clerk, and Fire Chief to execute the necessary documents (or take other action deemed appropriate).

C. **Human Resources Division:**

1. **Collective Bargaining Agreement – International Firefighters Union Local No. 1565:** It is respectfully requested the Council authorize the Mayor to sign the 2014-2015 Collective Bargaining Agreement between the City of Idaho Falls and the Idaho Falls Firefighters Union Local No. 1565. The Agreement has been negotiated in good faith with the Union Presidency.

ACTION: To approve the Collective Bargaining Agreement between the City of Idaho Falls and the Idaho Falls Firefighters Union Local No. 1565 and give authorization for the Mayor, Municipal Services Director, Human Resources Director, and Fire Chief to execute the necessary documents (or take other action deemed appropriate).

D. **Police Division:**

1. **School Resource Officer Agreement:** This is the School Resource Officer Agreement between the City of Idaho Falls and Idaho Falls School District No. 91. Upon approval, the Idaho Falls Police Department would provide sworn police officers to work as School Resource Officers within the schools.

ACTION: To approve the School Resource Officer Agreement between the City of Idaho Falls and Idaho Falls School District No. 91 for Fiscal Year 2014-2015 and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

E. **Planning and Building Division:**

1. **Background Studies and Social and Economic Profile of Idaho Falls and Bonneville County:** There are two Resolutions adopting the Background Studies and Social and Economic Profile of Idaho Falls and Bonneville County. On August 25, 2014, electronic copies of these documents were delivered to the Mayor and City Council. These are both supporting documents of the Comprehensive Plan. They cover many of the 17 plan elements required by the Local Land Use Planning Act. The Planning Commission considered these documents at its July 1st and August 5th Meetings and recommended approval. Staff concurs with this recommendation. The documents are now being submitted to the Mayor and Council for consideration.

ACTION: To approve the Resolution Adopting Background Studies of the Comprehensive Plan and the Resolution Adopting Social and Economic Profile of Idaho Falls and Bonneville County, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

F. **Idaho Falls Power Division:**

1. **Amend Contract with Battelle Energy Alliance for Work at Buildings in Idaho Falls:** - Battelle has requested one of their transformers be changed out to a larger size. Idaho Falls Power has given them a quote for the work with the appropriate credit for the transformer that will be replaced. The City Attorney has reviewed/approved said Amendment to the Contract.

ACTION: To approve the Contract Amendment with Battelle Energy Alliance for work at the Buildings in Idaho Falls and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

7. **Public Hearing – Plat Vacation and Ordinance, Final Plat, Rezoning from RMH to C-1, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards – Hollipark Addition, Division No. 3:** This is a request to vacate a plat, approve a Final Plat, Zoning Ordinance to rezone property from RMH (Residential Mobile Home) to C-1 (Limited Business Zone), and Reasoned Statement of Relevant Criteria and Standards for Hollipark Addition, Division No. 3. The Planning Commission considered this item at its July 1st Meeting and recommended approval. This item is now being submitted to the Mayor and City Council for consideration.

ACTION: The following recommendations in sequential order (or take other action deemed appropriate):

a. To vacate a portion of the Final Plat for Hollipark Addition, Division No. 1 and Hollipark Addition, Division No. 2 and approve the Vacation Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

b. To approve the Final Plat for Hollipark Addition, Division No. 3, and give authorization for the Mayor, City Engineer, and City Clerk to execute said Final Plat.

c. To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Hollipark Addition, Division No. 3, located west and north of Hollipark Drive, north of Lincoln Road, and give authorization for the Mayor execute the necessary documents.

d. To approve the rezoning of Lot 38, Block 5, Hollipark Addition, Division No. 3 from RMH (Residential Mobile Home) to C-1 (Limited Business Zone), and approve the Rezoning Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

e. To approve the Reasoned Statement of Relevant Criteria and Standards for the Zoning Amendment from RMH (Residential Mobile Home) Zone to C-1 (Limited Business Zone) for Lot 38, Block 5, Hollipark Addition, Division No. 3 to the City of Idaho Falls, and give authorization for the Mayor to execute the necessary documents.

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.