



***AMENDED AGENDA**

FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
DATE AUGUST 19, 2014
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE/INVOCATION

Invocation by Reverend Anthony Daniels of Macedonia AME Church .

4. PROCLAMATIONS/PRESENTATION

4.1. PROCLAMATION – BABE RUTH LEAGUE RECOGNITION

PROCLAMATION – BABE RUTH LEAGUE RECOGNITION –

Congratulating the 2014 Babe Ruth League 14 Under All Stars for achieving All Star status and for representing the finest in Fernandina Beach youth sports. Mr. Scott Moore will be in attendance to accept the Proclamation.

Documents: [Proclamation Babe Ruth.pdf](#)

4.2. PROCLAMATION – RETIREMENT OF CAPTAIN TOMMY SPICER

PROCLAMATION – RETIREMENT OF CAPTAIN TOMMY SPICER

– Recognize Captain Tommy Spicer, upon his retirement after thirty-four (34) years and eight (8) months of dedicated service to the City of Fernandina Beach.

Documents: [Proclamation Tommy Spicer.pdf](#)

4.3. PROCLAMATION – FERNANDINA PROFESSIONAL FIRE FIGHTERS LOCAL #2836

“FILL THE BOOT DAYS” FOR MUSCULAR DYSTROPHY ASSOCIATION (MDA)

PROCLAMATION – FERNANDINA PROFESSIONAL FIRE

FIGHTERS LOCAL #2836 “FILL THE BOOT DAYS” FOR

MUSCULAR DYSTROPHY ASSOCIATION (MDA) – Proclaiming

August 15, 22, and 29, 2014 as Professional Fire Fighters Local #2836

“Fill the Boot Days”. Mr. Dustie Davis of MDA and Mr. Steven Henderson

of the Fernandina Beach Fire Department will be in attendance to accept the Proclamation.

Documents: Fernandina Professional Fire Fighters Local 2836 Fill The Boot Days For Muscular Dystrophy.pdf

- 4.4. PRESENTATION – MARINA - PET FRIENDLY DESIGNATION**
PRESENTATION – MARINA - PET FRIENDLY DESIGNATION –
Marina Manager Joe Springer will provide a presentation regarding the recent rating of the Fernandina Harbor Marina as one of the top 8 Pet Friendly marinas as reported by Marina Life Magazine. Joe Springer will distribute copies of the magazine and answer any questions.

Documents: Presentation Marina Pet Friendly Designation.pdf

- 4.5. BUDGET SUMMARY**
BUDGET SUMMARY - *Controller Patti Clifford will answer any questions regarding the budget summary for July 2014.*

Documents: Budget Summary.pdf

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

6. RESOLUTIONS

- 6.1. BUDGET AMENDMENT – POLICE & FIRE PENSION FUND**
BUDGET AMENDMENT – POLICE & FIRE PENSION FUND –
RESOLUTION 2014-102 APPROVING AN AMENDMENT TO THE BUDGET FOR THE POLICE & FIRE PENSION FUND FOR THE FISCAL YEAR 2013-2014 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of \$875,000 from the Police & Fire Pension Fund's Reserve account to the Police & Fire Pension Retiree Benefits account due to higher than budgeted retiree benefits.*

Documents: Resolution 2014-102 Budget Amendment Police and Fire.pdf

- 6.2. GRANT AGREEMENT – FEDERAL AVIATION ADMINISTRATION (FAA)**
GRANT AGREEMENT – FEDERAL AVIATION ADMINISTRATION (FAA) - **RESOLUTION 2014-103 AUTHORIZING AIRPORT IMPROVEMENT PROGRAM (AIP) GRANT AGREEMENT #3-12-0022-024-2014 WITH THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE AIRPORT MASTER AND AIRPORT LAYOUT PLANS PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes Airport Improvement Program grant agreement # 3-12-0022-024-2014 with the Federal Aviation Administration for the Airport Master and Airport Layout Plans project.*

Documents: Resolution 2014-103 Grant Agreement FAA Airport Improvement Program.pdf

- 6.3. JOINT PARTICIPATION AGREEMENT (JPA) – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)**
JOINT PARTICIPATION AGREEMENT (JPA) – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) - **RESOLUTION 2014-104 AUTHORIZING JOINT PARTICIPATION AGREEMENT**

#434703-1-94-15 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE UPDATE AIRPORT MASTER AND AIRPORT LAYOUT PLAN PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT, AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes Joint Participation Agreement #434703-1-94-15 with the Florida Department of Transportation for the Update Airport Master and Airport Layout Plan project.*

Documents: [Resolution 2014-104 JPA FDOT.pdf](#)

6.4. SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (SJPA) – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)

SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (SJPA) – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) – RESOLUTION 2014-105 AUTHORIZING SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (JPA) #432763-1-94-15 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE DESIGN AND REHABILITATION OF NORTH AIRCRAFT PARKING APRON, DRAINAGE, PERMITTING, SURVEYING, PROJECT MANAGEMENT, AND TESTING PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes Supplemental Joint Participation Agreement #432763-1-94-15 with the Florida Department of Transportation for the Design and Rehabilitation of North Aircraft Parking Apron, Drainage, Permitting, Surveying, Project Management, and Testing.*

Documents: [Resolution 2014-105 Supplemental JPA FDOT.pdf](#)

6.5. GRANT AGREEMENT – FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP)

GRANT AGREEMENT – FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) – RESOLUTION 2014-106 AUTHORIZING A FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) GRANT AGREEMENT WITH FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) TO RENOVATE TENNIS COURTS AT CENTRAL PARK; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the FRDAP grant agreement with FDEP for the tennis courts renovation project.*

Documents: [Resolution 2014-106 FRDAP.pdf](#)

6.6. AWARD OF BID # 14-07 – CBI CONSTRUCTION, INC.

AWARD OF BID # 14-07 – CBI CONSTRUCTION, INC. – RESOLUTION 2014-107 AWARDED BID #14-07 TO CBI CONSTRUCTION, INC. IN AN AMOUNT NOT TO EXCEED \$150,000 FOR THE EXPANSION AND RENOVATION OF THE MARTIN LUTHER KING, JR. CENTER RESTROOMS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid #14-07 for construction of additional restrooms at the MLK, Jr. Center to CBI Construction, Inc. in an amount not to exceed \$150,000.*

Documents: [Award of Bid 14-07 CBI Construction.pdf](#)

6.7. VOLUNTARY ANNEXATION PETITION & WATER/SEWER SERVICES AGREEMENT – 714 BONNIEVIEW ROAD

VOLUNTARY ANNEXATION PETITION & WATER/SEWER SERVICES AGREEMENT – 714 BONNIEVIEW ROAD - RESOLUTION 2014-108 APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE (1) PARCEL TOTALING 2.7 ACRES LOCATED AT 714 BONNIEVIEW ROAD; PROVIDING FOR EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of water services to the property owner identified, whose property is located outside the corporate limits of the City at 714 Bonnieview Road and noted as Parcel 00-00-30-0800-0045-0020, and approves the Voluntary Annexation Petition.*

Documents: Voluntary Annexaton 714 Bonnieview Road.pdf

6.8. BUDGET AMENDMENTS-UTILITIES

BUDGET AMENDMENT – UTILITIES – RESOLUTION 2014-109 APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2013-2014; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of \$30,000 from the Wastewater Contractual account to the Wastewater Repairs/Maintenance Equipment account.*

Documents: Resolution 2014-109 Budget Amendment.pdf

6.9. SETTLEMENT AGREEMENT – CITIZENS AWARENESS FOUNDATION, INC.

SETTLEMENT AGREEMENT – CITIZENS AWARENESS FOUNDATION, INC. – RESOLUTION 2014-110 APPROVING THE SETTLEMENT AGREEMENT IN THE CASE OF CITIZENS AWARENESS FOUNDATION, INC. V. CITY OF FERNANDINA BEACH; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Settlement Agreement in the Case of Citizens Awareness Foundation v. City of Fernandina Beach having Case No: 14 CA 000214.*

Documents: Resolution 2014-110 Settlement of Lawsuit Filed by Citizen Awareness Foundation.pdf

6.10. STRAW BALLOT QUESTIONS FOR NOVEMBER 2014 ELECTION

STRAW BALLOT QUESTIONS FOR NOVEMBER 2014 ELECTION - RESOLUTION 2014-111 SUBMITTING TO THE CITY ELECTORS ADVISORY, NON-BINDING STRAW BALLOT QUESTIONS ASKING WHETHER CITY COMMISSION SHOULD BORROW MONEY TO COMPLETE WATERFRONT IMPROVEMENTS AND A PARKING GARAGE DOWNTOWN; ALSO ASKING WHETHER CITY COMMISSION SHOULD INVESTIGATE CHANGING ZONING FOR THE GOLF COURSE TO ALLOW FOR POSSIBLE FUTURE SALE OF ALL OR PART OF THE GOLF COURSE; PROVIDING FOR A REFERENDUM ELECTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves three questions to appear on the referendum portion of the ballot reflecting the advisory, non-binding straw ballot questions at the City General Election scheduled for November*

Documents: [Resolution 2014-111 Straw Ballot Questions.pdf](#)

7. ORDINANCES - FIRST READING

7.1. UTILITIES FEE SCHEDULE – ORDINANCE 2014-23

UTILITIES FEE SCHEDULE – ORDINANCE 2014-23 – REQUESTING A 3% INCREASE TO WATER AND SEWER RATES FOR THE OPERATION OF THE CITY'S WATER AND SEWER SYSTEM; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Recommends an annual increase of 3% for water and sewer rates.*

Documents: [Ord 2014-23 Utilities Fee Schedule.pdf](#)

7.2. MASTER FEE SCHEDULE – ORDINANCE 2014-24

MASTER FEE SCHEDULE – ORDINANCE 2014-24 – ESTABLISHING AND AMENDING FEES FOR THE CITY CLERK'S OFFICE, GOLF COURSE, MARINA, AIRPORT, COMMUNITY DEVELOPMENT, PARKS AND RECREATION, CEMETERY, FIRE DEPARTMENT, SANITATION, POLICE DEPARTMENT, AND IMPACT FEES FOR FY 2014/2015; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amended Master Fee Schedule consisting of the City Clerk's Office, Fernandina Beach Golf Club, Marina, Airport, Community Development, Parks and Recreation, Cemetery, Fire Department, Sanitation, Police, and Impact Fees for Fiscal Year 2014-2015.*

Documents: [Ord 2014-24 Master Fee Schedule.pdf](#)

7.3. ANNUAL PAY & CLASSIFICATION PLAN – ORDINANCE 2014-25

ANNUAL PAY & CLASSIFICATION PLAN – ORDINANCE 2014-25 ESTABLISHING AN UPDATED CLASSIFICATION PLAN FOR FISCAL YEAR 2014/2015, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Pay and Classification Plan for FY 2014/2015.*

Documents: [Ord 2014-25 Annual Pay and Classification.pdf](#)

7.4. ZONING CHANGE – DADE STREET & NORTH 3RD STREET – ORDINANCE 2014-27

ZONING CHANGE – DADE STREET & NORTH 3RD STREET – ORDINANCE 2014-27 CHANGING THE CITY'S ZONING MAP FROM MEDIUM DENSITY RESIDENTIAL (R-2) TO PUBLIC & INSTITUTIONAL (PI-1), FOR PARCELS TOTALING 0.61 ACRES OF LAND LOCATED AT DADE STREET AND NORTH THIRD STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of Public & Institutional (PI-1) to 0.61 acres located at Dade Street and North 3rd Street.*

Documents: [Ord 2014-27 Zoning Change Dade Street and North 3rd Street.pdf](#)

7.5. FUTURE LAND USE MAP AMENDMENT – DADE STREET & NORTH 3RD STREET – ORDINANCE 2014-26

FUTURE LAND USE MAP AMENDMENT – DADE STREET & NORTH 3RD STREET – ORDINANCE 2014-26 CHANGING THE CITY'S FUTURE LAND USE MAP TO ASSIGN A CITY FUTURE LAND USE MAP CATEGORY OF PUBLIC AND INSTITUTIONAL (PI), FOR PARCELS TOTALING 0.61 ACRES OF LAND LOCATED AT DADE STREET AND NORTH THIRD STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Designation of Public & Institutional (PI) to 0.61 acres located at Dade Street and North 3rd Street.*

Documents: [Ord 2014-26 Future Land Use Map Amendment.pdf](#)

7.6. *CHARTER AMENDMENTS – ORDINANCE 2014-28

CHARTER AMENDMENTS – ORDINANCE 2014-28 SUBMITTING TO THE CITY ELECTORS PROPOSED AMENDMENTS TO THE CHARTER WHICH AMEND SECTION 9 BY INCREASING THE TERMS OF COMMISSIONERS FROM THREE TO FOUR YEARS; CITY GENERAL ELECTION TO BE HELD IN EVEN NUMBERED YEARS; PROVIDING FOR A REFERENDUM ELECTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves proposes amendments to Section 9 of the City Charter and provides ballot language for a referendum to be held on November 4, 2014.*

Documents: [Ord 2014-28 Charter Amendments.pdf](#), [Amended Backup Ordinance 2014-28 Charter Amendment - Commissioner Terms.pdf](#)

8. BOARD APPOINTMENT

8.1. BOARD OF TRUSTEES OF THE GENERAL EMPLOYEES' PENSION PLAN BOARD OF TRUSTEES OF THE GENERAL EMPLOYEES' PENSION PLAN – 1 appointment.

Documents: [Board Appoint General Employee Pension Plan.pdf](#)

9. CITY MANAGER REPORTS

10. CITY ATTORNEY REPORTS

11. CITY CLERK REPORTS

12. MAYOR/COMMISSIONER COMMENTS

13. ADJOURNMENT

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- *Quasi-Judicial* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES.
 - A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ITEMS NOT ON THE AGENDA. A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE DOOR AND SHOULD BE FILLED OUT AND GIVEN TO THE CITY CLERK AT THE BEGINNING OF THE MEETING.

- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).