



Agenda
REGULAR CITY COUNCIL MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, July 15, 2014

City Council Pre-Meeting, 7:00 p.m.

(Discussion Only - Annex Building)

Executive Session:

1. Discussion of Current or Potential Litigation Per RCW 42.30.110 (1) (ii) (20 Minutes)
- Pete Rogalsky, Public Works Director / Heather Kintzley, City Attorney

Agenda Item:

2. Discuss Meeting Agenda Items

City Council Regular Meeting, 7:30 p.m.

(City Hall Council Chamber)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda:

(Approved by Motion)

Presentations:

Agenda Item:

1. 4th of July Activity Briefing
- Police Chief Skinner; Fire Chief Baynes; Parks & Facilities Director Schiessl
2. CityView Video: National Night Out and City Fair Preview
- Trish Herron, Communications and Marketing Manager

Public Comments:

(Please Limit Public Comments to 2 Minutes)

Consent Calendar:

(Approved in its entirety by single vote or Council may pull Consent items and transfer to Items of Business)

Minutes - Approval:

1. Council Minutes for Meetings Held June 24 and July 1, 2014
- Marcia Hopkins, City Clerk

Ordinances - First Reading:

2. Ordinance No. 10-14, Amending RMC Title 11: Traffic
- Heather Kintzley, City Attorney

3. Ordinance No. 13-14, Amending RMC Title 12: Cleaning Sidewalks
- Heather Kintzley, City Attorney
4. Ordinance No. 14-14, Amending RMC Title 1: Conduct of Council Business, Relating to Public Hearings
- Heather Kintzley, City Attorney

Resolutions - Adoption:

5. Resolution No. 58-14, Authorizing Weatherwise Program Participation for Home Improvement Products, Inc.
- Bob Hammond, Energy Services Director
6. Resolution No.97-14, Approving Memorandum of Understanding with the Richland School District for Traffic Management at Sacajawea Elementary School
- Pete Rogalsky, Public Works Director
7. Resolution No. 98-14, Authorizing Execution of Agreement with SMI Group XV, LLC. for the Transfer of Private Portion of Smartpark Street to the City of Richland
- Pete Rogalsky, Public Works Director
8. Resolution No. 99-14, Approving and Executing Consultant Agreement with URS Corporation for Stormwater Retrofit Project
- Pete Rogalsky, Public Works Director
9. Resolution No.100-14, Awarding Bid to Big D's Construction for Brantingham Drive / Westcliffe Boulevard Storm Repairs Project
- Pete Rogalsky, Public Works Director
10. Resolution No. 101-14, Reappointments to the Lodging Tax Advisory Committee: Kim Shugart and Kathy Moore
- Marcia Hopkins, City Clerk

Expenditures - Approval:

11. June 23, 2014 - July 4, 2014, for \$3,860,519.50,including Check Nos. 213461-213811, Wire Nos. 5676-5679, Payroll Check Nos. 99504-99509, and Payroll Wire/ACH Nos. 8586-8606
- Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

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Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C1

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: APPROVE COUNCIL MEETING MINUTES

Department: City Attorney

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the minutes of the Council meetings held June 24 and July 1, 2014.

Summary:

None.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

- 1) Draft 062414 Council Meeting Minutes
- 2) Draft 070114 Council Meeting Minutes

City Manager Approved:

ECM Admin
Jul 09, 13:06:17 GMT-0700 2014

Draft



MINUTES

CITY COUNCIL SPECIAL MEETING / WORKSHOP

Richland City Hall ~ 505 Swift Boulevard

Tuesday, June 24, 2014

City Council Special Meeting, 6:00 p.m. (City Hall Council Chamber)

Call to Order:

Mayor Rose called the Council special meeting to order at 6:00 p.m. in the Council Chamber.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones, Kent and Thompson present.

Also present were City Manager Johnson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Energy Services Director Hammond, Human Resources Director Jubb, Chief Electrical Engineer Whitney and City Clerk Hopkins.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Agenda Items:

Mayor Rose noted no public comments will be taken on the agenda items and that Council will vote by electronic ballot.

1. Resolution No. 87-14, Adopting the Shoreline Master Program Update

Council Member Thompson said although he was absent from the June 17, 2014, Council meeting, he reviewed the staff reports available on the topic and watched the meeting on CityView. He believes he is ready to make a decision on this topic.

Council Member Jones said that he was absent from the June 17, 2014, Council meeting as well, however, he reviewed the staff reports and watched the meeting on CityView and is ready to make a decision on this topic.

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO APPROVE RESOLUTION NO. 87-14, ADOPTING THE SHORELINE MASTER PROGRAM UPDATE. THE MOTION CARRIED 7-0.

2. Resolution No. 89-14, Adopting 2015-2020 Transportation Improvement Program (TIP)

Council Member Jones said he was absent from the June 17, 2014, Council meeting, but watched the meeting on CityView and reviewed the staff report and said he is ready to make a decision. He believes the alternative analysis and stop gap measures in place for a future east/west collector road in the TIP will ensure careful planning and will include input from stakeholders.

Council Member Thompson said he was absent from the June 17, 2014, Council meeting, however, he watched the meeting on CityView and read all the material and staff reports on the topic. He said he did not see any new information regarding the need for an east/west collector road from past TIP updates. He noted that at this point, the collector road is a place holder in the TIP and alternative analysis is in place for a future Council to make that decision. He said he is ready to make a decision.

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO APPROVE RESOLUTION NO. 89-14, ADOPTING THE 2015-2020 TRANSPORTATION IMPROVEMENT PROGRAM.

Council Member Christensen said initially, he was in favor of the TIP to plan for the future. He changed his mind after the public hearing comments from the residents of Rachel Road and those concerned about preserving the Amon Basin. He said he will stand by his no vote from the June 17, 2014, meeting.

Council Member Kent explained that her no vote was due to the number of people who spoke against Rachel Road as a potential site for a collector road. She said the residents in that area do not want a collector road and she does not believe that a collector road needs to be identified at this time. She said she will honor her no vote from the June 17, 2014, meeting.

Council Member Jones said the TIP is a planning tool and that state law requires it to be updated. He said alternative analysis on the location of the collector road will be done by the City when the need arises to actually build one.

THE MOTION CARRIED 5-2. CHRISTENSEN AND KENT WERE OPPOSED.

Adjournment:

Mayor Rose adjourned the special meeting at 6:14 p.m.

City Council Regular Workshop, 6:15 p.m.

(Discussion Only - City Hall Council Chamber)

Call to Order:

Mayor Rose called the Council workshop to order at 6:15 p.m. in the Council Chamber.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones, Kent and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Energy Services Director Hammond, Chief Electrical Engineer Whitney, Redevelopment Project Supervisor Moore, Human Resources Director Jubb and City Clerk Hopkins.

Agenda Items:

1. 2015 Budget Process
 - Cathleen Koch, Administrative Services Director

Ms. Koch made the following report: In accordance with Washington State Law (RCW 35.33.075), the final budget passed by Council for next year must be a balanced budget, in which expenditure appropriations do not exceed the total of estimated revenues plus unencumbered fund balances estimated to be available at the end of the current year. A balanced budget will be prepared for Council consideration, along with a proposed Capital Improvement Plan (CIP).

In order to prepare a balanced budget, a budget calendar, parameters, assumptions, and trends are drafted and brought to a workshop for discussion. Once finalized, the parameters, assumptions, and the City's Strategic Leadership Plan is utilized to prepare a budget for Council consideration.

Council had a general discussion regarding the 2015 budget.

2. Smart Grid Assessment Update
 - Bob Hammond, Energy Services Director

Mr. Hammond introduced Chief Electrical Engineer Whitney and Utility Advisory Committee (UAC) Vice-President Dave Larkin.

Mr. Whitney provided an update on the Smart Grid assessment process and gave status on the final assessment report prepared by the consultant UtiliWorks. He presented a power point presentation that explained what the Smart Grid is, the quantitative benefits, the scenarios modeled, the scenario results and the UAC comments.

Mr. Larkin said the technology is mature with over 40% of the electrical customers being used nationwide. He said the UAC members are confident in Energy Services staff's analysis on the cost saving, its impact on other City departments, using a phased implementation approach, how it will impact the public and the need for public education on the Smart Grid system.

3. 2015 Electric Utility Rates Update

- Bob Hammond, Energy Services Director

Mr. Hammond gave the following report: Each Spring, Energy Services Department (RES) staff, with the assistance of rates consultant FCS Group (FCS) prepares a cost of service analysis for future "test years." The objective is to determine the amount of revenues that are required to be collected through electric power retail rates in order to cover the projected operating expenditures of the utility.

This involves a complicated process of allocating estimated expenditures across a dozen differing customer classes and then projecting load requirements for each of these classes.

He spoke on the results of the COSA for test year 2015 and the key policy considerations being addressed with the Utility Advisory Committee. He identified the proposed schedule to process any resulting RES recommendations for increasing the retail electric rates.

Council had a general discussion of the 2015 electric utility rate updates.

4. Economic Development Update

- Bill King, Deputy City Manager

Mr. King and Mr. Moore gave an update on the recent economic initiatives happening in the City. They reviewed the Horn Rapids Industrial Park, the downtown area, the old Community Center site, Columbia Point and the Tapteal area.

Ms. Johnson gave a report on the Economic Development Conference she attended and said the City needs to reach out more to developers to promote economic development.

Council had a general discussion on economic development in the City.

Other Business:

Mayor Rose said that he is in favor of the Richland Municipal Code that states Council action on items that require a public hearing should be taken a week after the public hearing is held.

Adjournment:

Mayor Rose adjourned the workshop at 7:54 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

David W. Rose, Mayor

DATE APPROVED:



MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, July 1, 2014

Pre-Meeting:

Mayor Rose called the Council pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex Building.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Jones, Kent and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Parks and Public Facilities Director Schiessl, and City Clerk Hopkins.

1. Discussion of Meeting Agenda

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Ms. Johnson and Ms. Kintzley reviewed a proposed letter to a Planning Commission member regarding Council's expectations of their performance.

Regular Meeting:

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Jones, Kent and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Fire and Emergency Services Director Baynes, Police Services Director Skinner, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, and City Clerk Hopkins.

COUNCIL MEMBER THOMPSON MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO EXCUSE COUNCIL MEMBER CHRISTENSEN. THE MOTION CARRIED 6-0.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.

Public Comments:

No public comments were made.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes - Approval:

1. Council Meeting Minutes from June 17, 2014
- Marcia Hopkins, City Clerk

Resolutions - Adoption:

2. Resolution No. 83-14, Authorizing Stevens Drive Extension - Right-of-Way Acquisitions
- Pete Rogalsky, Public Works Director
3. Resolution No. 92-14, Authorizing Execution of an Agreement with Washington State Recreation and Conservation Office for Columbia Point Marina Dock Improvements
- Phil Pinard, Planning and Capital Projects Manager
4. Resolution No. 93-14, Authorizing Investment in the Local Government Investment Pool
- Cathleen Koch, Administrative Services Director
5. Resolution No. 94-14, Approve Two Grant Applications to the Washington State Recreation and Conservation Office for the Richland Off-Road Vehicle Park
- Phil Pinard, Planning and Capital Projects Manager
6. Resolution No. 95-14, Approving the Submittal of State Highway Safety Program Grant Applications
- Pete Rogalsky, Public Works Director
7. Resolution No. 96-14, Authorizing an Interlocal Cooperative Agreement with the Port of Benton for Broadband Infrastructure Improvements
- Jon Amundson, Assistant City Manager

Expenditures - Approval:

8. June 9, 2014 - June 20, 2014, for \$7,084,410.70, including Check Nos. 212982-213460, Wire Nos. 5663-5675, Payroll Check Nos. 99480-99503, and Payroll Wire/ACH Nos. 8572-8585

- Cathleen Koch, Administrative Services Director

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 6-0.

Reports and Comments:

1. City Manager Johnson wished the community a safe 4th of July and reminded the community of one of the City's fireworks safety campaign slogans, "If you can buy in Richland, it is safe in Richland."

2. Council Members:

Council Member Kent wished the community a happy and safe 4th of July and acknowledged all of the people who have served in the military and serve now.

Council Member Jones wished the community and the Fire and Police Departments a safe and sane 4th of July. He said he attended the geo-coin challenge, an event that drew over 500 participants, and complimented the Richland Parks Department and the volunteers on the successful event.

Mayor Pro Tem said he attend a ribbon-cutting ceremony for the new Intellegation software business. He wished the community a safe and sane 4th of July and mentioned another fire safety campaign slogan, "If it flies, it doesn't fly in Richland."

Adjournment:

Mayor Rose adjourned the meeting at 7:38 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

David W. Rose, Mayor

DATE APPROVED:



Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C2

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORDINANCE NO. 10-14, AMENDING RMC TITLE 11: TRAFFIC

Department: City Attorney

Ordinance/Resolution: 10-14

Reference:

Document Type: Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 10-14, amending Title 11: Traffic, adding sections to limit parking on public property and the placement of storage containers on public right-of-way.

Summary:

The City has need, from time to time, to update the code with certain amendments based on issues that present in the community. Over the past several years, City staff has seen an increase in the use of city parks and municipal parking lots for overnight parking by commercial truck/trailers, and by campers who utilize the facilities as though the city parks are established recreational vehicle (RV) parks. Further, the City has received several complaints related to placement of cars for sale in the Uptown parking lot, and Richland's Code Enforcement Division has encountered an increased use of storage containers placed on city right-of-way, which creates a safety hazard for the public.

The proposed code revisions are intended to address the issues identified above.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

1) Proposed Ordinance 10-14

City Manager Approved:

ECM Admin
Jul 09, 13:06:50 GMT-0700 2014

ORDINANCE NO. 10-14

AN ORDINANCE of the City of Richland amending Title 11: Traffic, of the Richland Municipal Code relating to overnight parking on public property and the placement of storage containers on city right-of-way.

WHEREAS, the City of Richland has need, from time to time, to amend the Richland Municipal Code to promote the health, safety, and welfare of the citizens of this community; and

WHEREAS, the unauthorized parking of certain vehicles in City parks and municipal parking lots poses a risk to public safety and health in that said locations are not equipped to serve as recreational vehicle (RV) camp sites; and

WHEREAS, municipal parking lots are not equipped to accommodate large commercial vehicles and/or trailers; and

WHEREAS, municipal parking lots adjacent to businesses in the City of Richland are intended to accommodate patrons of local business, and are not intended to be utilized for private vehicle sales or private vehicle storage;

WHEREAS, the City desires to limit the unauthorized parking of certain vehicles while maintaining the appropriate use of City parks and municipal parking lots; and

WHEREAS, the City's Code Enforcement Division has encountered an increasing use of storage containers placed in the public right-of-way, thereby creating a safety hazard that must be addressed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 RMC Chapter 11.30, entitled Stopping, Standing, or Parking Restricted or Prohibited on Certain Streets, as enacted by Ordinance No. 78-77 shall be amended to read as follows:

Chapter 11.30

**STOPPING, STANDING, OR PARKING RESTRICTED OR PROHIBITED ON CERTAIN STREETS AND
IN MUNICIPAL PARKING LOTS**

Sections:

11.30.010 Parking prohibited at all times on certain streets.

11.30.015 Municipal parking lots – limited duration.

11.30.020 Hazard zones.

11.30.030 Parking prohibited during certain hours on certain streets.

11.30.040 Penalties for violations.

11.30.010 Parking prohibited at all times on certain streets.

When signs are erected giving notice, no person shall park a vehicle at any time upon any of the streets described in Schedule III, RMC 11.40.030. [Ord. 78-77 § 1.10].

11.30.015 Municipal parking lots – limited duration.

No person shall park a vehicle in a municipal parking lot in excess of 24 hours without the express permission of the City. Any vehicle parked in a municipal parking lot in violation of this section shall constitute an “unauthorized vehicle” as defined by RMC 11.31.010, and shall be subject to removal and impound as provided in RMC 11.31.020. “Municipal parking lot” shall be defined as provided in RMC 11.33.010.

11.30.020 Hazard zones.

A. The traffic engineer shall determine those locations on the city streets which would be rendered hazardous to persons or property if obstructed by parked vehicles. For the purpose of this chapter, the city engineer has determined that those portions of the city streets lying adjacent to curbs which have, previous to the effective date of the ordinance codified in this chapter, been recognized as hazard zones and painted yellow by the city of Richland, are located in portions of streets which would be hazardous to persons or property if obstructed by parked vehicles.

B. No person shall park a vehicle upon any portion of a city street which lies adjacent to a curb which is painted or otherwise coated yellow in color. For the purpose of this section, the painting or coating of a curb in a yellow color, unless posted to the contrary, shall serve as notice that the portion of the city street lying adjacent thereto is a hazard zone wherein parking is prohibited. [Ord. 78-77 § 1.10; amended during 2011 recodification].

11.30.030 Parking prohibited during certain hours on certain streets.

When signs are erected in each block giving notice thereof, no person shall park a vehicle between the hours specified in Schedule IV, RMC 11.40.040, or in excess of the period of time specified in Schedule IV, RMC 11.40.040, upon any of the streets described in that schedule. [Ord. 78-77 § 1.10].

11.30.040 Penalties for violations.

A. Any person found to have committed any traffic infraction described in RMC 11.30.010, [11.30.015](#); 11.30.020 and 11.30.030 shall be assessed a monetary penalty as provided in RMC 11.01.030; provided, that the minimum penalty imposed shall be not less than \$5.00.

B. When parking in a specific location is limited to a specific length of time, pursuant to the provisions of RMC [11.30.015](#) or 11.30.030, and a vehicle is parked in excess of the period of time allowed, the violation shall be continuing in nature and the offender shall be subject to the penalties of this section for each specific period of time in excess of that allowed during which the vehicle is parked in violation of RMC 11.30.030. [Ord. 78-77 § 1.10; Ord. 9-81 § 1.01].

Section 1.02 RMC Chapter 11.33, entitled Storage and Parking of Boats, Campers (Pickup), Large Vehicles, Motor Homes, Recreational Vehicles, Snowmobiles or Utility Trailers, as enacted by Ordinance No. 12-01 and last amended by Ordinance No. 27-10 shall be amended to read as follows:

Chapter 11.33

STORAGE AND PARKING OF BOATS, CAMPERS (PICKUP), LARGE VEHICLES, MOTOR HOMES, RECREATIONAL VEHICLES, SNOWMOBILES, ~~OR~~ UTILITY TRAILERS [OR STORAGE CONTAINERS](#)

Sections:

11.33.010 Definitions.

11.33.020 Storage.

11.33.025 Storage Containers.

11.33.030 Parking.

11.33.040 Violations – Penalties.

11.33.050 Permit required.

11.33.060 Severability.

11.33.010 Definitions.

“Alley” shall mean a public highway not designed for general travel and used primarily as a means of access to the rear of residences and business establishments.

“Boat” shall mean any type of watercraft or vessel used primarily for transportation on the water. The term “boat” shall include personal watercraft that uses a motor-powered jet pump as its primary source of motor power designed to be operated by a person sitting, standing or kneeling on the watercraft.

“Camper (pickup)” shall mean a structure designed to be mounted on a pickup or truck chassis and with sufficient equipment to render it suitable for use as a temporary dwelling for recreational use, camping or vacation use.

“Large vehicle” shall mean any vehicle that exceeds 12,000 pounds gross weight.

“Motor home” shall mean a motor vehicle or device primarily designed as a temporary living quarters for recreation, camping or travel use.

“Municipal Parking Lot” shall mean a parking lot owned by the City and posted with signage designating the lot as a city-owned parking lot.

“Recreational vehicle” shall mean any camp trailer, travel trailer or fifth wheel designed to provide temporary living quarters for recreational camping or travel use, constructed with integral wheels to make it mobile and/or towable by motor vehicle.

“Roadway” shall mean the portion of a highway improved, designed or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder even though such sidewalk or shoulder is used by persons riding bicycles.

“Snowmobile” shall mean a vehicle with a continuous tread and runner type steering device used primarily for transportation on the snow.

“Storage Container” shall mean any large metal portable cargo container, such as a Conex Box, used to ship, store, or dispose of items of personal property. Refuse containers made available under Title 15 RMC are not included in the definition of “storage container.”

“Stored” or “storage” shall mean parking or placing of boats, campers (pickup), large vehicles, motor homes, recreational vehicles, snowmobiles or utility trailers for more than five consecutive days; **provided, however, that any boat trailer stored at a marina or dock facility for more than 24 hours must be accompanied by a valid moorage permit.**

“Utility trailer” shall mean a structure or device with or without its own mode of power, designed and/or used to transport goods, equipment, boats, snowmobiles, vehicles or other devices and materials. [Ord. 12-01; Ord. 27-10 § 1.02].

11.33.020 Storage.

No boats, campers (pickup), large vehicles, motor homes, recreational vehicles, snowmobiles or utility trailers (hereafter referred to as “vehicle or personal property”) may be stored ~~on public property or~~ in a residential district **or on public streets, roads, highways or sidewalks. With the exception of boat trailers as provided above, no vehicle or private property shall remain in a** ~~property includes but is~~

~~not limited to~~ public park ~~ors,~~ municipal parking lots, ~~streets, roads, highways or sidewalks overnight~~. Storage of any vehicle or personal property is permitted on private property under the condition that such vehicles or personal property are set back 10 feet from any alley or roadway and meet the requirements of RMC Chapter 10.06 regarding inoperable and junk vehicles. [Ord. 12-01; Ord. 27-10 § 1.02].

11.33.025 Storage Containers.

Storage containers shall not be placed on city right-of-way. Any storage container so located shall be promptly removed. Any storage container not promptly removed in compliance with this section may be removed by the City at the owner/renter's expense.

11.33.030 Parking.

No boats, campers (pickup), large vehicles, motor homes, recreational vehicles, snowmobiles or utility trailers may be parked on a roadway or alley within 10 feet of any driveway or within 15 feet of an intersection. [Ord. 12-01; Ord. 27-10 § 1.02].

11.33.040 Violations – Penalties.

Any person who has violated any provision of RMC 11.33.020 shall have committed a civil violation subject to a civil penalty as set forth in RMC 10.02.050(E).

Any person violating any other provision of this chapter shall be subject to a traffic infraction.

Provided, if the same violator has been found to have committed an infraction and/or violation for the same or similar conduct two separate times, with the violations occurring at the same location and involving the same or similar sections of the Richland Municipal Code or other similar codes, the third or subsequent violation shall constitute a misdemeanor, punishable as provided in RMC 1.30.010 for criminal offenses. [Ord. 12-01; Ord. 27-10 § 1.02; Ord. 20-12 § 2].

11.33.050 Permit required.

The registered owner of a camper, motor home, or recreational vehicle may obtain a permit from the parks and recreation department at no cost which grants permission to park on the public roadway or alley for 14 days. The registered owner shall be limited to two permits within a 12-month period. Each permit shall identify the vehicle for which it is issued and the time when the permit is valid. Such permit shall be conspicuously displayed in the lower right-hand corner of the windshield or in a window that is easily visible from outside the camper, motor home or recreational vehicle. At the Director's discretion, camping permits for locations other than a public roadway or alley may be authorized for large programmed events. [Ord. 12-01; Ord. 27-10 § 1.02].

11.33.060 Severability.

If any provision of this chapter or its application to any person or circumstance is held invalid, the remainder of this chapter or the application of the provisions to other persons or circumstances is not affected. [Ord. 12-01; Ord. 27-10 § 1.02].

Section 1.02 This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____



Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C3

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORDINANCE 13-14, AMENDING TITLE 12: STREETS AND SIDEWALKS

Department: City Attorney

Ordinance/Resolution: 13-14

Reference:

Document Type: Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 13-14, amending Title 12: Streets and Sidewalks, by adding language to clarify the obligation of adjoining property owners to maintain rights-of-way and sidewalks in good repair and in compliance with the nuisance code.

Summary:

By the authority vested under RCW 35.21.310 and the City's police powers, the City has the authority to require persons in ownership or control of property in the City to maintain the rights-of-way adjoining their property in a clean and safe manner. Currently, the Richland Municipal Code is silent on the expectation that persons in ownership or control of property in the City maintain the adjoining rights-of-way, to include the planting strip between the street and property line, in a safe and clean manner, and in compliance with the nuisance code. This proposed code amendment, if approved, will clarify the expectation that the rights-of-way, including the planting strip, be properly maintained.

The code revision also includes language to further clarify the obligation of property owners to properly maintain the sidewalks abutting their property in the event the sidewalks become unsafe.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

ORD 13-14 Amending Title 12 Cleaning Sidewalks - Final

City Manager Approved:

Hopkins, Marcia
Jul 10, 08:46:29 GMT-0700 2014

ORDINANCE NO. 13-14

AN ORDINANCE of the City of Richland amending Title 12: Cleaning Sidewalks, of the Richland Municipal Code relating to the maintenance of sidewalks and rights-of-way within the City.

WHEREAS, Title 12 of the Richland Municipal Code governs streets and sidewalks in the City of Richland, and includes Chapter 12.16 relating to the cleaning of sidewalks; and

WHEREAS, Chapter 12.16 of the Richland Municipal Code is currently silent on the expectation that persons in ownership or control of property in the City maintain the rights-of-way adjoining their property in a clean and safe manner; and

WHEREAS, the City of Richland, pursuant to its police powers and as authorized by RCW 35.21.310, has the authority to require persons in ownership or control of property in the City to maintain the rights-of-way adjoining their property in a clean and safe manner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 RMC Chapter 12.16, entitled Cleaning Sidewalks, as enacted by Ordinance No. 157 and last amended by Ordinance No. 06-10, shall be amended to read as follows:

Chapter 12.16

CLEANING AND MAINTENANCE OF SIDEWALKS AND PROPERTY WITHIN PUBLIC RIGHTS-OF-WAY

Sections:

- 12.16.010 Keeping sidewalks and rights-of-way clean and maintained.**
- 12.16.020 Snow and ice removal.**
- 12.16.030 Violations – Penalties.**

12.16.010 Keeping sidewalks and rights-of-way clean and maintained.

It shall be the duty of every person or entity having charge or control of any premises within the city to keep the public sidewalks or sidewalks along such property in the street or streets adjacent thereto cleaned and maintained in a reasonable and safe condition. Maintenance of the sidewalk shall include correction of any unsafe condition that impairs the use of the sidewalks by pedestrians, up to and including removal and replacement of the sidewalk. It shall also be the duty of every person or entity having charge or control of property in the city to maintain the planting strip or public right-of-way fronting or adjoining their property, including alleys. No person or entity having charge or control of any property in the city may allow a public sidewalk, planting strip, or public right-of-way fronting or adjoining their property to fall into disrepair or become weed-infested, dangerous, or non-compliant with city nuisance code. The area of responsibility shall be between the existing curb lines, edge of maintained asphalt pavement, or edge of city-maintained gravel shoulder, whichever is applicable, and a given property line. Exception shall exist only where a city-maintained and irrigated landscape strip exists, or where an agreement between the city and the property owner indicates the maintenance of the property frontage is

the responsibility of the city. For purposes of this section, "planting strip" shall be defined as provided in RMC 22.14.020. [Ord. 157; Ord. 10-86 § 1.09].

12.16.020 Snow and ice removal.

It shall be the duty of every person or entity having charge or control of any premises located within the city to remove or cause to be removed from the public sidewalk or sidewalks along said property in the street or streets adjacent thereto all snow or ice which has been deposited or formed thereon within a reasonable time after the snow or ice have been deposited or formed. [Ord. 157 § 1.02; Ord. 10-86 § 1.09].

12.16.030 Violations – Penalties.

Any person or entity ~~who has in violation of~~ ~~violated~~ any provision of this chapter shall have committed a civil infraction subject to a civil penalty as set forth in RMC 10.02.050(E).

Provided, if the same violator has been found to have committed an infraction violation for the same or similar conduct two separate times, with the violations occurring at the same location and involving the same or similar sections of the Richland Municipal Code or other similar codes, the third or subsequent violation shall constitute a misdemeanor, punishable as provided in RMC 1.30.010 for criminal offenses.

Each day's violation of any provision of this chapter shall constitute a separate offense and shall subject the offender to the above penalties for each offense. [Ord. 157 § 1.03; Ord. 17-84; Ord. 06-10 § 1.25].

Section 1.02 This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2014.

DAVID W. ROSE

Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS

City Clerk

HEATHER KINTZLEY

City Attorney

Date Published: _____



Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C4

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORDINANCE 14-14, AMENDING TITLE 1: CONDUCT OF COUNCIL BUSINESS

Department: City Attorney

Ordinance/Resolution: 14-14

Reference:

Document Type: Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 14-14, amending Title 1: Conduct of Council Business.

Summary:

Richland Municipal Code (RMC) 1.01.014 currently provides that Council shall wait one week before voting on any issue for which a public hearing has been held unless the matter is: 1) determined by motion not to be controversial; or 2) determined by motion to be an emergency; or 3) a vote to approve first reading of an ordinance.

This timing requirement is not required by Richland's Charter or Washington State law, and has the effect of forcing delay on actions that otherwise should be dealt with in a timely and efficient manner. Therefore, staff proposes amending the current code language to reflect that all public hearings shall comply with the notice and timing requirements prescribed by State law.

This code amendment, if approved, does not prevent Council from deciding to table a vote until a subsequent council meeting, nor does it prevent staff from presenting an issue for approval on a date following the conclusion of a public hearing. This amendment simply provides Council with the flexibility necessary to ensure the timely and efficient completion of City business.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

1) Proposed Ordinance 14-14

City Manager Approved:

ECM Admin
Jul 09, 13:06:23 GMT-0700 2014

ORDINANCE NO. 14-14

AN ORDINANCE of the City of Richland amending
Title 1: Conduct of Council Business of the Richland
Municipal Code relating to public hearings.

WHEREAS, the Richland City Council has developed procedures that encourage the participation of citizens appearing before the City Council; and

WHEREAS, City Council has determined that updates and modifications are necessary from time-to-time to ensure the timely and orderly completion of City business.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 Section 1.01.014 of the Richland Municipal Code, as enacted by Ordinance No. 20-92 and last amended by Ordinance No. 28-95 shall be amended to read as follows:

Chapter 1.01 CONDUCT OF COUNCIL BUSINESS

1.01.014 Public hearings.

The city council shall hold public hearings on matters that the council or staff determines to be of significant public concern and for matters for which the law requires public hearings as part of the decision process. All public hearings shall comply with the notice and timing requirements prescribed by State law. ~~Issues for which the council holds public hearings shall be voted on only after at least one week has passed unless one of the following conditions exist:~~

~~A. The council approves a motion to determine that the issue is either an emergency or is not controversial; or~~

~~B. The vote is to approve the first reading of an ordinance.~~

~~The public may submit letters and personally contact councilmembers before the matter is voted on, but there shall be no public input during the meeting at which the vote is taken; provided, that the aforementioned conditions have not occurred to negate the automatic delay.~~

~~During the pendency of matters of a quasi-judicial nature such as zoning hearings, for example, wherein the council will determine legal rights, duties or privileges of specific parties in a hearing or other contested case proceeding, the council shall place communications of proponents and opponents, oral and written, on the record during each hearing where action is taken or considered on the subject. The failure to place such~~

~~information on the record prior to a councilmember participating in a decision may result in a violation of the appearance of fairness doctrine, which might invalidate the decision.~~ [Ord. 20-92; Ord. 23-93; Ord. 28-95].

Section 1.02 This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ day of _____, 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Date Published: _____



Council Agenda Coversheet

Council Date: 06/03/2014

Category: Consent Calendar

Agenda Item: C5

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 58-14, WEATHERWISE PROGRAM PARTICIPATION AGREEMENT

Department: Energy Services

Ordinance/Resolution: 58-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 58-14, authorizing the City Manager to sign and execute an agreement with Home Improvement Products, Inc. for participation in the City's Weatherization Programs.

Summary:

City-authorized contractors install energy conservation improvements for Richland electric customers under the Energy Services Department's energy efficiency Weatherwise Program. Typical energy efficiency improvements include heat pumps, replacement windows, appliances, and building insulation.

The agreement specifies program procedures, minimum bonding and insurance requirements, electric heat and conservation improvement requirements, delisting procedures, and other program and regulatory requirements. Home Improvement Products, Inc. of Moxee, WA, has met all contractual requirements and with approval will be added as an authorized contractor for the City's Weatherwise Program.

Contractors seeking weatherization work within Richland go through a uniform process to qualify. This process includes satisfactorily completing an application, meeting the licensing, insurance and bonding requirements, fee payment, Energy Services' weatherization program orientation, and introduction to energy efficiency staff. The one-time fee is intended to cover administrative costs. Contractors must maintain their licenses, bonding, and meet other program requirements in order to remain on the list.

After approval by City Council, contractor names are placed on a reference list. Utility customers inquiring about qualified contractors are provided this list of approved contractors. Utility staff makes no recommendations to customers about one contractor compared to another.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

- 1) Proposed Resolution No. 58-14
- 2) Proposed Agreement

City Manager Approved:

ECM Admin
Jul 09, 13:06:11 GMT-0700 2014

RESOLUTION NO. 58-14

A RESOLUTION of the City of Richland authorizing the execution of a Weatherwise Contractor Agreement with Home Improvement Products, Inc., a Washington corporation.

WHEREAS, the City of Richland authorizes contractors to install energy conservation improvements for Richland electric customers under the energy efficiency Weatherwise Program; and

WHEREAS, the City specifies program procedures, minimum bonding and insurance requirements, electric heat and conservation improvement requirements, delisting procedures, and other program and regulatory requirements; and

WHEREAS, Home Improvement Products, Inc. has met all contractual requirements and must maintain their licenses and bonding, and with approval will be added as an authorized contractor for the City's Weatherwise Program; and

WHEREAS, the parties wish to memorialize the terms of their relationship.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign and execute a Weatherwise Contractor Agreement between the City and Home Improvement Products, Inc.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of July, 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



CITY-AUTHORIZED CONTRACTOR AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2014, between the **City of Richland**, a municipal corporation and city of the first class located in Benton County, Washington, hereinafter referred to as the "City," and **Home Improvement Products**, hereinafter referred to as "Contractor."

W-I-T-N-E-S-S-E-T-H:

I. Recitals

WHEREAS, the Community directly benefits from promoting energy efficiency within the City's utility service area; and

WHEREAS, effective October 1, 1994, the City entered into the Conservation Resource Acquisition Agreement with the Bonneville Power Administration (BPA) in order to acquire cost-effective conservation resources; and

WHEREAS, the Conservation Resource Acquisition Agreement was superseded by an Energy Conservation Agreement between the City and BPA, effective October 1, 2009, this agreement providing the current legal conditions by which the parties are pursuing cost-effective conservation resources; and

WHEREAS, upon contracting with BPA, the City's Residential Weatherwise Agreement became an extension of the master Conservation Resource Acquisition Agreement and its successor Energy Conservation Agreement; and

WHEREAS, the master Energy Conservation Agreement provides the City with the flexibility to determine the conservation program activities and incentive levels necessary to achieve conservation objectives; and

WHEREAS, conservation objectives are achieved through a three-party contracting effort between the City, a City-Authorized Contractor tasked with performing energy-efficient improvements, and the benefiting property owner;

NOW, THEREFORE, in consideration of the covenants and agreements herein contained and the terms and conditions hereof, the parties agree as follows:

II. Agreement

1. Scope of Work - Contractor agrees to furnish all labor, materials, bonding, insurance, supervision and equipment required to install energy conservation measures available through the City's Weatherwise Service. All understandings

related to this scope of work shall be in writing. No verbal agreements between the benefiting property Owner ("Owner"), Contractor, and the City will supersede this Agreement.

2. Duration and Termination - The term of this Agreement shall be for one year from the above date, and shall automatically renew on the annual anniversary date each successive year. Either party may terminate this agreement without cause at any time upon thirty (30) days' written notice to the other party.
 - a. Contractor's failure to respond to any requests made by the City related to insurance requirements or bonding information shall result in immediate termination of this Agreement.
 - b. Contractor is obligated to satisfactorily and timely complete all projects that are in progress as of the date of termination of this Agreement.
3. Procedure - The City and Contractor share the responsibility to market and promote the City's Weatherwise Service.
 - a. The City shall market the Weatherwise Service, including City-Authorized Contractors, through utility billing inserts, radio and print advertising, and other appropriate media. In response to a request for a proposal that resulted from the City's marketing efforts, the Contractor shall promote the benefits of energy efficiency and participation in the City's Weatherwise Service to the Owner. The Contractor may also use its own client lists and sales leads to solicit participation in the Weatherwise Service.
 - b. The Contractor may market the Weatherwise Service and their status as a City-Authorized Contractor. All Contractor marketing and advertising that has any reference to the City's Weatherwise Service or their status as a City-Authorized Contractor shall be submitted to the Energy Services Director (ESD) or designee for advance written approval.
 - c. The Contractor's performance goal shall be to consistently obtain a sales amount equal to, or in excess of, the average Contractor Weatherwise Service sales amount. Achievement of the performance goal will be periodically monitored to determine, in the Energy Service Director's reasonable judgment, if the Contractor has achieved the performance goal. The Contractor shall be required to submit a marketing plan to achieve this goal at the time of execution of this Agreement. The marketing plan shall be subject to City review and acceptance.
 - d. No work will be authorized without the Owner's completion of the City's Weatherwise application, and the Contractor's completion of the City's proposal form. The Contractor and Owner share the responsibility to determine whether the building meets the City's Eligibility Criteria, and to indicate such on the Weatherwise proposal. The Contractor is responsible for identifying and

informing the City and the Owner of all required actions that do not qualify for payment under the Weatherwise Service. The Contractor shall only propose materials and equipment that are pre-approved by the City. Contractor shall not receive any payment under this Agreement until City approves final inspection and acceptance of the work performed.

4. Eligibility Criteria - In order to qualify, a home must have electric heating equipment that meets one of the City's Eligibility Criteria defined in the City's loan application. Further, Owners of residences must receive electric utility service from the City.
5. Energy Conservation Measure Availability - Homes must meet the City's energy conservation measure availability defined in the City's Weatherwise Loan Service Standard Terms and Conditions. The Contractor agrees to restrict its weatherization materials, products, and installation methods to those currently approved by the City.
6. Commencement - Once a signed Owner's Application and City proposal form are received, the City will schedule loan closing with the Owner. The City reserves the right to reject any proposal to perform work under this Agreement at the sole discretion of the City.
 - a. All changes that result in an increase in the bid price or increased scope of work after Notice to Proceed is issued must be approved in writing by the City and the Owner. Reductions in the scope of work and cost may be made, and the Weatherwise Statement may be revised, upon City installation acceptance without requiring a revision to the Loan Agreement.
 - b. Contractor shall not commence work on an Owner's residence until an authorized City representative has issued the Notice to Proceed based on the Owner's acceptance of the City's Application, Contractor's Proposal and City Loan Agreement. No new work may be issued to the Contractor by the City until all jobs which have been in progress for more than one-hundred and twenty (120) days have passed all required inspections. The Contractor's failure to complete all work and obtain City inspection and acceptance within one-hundred and twenty (120) days from the date of the City's Notice to Proceed enables the City and/or Owner to cancel the Loan Agreement without incurring Contractor cancellation costs.
 - c. The City may cancel the Loan Agreement for just cause, and shall not be responsible for any Owner or Contractor damages.
 - d. Prior to the commencement of work, the Owner may request to cancel the Loan Agreement. Such request to cancel shall be submitted to the City in writing. If the Loan Agreement is canceled by the Owner after the City has given notice to proceed to the Contractor, the Owner is responsible to pay any cancellation costs to the Contractor identified in the proposal.

7. Warranty - Contractor warrants that the work and materials furnished under this Agreement shall comply with accepted industry standards and the requirements established by the City. These requirements are included in this Agreement by reference. The City may revise its requirements at any time based on one or more health or safety concerns. All other City requirements may be revised semi-annually.
- a. If any defect in the Contractor's workmanship or materials is discovered within two (2) years after the completion of any work, the Contractor shall expeditiously remedy, repair, correct, replace or cause to be remedied, repaired, or replaced at the Contractor's expense such defect in materials or workmanship.
 - b. Sealed insulated glass units and heat pumps shall be warranted against failure for a minimum period of five (5) years. Insulation shall be warranted against failure for a minimum of two (2) years. The Contractor shall provide to the City and the Owner a written warranty for the sealed insulated glass units, heat pumps, and insulation.
 - c. The foregoing warranties shall survive any inspection the City may elect to make.
8. Acceptance and Payment - Upon completion of the work, the Contractor will notify the City that the job is complete, and upon inspection approval by the City and acceptance by the Owner, Contractor may then invoice the City for the amount stated in the Notice to Proceed. The Contractor will be paid within thirty (30) days subsequent to City acceptance of the work and after an acceptable detailed invoice has been received by the City. The Contractor shall promptly pay all subcontractors or materials providers employed by the Contractor in connection with installations undertaken pursuant to this Agreement.
- a. All material and workmanship shall be subject to inspection, examination and testing by duly authorized agents of the City at any time during or after installation of materials. Such inspection will verify the home meets the relevant Eligibility Criteria, and that the energy conservation measures are available and meet all City material and installation requirements. The Owner and Contractor must be present at the time of inspection.
 - b. The City shall have the right to reject defective material and workmanship and/or require its correction without cost or expense to the City or the Owner. Contractor shall be given timely notice of the defect and a reasonable opportunity to cure. In the event the Contractor fails or refuses to correct any defect as set forth herein, the City may, at its option, deduct an equitable amount from any payment owing or to be owed to the Contractor, or take such other steps as it deems appropriate.

- c. The City reserves the right to levy penalty charges for re-inspection due to work or materials failing previous inspection. Charges will be billed to the Contractor on a monthly basis. The City reserves the right to collect re-inspection penalty charges which are outstanding and past due by deducting the amount owing for re-inspection from subsequent payments owed to the Contractor for completed work.
 - d. If the Contractor's work fails to pass on the third inspection, the City may, in consultation with the Owner, determine to correct the work and deduct the cost from the amount due the Contractor.
 - e. The Owner may submit a written complaint within five (5) business days of City inspection acceptance. If an Owner complaint is not received in writing within five business days of City inspection acceptance, the materials and their installation have been accepted by the Owner. If in the opinion of the Energy Services Director a reasonable written complaint is received within this period the City may withhold payment to the Contractor. The Contractor must resolve reasonable Owner written complaints within five business days of receipt. If the Owner and Contractor cannot resolve the complaint within ten business days of City inspection acceptance, the Contractor agrees to relieve the City from all responsibilities including payment under this Agreement.
9. Indemnification/Hold Harmless - The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.
10. Waiver of Liens - Contractor understands that the City does not wish construction liens or materialmen's liens to be placed upon the property of participating Owners as a result of any services or materials provided by Contractor pursuant to the City's Weatherwise Service. Therefore, Contractor hereby waives any common law or statutory right it may have to any construction, materialmen, or other lien against such property, and agrees that it will not file, nor by failure to pay any materialmen or subcontractor, cause any other person to file a construction, materialmen, or other lien against the real property owned by participating Owners.

- a. If Contractor does file, or permits to be filed, or by its failure to pay lawful obligations causes to be filed any such lien in contravention of this Agreement, without City approval, the City, without prejudice to any other rights it may have, may take such action it deems necessary or advisable so as to remove any such lien, and Contractor shall reimburse the City for all expenses, including attorney's fees, incurred by the City in resolving the issue of the lien and obtaining or attempting to release the lien.
- b. Advance City permission to file such liens may be obtained on a case by case basis under certain conditions. A contractor's request to file such liens shall be made in writing to the Energy Services Director. The request shall identify a justifiable reason for the lien.

11. Liability Insurance -

- a. *Duty to Obtain*: The Contractor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from, or in connection with, the performance of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors.
- b. *No Limitation*: Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- c. *Minimum Scope of Insurance*: Contractor shall obtain insurance of the types described below:
 - i. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 - ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, contractors pollution liability, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the Aggregate Per Project Endorsement ISO form CG 25 03 11 85 or an equivalent endorsement. There shall be no endorsement or modification of the Commercial General Liability Insurance for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under the Contractor's Commercial General Liability

insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

- iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 - d. *Minimum Amounts of Insurance:* Contractor shall maintain the following insurance limits:
 - i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 - ii. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
 - e. *Other Insurance Provision:* The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
 - f. *Acceptability of Insurers:* Companies writing the insurance to be obtained under this Agreement shall be licensed to do business under Chapter 48 RCW. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII, and the ratings shall be indicated on the insurance certificates.
 - g. *Verification of Coverage:* Prior to commencement of work, Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Contractor.
 - h. *Subcontractors:* The Contractor shall be solely responsible for determining the insurance coverage and limits required, if any, to be obtained by all subcontractors, which determination shall be made in accordance with reasonable and prudent business practices.
12. Bonding - In accordance with the Revised Code of Washington (RCW) 39.08 and (where applicable) RCW 60.28, Contractor shall provide the City with a payment bond and a performance bond covering all work performed under this Agreement, in an amount of not less than \$10,000. Each bond shall be executed on the forms

provided by the City, and must be issued by a company registered to do business in the State of Washington.

13. Certifications and Permits - The Contractor shall give all required notices and comply with all applicable laws, ordinances, rules and regulations, and certification requirements, and shall procure and pay for all necessary municipal or other governmental permits, licenses and inspections.
 - a. Heat Pump contractors shall employ a minimum of one Refrigeration Service Engineer's Society (R.S.E.S.) certified employee to maintain its status as a City-Authorized Heat Pump Contractor.
 - b. All Contractors shall request an in-progress inspection from the Energy Services Business Services Division for construction work that may become concealed (e.g., closed-blows and advanced air-sealing).
 - c. Copies of all required permits and certifications, including, but not limited to a City building permit, State electrical permit, Air Pollution Control Authority asbestos abatement permit, and insulation certification shall be attached to the invoice for each completed job.
 - d. In the event the Energy Services Business Services Division inspector does not complete both inspections on behalf of the City, the Contractor will be required to request an inspection from both the City's Building Inspection Division and Business Services Division for all work performed under this Agreement.
14. Subcontractors - The Contractor is solely responsible for identifying and hiring a competent subcontractor to perform subcontracted work. Contractor shall be fully responsible to the City and Owner for acts or omissions of any subcontractor performing any portion of the work under this Agreement, or any person directly or indirectly employed by the Contractor, and nothing contained herein shall create any contractual relationship between subcontractors and the City. Contractor is responsible for ensuring all subcontractors' compliance with the terms of this Agreement, and for immediately addressing issues raised by the City regarding subcontractor performance.
15. Kickbacks - Kickbacks, rebates, price reductions or inducements for participation or non-participation or other non-service benefits from the Contractor to an Owner are strictly prohibited, and such acts may be subject to prosecution or civil action under federal law. Bid rigging or bid collusion may subject the parties to triple damages under federal law in addition to any other penalties prescribed by law.
16. Clean-up - Contractor shall at all times keep Owner's premises and work areas free from accumulation of waste materials or rubbish, and prior to completion of work, remove any rubbish from the premises, including but not limited to tools, scaffolding, equipment, and materials. Upon completion of work, Contractor shall leave the premises in a condition satisfactory to the City and the Owner. In the

event the Contractor fails to comply with any of the foregoing in a prompt and workmanlike manner after reasonable notice, the City may, after such notice, perform the clean-up work and removal at the expense of the Contractor. Expenses associated with the City's clean-up and removal of waste and/or materials on the Contractor's behalf shall be deducted from any balance owing to Contractor for completed work before final payment is made.

17. Independent Contractor - Contractor is an independent contractor. This is no partnership, agency, or employment of contractor relationship between Contractor or any of the Contractor's employees and the City. The parties expressly understand and agree that the equipment used, and the personnel employed by Contractor in performing the work contemplated by this Agreement shall at all times be under the sole and exclusive control of the Contractor. The Contractor shall not create any obligation or assume any responsibility for the City, nor shall the Contractor attempt to bind the City in any way whatsoever; nor shall Contractor represent in any manner that he or she is an agent of the City or associated or affiliated with the City in any capacity other than as an independent contractor. The parties' express intent is that no vicarious liability be created by the contractual relationship between Contractor and the City.
18. Assignment - Contractor shall not assign or transfer any right, title or interest under the terms of this Agreement without the prior written approval of the City.
19. Survival - The provisions covering Warranty, Waiver of Liens and Indemnification shall survive termination, cancellation, or expiration of this Agreement.
20. City-Authorized Contractor List - The City Authorized Contractor List will be posted on the City's website at www.ci.richland.wa.us/EnergyServices as an alphabetized list of authorized contractors.
21. Violations – The following procedure shall be followed for all perceived violations of this Agreement:
 - a. If the City has reason to believe that Contractor is in violation of this Agreement, the Energy Services Director shall promptly notify Contractor in writing of the violation. The written notice shall set forth the nature of the alleged violation and identify the desired remedy.
 - b. Contractor shall respond in writing within thirty (30) days of receipt of such notice. Contractor's response shall either be: 1) an indication and explanation that the violation has been cured, along with any supporting documentation to evidence the cure; or 2) a written cure plan that satisfies the Energy Services Director; or 3) an explanation that refutes the alleged violation with documentation to support Contractor's position that the alleged violation did not occur.

- c. If, after review, the Energy Services Director agrees that no violation occurred, no further action is necessary. However, if, after review, the Energy Services Director determines in his reasonable judgment that the violation has not been cured within the time allowed, and no satisfactory cure plan has been presented and approved, Contractor may be removed from the City-Authorized Contractor list, and City may take any action authorized by law or equity to enforce the terms of this Agreement.
 - d. If the nature of the violation is such that it cannot be fully cured within thirty (30) days due to circumstances beyond Contractor's control, the period of time in which Contractor must cure the violation may be extended in writing by the Energy Services Director for such additional time as is reasonably necessary to complete the cure, provided that: 1) Contractor shall have promptly commenced the cure; and 2) in the Energy Services Director's reasonable judgment, Contractor is diligently pursuing its efforts to cure the violation. If, in the Energy Services Director's reasonable judgment, the violation has not been cured within the extended time allowed, Contractor may be removed from the City-Authorized Contractor list, and City may take any action authorized by law or equity to enforce the terms of this Agreement.
 - e. In the event a Contractor's name is removed from the City-Authorized Contractor list, Contractor may request to be reinstated on the list by curing violation(s) of this Agreement or providing a cure plan that satisfies the Energy Services Director.
 - f. The Energy Services Director may authorize a Contractor who has been voluntarily or involuntarily removed from the City-Authorized Contractor list to complete work under the Weatherwise Service. Such authorization would permit the Contractor to serve owners, but the Contractor would not enjoy the benefits of being listed as a City-Authorized Contractor.
22. Amendments - All amendments to this Agreement, except as identified herein, shall be in writing and signed by both parties. The Weatherwise Material & Installation Specifications, the Eligibility Criteria definitions, and the definitions of Energy Conservation Measure Availability are incorporated by reference into this Agreement, and may be periodically amended by the City in its sole discretion. When written changes to referenced documents are issued by an authorized City representative, the amendments shall automatically become effective and incorporated into this Agreement.
23. Asbestos Notice to Contractors - Notice is hereby given that there is a strong possibility that many heating, ventilation, and air conditioning systems and pre-fabricated, pre-cut, government-built and other buildings located within the City of Richland contain asbestos. Contractors are solely responsible for taking proper precautions to protect their employees, the benefiting property Owners, and their tenants from the release of asbestos fibers into the environment. Contractor shall immediately notify the City if any area of a structure has had any asbestos

removed by other than an EPA-approved procedure documented in writing by an EPA-certified contractor. Any structure that is known or suspected to have had asbestos removed shall be considered as contaminated until decontamination has been performed and certified, and all written documentation has been accepted by the City. Decontamination and all other types of asbestos abatement are costs borne by the Owner. The Contractor is responsible for determining and documenting on the City's proposal form whether the scope of work will affect or disturb asbestos.

24. Covenant Not to Compete/Conflict of Interest - For a period of two (2) years following the completion of City service by a City employee, the City shall not transact business or interface with any former City employee who has been directly concerned or who personally participated in the activities which form the subject of this Agreement while they were employed by the City of Richland. The City shall have the right to request replacement of the former City employee by another company employee who does not have this conflict of interest. The City retains the right to terminate this Agreement should the Contractor not comply with the request.
25. Americans with Disabilities Act - The City of Richland adheres to and promotes the requirements of the federally-legislated Americans with Disabilities Act of 1990. By signing this Agreement, the Contractor certifies and agrees that they will adhere to and promote the requirements of the Americans with Disabilities Act. The Contractor will assure that a similar statement to this certification will become a part of all agreements with any subcontractor with whom they contract.
26. Notices - All notices required to be given to Contractor or City under this Agreement shall be in writing and shall be deemed served when delivered by hand or by Federal Express or similar service during normal business hours; or when mailed via certified mail, return receipt requested. The parties may, upon mutual agreement, determine to accept notice via email.

Notices shall be given to the following:

For the City of Richland:
Bob Hammond
Energy Services Director
City of Richland
P.O. Box 190, MS-21
840 Northgate
Richland, WA 99352

For the Contractor:
Steve Robinson
Home Improvement Products
100 Coombs Rd.
Moxee, WA 98936
Business Phone: 509.248.4610
Business Fax: 509 248 0978
Contact Email:
STEVE@HIPYAKIMA.COM

27. Severability - If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable as written, the remainder of the

Agreement or the applications of the remainder of the Agreement shall not be affected.

28. Governing Law/Forum Selection - Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement. Contractor expressly agrees to submit to personal jurisdiction in Benton County Superior Court.
29. Legal Action - The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney's fees and costs in action.

IN WITNESS WHEREOF, the Contractor has obtained all certificates, bonds, licenses, certifications and insurance in compliance with this Agreement, and the parties have entered into the City-Authorized Contractor Agreement as of the day and year written below.

CITY OF RICHLAND, WASHINGTON

HOME IMPROVEMENT PRODUCTS

Cynthia D. Johnson, City Manager

Date

Authorized Representative

3/28/14

Date

S. A. ROBINSON
Printed Name

ATTEST:

Marcia Hopkins
City Clerk

APPROVED AS TO FORM:

Heather Kintzley
City Attorney



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/09/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER B I M Insurance 1818 Westlake Ave. North, Ste #320 Seattle, WA 98109 Phone (206)378-1132 Fax (206)378-1136	CONTACT NAME: Amanda Lane PHONE (A/C, No, Ext): (206)378-1132 FAX (A/C, No): (206)378-1136 E-MAIL ADDRESS: amanda@bimins.com
INSURED Home Improvement Products Inc. 100 Coombs Rd Moxee, WA 98936	INSURER(S) AFFORDING COVERAGE INSURER A: International Insurance company Of Hannover Ltd - A+ INSURER B: Travelers Indemnity Company - A+ INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 1,000 PD Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	IG06A004486-00	05/31/2014	05/31/2015	EACH OCCURRENCE \$ 1,000,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000.00					
	MED EXP (Any one person) \$ 5,000.00					
	PERSONAL & ADV INJURY \$ 1,000,000.00					
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	BA1451R441	05/31/2014	05/31/2015	GENERAL AGGREGATE \$ 2,000,000.00
	PRODUCTS - COMP/OP AGG \$ 2,000,000.00					
	STOP GAP \$ 1,000,000.00					
	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000.00					
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					BODILY INJURY (Per person) \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
						EACH OCCURRENCE \$
						AGGREGATE \$
						\$
						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as Additional Insured with regard to the operations of the Named Insured.

CERTIFICATE HOLDER

City of Richland
Energy Services Department
840 Northgate Drive
Richland, WA 99352

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kevin Reilly

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
City of Richland	As required by written contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

WEATHERWISE PAYMENT BOND
to City of Richland, Washington

Bond No. LSM0614317

The City of Richland, Washington, (City) has awarded to Home Improvement Products Inc (Principal), a City Authorized Contractor Agreement (Agreement) providing for the installation of approved materials under the City's Weatherwise Service, which Agreement is on file at the Richland Energy Services offices and by this reference made a part hereof. Said Principal is required under the terms of that Agreement to furnish a payment bond in accordance with Title 39.08 Revised Code of Washington (RCW).

The Principal, and RLI Insurance Company (Surety), a corporation organized under the laws of the State of Illinois and licensed to do business in the State of Washington as surety and named in the current list of "Surety Companies Acceptable in Federal Bonds" as published in the Federal Register by the Audit Staff Bureau of Accounts, U.S. Treasury Dept., are jointly and severally held and firmly bound to the City, in the sum of Ten Thousand US Dollars (\$10,000.00), subject to the provisions herein.

This statutory payment bond shall become null and void if and when the Principal, its heirs, executors, administrators, successors, or assigns shall pay all persons in accordance with RCW Titles 39.08 including all workers, laborers, mechanics, subcontractors, and materialmen, and all persons who shall supply such contractor or subcontractor with provisions and supplies for the carrying on of such work; and if such payment obligations have not been fulfilled, this bond shall remain in full force and effect.

The Surety for value received agrees that no assignment of work to the Principal by the City under the terms of the Agreement, nor any change, extension of time, alteration or addition to the terms of the Agreement, the specifications accompanying the Agreement, or to the work to be performed under the Agreement, shall in any way affect the Surety's obligation on this bond. The Surety waives notice of any assignment of work, change, extension of time, alteration or addition to the terms of the Agreement or the work performed. This payment bond shall not be cancelled or changed until at least thirty (30) days after prior written notice has been given to the City.

This bond may be executed in two (2) original counterparts, and shall be signed by the parties' duly authorized officers. This bond will only be accepted if it is accompanied by a fully-executed and original power of attorney for the officer executing on behalf of the Surety.

PRINCIPAL

Principal Signature Date

Printed Name

Title

SURETY

 6-16-19
Surety Signature Date

Kevin Reilly

Printed Name

Attorney In Fact

Title



Name, address, and telephone of local office/agent of Surety Company:

Business Insurance Management, Inc

1818 Westlake Ave N, Suite 320
Seattle, WA 98109 206-378-1132

Approved as to form:

Signature: Heather Kintzley, City Attorney, City of Richland

Date

WEATHERWISE PERFORMANCE BOND
to City of Richland, Washington

Bond No. LSM0614317

The City of Richland, Washington, (City) has awarded to Home Improvement Products Inc (Principal), a City Authorized Contractor Agreement (Agreement) providing for the installation of approved materials under the City's Weatherwise Service, which Agreement is on file at the Richland Energy Services offices and by this reference made a part hereof. Said Principal is required under the terms of that Agreement to furnish a bond for performance of all obligations under the Agreement and in accordance with Title 39.08 Revised Code of Washington (RCW).

The Principal, and RLI Insurance Company (Surety), a corporation, organized under the laws of the State of Illinois and licensed to do business in the State of Washington as surety and named in the current list of "Surety Companies Acceptable in Federal Bonds" as published in the Federal Register by the Audit Staff Bureau of Accounts, U.S. Treasury Dept., are jointly and severally held and firmly bound to the City, in the sum of Ten Thousand US Dollars (\$10,000.00), subject to the provisions herein.

This statutory performance bond shall become null and void if and when the Principal, its heirs, executors, administrators, successors, or assigns shall well and faithfully perform all of the Principal's obligations under the Agreement and fulfill all the terms and conditions of all duly authorized modifications, additions, and changes to said Agreement that may hereafter be made, at the time and in the manner therein specified; and if such performance obligations have not been fulfilled, this bond shall remain in full force and effect.

The Surety for value received agrees that no assignment of work by the City to the Principal under the terms of the Agreement, nor any change, extension of time, alteration or addition to the terms of the Agreement, the specifications accompanying the Agreement, or to the work to be performed under the Agreement, shall in any way affect its obligation on this bond. The Surety waives notice of any assignment of work, change, extension of time, alteration or addition to the terms of the Agreement or the work performed. This performance bond shall not be cancelled or changed until at least thirty (30) days after prior written notice has been given to the City.

This bond may be executed in two (2) original counterparts, and shall be signed by the parties' duly authorized officers. This bond will only be accepted if it is accompanied by a fully-executed and original power of attorney for the officer executing on behalf of the Surety.

PRINCIPAL

Principal Signature _____ Date _____

Printed Name _____

Title _____

Name, address, and telephone of local office/agent of Surety Company is:
Business Insurance Management, Inc.

1818 Westlake Ave N, Suite 320
Seattle, WA 98109

SURETY

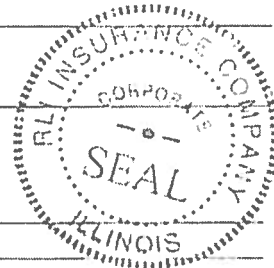
Surety Signature _____ Date 6-16-19

Kevin Reilly

Printed Name _____

Attorney In Fact _____

Title _____



Approved as to form:

Signature: Heather Kintzley, City Attorney, City of Richland

Date



RLI Insurance Company
P.O. Box 3967 Peoria IL 61612-3967
Phone: (309)692-1000 Fax: (309)683-1610

POWER OF ATTORNEY

RLI Insurance Company

Bond No. LSM0614317

Know All Men by These Presents:

That the RLI Insurance Company, a corporation organized and existing under the laws of the State of Illinois, and authorized and licensed to do business in all states and the District of Columbia does hereby make, constitute and appoint: Kevin Reilly in the City of Seattle, State of Washington, as Attorney In Fact, with full power and authority hereby conferred upon him/her to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds, undertakings, and recognizances in an amount not to exceed Ten Million and 00/100 Dollars (\$10,000,000.00) for any single obligation, and specifically for the following described bond.

Principal: Home Improvement Products Inc

Obligee: City of Richland Dept of Public Works

Type Bond: City of Richland Weatherization

Bond Amount: \$ 10,000.00

Effective Date: April 4, 2014

The RLI Insurance Company further certifies that the following is a true and exact copy of a Resolution adopted by the Board of Directors of RLI Insurance Company, and now in force to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys In Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the RLI Insurance Company has caused these presents to be executed by its Vice President with its corporate seal affixed this 4th day of April, 2014.

ATTEST:

Cynthia S. Dohm
Cynthia S. Dohm Assistant Secretary



RLI Insurance Company

Roy C. Die
Roy C. Die Vice President

On this 4th day of April, 2014 before me, a Notary Public, personally appeared Roy C. Die and Cynthia S. Dohm, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said RLI Insurance Company, and acknowledged said instrument to be the voluntary act and deed of said corporation.

Jacqueline M. Bockler
Jacqueline M. Bockler Notary Public





Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C6

Key Element: Key 2 - Infrastructure & Facilities

Subject: RES NO. 97-14, MOU WITH RICHLAND SCHOOL DISTRICT REGARDING TRAFFIC MANAGEMENT

Department: Public Works

Ordinance/Resolution: 97-14

Reference:

Document Type: Resolution

Recommended Motion:

Approve Resolution No. 97-14, authorizing the City Manager to execute a Memorandum of Understanding with the Richland School District regarding traffic management near the new Sacajawea Elementary School.

Summary:

The Richland School District (RSD) is implementing a major construction program that includes replacement of several elementary school buildings. Among the replacement projects, the Sacajawea School replacement has generated the most public concern, at least in part, because of the unique plan that involves temporarily operating two school buildings on the same site for one school year. This plan was developed by RSD and approved by the City Council, as the most efficient way to complete replacement of the Marcus Whitman School.

Public Works Engineering staff have also paid particular attention to the Sacajawea School replacement because of the proposed changes in site access. The replacement changes the primary access routes to and from the new school from Catskill Street to Fuller Street. The City's street system includes a nearby signalized intersection at George Washington Way and Catskill Street.

Public concern about access to elementary school sites is common, especially during the startup of a new school or the reconfiguration of an existing school. City and RSD staff work together closely during site design to implement best design practices in new school designs. That process occurred for the Sacajawea School project. Even so, staff for both agencies anticipate some concerns at school startup, particularly regarding the fact that the traffic signal at George Washington Way and Catskill Street will remain and a new one will not be placed at George Washington Way and Fuller Street.

The RSD has completed detailed studies of anticipated travel patterns for vehicles and pedestrians around the new Sacajawea School. City staff have reviewed and concurred with the study results and the site design implements the study recommendations. City and RSD staff negotiated the proposed Memorandum of Understanding to convey the collaborative planning that has already occurred and to commit to working together after school startup. In the Memorandum the RSD commits to giving consideration to changes in school attendance boundaries and to making funding available to address issues, should an issue arise that requires capital funding. The City commits to evaluation of traffic conditions and to give consideration to recommended solutions that could involve changes to on-street parking, road striping, and traffic control devices.

Fiscal Impact?

☒ Yes ☐ No

There are no direct costs associated with the Memorandum of Understanding. Most of the anticipated traffic mitigation measures would require small investments which would be covered entirely by the RSD. There is a very small chance that travel pattern changes would call for installation of a new traffic signal and that the cost of the traffic signal would exceed RSD's \$200,000 commitment by approximately \$50,000 at current estimated construction costs. In that remote case the City would need to budget funds to complete the traffic signal.

Attachments:

- 1) RES 97-14 MOU Richland School District
- 2) MOU - RSD Traffic Management

City Manager Approved:

ECM Admin
Jul 09, 13:07:17 GMT-0700 2014

RESOLUTION NO. 97-14

A RESOLUTION of the City of Richland authorizing the City Manager to execute a Memorandum of Understanding with the Richland School District regarding traffic management near the Sacajawea Elementary School.

WHEREAS, the Richland School District is constructing a replacement school on the Sacajawea Elementary School site; and

WHEREAS, construction of the replacement Sacajawea Elementary School on a different area of the site will change travel patterns of students, neighbors, and citizens who use the sidewalks and roadways in the immediate area; and

WHEREAS, the School District, at the City's request, completed a traffic study evaluating the current and anticipated traffic patterns on City streets near Sacajawea Elementary School. The study, completed in April, 2014 by JUB Engineers, concluded that existing intersection controls are anticipated to remain appropriate for the new school configuration. The study includes several recommendations to reinforce safe and efficient travel to and from the school site; and

WHEREAS, the Richland School District and the City of Richland agree that the safety of citizens and students is a primary concern of our governmental agencies; and

WHEREAS, the City and School District agree that by working together, we can utilize public resources more efficiently and effectively to respond to community and neighborhood concerns; and

WHEREAS, the City and School District have developed the proposed Memorandum of Understanding to document their commitment to work collaboratively to evaluate and respond to public concerns related to the changing travel patterns around the new Sacajawea Elementary School.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to execute a Memorandum of Understanding with the Richland School District related to traffic management near the new Sacajawea Elementary School.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of July, 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

MEMORANDUM OF UNDERSTANDING
FOR
CITY TRAFFIC MANAGEMENT
RELATED TO THE NEW
SACAJAWEA ELEMENTARY SCHOOL CONSTRUCTION

This Memorandum of Understanding ("MOU") dated the ____ day of June, 2014, is entered into by and between the CITY OF RICHLAND, a municipal corporation of the State of Washington (hereinafter "City"), and the RICHLAND SCHOOL DISTRICT, a political subdivision of the State of Washington (hereinafter "School District"), collectively referred to as the "Parties."

I. RECITALS

WHEREAS, the Richland School District and the City of Richland agree that the safety of citizens and students is a primary concern of our governmental agencies; and

WHEREAS, the Parties agree that by working together, we can utilize public resources more efficiently and effectively to respond to community and neighborhood concerns; and

WHEREAS, construction of the replacement Sacajawea Elementary School on a different area of the site will change travel patterns of students, neighbors, and citizens who use the sidewalks and roadways in the immediate area; and

WHEREAS, the School District completed, at the City's request, a traffic study evaluating the current and anticipated traffic patterns on City streets near the Sacajawea Elementary School. The study, completed in April, 2014 by JUB Engineers, concluded that existing intersection controls are anticipated to remain appropriate for the new school configuration. The study includes several recommendations to reinforce safe and efficient travel to and from the school site

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties declare their respective objectives and agree as follows:

II. AGREEMENT

A. Purpose. The purpose of this Memorandum of Understanding is to acknowledge and identify the Parties' commitment to work together to monitor traffic and pedestrian patterns that may change as the result of the new school's location.

1. In the event that travelers to and from the school report safety concerns the City and School District agree to monitor travel patterns and assemble objective data to investigate and validate the reported concerns. The investigation may involve review of collision reports, traffic studies, direct observation or other objective data.

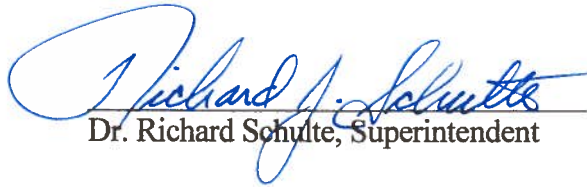
2. As recommended by the April, 2014 JUB Traffic Study the School District agrees to consider modifying its school attendance areas to reassign the area east of George Washington Way and south of Saint Street to Jefferson School as a measure to improve pedestrian safety conditions.
 3. As recommended by the April, 2014 JUB Traffic Study the City and School District agree to pursue implementation of a striped eastbound right turn lane on Fuller Street at George Washington Way. The City will evaluate instituting an on-street parking restriction to support this recommendation. If the City implements an on-street parking restriction the School District will install, or pay the costs of, roadway striping to install the turn lane.
 4. If the investigations described in no. 1 above indicate the need to make changes to the local streets to improve travel safety the School District agrees to participate with the City in the costs of such studies and additional traffic control treatments for a period of three (3) school years, beginning with the 2015 school year and ending in June, 2018. The District agrees to participate at a maximum cost to the District of \$20,000 for traffic roadway treatments, such as striping, restriping or signage, and up to \$200,000 for intersection traffic control devices at the intersection of George Washington Way and Fuller Street. The construction of a traffic control device must be warranted based on data and nationally recognized standards, and include consideration of a 20-mph school safety zone.
- B. Duration and Termination.** Upon execution, this Agreement shall be effective upon the date provided above, and shall remain in full force and effect until all the terms identified herein are satisfied, or until the City provides to the District written notice of satisfaction of the traffic and pedestrian issues surrounding the new Sacajawea elementary school.
- C. Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable as written, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected.
- D. Amendment.** This Agreement may not be amended, modified, or changed, nor shall any provision hereof be deemed waived, except by a written instrument signed by both parties.
- E. Benefits.** This Agreement is entered into for the benefit of the parties to this Agreement only and shall confer no benefits, direct or implied, on any third persons.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND

RICHLAND SCHOOL DISTRICT

Cynthia D. Johnson, ICMA-CM
City Manager

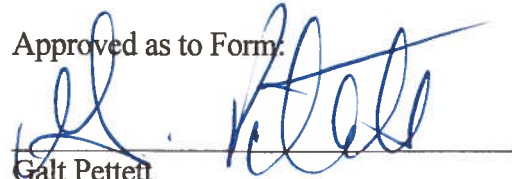


Dr. Richard Schulte, Superintendent

Approved as to Form:

Heather Kintzley
City Attorney

Approved as to Form:



Galt Pettett
General Counsel



Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C7

Key Element: Key 2 - Infrastructure & Facilities

Subject: RES. NO. 98-14, AUTHORIZING INFRASTRUCTURE IMPROVEMENT AGREEMENT WITH SMI GROUP XV

Department: Public Works

Ordinance/Resolution: 98-14

Reference:

Document Type: Resolution

Recommended Motion:

Approve Resolution No. 98-14 authorizing the City Manager to sign and execute an Infrastructure Improvement Agreement with SMI Group XV, LLC to document the improvements required to transfer ownership of Smartpark Street from SMI Group XV, LLC to the City of Richland.

Summary:

Smartpark Street is currently a private road that connects Hanford Street to Stevens Drive. A portion of the street was constructed to City standards with the Sienna Sky Village Phase I and Phase II developments with an Access and Utility Easement granted to the City. This portion extends from Hanford Street to the west edge of the Sienna Sky Village Phase II boundary. The remaining portion of Smartpark Street, from the west edge of the Sienna Sky Village Phase II boundary to Stevens Drive, was not built to City standards and remains a private road with an Access Easement granted to the Sienna Sky Village properties.

The City's and property owner's long range plan was to dedicate Smartpark Street to the City to complete a desirable network of public streets between Stevens Drive and George Washington Way. The property owners, SMI Group XV, LLC (SMI), desire to transfer ownership of Smartpark Street to the City. Staff has required that the portion of Smartpark Street that was not constructed to City standards be brought up to City standards as part of any agreement to accept the street as a public street. SMI and City staff completed investigations to identify the deficiencies in construction and have determined that a one inch (1") asphalt overlay on that portion of Smartpark Street would provide the necessary structure to meet the current City standards.

To document this requirement, an Infrastructure Improvement Agreement was drafted between SMI and the City outlining the requirements and timelines. Staff anticipates that, after successful performance of the agreement terms, the City will accept a deed transferring ownership of the street to the City, and that staff will bring an ordinance dedicating Smartpark as a public street to Council.

Fiscal Impact?

☒ Yes ☐ No

No initial costs will be incurred by the City to transfer ownership, however long-term regular street maintenance will be required going forward. The newly resurfaced street will require minimal maintenance for some years to come, similar to new streets dedicated through land development.

Attachments:

- 1) RES 98-14 - Smartpark Agreement
- 2) Infrastructure Agreement - SmartPark

City Manager Approved:

ECM Admin
Jul 09, 13:07:30 GMT-0700 2014

RESOLUTION NO. 98-14

A RESOLUTION of the City of Richland authorizing the execution of an agreement with SMI Group XV, LLC for the transfer of the private portion of Smartpark Street to the City of Richland.

WHEREAS, a portion of Smartpark Street was originally constructed as an internal circulation street within the Smartpark campus; and

WHEREAS, as a private street, Smartpark Street was not constructed to City standards, nor was it inspected or accepted as a public street; and

WHEREAS, Smartpark Street is a private road between Stevens Drive and the Sienna Sky Village Phase II properties; and

WHEREAS, the Sienna Sky Village properties have an access easement for use of the private portion of Smartpark Street; and

WHEREAS, the access easement satisfied a development requirement for Sienna Sky to secure secondary access and desirable street connectivity; and

WHEREAS, the City and land owners' long range plan was to dedicate the private segment of Smartpark Street to the City to complete a desirable network of public streets between Stevens Drive and George Washington Way; and

WHEREAS, the ultimate dedication of the private segment was anticipated to occur with future land development actions; and

WHEREAS, due to the nature of the roadway, the general public has been utilizing this private portion of Smartpark Street; and

WHEREAS, City emergency services staff indicate that the private segment of SmartPark Street is a desirable emergency response route; and

WHEREAS, the owners of Smartpark Street desire to prevent general public use of this street segment or transfer the private portion of Smartpark Street to the City; and

WHEREAS, the City desires to avoid the disruption to local travel patterns and emergency response planning that would occur if the private street segment was closed to general public use; and

WHEREAS, to maintain its standards City staff has required that the private segment of Smartpark Street be brought up to City standard construction specifications as part of any agreement to accept the street as a public street; and

WHEREAS, the City and landowner have completed investigations to identify the deficiencies in construction of Smartpark Street that must be remedied to allow transfer of the street to the City; and

WHEREAS, City staff recommends accepting a one inch (1") overlay over the entire roadway as a structural equivalent to the lacking base thickness; and

WHEREAS, SMI Group XV, LLC has agreed to overlay the private portion of Smartpark Street as a condition of developing or selling any of the adjacent property; and

WHEREAS, an Agreement has been prepared to document said requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that the City Manager is authorized to sign and execute an Agreement with SMI Group XV, LLC to transfer the private portion of Smartpark Street to the City of Richland.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of July 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

***After recording please return to:
Richland City Attorney
Attn: Heather Kintzley
P.O. Box 190 MS 07
Richland, WA 99352***

INFRASTRUCTURE IMPROVEMENT AGREEMENT

This Infrastructure Improvement Agreement ("Agreement") is made and entered into this 15th day of July, 2014, between the **CITY OF RICHLAND**, a Washington municipal corporation ("City"), and **SMI GROUP XV, LLC.**, a Washington limited liability company ("SMI").

WITNESSETH:

I. Recitals

WHEREAS, SMI is the owner of the private property depicted and legally described in **Exhibit A** of this Agreement (the "SMI XV Property"), said property being located in Richland, Benton County, Washington and currently known as Smartpark Street; and

WHEREAS, the City wishes to acquire ownership and possession of the SMI XV Property upon the terms and conditions set forth herein; and

WHEREAS, SMI wishes to transfer ownership and possession of the SMI XV Property to the City upon the terms and conditions set forth herein;

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and SMI do hereby agree as follows:

II. Agreement

1. Incorporation of Recitals. The recitals set forth above are hereby incorporated into this Agreement by reference.
2. Transfer of Ownership. SMI agrees to transfer fee simple ownership of the SMI XV Property to the City by quit claim deed, subject to all existing rights of record or which are open and obvious on the ground. City agrees to acquire ownership of the SMI XV Property by quit claim deed, subject to all existing rights of record or which are open and obvious on the ground, upon completion and City approval of SMI's obligations set forth in paragraphs 2(a) and 2(b) below. City shall take possession of the property once the relevant quit claim deed(s) and this executed Agreement are recorded with the Benton County Auditor's Office.
 - a. Outstanding Encumbrances. SMI agrees to remove all monetary encumbrances on title to the SMI XV Property as of the date SMI delivers to the City the Quit Claim Deed for recording. The City will have no obligation to

accept and record the Quit Claim Deed, or otherwise take possession of the SMI XV Property, until SMI provides a title report (and any required update thereto) reflecting the removal of any monetary encumbrances appearing on title up through the date the City accepts the Deed, along with unconditional lien releases relating to the SMI XV Property improvement work described in paragraph 2(b) below.

- b. Property Improvement. SMI agrees to improve the SMI XV Property by paving a one-inch (1") asphalt overlay of the roadway. The overlay shall be applied to the segment of Smartpark Street between the west boundary of the Sienna Sky development and Stevens Drive, as directed and approved by the City according to the usual and customary City standards for such improvements. SMI shall pay all costs related to the overlay, including, as needed, costs of engineering, surveying, construction, and permitting. The City shall have no obligation to acquire ownership or take possession of the SMI XV Property unless and until the overlay is completed by SMI and is approved by the City. The City shall not unreasonably withhold its approval of the overlay.
 - c. Form of Quit Claim Deed. Within fourteen (14) days after receiving notice that the City has accepted the title and approved the improvements to the SMI XV Property, SMI will deliver to the City an executed Quit Claim deed in the form attached hereto as **Exhibit B**. The City will countersign and record the Quit Claim Deed within fourteen (14) days after receipt thereof.
3. Term of Agreement. The effective date of this Agreement is July 15, 2014. If SMI does not remove monetary encumbrances and complete the overlay, as described above, within forty-five (45) days of the effective date of this Agreement, then the City may declare this Agreement to be null and void, *nunc pro tunc*, and neither SMI nor the City shall have any further obligations hereunder. If the City does not approve the condition of title or approve the overlay within thirty (30) days after SMI has removed monetary encumbrances and completed the overlay, then SMI may declare this Agreement to be null and void, *nunc pro tunc*, and neither SMI nor the City shall have any further obligations hereunder.
4. Notice. Any notices required to be given under this Agreement shall be in writing and shall be deemed served when mailed via certified mail, return receipt requested. The parties may, upon mutual agreement set forth in writing, determine to accept notice via email.

For the City of Richland:

Jeff Peters
Transportation & Development Manager
840 Northgate Drive
Richland, WA 99352
(509) 942-7504
Email: jpeters@ci.richland.wa.us

For SMI:

Bill McKay
Sigma Management, Inc.
Leasing & Financing Specialist
1030 Battelle Blvd, 102
Richland, WA 99352
(509) 375-9002; (509) 430-6049
Email: billm@smigroup.org

5. Governing Law/Forum Selection. Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of

the State of Washington. The parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement. The parties hereby agree to submit to personal jurisdiction in Benton County Superior Court in any action concerning the interpretation or enforcement of this Agreement.

6. Legal Relationship. No partnership, joint venture or joint undertaking shall be construed from the existence of this Agreement, and, except as herein specifically provided, neither party shall have the right to make any representations for, act on behalf of, or be liable for the debts of the other.
7. Assignment. SMI shall not assign, convey or transfer this Agreement or any interest herein without the prior written consent of the City of Richland. Any assignment made without the City's consent is null and void, and does not relieve SMI of any liability or obligation hereunder.
8. Exhibits. All exhibits attached hereto shall be incorporated by reference as if set out in full herein.
9. Captions. Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Agreement.
10. Binding Effect. Regardless of which party prepared or communicated this Agreement, this Agreement shall be of binding effect between the City and SMI only upon its execution by an authorized representative of each such party, and after receiving approval of the Richland City Council.
11. Warranty of Authority. The persons executing and delivering this Agreement on behalf of SMI and the City of Richland each represent and warrant that each of them is duly authorized to do so, and that execution of this Agreement is the lawful and voluntary act of the person or entity on whose behalf they purport to act.
12. Legal Action. In the event legal action is necessary to enforce any of the provisions of this Agreement, the parties agree that the prevailing party will be awarded its reasonable attorney's fees and costs in such action.
13. Construction. The parties acknowledge that each party and its counsel have reviewed this Agreement with opportunity to comment, and that the normal rule of construction providing that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any amendment or exhibits hereto.
14. Recording. Upon execution, this Agreement shall be filed with the Benton County Auditor, referencing Parcel ID1-2608-200-0006-003.
15. Complete Agreement. This Agreement represents and contains the entire understanding between the parties. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document, with the exception of any documents expressly incorporated by reference in this Agreement. Any prior agreements, whether verbal or written, not specifically expressly incorporated by reference in this Agreement are hereby terminated.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the effective date set forth above.

CITY OF RICHLAND

SMI GROUP XV, LLC.

Cynthia D. Johnson, ICMA-CM
City Manager, City of Richland

Michael E. Henry
An authorized representative for:
SMI Group XV, LLC.

Attested:

Marcia Hopkins, City Clerk

Approved as to Form:

Heather Kintzley, City Attorney

STATE OF WASHINGTON)
) ss.
County of Benton)

On this _____ day of July, 2014, before me personally appeared CYNTHIA D. JOHNSON, known to be the CITY MANAGER and/or representative for CITY OF RICHLAND, and the person who executed the within and foregoing Infrastructure Improvement Agreement and acknowledged that the said instrument is to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that they were authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

NOTARY PUBLIC in and for the State of
Washington, residing at: _____

My Commission Expires: _____

STATE OF WASHINGTON)
) ss.
County of _____)

On this day personally appeared before me Michael E. Henry, to me known to be the individual described herein and a representative of SMI GROUP XV LLC., and who executed the within and foregoing Infrastructure Improvement Agreement, and acknowledged that he or she signed the same as his or her free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this ____ day of _____, 2014.

Print Name:

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My commission expires: _____

A portion of the Northwest $\frac{1}{4}$ of Section 26, Township 10 North, Range 28 East, W.M., The City of Richland, Benton County, Washington, described as follows:

That portion of a Parcel described in a deed recorded under Auditor's File No. 1998-033621, Parcel "A" as depicted on a Record of Survey No. 3001, as recorded in Volume 1 of Surveys on Page 3001, records of said County and State, more particularly described as follows:

Beginning at the Northwest corner of said Parcel "A"; Thence South $01^{\circ}16'08''$ West a distance of 222.94 feet along the West line of said Parcel "A" and the Easterly right-of-way of Stevens Drive, to the **TRUE POINT of BEGINNING**; Thence South $43^{\circ}43'51''$ East a distance of 77.78 feet, leaving said West line and Easterly right-of-way; Thence South $88^{\circ}43'47''$ East a distance of 751.10 feet; Thence North $89^{\circ}27'42''$ East a distance of 39.08 feet to a point on the Westerly line of an existing Access and Utility easement recorded under Auditor's File No. 2006-022039, records of said County and State; Thence continuing North $89^{\circ}27'42''$ East a distance of 775.51 feet along the Northerly line of said existing Access and Utility easement to the beginning of a 130.00 foot radius tangent curve to the right; Thence Southeasterly a distance of 203.65 feet along the arc of said curve and said Access and Utility easement, through a central angle of $89^{\circ}45'23''$ to a tangent point on the Easterly line of Parcel described by Trustee's Deed recorded under Auditor's File No. 2011-018539, Thence South $00^{\circ}45'55''$ East a distance of 141.68 feet along said Easterly line and said Access and Utility easement, and said leaving said tangent curve to a point on the Northerly right-of-way of Hanford Street as described by City Ordinance No. 04-02 as recorded under Auditor's file No. 2002-019508, records of said County and State; Thence South $89^{\circ}13'38''$ West a distance of 85.00 feet along said Northerly right-of-way and leaving said Easterly line to the beginning of a 25.00 foot radius non-tangent curve concave to the Northwest and having a radial bearing of North $00^{\circ}46'22''$ West; Thence Northeasterly a distance of 39.27 feet along said arc of said curve through a central angle of $89^{\circ}59'33''$ leaving said Northerly right-of-way; Thence North $00^{\circ}45'55''$ West a distance of 116.67 feet leaving said tangent curve along said Access and Utility easement to the beginning of a 70.00 foot radius tangent curve to the right (having a common radius point with the aforementioned 130.00 foot radius curve); Thence Northwesterly a distance of 109.66 feet along the arc of said curve through a central angle of $89^{\circ}45'23''$; Thence South $89^{\circ}27'42''$ West a distance of 776.89 feet leaving said tangent curve, along said Access and Utility easement to said point on the Westerly line of said existing Access and Utility easement recorded under Auditor's File No. 2006-022039; Thence South $89^{\circ}27'42''$ West a distance of 38.64 feet, leaving said Westerly line; Thence North $88^{\circ}43'47''$ West a distance of 528.81 feet to a point on the Easterly line of a Parcel described by Bargain & Sale Deed recorded under Auditor's File No. 2014-006029 records of said County and State; Thence North $01^{\circ}16'08''$ East a distance of 5.00 feet along said Easterly line to the Northeast corner of said Parcel; Thence North $88^{\circ}43'47''$ West a distance of 278.23 feet leaving said corner along the Northerly line of said Parcel to the Northwest corner of said Parcel, and a point on said Easterly right-of-way of Stevens Drive; Thence North $01^{\circ}16'08''$ East a distance of 110.00 feet along said right-of-way leaving said corner back to the true point of beginning.

Containing 115,452.5 square feet, more or less, according to the bearings and distances listed above and as depicted on the attached **Exhibit "A"**.

Reference document:

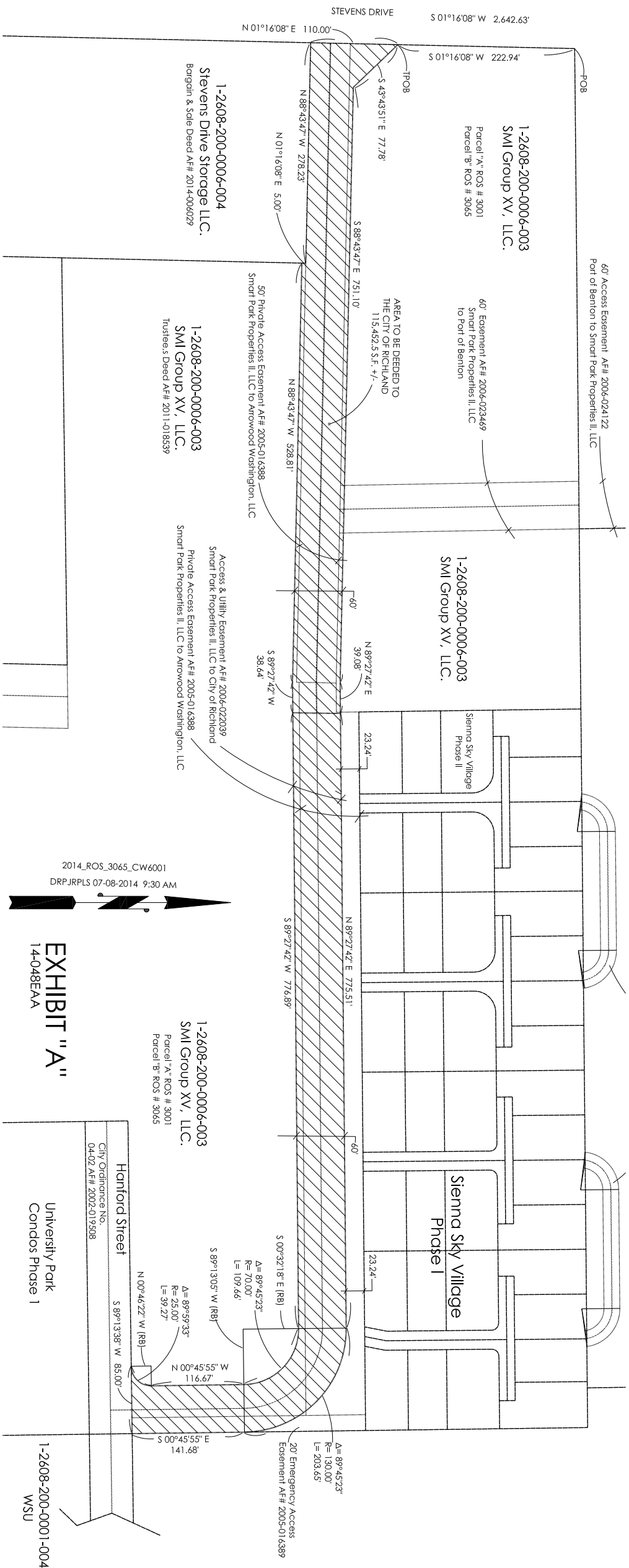
Trustee's Deed Auditor's File No. 2011-018539.

50' Private Access Easement Auditor's File No. 2005-016388.

20' Emergency Access Easement Auditor's File No. 2005-016389.

Record of Survey No. 3001 recorded under Auditor's File No. 2002-009241.

Record of Survey No. 3065 recorded under Auditor's File No. 2002-030347.





Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C8

Key Element: Key 2 - Infrastructure & Facilities

Subject: RES NO. 99-14, CONSULTANT AGREEMENT WITH URS CORP FOR STORMWATER ENGINEERING

Department: Public Works

Ordinance/Resolution: 99-14

Reference:

Document Type: Resolution

Recommended Motion:

Approve Resolution No. 99-14, authorizing the City Manager to sign and execute a consultant agreement with URS Corporation to complete pre-design engineering for stormwater system water quality improvement projects.

Summary:

The City's National Pollution Discharge Elimination System (NPDES) permit regulating its stormwater programs have as their primary goal reduction in pollutants reaching the Columbia and Yakima Rivers through the City's stormwater system. The vast majority of the City's stormwater system was constructed during a period where water quality was not considered during system design. As a result the City's system includes many outfalls that discharge untreated stormwater to the rivers. While the NPDES permit does not require water quality treatment capital improvements, Washington State has, for the past several years, allocated funds to grant programs supporting retrofits to existing systems for water quality purposes. The City has been selected and has received several of those grants.

To prepare for use of previously acquired grant funds and in anticipation of an upcoming Washington State Department of Ecology grant funding program, Public Works conducted a consultant selection process for an initial evaluation of the City's stormwater outfalls. Staff selected URS Corporation as the most qualified to complete this work. The scope of work under the initial contract with URS was completed in April 2014 and included preliminary designs and cost estimates for several projects. Staff evaluation of the in-hand grant funds suggested that capacity exists to complete additional projects. In addition, staff is preparing to advance several projects into an upcoming grant program. The proposed agreement builds on the work previously completed by URS and is similar in nature. Staff recommends contracting with URS as the most cost-effective means of completing the desired work.

Approval of the proposed agreement will allow the City to prepare for full use of in-hand grant funds and for upcoming capital grant opportunities. The projects selected for additional work are located on Richardson Road, Ferry Road and Park Street, all in the north portion of the City. In addition, the scope of work includes further alternative evaluation for the Leslie Groves outfall area.

Staff intends to implement a public involvement process as part of the design development for each of the selected projects.

Fiscal Impact?

☒ Yes ☐ No

Council approved an agreement with Ecology at the February 18, 2014, meeting providing \$900,000 to the City of which \$675,000 was designated for improvements to the Decant Facility and water quality retrofits in the storm collection system. Staff proposes to fund this agreement amount of \$62,900 from these grant funds. No matching funds are required.

Attachments:

- 1) Proposed Resolution No. 99-14
- 2) URS Consultant Agrmt - Stormwater Retrofit

City Manager Approved:

ECM Admin
Jul 09, 13:07:10 GMT-0700 2014

RESOLUTION NO. 99-14

A RESOLUTION of the City of Richland authorizing the execution of a Consultant Agreement with URS Corporation for engineering design services for Richland Stormwater Projects.

WHEREAS, the City of Richland operates a stormwater utility that is regulated by a National Pollution Discharge Elimination Permit; and

WHEREAS, the City's stormwater conveyance system includes numerous outfalls to area rivers that deliver untreated storm runoff to the rivers; and

WHEREAS, the City has undertaken planning studies to identify opportunities to improve the discharged water quality at these outfalls; and

WHEREAS, the City Council has approved several grant agreements with the Washington State Department of Ecology to plan and construct water quality improvement features on the outfalls; and

WHEREAS, staff estimates that the financial capacity of current grant agreements and announced Department of Ecology grant programs is sufficient to support advancing additional projects to construction readiness; and

WHEREAS, staff recommends use of additional consulting resources to revisit planning for the Leslie Groves area outfall retrofit; and

WHEREAS, the 2014–2030 Capital Improvement Plan included funding estimated to support stormwater quality retrofits at various locations; and

WHEREAS, staff recommends contracting with URS Corporation due to their demonstrated expertise on previous similar work; and

WHEREAS, staff has completed negotiations of a scope of work and budget and recommends proceeding with the proposed contract as the negotiated agreement fulfills the engineering design needs at a reasonable price.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign and execute the Consultant Agreement between the City and URS Corporation for the Richland Stormwater Projects.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of July, 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, entered into this ____ day of _____, 2014 by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter referred to as the "City"), and URS Corporation, 3810 Kern Road, Ste. A, Yakima, WA (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK

- a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide project feasibility assessment and conceptual design services for the City's stormwater retrofit project.
- b) The following exhibit(s) are attached hereto and made a part of this Agreement:
 - (i) Exhibit "A": Services to be provided are detailed in the attached Scope of Work
 - (ii) Exhibit "B": URS Standard Fee Schedule

2) GENERAL REQUIREMENTS

- a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Richland representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.
- b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by April 30, 2014.

4) PAYMENT

- a) For services rendered under this Agreement, the City shall pay the Consultant an amount not to exceed Sixty Two Thousand Nine Hundred Dollars (\$62,900.00) to complete the services rendered under this Agreement. Payment shall be made on a "time and materials" basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Section 1 Scope of Work
- b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices
- c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.
- d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.
- e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

- a) The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and

all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) TERMINATION

- a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this contract is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.
- b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) DISPUTE RESOLUTION

- a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

9) DEBARMENT CERTIFICATION

The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the

Contract No. _____

Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

www.sam.gov and

<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

10) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

11) ATTORNEY'S FEES

The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

12) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

- a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

Contract No. _____

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Consultant's profession.
- c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d) Other Insurance Provisions. The Consultant's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.
- f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements evidencing the insurance requirements of the Consultant before commencement of the work, including, but not limited, to the additional insured endorsement.
- g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

13) INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

14) STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

15) SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

16) EQUAL OPPORTUNITY AGREEMENT

The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

17) PARTIAL INVALIDITY

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

18) AMENDMENTS

All amendments must be in writing and be approved and signed by both parties.

19) CHANGE IN LAW

The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original

intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

20) CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

21) CHANGES OF WORK

- a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.
- b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

22) EXTRA WORK

The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

(Signature page to follow)

Contract No. _____

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON

CONSULTANT

CYNTHIA D. JOHNSON, ICMA-CM
City Manager

Signature

ATTEST:

Printed Name & Title

MARCIA HOPKINS
City Clerk

Address

Phone: _____

APPROVED AS TO FORM:

Email: _____

Fax: _____

HEATHER D. KINTZLEY
City Attorney

Exhibit A – Scope of Work

Scope of Work

City of Richland Stormwater Retrofit Project Support Services

*URS Corporation
July 1, 2014*

Background

This scope of work has been prepared to describe tasks, products, and fee estimate for providing the City of Richland with stormwater retrofit project feasibility, reconnaissance, and preliminary design services. The services will: (a) prepare the City to design stormwater quality retrofit projects for three outfalls to the Columbia River (NR01, NR03, and NR05); and (b) identify several candidate sites for up-basin stormwater quality retrofit projects in the NR04 basin. Implementing water quality retrofits in these basins will provide significant benefit to water quality by reducing the amount of untreated urban stormwater that discharges to the Columbia River.

URS Scope of Work

Task 1: NR01, NR03, and NR05 Retrofit Project Site Assessment and Preliminary Design Services

This task will result in two Predesign Reports that provide the City of Richland with the information necessary to move retrofit projects forward into the detailed design phase for outfalls NR01, NR03, and NR05. It is assumed that a separate advance predesign report will be developed for NR01 in order for the City to initiate design work and submit the project for a final design and construction grant in fall 2014. URS will complete the work necessary to assess retrofit project feasibility, complete hydrologic analysis, and refine the selection and preliminary sizing of Best Management Practices (BMPs) for each outfall.

URS will provide the following services.

1.1 Complete Detailed Feasibility Investigations. To help identify conceptual retrofit BMPs, URS will:

- ✓ Gather additional information and data about each candidate site from the City, including relevant as-built information available from the City, and photos and notes taken during the recent Outfall Retrofit Plan Update Project;
- ✓ Investigate site conditions based on available GIS data (soils, utilities, topography, storm system, ROW, topography, groundwater level, etc.);
- ✓ Review geotechnical data collected by the City's geotechnical consultant;
- ✓ Hold a conference call with City staff to discuss each site, make recommendations regarding the potential retrofit BMPs for each site, and identify an initial preferred preliminary retrofit concept for each site;
- ✓ Identify outstanding data and information needed to assess retrofit project feasibility, communicate data needs to City staff;

Exhibit A – Scope of Work

- ✓ Coordinate with City staff as they carry out any additional data and information gathering. Based on prior pre-design report projects, City staff data and information gathering may involve field visits to verify conditions such as storm system mapping, storm system size and type, pipe depths, drainage patterns, basin and subbasin boundaries, contributing land uses, constraints such as potential utility conflicts or trees, construction and O&M access routes, and available space. Typically photos/video are taken, maps are marked up, and site data is recorded on field forms;
 - ✓ Review new data and information provided by the City and update basin and subbasin delineation in GIS.
- 1.2 **Refine the Selection of BMPs.** Based on the results of the feasibility investigations and assumed or documented geotechnical conditions, URS will:
- ✓ Refine the recommended type and general placement of BMPs;
 - ✓ Identify related components such as flow splitters, inlets, weirs, spillways, under drains, overflows, and energy dissipaters;
 - ✓ Based on geotechnical testing data provided by the City, identify appropriate safety factors for infiltration rates (based on soil type, land use, BMP type, and pre-treatment level), and estimate infiltration rates to be used for pre-design purposes ;
 - ✓ Prepare and send revised sketches of the retrofit project layouts to the City for review and comments;
 - ✓ Hold an up to two hour long conference call with the City to discuss City comments and obtain direction necessary to continue the preliminary design process.
- 1.3 **Complete Hydrologic and Hydraulic Calculations.** Based on basin and subbasin data URS will estimate the appropriate hydrologic parameters and:
- ✓ Complete the hydrologic analysis and calculations to develop stormwater runoff flows and volumes for water quality and conveyance design purposes at each site. It is assumed that BMPs will be sized to at least treat the water quality storm event, and any conveyance or overflow systems will be sized to accommodate the 25 year 24 hour (or 3 hour) storm;
 - ✓ Prepare calculations necessary for preliminary sizing of related hydraulic structures such as flow splitters, weirs, spillways, under drains, channels, pipes, inlets, etc.
- 1.4 **Determine the Preliminary Characteristics of BMPs.** Based on estimated runoff rates and volumes, soil types, and preliminary estimates of infiltration rates, URS will:
- ✓ Refine the size and approximate geometry of BMPs;
 - ✓ Estimate the size and layout of associated components such as under drains, overflow inlets, energy dissipaters, and so on.
 - ✓ Develop recommendations on aesthetically pleasing layout of BMPs, selection of appropriate vegetation species, any irrigation requirements, and recommended landscaping characteristics;
 - ✓ Develop schematics and sketches of the preliminary BMPs and related components;
 - ✓ Provide examples (photos and plans) of existing BMPs that can be used as templates by City staff during the later full design effort.
- 1.5 **Draft/Final Predesign Reports.** Based on the results of the preceding work, URS will:

Exhibit A – Scope of Work

- ✓ Compile the results of prior tasks and add material to prepare draft Predesign Reports (one for NR01, another one for NR03/NR05) using Ecology’s recommended outline as a guide. The Predesign Report will include references to appropriate design guidance documents and standard BMP details that are consistent with the Eastern Washington Stormwater Manual and LID Manual;
- ✓ Provide the draft Predesign Reports and a standard comment tracking form to the City for review and comment;
- ✓ Review City comments and develop recommended responses;
- ✓ For each pre-design report, hold a one hour long conference call with the City to review and discuss comments and recommended responses, and obtain the direction necessary to develop the final Predesign Reports;
- ✓ Prepare the final Predesign Reports for City submittal to Ecology;
- ✓ Review Ecology’s comments on the Predesign Reports, provide recommended responses and make minor changes to prepare Revised Final Predesign Reports.

Task 1 Products

- *Draft, Final, and Revised Final Predesign Reports and comment tracking form (electronic format, including spreadsheets and GIS files).*

Task 1 Assumptions

- *City staff conducts any field work necessary to gather additional data/information.*
- *Only one review cycle on draft products.*
- *Only minor City comments on the draft Predesign Reports, requiring minimal rework within the established budget for Task 1.5.*
- *Only minor Ecology comments on the final Predesign Reports, requiring minimal rework within the established budget for Task 1.5.*

Task 2: NR04 Up-Basin Retrofit Site Assessment and Conceptual Design Services

This task will result in a Technical Memorandum that identifies several candidate sites that may be suitable for up-basin stormwater quality retrofits within the NR04 contributing basin, along with the recommended type of retrofits, basic schematics, and planning level cost estimates.

URS will provide the following services.

2.1 Review NR04 Drainage Area Information. To focus forthcoming retrofit site identification and assessment work URS will:

- ✓ Review existing data about the NR04 drainage area, including storm system maps and data, topography, aerial photos, utility maps, land ownership, typical road ROW limits, etc.;
- ✓ Correspond with City staff about the NR04 storm system, any stormwater O&M issues, any initial possible retrofit locations they are aware of, general desired types of retrofits, and any planned road improvements in the area.

Exhibit A – Scope of Work

2.2 **Preliminary Up-Basin Retrofit Site Identification.** URS will:

- ✓ Identify an initial list of NR04 up-basin sites for possible field visits by City staff to collect retrofit feasibility screening data. The proposed up-basin field visit sites will be submitted to the City;
- ✓ Review the preliminary list of up-basin retrofit sites with the City. URS will hold a conference call with City staff to discuss the preliminary list of up-basin retrofit sites, refine the list, and select the final sites to be further assessed (up to four sites);

2.3 **Gather and Review Additional NR04 Up-Basin Retrofit Site Information and Data.** URS will:

- ✓ Identify outstanding data and information needed to assess the suitability of retrofit sites and identify feasible conceptual BMPs, and communicate data needs to City staff;
- ✓ Coordinate with City staff as they carry out any additional data and information gathering. If possible, site assessment work and selection of preliminary BMPs will be done without field visits. However if field visits are necessary to gather data and information, it is assumed that the field visits will be conducted by City staff;
- ✓ Review new data and information provided by the City.

2.4 **Up-Basin Retrofit Site BMP Identification and Screening.** URS will:

- ✓ Determine up-basin retrofit site hydrology, including upstream areas contributing to the trunk line at a given site, as well as local areas that may drain to the retrofit site. In order to understand the potential size/cost of up-basin treatment system retrofits, URS will delineate the approximate on-site and off-site retrofit site drainage basins, identify connected versus disconnected impervious surfaces for the on-site drainage basin (connected vs disconnected ISA for off-site basins will be estimated), and prepare hydrologic calculations to determine the approximate stormwater flow rates and volumes for the potential up-basin retrofit sites;
- ✓ Review Ecology approved BMPs and identify two preliminary BMPs that may be feasible to retrofit at each location, develop a brief matrix of pro/cons for each preliminary BMP, and develop an initial recommendation concerning the preferred BMP for each site. Pros/cons will consider factors such as treatment level provided, O&M effort, general BMP size, ROW needs, hydraulic drop needed, amount of street work required, relative cost, etc. The preliminary BMPs, pros/cons matrix, and initial recommendations will be submitted to the City for review;
- ✓ Review the preliminary BMPs, pros/cons matrix, and initial recommendations with the City during a conference call, and obtain direction concerning the final BMP to be assumed at each of the four sites.

2.5 **Prepare Additional Retrofit Site BMP Data and Technical Memorandum.** For the selected preliminary retrofit BMPs at each site URS will:

- ✓ Prepare conceptual designs and planning level cost estimates for the four retrofit sites;
- ✓ Assemble the conceptual designs, costs, and other pertinent information into simple CIP cut sheets. The cut sheets will present the retrofit projects in a streamlined and easy to follow manner. The cut sheets will be similar to those developed for the City's Outfall Retrofit Plan Update Project;
- ✓ Compile the results of the previous tasks into a draft NR04 Up-Basin Retrofit Memorandum. The memorandum will describe the retrofit site selection process; present the BMPs considered for each retrofit site along with the pros/cons matrix, present the preferred BMPs for each retrofit

Exhibit A – Scope of Work

site, describe basic retrofit project implementation information, and, present the retrofit project cut-sheets with costs and schematics;

- ✓ Transmit the draft memo to the City for review along with a standard comment tracking form;
- ✓ Review City comments on the draft memorandum and develop recommended responses. URS will hold a conference call with the City to review and discuss comments and recommended responses, and obtain the direction necessary to develop the final memorandum;
- ✓ Develop the final retrofit memorandum and deliver it to the City.

Task 2 Products

- *BMP pros/cons matrix and initial recommended BMPs for each site.*
- *Draft and Final City of Richland NR04 Up-Basin Retrofit Memorandum in electronic format (Word and PDF versions on CD).*

Task 2 Assumptions

- *City addresses any outstanding data needs and, if necessary will visit candidate retrofit sites to collect information and data.*
- *One hour long conference calls.*
- *No more than two BMPs are considered in preliminary detail for each retrofit site.*
- *One review cycle on the draft NR04 Up-Basin Retrofit Memorandum with City comments consolidated and provided to URS using a standard URS comment tracking form.*

Exhibit A – Scope of Work

Fee Estimate

Task	Description	URS Hours by Task	URS Labor by Task	URS Expenses by Task	Total Task Budget
1	NR01, NR03, and NR05 Retrofit Project Site Assessment and Preliminary Design Services	258	\$33,186		\$33,186
2	NR04 Up-Basin Retrofit Site Assessment and Conceptual Design Services	241	\$29,714		\$29,714
	Totals	499	\$62,900		\$62,900

Approximate Labor Rates for Primary Staff (Average for 2014-2015):

John Knutson, PE, Sr. Project Manager (\$212/hr)

Bill Rice, Sr. Hydrologist/Water Resource Scientist (\$137/hr)

Erik Pruneda, PE, CFM, CPESC, Water Resource Project Engineer (\$108/hr)

Will Guyton, Water Resource Project Assistant/Technician III (\$90/hr)

Monthly invoices will be sent to: Jay Marlow, PE
Public Works Capital Projects Manager
City of Richland Public Works
P.O. Box 190, MS-26,
Richland, Washington 99352

Approximate Schedule – Assumes Notice To Proceed By July 15.

Task	Month											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
1.1 Detailed NR01/03/05 Investigat.		C										
1.2 Refine Selection of BMPs					C							
1.3 Complete H/H Calcs.												
1.4 Determine Prelim. BMPs												
1.5 Draft/Final Predesign Report									D	C	F	
*. Pre-Design Report for NR01												
2.1 Review NR04 Drainage Info.												
2.2 Prelim Up-Basin Site ID					C							
2.3 Gather & Review Add'l Data												
2.4 Up-Basin BMP ID & Screening							C					
2.5 BMP Data, Draft/Final Memo									D	C	F	

C = Conference Call With City Staff, D = Draft Report, F = Final Report

*. Note that URS will accelerate work on the NR01 Pre-Design Report to facilitate seeking grant funding for final design and construction.

URS Schedule of Fees and Charges

2014

Principal in Charge	\$190.00 - \$250.00
Project Manager	\$130.00 - \$240.00
Senior Environmental Scientist	\$120.00 - \$160.00
Senior Geotechnical Engineer	\$120.00 - \$210.00
Senior Hydrologist	\$120.00 - \$160.00
Senior Hydrogeologist	\$140.00 - \$190.00
Senior Electrical Engineer	\$100.00 - \$170.00
Senior Civil/Environmental Engineer	\$100.00 - \$170.00
Civil/Geotechnical Engineer	\$ 85.00 - \$150.00
Environmental Geologist II	\$ 65.00 - \$ 100.00
Environmental Scientist II	\$ 65.00 - \$ 130.00
Environmental Geologist	\$ 55.00 - \$ 95.00
Project Engineer	\$ 55.00 - \$ 130.00
Planner/Permit Assistance	\$ 75.00 - \$ 100.00
GIS Specialist	\$ 65.00 - \$ 95.00
CADD/Drafting	\$ 50.00 - \$ 95.00
Contract Administrator	\$ 60.00 - \$ 100.00
Project Assistant/Technician III	\$ 75.00 - \$ 105.00
Project Assistant/Technician II	\$ 55.00 - \$ 90.00
Project Assistant/Technician I	\$ 45.00 - \$ 70.00

This Schedule of Fees is for 2014 and will be adjusted annually on January 1 of each subsequent year to reflect merit and economic salary increases and changes in the expected level and mode of operations for the new year.



Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C9

Key Element: Key 2 - Infrastructure & Facilities

Subject: RES NO. 100-14, AWARD OF BID FOR THE BRANTINGHAM DR./WESTCLIFFE BLVD. STORM REPAIRS

Department: Public Works

Ordinance/Resolution: 100-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 100-14, authorizing the City Manager to sign and execute a contract with Big D's Construction for an amount of \$182,528.00 for the Brantingham Dr.\ Westcliffe Blvd. Storm Repairs Project.

Summary:

This project titled Brantingham Drive / Westcliffe Boulevard Storm Repairs Project was planned and budgeted in the 2014 - 2030 Capital Improvement Plan as the Stormwater Rehabilitation and Replacement program. The project was developed to address a local flooding issue that has become apparent over the past few years. This project will correct capacity deficiencies in downstream City pipelines while a developer-funded project will correct upstream issues. The developer-funded project is set to begin construction within a few weeks. This project will install approximately 2,000 feet of new storm drain pipelines.

Three bids were opened and read out loud on July 8, 2014, with a low bid from Big D's Construction of \$182,528.00, a high bid of \$213,430.22 and the Engineers Estimate for the project was \$165,718.00. The low bid is about 10% above the Engineers estimate. Staff believes that bidding and implementing the project as a late summer project likely resulted in the higher than expected prices. Staff believes that it is in the City's best interest to proceed with construction to avoid, as much as possible, the risk of further private property damage from late summer thunder showers and winter storms.

The Brantingham Drive / Westcliffe Boulevard Storm Repairs Project construction should begin in August 2014 and be completed by the end of September 2014.

Fiscal Impact?

☒ Yes ☐ No

Total project budget is estimated to be \$212,781 including engineering costs and a 10% construction contingency. There is currently \$251,755 available in the Stormwater Rehabilitation and Replacement budget.

Attachments:

- 1) Proposed Resolution No. 100-14
- 2) Brantingham-Westcliffe Storm Bid Tab

City Manager Approved:

ECM Admin
Jul 09, 13:07:23 GMT-0700 2014

RESOLUTION NO. 100-14

A RESOLUTION of the City of Richland authorizing the award of bid and execution of a construction contract with Big D'S Construction for the Brantingham Drive/Westcliffe Boulevard Storm Repairs Project.

WHEREAS, the 2014–2030 Capital Improvement Plan includes a fully-funded project titled Stormwater Rehabilitation and Replacement; and

WHEREAS, City staff has completed all project development and design work required to advance the project to construction; and

WHEREAS, City staff solicited bids in accordance with the City's purchasing policies, receiving and opening three bids on July 8, 2014; and

WHEREAS, Big D's Construction submitted the lowest responsible bid of the three received; and

WHEREAS, the project budget is adequate to complete the project using the lowest responsible bid; and

WHEREAS, it is in the City's best interest to proceed to complete the project in accordance with the Capital Improvement Plan, project design and the lowest responsible bid; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to:

1. Sign and execute the Brantingham Drive/Westcliffe Boulevard Storm Repairs Project construction contract with Big D's Construction in accordance with their bid received on July 8, 2014; and
2. Direct Public Works Department staff to administer the construction contract and execute change orders as required fulfilling the design intent of the contract within the constraints of the approved budget.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 15th day of July, 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

City of Richland

DATE BIDS OPENED: July 8, 2014	SB # 14-26 PW
BRANTINGHAM DR & WESTCLIFFE BLVD STORM REPAIRS	

				ENGINEER'S ESTIMATE		BIG D'S CNST OF TC PASCO, WA		C & E TRENCHING PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	STORM IMPROVEMENTS								
1	Mobilization.	1	LS	5,000.00	5,000.00	2,500.00	2,500.00	3,964.55	3,964.55
2	SPCC plan (all schedules).	1	LS	1,000.00	1,000.00	500.00	500.00	301.41	301.41
3	Project temporary traffic control.	1	LS	2,000.00	2,000.00	5,000.00	5,000.00	1,913.44	1,913.44
4	Flaggers & spotters.	320	HR	44.00	14,080.00	10.00	3,200.00	56.40	18,048.00
5	Removal of structures & obstructions.	1	LS	3,000.00	3,000.00	10,000.00	10,000.00	7,440.22	7,440.22
6	Cement concrete curb & gutter.	20	LF	25.00	500.00	20.00	400.00	50.40	1,008.00
7	Cement concrete sidewalk, 4 inch.	14	SY	50.00	700.00	27.00	378.00	176.58	2,472.12
8	Cement concrete sidewalk, 6 inch.	35	LF	22.00	770.00	25.00	875.00	25.44	890.40
9	Solid wall PVC or polypropylene (Sanitie HP) storm sewer pipe, 18" diameter.	657	LF	30.00	19,710.00	34.00	22,338.00	36.58	24,033.06
10	Solid wall PVC or polypropylene (Sanitie HP) storm sewer pipe, 24" diameter.	1,275	LF	37.00	47,175.00	40.00	51,000.00	43.68	55,692.00
11	Solid wall PVC or polypropylene (Sanitie HP) storm sewer pipe, 30" diameter.	26	LF	54.00	1,404.00	61.00	1,586.00	109.50	2,847.00
12	Trench safety.	1,993	LF	1.00	1,993.00	2.00	3,986.00	1.63	3,248.59
13	Imported pipe zone material.	1,993	LF	1.00	1,993.00	2.00	3,986.00	4.41	8,789.13
14	Imported pipe bedding.	1,993	LF	1.00	1,993.00	3.00	5,979.00	4.01	7,991.93
15	Catch basin.	1	EA	1,000.00	1,000.00	800.00	800.00	1,774.59	1,774.59
16	Catch basin / manhole.	1	EA	1,800.00	1,800.00	2,000.00	2,000.00	2,213.82	2,213.82
17	48" diameter manhole.	2	EA	2,400.00	4,800.00	2,200.00	4,400.00	2,542.85	5,085.70
18	60" diameter manhole.	5	EA	3,400.00	17,000.00	3,000.00	15,000.00	3,608.97	18,044.85
19	Connection to existing storm manhole.	2	EA	400.00	800.00	1,500.00	3,000.00	949.00	1,898.00
20	Dig & verify.	5	EA	200.00	1,000.00	250.00	1,250.00	289.07	1,445.35
21	Underground utility crossing, marked & unmarked.	7	EA	150.00	1,050.00	500.00	3,500.00	259.09	1,813.63
22	Dewatering (GW depths > 6").	100	LF	50.00	5,000.00	30.00	3,000.00	15.88	1,588.00
23	Crushed surfacing top course.	650	TON	14.00	9,100.00	19.00	12,350.00	18.08	11,752.00
24	Asphalt patching (3" HMA).	230	TON	95.00	21,850.00	100.00	23,000.00	117.50	27,025.00
25	Site restoration.	1	LS	1,000.00	1,000.00	2,500.00	2,500.00	1,080.58	1,080.58
STORM IMPROVEMENTS SUBTOTAL					\$165,718.00	\$182,528.00		\$212,361.37	
0% SALES TAX					-	-		-	
STORM IMPROVEMENTS TOTAL					\$165,718.00	\$182,528.00		\$212,361.37	

City of Richland

DATE BIDS OPENED: July 8, 2014	SB # 14-26 PW
BRANTINGHAM DR & WESTCLIFFE BLVD STORM REPAIRS	

				WATTS CNST INC KENNEWICK, WA					
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
STORM IMPROVEMENTS									
1	Mobilization.	1	LS	17,970.79	17,970.79		-		-
2	SPCC plan (all schedules).	1	LS	250.00	250.00		-		-
3	Project temporary traffic control.	1	LS	2,575.50	2,575.50		-		-
4	Flaggers & spotters.	320	HR	47.29	15,132.80		-		-
5	Removal of structures & obstructions.	1	LS	4,734.10	4,734.10		-		-
6	Cement concrete curb & gutter.	20	LF	64.90	1,298.00		-		-
7	Cement concrete sidewalk, 4 inch.	14	SY	98.50	1,379.00		-		-
8	Cement concrete sidewalk, 6 inch.	35	LF	25.88	905.80		-		-
9	Solid wall PVC or polypropylene (Sanitie HP) storm sewer pipe, 18" diameter.	657	LF	30.71	20,176.47		-		-
10	Solid wall PVC or polypropylene (Sanitie HP) storm sewer pipe, 24" diameter.	1,275	LF	43.13	54,990.75		-		-
11	Solid wall PVC or polypropylene (Sanitie HP) storm sewer pipe, 30" diameter.	26	LF	81.90	2,129.40		-		-
12	Trench safety.	1,993	LF	-	-		-		-
13	Imported pipe zone material.	1,993	LF	1.59	3,168.87		-		-
14	Imported pipe bedding.	1,993	LF	1.18	2,351.74		-		-
15	Catch basin.	1	EA	895.74	895.74		-		-
16	Catch basin / manhole.	1	EA	2,153.64	2,153.64		-		-
17	48" diameter manhole.	2	EA	2,447.25	4,894.50		-		-
18	60" diameter manhole.	5	EA	3,553.53	17,767.65		-		-
19	Connection to existing storm manhole.	2	EA	2,213.23	4,426.46		-		-
20	Dig & verify.	5	EA	772.97	3,864.85		-		-
21	Underground utility crossing, marked & unmarked.	7	EA	424.53	2,971.71		-		-
22	Dewatering (GW depths > 6").	100	LF	103.02	10,302.00		-		-
23	Crushed surfacing top course.	650	TON	14.02	9,113.00		-		-
24	Asphalt patching (3" HMA).	230	TON	118.90	27,347.00		-		-
25	Site restoration.	1	LS	2,630.45	2,630.45		-		-
STORM IMPROVEMENTS SUBTOTAL					\$213,430.22		\$0.00		\$0.00
0% SALES TAX					-		-		-
STORM IMPROVEMENTS TOTAL					\$213,430.22		\$0.00		\$0.00



Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C10

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 101-14, REAPPOINTMENTS TO THE LODGING TAX ADVISORY COMMITTEE

Department: City Attorney

Ordinance/Resolution: 101-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 101-14, reappointing Kim Shugart and Kathy Moore to the Lodging Tax Advisory Committee (LTAC) to Position Nos. 3 and 4 respectively.

Summary:

The term for Position Nos. 3 and 4 on the LTAC expire July 31, 2014.

LTAC Chair Terri Christensen is recommending the reappointment of Kim Shugart and Kathy Moore to Position Nos. 3 and 4 respectively. The term for each appointment is for two year or until July 31, 2016.

There were no other applications to review for these appointments.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

- 1) Proposed Resolution
- 2) Recommendation and Applications

City Manager Approved:

ECM Admin
Jul 09, 13:07:36 GMT-0700 2014

RESOLUTION NO. 101-14

A RESOLUTION of the City of Richland confirming the position reappointments of Kim Shugart and Kathy Moore to the Lodging Tax Advisory Committee.

BE IT RESOLVED by the City Council of the City of Richland that the following position reappointments to the Lodging Tax Advisory Committee are hereby confirmed:

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
Kim Shugart	3	7/31/16
Kathy Moore	4	7/31/16

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 15th day of July 2014.

DAVID W. ROSE
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

Barham, Debby

From: Herron, Trisha
Sent: Wednesday, July 09, 2014 7:04 AM
To: Barham, Debby
Cc: Christensen, Terry
Subject: FW: Please Review - Your Recommendation for the LTAC

Debby,
Councilmember Christensen has asked that I forward his recommendation to you for inclusion in the next Council meeting.
Thank you,
Trish

Council,
As the chair of the Lodging Tax Advisory Committee (LTAC), I would like to recommend reappointing Katherine Moore and Kimberly Shugart for another term on the LTAC.

Kathy Moore is a valuable asset to the LTAC with her extensive knowledge of the hotel industry and our region. Kathy adds value to many of the discussions the LTAC has during deliberations. My experience has been that Kathy is prudent of LTAC funding and wants to ensure the dollars allocated have a deep impact for the betterment of the City.

Kim Shugart's expertise in destination marketing, as well as her experience in the hotel industry, adds to the diverse perspective needed when discussing funding allocations out of this program. Many times over Kim has been able to provide valuable background information because of her work through the Tri-Cities Visitor and Convention Bureau.

It would benefit the LTAC and the City to reappoint Ms. Moore and Ms. Shugart for another 2-year term.

Thank you.

Terry Christensen

Chair, Lodging Tax Advisory Committee



APPLICATION FORM

BOARD ~ COMMISSION ~ COMMITTEE

BOARD/COMMISSION/COMMITTEE FOR WHICH APPLYING: Richland Hotel tax Advisory
NAME: Katherine C. Moore Contact Telephone: 509 942 9400
ADDRESS: 3517 Hanstead St Alternate Telephone: 509 308 4516
CITY, STATE, ZIP: Richland, WA. 99352 E-mail: KMoore@thehotelgroup.com
Arts Commission or Parks & Recreation Commission Applicants Only: → Adult: _____ Youth / Grade: _____
LENGTH OF RESIDENCE IN RICHLAND: 16 years
OCCUPATIONAL AND EDUCATIONAL BACKGROUND: See Attached Resume'

EXPERIENCE RELATED TO THE BOARD/COMMISSION/COMMITTEE, WHICH YOU ARE APPLYING FOR:

TPA (Tourism Promotion Area) Commissioner
Executive Board Member - Tri-Cities Visitors Convention Bureau.

ARE YOU CURRENTLY SERVING ON A BOARD, COMMISSION, OR COMMITTEE? IF YES, WHICH:
(An individual is limited to serve on two boards, commissions or committees at the same time)

Richland Hotel Tax Advisory Committee

HAVE YOU SERVED ON A BOARD, COMMISSION, OR COMMITTEE BEFORE? IF YES, WHICH: _____

ARE YOU CURRENTLY AN EMPLOYEE OF THE CITY OF RICHLAND? ☒ No ☐ Yes (if yes, see exemption below)

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

A RESUME IS REQUIRED – PLEASE ATTACH IT TO THIS APPLICATION

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials, or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media.

In addition, I certify that I am in compliance with the qualification requirements of this appointment.

Date: 6/9/14 Signature: Kathy Moore **RICHLAND CITY CLERK**

Return to:

Office of the City Clerk, P.O. Box 190 MS-05, 975 George Washington Way, Richland, WA 99352
Phone: 942-7388 Fax: 942-7379 Email: dbarham@ci.richland.wa.us

RECEIVED

JUN 9 2014

Katherine C. Moore
3517 Hanstead Street
Richland, WA. 99352
Cellular: (509) 308-4516 Home: (509) 628-2625
E-Mail – funnysquirt@charter.net

COURTYARD BY MARRIOTT

General Manager: November 2005 – present. Tri-Cities, WA.

Operate 120 room hotel including restaurant and lounge. Manage staff with full responsibility to obtain optimum level of customer service. Financial planning and analysis, managed all personnel issues, payroll, employee recruitment, motivation, training, building maintenance, budgets, employee benefits & performance reviews, and customer relations.

SILVER CLOUD INNS & HOTELS

Director of Operations: May 2003 – March 2005. Bellevue, WA.

Purchasing agent for all negotiated contracts. Develop solutions to increase the level of customer service and improve the operation at all locations. Act as the liaison between the corporate office and hotel properties regarding all aspects of the operation. Conduct quality assurance inspections to maintain cleanliness at all properties. Create and perform operation audits to ensure financial and safety procedures are adhered to according to company standards. Assist in the hiring and training of new Hotel General Managers.

General Manager: January 1994 – May 2003. Kennewick, WA

Manage staff with full responsibility to obtain optimum level of customer service. Financial planning and analysis, managed all personnel issues, payroll, employee recruitment, motivation, training, building maintenance, budgets, employee benefits & performance reviews, and customer relations.

Director of Sales: April 1992 – January 1994. Kennewick, WA

Guest relations/concierge. Prepared and carried out sales plans, marketing strategies and rate negotiations. Performed sales calls including cold calls, community relations, donations and non-profit organizations. Created printed materials to assist in selling our amenities.

HORIZON AIRLINES

Financial Services Coordinator: October 1990 – April 1992. Seattle, WA.

Audited airport locations for internal controls. Composed audit reports for Senior Management. Assisted in implementing a new ticketing system company wide. Created a flow chart of the aircraft inventory system. Completed flight attendant training.

Treasury Analyst: October 1989 – October 1990. Seattle, WA.

Cash flow management and computer operations. Responsible for all banking transactions for aircraft leases. Assisted in processing accounts payable.

General Agent: March 1988 – October 1989. Pasco/Seattle, WA.

Provided excellent passenger service within the airport including ticket counter, gate/check-in, ground service, and flight operations. Handled passenger services during irregular operations due to weather and mechanical flight delays. Certified by the National Weather Association.

OLD NATIONAL BANK

Customer Service Teller: 1984 – 1986. Issaquah/Bellevue, WA.

WASHINGTON STATE UNIVERSITY

Bachelor of Arts in Social Sciences: 1987. Pullman, WA.

Minors: Business, Economics, and Sociology.

COMMUNITY RELATIONS, Tri-Cities, WA.

Hotel & Lodging Association – Secretary 1997 – 1999, President 2002, 2007 - Present

Tri-Cities Visitors & Convention Bureau – Board of Directors 1994 – 2003, 2005 - Present

Leadership Tri-Cities – Class II Graduate and Vice President – 1997, Board President 2000

Board Application Form

RECEIVED

MAY 29 2014

RICHLAND CITY CLERK

Select the Board, Commission or Committee applying for:*

Lodging Tax Advisory Committee

Personal Information

First Name* Last Name*
Kimberly Shugart

Street Address*
7130 W. Grandridge Blvd. Ste. B

City* State* Zip*
Kennewick WA 99336

Length of Residency in the City of Richland* Email:*
16 years Kim@VisitTri-Cities.com

Contact Phone:* Alternate Phone: Occupation:*
509-735-8486 509-460-4466 Tourism Professional

Education: *
Bachelor of Arts, Central Washington University

Experience Applicable to the City Board, Commission or Committee to which you are applying*
See resume attached. 11 years experience in destination marketing and tourism, 14 years hotel experience, 5 years Richland Lodging Tax Advisory Committee,

Are you currently serving on a Board, Commission or Committee* If yes, which one/s?
Lodging Tax Advisory Committee

☒ Yes

☐ No

Have you served on a Board, Commission or Committee before?*

☒ Yes

☐ No

Are you a City of Richland Employee?*

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

☐ Yes

☒ No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements.*

☒ I accept

A resume is required to complete the application.*

☐

Uploaded: Kimberly Shugart Resume (3).doc

Please login to view the uploaded file.

Kimberly Shugart

1664 Sagewood Street Richland, WA 99352

Phone (509) 628-1887

Objective

To assist city leaders in determining the best investment of lodging tax revenues in order to increase economic development.

Summary

Over 20 years of experience in all aspects of hotel and tourism industry. Accustomed to working with boards and commissions to achieve positive results. Outgoing personality, able to formulate a creative approach to any challenge.

Work History

2012 to Present Senior Vice President, Tri-Cities Visitor & Convention Bureau

Act on behalf of the CEO when required; interface with Board Members and Executive Committee. Analyze financial reports and prepare budgets. Identify and lead new business opportunities. Set organizational strategies and goals, monitor work and evaluate results to assure objectives and operations requirements are met and in line with the mission of the organization. Oversee and provide guidance for all aspects of tourism development for the Tri-Cities and surrounding region. Direct and manage daily business operations in addition to the responsibilities of the Vice President of Operations as listed below.

2003 to 2012 Vice President of Operations, Tri-Cities Visitor & Convention Bureau

Oversee and provide guidance for all aspects of tourism development for the Tri-Cities and surrounding region, including convention and sports sales efforts, marketing, river shore enhancement, and the Tri-City Hotel-Motel Commission (TPA). Direct and manage daily business operations, budget, and financial reporting to city and hospitality partners. Adept at delivering presentations and public speaking.

2000 to 2003 Director of Sales and Marketing, Red Lion Hotels in Richland and Pasco

Directly supervised all aspects of sales, marketing, catering, and revenue management for two hotels. Daily responsibilities included training of sales and catering staff of 11 managers and support staff, negotiated multi-year contracts, and daily customer service for hotel revenues exceeding 12 million dollars per annum. Additional responsibilities included multi-market advertising campaigns and brand promotions.

1990-2000 Director of Sales, Doubletree Hotel Pasco

Directed and implemented sales strategies for the Tri-Cities' largest convention hotel. Created written sales proposals to gain advantages over competition. Supervised sales and catering staff comprised of six managerial and line level staff members. Advised and supervised daily activity of reservations and front office procedures. Directed and maintained all aspects of customer service and satisfaction. Led and participated in daily direct marketing efforts. Other responsibilities included writing annual budgets for both revenues and expenditures, as well as developed a marketing plans and incentive programs.

1989-1990 Corporate Sales Manager, Doubletree Seattle Airport

Job responsibilities included prospecting and developing new accounts. Primary objective was to increase market share of group bookings through targeting competitor's key accounts, researching contacts, and soliciting any leads surfaced. Success in this assignment lead to promotion to Director of Sales.

1986-1989

Director of Sales and Catering, Cavanaugh's Inn at Columbia Center

Duties included sales solicitation of key accounts through contact via telemarketing and personal calls. Additional tasks included organizing local sales blitzes and coordination of all details for conventions, corporate, and social events.

Education

Bachelor of Arts, Business Administration/Parks and Recreation Administration
Central Washington University

Interests & Activities

- Avid runner, like to lift weights, and attend aerobic classes.
- Appreciate gourmet cuisine and exploring great restaurants.
- Also enjoy skiing, kayaking, and boating.

References available upon request



Council Agenda Coversheet

Council Date: 07/15/2014

Category: Consent Calendar

Agenda Item: C11

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: EXPENDITURES FROM JUNE 23, 2014, TO JULY 4, 2014 IN THE AMOUNT OF \$3,860,519.50

Department: Administrative Services

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the expenditures from June 23, 2014, to July 4, 2014, in the amount of \$3,860,519.50.

Summary:

Breakdown of Expenditures:

Check Nos.	213461 - 213811	1,475,285.93
Wire Nos.	5676 - 5679	293,602.09
Payroll Check Nos.	99504 - 99509	26,464.13
Payroll Wires/ACH	8586 - 8606	2,065,167.35
TOTAL		\$3,860,519.50

Fiscal Impact?

☒ Yes ☐ No

Total Disbursements: \$3,860,519.50.

Attachments:

- 1) Wire Transfers
- 2) Voucher Listing Report

City Manager Approved:

ECM Admin
Jul 09, 13:07:02 GMT-0700 2014

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
JUNE 23, 2014 - JULY 4, 2014

Payee	Wire Description	Amount
Claim Wires - Wire No. 5676 to 5679		
AW Rehn Insurance	Fire Health Reimbursement Account	17,437.50
Leaf Financial	Buyout Lease Contract - Copiers	1,900.00
LEOFF Trust	Fire Health Premiums	62,114.27
Zenith Administrators/Matrix/Sedgwick	Insurance Claims	<u>212,150.32</u>
	Total Claim Wire Transfers	\$ 293,602.09
Payroll Wires & Direct Deposits (ACH) - Wire No. 8586 to 8606		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	<u>\$ 2,065,167.35</u>
Total Claim & Payroll Wires/ACH		<u>\$ 2,358,769.44</u>

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001	GENERAL FUND				
Division:	000				
BEN FRANKLIN TRANSIT		20140029	213469	DIAL A RIDE TICKETS-JAN 2014	\$12.00
MARKET VINEYARDS LLC		602-859-270-0001	213528	BL REFUND-APPLIED IN ERROR	\$40.00
RECWARE REFUND		061314	213539	REFUND-CANCELLED	\$103.50
				REFUND DAMAGE DEPOSIT	\$150.00
			213557	REFUND-CANCELLED	\$103.50
				REFUND DAMAGE DEPOSIT	\$150.00
		061714	213464	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
			213508	REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
			213533	REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
			213583	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
			213585	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
		061914	213545	REFUND DAMAGE DEPOSIT	\$2,000.00
		062414	213682	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$415.00
			213717	REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$415.00
			213730	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$415.00
			213811	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$415.00
SUSTAINABLE ENERGY & ENVIRONMENTAL NETWORK		2014	213560	TRANSFER EARTH MONTH FUNDS	\$671.32
WASHINGTON STATE PATROL		114008863	213584	BACKGROUND CHEKS-MAY	\$528.00
WEBCHECK INC		4914	213805	WEBCHECK SRVCS-MAY 2014	\$805.75
TOTAL ****					\$9,374.07
Division:	001	CITY COUNCIL			
ENERGY COMMUNITIES ALLIANCE		2014 DUES	213499	ECA MEMBER DUES 7/2014-6/2015	\$2,500.00
FIRST NIGHT TRI CITIES INC		1031	213714	ANNUAL FEE-FIRST NIGHT TC 2015	\$3,500.00
LEMLEY, PHILLIP		14-316 LEMLEY	213754	AWC BOARD INTERVIEWS/SPOKANE	\$150.08



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY COUNCIL TOTAL ****					\$6,150.08
Division: 100 CITY MANAGER					
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$35.69
CITY MANAGER TOTAL ****					\$35.69
Division: 101 CITY CLERK					
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$20.31
CITY CLERK TOTAL ****					\$20.31
Division: 102 CITY ATTORNEY					
BENTON COUNTY TREASURER		MAY 2014	213603	DISTRICT COURT/OPD COSTS-MAY	\$50,863.44
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$47.29
WEST PUBLISHING CORPORATION DBA		829664277	213587	INFORMATION CHARGES-MAY 2014	\$2,158.27
CITY ATTORNEY TOTAL ****					\$53,069.00
Division: 110 ASSISTANT CITY MANAGER					
INTELLIGENT VIDEO SYSTEMS	P053911	6252014	213744	CONF RM TECH UPGRADES-110-119-	\$2,216.90
ASSISTANT CITY MANAGER TOTAL ****					\$2,216.90
Division: 111 COMMUNICATIONS & MARKETING					
PITNEY BOWES INC		1278325-JN14	213542	2ND QTR-14 PB SORTER/POSTAGE	\$8,678.09
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$0.48
				POSTAGE 5/1-5/31/14	\$0.48
COMMUNICATIONS & MARKETING TOTAL ****					\$8,679.05
Division: 112 CABLE COMMUNICATIONS					
B & H PHOTO VIDEO PRO-AUDIO	P054075	83871779	213681	SDI DISTRIBUTION AMP BH #AJHD5	\$174.95
	P054075			BLACKMAGIC SDI TO HDMI CONVERT	\$280.25
THE BUSKE GROUP		13805	213663	CABLE FRANCHISE CONSULTING	\$6,001.25
CABLE COMMUNICATIONS TOTAL ****					\$6,456.45
Division: 113 HANFORD COMMUNITIES					
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$4.91
HANFORD COMMUNITIES TOTAL ****					\$4.91
Division: 120 FIRE					
BENTON PUD		2012/5688099619	213604	JUMP OFF JOE SITE DNR FEES-201	\$3,556.00
		2013/5688099619		JUMP OF JOE SITE DNR FEES-2013	\$3,856.00
		2014/5688099619		JUMP OF JOE SITE DNR FEES-2014	\$3,856.00
CASCADE FIRE EQUIPMENT CORP DBA		110001	213611	INTERFACE COAT	\$331.16
FEDERAL EXPRESS CORP		2-685-51837	213630	RETURN GEAR TO SEAWESTERN	\$3.63
FRONTIER		6/14-206-188-0334	213632	VHF PHONE LINE 6/19-7/18/14	\$409.85
LN CURTIS & SONS	P054088	2113924-00	213525	33253G, GLOBE CUSTOM G-XTREME	\$21,301.53
	P054088	2113924-01		#E3253G, GLOBE CUSTOM G-XCEL P	\$14,342.17
PACIFIC NW FIRE INVESTIGATION CONFERENCE		14081	213656	2014 PNWFIC REG FEE-SHIVELY	\$425.00
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$5.32



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICCI, TED		14-298 RICCI	213781	PST JOB FAIR/RENTON/RICCI	\$6.00
				PST JOB FAIR/RENTON/FUEL/RICCI	\$50.00
RICHLAND ACE HARDWARE		42024	213658	RAINX/AUTOCLOTH/WAX	\$48.68
		42110		KITCHEN UTENSILS	\$9.17
SEW FABULOUS		1308	213660	HEM 2 PRS PANTS	\$32.49
SPRINT		891160522-124	213788	CELL PHONES 5/18-6/17/14	\$108.69
FIRE TOTAL ****					\$48,341.69
Division:	130	POLICE			
BENTON COUNTY SHERIFF'S OFFICE		SWAT TRAINING	213684	REGIONAL SWAT TRNG FEES	\$725.00
CAR WASH PARTNERS INC DBA		35000034-060314	213691	RPD VEHICLE WASHES-MAY 2014	\$9.84
CASCADE NATURAL GAS CORP		6/14-75997100005	213692	NAT GAS 871 GW WAY 5/16-6/17	\$10.85
CITY OF RICHLAND		14-070 LUNDQUIST	213482	CS CON/COUER D'ALENE/LUNDQUIST	\$565.87
		14-071 BERGER		CS CONF/COUER D'ALENE/BERGER	\$598.87
		14-254 MURSTIG	213698	ONLINE INVEST/SEATTLE/MURSTIG	\$514.94
		14-259 BICKFORD		ONLINE INVEST/SEATTLE/BICKFOR	\$514.94
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$79.26
	S015792	6/14-253-003-5792	213503	TELEPHONE CHARGES 6/7/14-7/6/1	\$640.02
KENNEWICK EMERGENCY PHYSICIANS PS		30027/CLADA010	213750	IN CUSTODY MEDICAL-CLARK	\$188.00
LANGUAGE LINE SERVICES LLC		3385374	213523	TRANSLATION SERVICES MAY 2014	\$16.21
LEEDWAY LLC	P053963	ML06111406	213753	NAME BADGE FOR LAPD STYLE EXTE	\$15.11
	P053963			FRONT ID PATCH FOR LAPD STYLE	\$53.88
	P053963			SHIPPING	\$10.83
LUNDQUIST, ERIK		14-070	213526	CS CONF/PARKING-MEAL/LUNDQUIST	\$101.00
OMNI DISTRIBUTION INC		23632	213770	BOMB SQUAD EXPLOSIVES	\$6,343.00
PDR DISTRIBUTION LLC		00055907	213538	PHYSICIANS DESK REFERENCE 2014	\$64.93
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$334.46
				POSTAGE 5/1-5/31/14	\$119.26
PRINT PLUS/PSS RUBBER STAMPS		5357	213777	RECORDS CERTIFY STAMP	\$23.28
RIVER CITY TOWING INC		13282	213551	TOW SERVICE	\$48.74
		13362		TOW SERVICE	\$48.74
		13371		TOW SERVICE	\$48.74
		13377		TOW SERVICE	\$48.74
SAN DIEGO POLICE EQUIPMENT CO	P053225	612673	213556	SSI-53653 SPEER LAWMAN 45ACP 2	\$1,286.23
TREASURE VALLEY COFFEE CO		100566	213800	RPD COFFEE DELIVERY	\$228.88
WA STATE CRIMINAL JUSTICE TRAINING		20113669	213579	BASIC ACADEMY-SINKBEIL	\$2,975.00
WASHINGTON STATE PATROL		00054234	213804	ACCESS USER FEE 4/1-6/30/14	\$534.00
		114008863	213584	BACKGROUND CHEKS-MAY	\$16.50
POLICE TOTAL ****					\$16,165.12
Division:	211	FINANCE			
GOVERNMENT FINANCE OFFICERS ASN		2014 GAAFR	213722	2014 GAAFR SUPPLEMENT	\$30.00



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$526.47
				POSTAGE 5/1-5/31/14	\$2,807.70
POSTMASTER		PERMIT 153-6/20	213544	POSTAGE 6/3-6/20/14	\$8,164.82
FINANCE TOTAL ****					\$11,528.99
Division:	212	PURCHASING			
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$16.86
UNITED PARCEL SERVICE	S015797	000986641254	213572	WEEKLY SERVICE CHARGES 06/21/	\$11.30
PURCHASING TOTAL ****					\$28.16
Division:	213	INFORMATION TECHNOLOGY			
APOLLO SHEET METAL INC	P054132	131038	213466	AC REPAIR CHARTER CABINET RICH	\$171.17
	P054146	131585	213678	CONDENSER FAN MOTOR REPLACEMEN	\$1,887.13
DELL COMPUTER CORPORATION	P054086	XJF5RP6F2	213706	DELL ACTIVE STYLUS FOR VENUE P	\$231.88
	P054086	XJF5X2N68		CHARGER, TARGUS DELL TABLET AN	\$397.58
	P054086			TARGUS RUGGED MAX PRO CASE FOR	\$397.58
EATON CORPORATION	P054129	39913551	213496	BATTERY REPLACEMENT, QTY 3,	\$2,258.06
HICKLING & ASSOCIATES LLC	P053459	01-14-01/EXPENSES	213739	TRAVEL EXPENSES	\$4,475.25
INTELLIGENT VIDEO SYSTEMS	P053911	6182014	213744	ADDITIONAL WIPG 1000 FOR CITY	\$1,889.22
	P053911	6252014		ADDITIONAL WIPG 1000 FOR CITY	\$411.53
MID COLUMBIA ENGINEERING INC	P053520	ST006559	213764	RICH AUSTILL, AS400 MNTNC SERV	\$143.00
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$1.40
SHARESQUARED INC	P053279	1751	213786	MOD #1- EXTRA WORK FOR ECM	\$5,950.00
STRUCTURED COMMUNICATION SYSTEMS INC	P053848	0164389-IN	213792	PROFESSIONAL SERVICES FOR ACTI	\$2,400.00
XEROX CORPORATION		074348953	213591	W7855 BASE CHR/COPIES-MAY	\$88.19
INFORMATION TECHNOLOGY TOTAL ****					\$20,701.99
Division:	220	HUMAN RESOURCES			
ANOVAWORKS		31315	213677	DS-NIDA COMPLETE	\$57.00
		31371		DS-NIDA COMPLETE (3)	\$171.00
		31420		DS-NIDA COMPLETE	\$102.00
		31470		DS-NIDA-COMPLETE	\$193.00
		31539		DS-NIDA COMPLETE	\$57.00
				PRE-EMPLOYMENT MEDICAL	\$315.00
		31887		DS-NIDA COMPLETE	\$57.00
		31899		PRE-EMPLOYMENT PHYSICAL	\$236.00
CABOT DOW ASSOCIATES INC		C14-011	213475	LABOR NEGOTIATIONS-APRIL	\$9,790.99
CANON SOLUTIONS AMERICA INC		744663	213690	N3245 RENT BASE/COPIES	\$209.94
		763620		N3245 BASE CHR/COPIES	\$261.11
CITY OF RICHLAND		14-264 TANNER	213698	BKGROUND CHECK/EVERETT/TANNER	\$456.63
COLUMBIA INDUSTRIES SUPPORT LLC		154845	213701	HR SHREDDING SRVCS-MAY	\$41.04
HARRINGTON'S TROPHIES		72863	213729	RETIREMENT PLAQUE-STOKER	\$80.14
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$28.88



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WASHINGTON STATE PATROL		I14008835	213804	BACKGROUND CHECKS-MAY	\$70.00
HUMAN RESOURCES TOTAL ****					\$12,126.73
Division: 300 COMMUNITY & DEVELOPMENT SERVICE					
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$0.48
COMMUNITY & DEVELOPMENT SERVICE TOTAL ****					\$0.48
Division: 301 DEVELOPMENT SERVICES					
A & A MOTORCOACH INC		59150	213672	PLANNING COMMISSION CITY TOUR	\$300.00
MID COLUMBIA ENGINEERING INC	P054016	ST006539	213530	MCE CONTRACT: SHAUN SCHLUTER	\$1,528.80
	P054016	ST006561	213764	MCE CONTRACT: SHAUN SCHLUTER	\$1,568.00
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$89.82
US BANK EQUIPMENT FINANCE INC		255425498	213574	XEROX 6604 PYMT 7/6-8/5	\$244.80
DEVELOPMENT SERVICES TOTAL ****					\$3,731.42
Division: 302 REDEVELOPMENT					
DAILY JOURNAL OF COMMERCE		3289109	213493	RFP 14-25-COLUMBIA POINT	\$193.80
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$27.16
REDEVELOPMENT TOTAL ****					\$220.96
Division: 331 PARKS & REC - RECREATION					
ATOMIC SCREENPRINT & EMBROIDERY		11237	213468	YOUTH BASEBALL T-SHIRTS	\$1,435.38
		11335		YOUTH BASEBALL T-SHIRTS	\$368.91
CHARTER COMMUNICATIONS		6/14-180070321633	213480	RCC INTERNET SRVCS 6/10-7/9	\$137.04
CITY OF RICHLAND		061314	213697	CASHIER SHORTAGE-POOL	\$5.00
EARLY CHILDHOOD EDUCATION SERVICES		C13-072-SPRING'14	213495	PARENT TODDLER CLASS #8629	\$1,037.27
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$215.49
HALO BRANDED SOLUTIONS INC		2174873	213728	KEY CHAINS W/ENGRAVED LOGO	\$489.16
MID COLUMBIA ENGINEERING INC	P053647	ST006560	213764	RP2 FITNESS INSTRUCTOR	\$331.99
OXARC INC		R274201	213535	HELIUM CYLINDER RENTAL	\$7.59
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$2.30
RICHLAND ACE HARDWARE		41537	213548	KEY RING CLIPS	\$10.38
XEROX CORPORATION		074348949	213591	W7855 BASE CHR/COPIES-MAY	\$231.35
				W7855 BASE CHR/COPIES-MAY	\$182.00
PARKS & REC - RECREATION TOTAL ****					\$4,453.86
Division: 335 PARKS & REC - PARKS&FACILITIES					
ABM JANITORIAL NORTHWEST		6707962	213673	JANITORIAL SERVICES-JUNE 2014	\$9,417.47
AIREFCO INC		3270229	213675	V-BELTS	\$19.60
BEAVER BARK & ROCK		625440	213683	COMPOST SOIL	\$90.93
		625445		COMPOST SOIL	\$136.39
BOYD'S TREE SERVICE LLC		3341	213686	TREE REMOVAL-PRUNING SRVCS	\$5,475.73
CALSENSE		039380	213689	LOCAL RADIO REPLACEMENT	\$417.44
EWING IRRIGATION PRODUCTS INC		7818312	213711	FIELD MARKING CHALK	\$385.75



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
EWING IRRIGATION PRODUCTS INC		8132904	213711	RAINBIRD SPRINKLERS/BUSHINGS	\$617.35
		8158237		SPORTLINE CHALK	\$385.75
		8169460		1/2" PVC ELL FITTINGS	\$36.76
		8169461		RAINBIRD ADJ ROTORS	\$232.14
FARMERS EXCHANGE		38512	213712	CHAINSAW	\$467.81
FREMAREK INC DBA		0525725-IN	213718	WAVE URINAL SCREENS	\$300.71
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$27.78
	S015810			TELEPHONE CHARGE 6/19/14-7/18/	\$1,246.05
GENSCO INC		843321786	213720	DAMPER MOTOR ACTUATOR	\$101.60
GRAINGER	S015805	9455563438	213723	CURVED SCRATCH BRUSH ITEM #1VA	\$311.68
	S015805	9455563446		CU TUBE BRUSH ITEM #1VAH4	\$34.66
	S015805	9462095416		TOILET TISSUE DISPENSER ITEM #	\$117.10
	S015805	9465683630		HVAC MOTOR ITEM #4M222	\$186.44
	S015805	9466645984		HOUR METER 120 VAC ITEM #6X137	\$102.47
HERTZ EQUIPMENT RENTAL CORP		27484966-001	213738	TILLER RENTAL 6/11-6/13-14	\$249.09
IRRIGATION SPECIALISTS INC		1114427-01	213746	FLANGES/BUSHINGS/VALVE BALL	\$376.68
		1114660-01		MESH SCREEN	\$23.63
		1114897-01		FLANGES/PVC PIPE/BOLTS	\$79.52
		1115325-01		SOLENOID	\$54.25
JT AUTOMOTIVE PARTS INC DBA		309826	213516	GREASE	\$19.48
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		820245	213751	MESH SCREEN	\$179.16
		825527	213520	POTTED SOLENOID	\$25.02
		829164	213751	P TRAP/FAUCET	\$69.55
		830334		R/B FIELD TRANSMITTER	\$208.48
MILNE NAIL, POWER TOOL & REPAIR		133980	213532	12V BATTERY	\$46.69
		134047	213765	TOOL KITS	\$579.54
MOUNTAIN STATES EQUIPMENT CO	S015759	11223	213768	AIREX 117 SNM (93C27279) MEDIA	\$1,257.00
	S015759			AIREX 128 SNM (120C27282 &	\$3,164.00
	S015759			AIREX 114 SNM (78C27278) MEDIA	\$1,246.00
	S015759			AIREX 122 SNM (97C27280 &	\$2,848.00
	S015759			NOZZLES AIREX 128 SNM	\$508.74
	S015759			NOZZLE AIREX 117 SNM	\$171.91
	S015759			NOZZLES AIREX 122 SNM	\$422.72
	S015759			FREIGHT	\$770.38
	S015759			DISCOUNT	(\$105.61)
	S015759			NOZZLES AIREX 114 SNM	\$171.91
OXARC INC		PSA3728	213772	CO2 BULK	\$106.23
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$7.20
POOL CARE PRODUCTS INC		111291	213776	CHLORINE TABLETS	\$2,079.36
		111408		CYANURIC ACID	\$227.43
		111544		CHLORINE/CYANURIC ACID	\$430.93



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
POOL CARE PRODUCTS INC		112113	213776	ALGAE CONTROL/ACID	\$200.36
		112286		VACUUM HOSE	\$94.76
		112390		CHLORINE TABLETS	\$165.70
		112470		ACID	\$75.81
PRO BUILD COMPANY LLC		71447565	213778	HARDWOOD DOWELLS/BLADES	\$30.92
REXEL INC DBA		E231920	213780	BOOTED PATCH CORDS	\$15.09
RICHLAND ACE HARDWARE		207582	213548	ELBOW, NIPPLE	\$13.47
		207751		FIX-A-FLAT	\$32.46
		207804		MENDER HOSE	\$8.11
		41129		NIPPLE, ELBOW, COUPLE	\$18.03
		41389		ELBOW FUNNY PIPE	\$4.86
		41396		EYE SCREW, COIL, CHAIN	\$30.22
		41399		COUPLE, PLUG, ELBOW PVC, NIPPL	\$26.67
		41462		ELBOW, NIPPLE, BATTERY	\$36.26
		41493		BLACK TUBE	\$5.95
		41506		TOTE, DOLLY	\$36.79
		41575		ELBOWS, NIPPLES, COUPLINGS	\$76.55
		41760		FUSE	\$4.32
		41761		CONCRETE/WIRE BRUSH	\$37.33
		41764		SPRAY PAINT	\$27.56
		41768		NIPPLES, COUPLES	\$39.79
		41830		COUPLE, UTILITY KNIFE	\$17.28
		41831		MOUSE TRAPS	\$11.34
		41842		MOUSE TRAPS	\$4.31
		41893		O-RING	\$1.28
		41898		SPONGES/FASTENERS	\$5.86
		41900		NIPPLE, ELBOW, COUPLE	\$14.07
		41912		WD 40	\$20.88
		41915		FASTENERS	\$29.23
		41920		BUNGEE CORDS/ROPE	\$12.97
THE PERSONAL TOUCH CLEANING INC		45344	213563	JANITORIAL SRVCS-BLDG 100	\$2,686.50
		45345		JANITORIAL SRVCS-BLDG 200	\$762.49
		45346		JANITORIAL SRVCS-BLDG 300	\$653.12
		45382		JANITORIAL SRVCS-RCC	\$3,122.03
		45383		JANITORIAL SRVCS-LIBRARY	\$4,786.95
THE SHERWIN WILLIAMS CO		0059-9	213564	PAINT/BRUSH	\$23.96
TRAFFIC SAFETY SUPPLY CO INC	S015757	984112	213567	PREMARK HANDICAP KIT, WHITE ON	\$240.08
	S015757			FREIGHT	\$113.07
	S015757			ADJUST TAX	(\$0.01)
	S015757			PREMARK HANDICAP KIT, WHITE ON	\$240.08
VEMCO INC	S015764	228927	213576	DAIKIN MCQUAY MOTOR #038256400	\$129.27



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VEMCO INC	S015764	228927	213576	FREIGHT	\$14.01
WALLA WATER INC DBA		12814	213802	FS 73-BAY DOOR REPAIRS	\$686.30
		12912		FS 73-CIRCUIT BOARD	\$373.06
PARKS & REC - PARKS&FACILITIES TOTAL ****					\$50,258.04
Division: 338	PARKS & REC - PROJECT ADMIN				
XEROX CORPORATION		074348953	213591	W7855 BASE CHRG/COPIES-MAY	\$69.03
PARKS & REC - PROJECT ADMIN TOTAL ****					\$69.03
Division: 900	NON-DEPARTMENTAL				
ARBAUGH & ASSOCIATES INC		1337	213467	CONTRACT FEES-MAY'14	\$1,470.00
CITY OF PASCO		M060514	213481	ANIMAL SHELTERING-JUNE	\$19,515.64
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$194.84
STATE AUDITOR'S OFFICE		L103477	213789	AUDIT SERVICES-MAR-APR-MAY'14	\$2,627.44
NON-DEPARTMENTAL TOTAL ****					\$23,807.92
GENERAL FUND Total ***					\$277,440.85
FUND 101	CITY STREETS				
Division: 401	STREETS MAINTENANCE				
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$55.73
	S015810			TELEPHONE CHARGE 6/19/14-7/18/	\$27.78
GRANITE CONSTRUCTION COMPANY		653344	213506	ASPHALT	\$837.40
		653443	213725	ASPHALT	\$3,084.60
		653802		ASPHALT	\$1,326.06
		653876		ASPHALT	\$1,137.91
		655549		ASPHALT	\$1,870.90
		655647		ASPHALT	\$1,529.58
		655792		ASPHALT	\$557.56
HERTZ EQUIPMENT RENTAL CORP		274800061-001	213738	WATER TANK RENTAL 6/9-6/13	\$212.27
HOME DEPOT CREDIT SERVICES	S015800	6123973	213636	TRIMMER INVOICE #6123973 5/23	\$107.22
INLAND ASPHALT CO		32-1975726	213743	ASPHALT	\$552.50
		32-1975730		ASPHALT	\$646.50
		32-1975732		ASPHALT	\$308.70
XEROX CORPORATION		074348953	213591	W7855 BASE CHRG/COPIES-MAY	\$53.77
STREETS MAINTENANCE TOTAL ****					\$12,308.48
Division: 402	ARTERIAL STREETS				
CONFEDERATED TRIBES OF THE UMATILLA	P052378	18474	213489	AMENDMENT #2 NOT TO EXCEED \$75	\$894.72
FOSTER PEPPER PLLC	P054126	1072934	213502	CENTER PARKWAY - WUTC APPEAL L	\$5,920.22
MCCLEARY, BARBARA		SIDEWALK REPAIR	213762	1526 JUDSON-SIDEWALK REPAIR	\$400.00
WA STATE DEPT OF TRANSPORTATION	P054127	RE-45-A6136YCL018	213580	STEVENS DR EXTENSION-WS DOT	\$857.38
ARTERIAL STREETS TOTAL ****					\$8,072.32



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY STREETS Total ***					\$20,380.80
FUND 110		LIBRARY			
Division:	000				
LIBRARY REFUND		LIBRARY REFUND	213478	AMADOR-RETURNED BOOK	\$11.00
				PARAZIN-REFUND LOST BOOK FEES	\$19.95
				MACKEBON-REFUND LOST BOOK FEES	\$18.99
				JOHNSON-BOOK RETURNED	\$18.99
				MINISTER'S DAUGHTER/RETURN	\$16.95
				LINDERMANN-RETURNED BOOKS	\$16.94
				REFUND BOOK FEES/LABRECQUE	\$15.95
				CARLSON-RETURNED LIBRARY BOOK	\$10.99
				DOTSON/RETURNED LOST BOOK	\$25.95
				DONOFRIO-RETURNED LOST BOOK	\$12.99
				REFUND LIBRARY FEES/CHAPMAN	\$16.00
				RAINES-RETURNED BOOK-REFUND	\$9.00
				BROWN/RETURNED LIBRARY BOOK	\$7.99
				CARTERBY-RETURNED BOOK	\$6.99
				JONES/RETURNED LOST BOOK	\$5.50
				CURRAN/RETURNED LOST BOOK	\$5.00
				JOHANSEN/RETURNED LIBRARY BOOK	\$4.99
				RISTE/RETURNED LIBRARY BOOK	\$3.99
				HAMMOND/RETURNED LOST MAGAZINE	\$3.95
				LANDSMAN-RETURNED LOST BOOK	\$13.95
				TURNER-REFUND LOST BOOK FEES	\$31.32
				WALKER-RETURNED BOOKS REFUND	\$33.90
				VAN DYKEN/REFUND LIBRARY FEE	\$36.95
				EVERETT LIB-MATERIALS RETURNED	\$39.95
				MCDUFFIE REFUND RETURNED BOOK	\$46.35
				BERTSCH-REFUND LOST BOOK FEES	\$49.25
				CELEBRATE WORLD/RETURN	\$60.00
				HOLIMAN-RETURNED LOST BOOK	\$15.00
				PEREZ-MATERIALS RETURNED	\$29.99
			213522	MCDUFFIE REFUND RETURNED BOOK	\$46.35
				RAINES-RETURNED BOOK-REFUND	\$9.00
				BROWN/RETURNED LIBRARY BOOK	\$7.99
				CARTERBY-RETURNED BOOK	\$6.99
				JONES/RETURNED LOST BOOK	\$5.50
				DOTSON/RETURNED LOST BOOK	\$25.95
				CURRAN/RETURNED LOST BOOK	\$5.00
				PARAZIN-REFUND LOST BOOK FEES	\$19.95



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LIBRARY REFUND		LIBRARY REFUND	213522	VAN DYKEN/REFUND LIBRARY FEE	\$36.95
				REFUND BOOK FEES/LABRECQUE	\$15.95
				WALKER-RETURNED BOOKS REFUND	\$33.90
				EVERETT LIB-MATERIALS RETURNED	\$39.95
				TURNER-REFUND LOST BOOK FEES	\$31.32
				MACKEBON-REFUND LOST BOOK FEES	\$18.99
				JOHNSON-BOOK RETURNED	\$18.99
				MINISTER'S DAUGHTER/RETURN	\$16.95
				REFUND LIBRARY FEES/CHAPMAN	\$16.00
				HOLIMAN-RETURNED LOST BOOK	\$15.00
				CARLSON-RETURNED LIBRARY BOOK	\$10.99
				AMADOR-RETURNED BOOK	\$11.00
				RISTE/RETURNED LIBRARY BOOK	\$3.99
				HAMMOND/RETURNED LOST MAGAZINE	\$3.95
				DONOFRIO-RETURNED LOST BOOK	\$12.99
				JOHANSEN/RETURNED LIBRARY BOOK	\$4.99
				LANDSMAN-RETURNED LOST BOOK	\$13.95
				LINDERMAN-RETURNED BOOKS	\$16.94
				CELEBRATE WORLD/RETURN	\$60.00
				BERTSCH-REFUND LOST BOOK FEES	\$49.25
				PEREZ-MATERIALS RETURNED	\$29.99
TOTAL ****					\$1,177.54
Division:	303	LIBRARY			
FRONTIER	S015792	6/14-509-943-3152	213503	TELEPHONE CHARGES 6/4/14-7/3/1	\$394.97
HUDSON, ROBIN		14-221 HUDSON	213638	ARCHIVES TOUR/ELLENSBURG	\$13.00
ORNITHOLOGY BNA ONLINE		2014-0611-15	213534	ONLINE SUBSCRIPT-BIRDS OF NA	\$250.00
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$255.06
WASHINGTON STATE PATROL		114008834	213584	VOLUNTEER BACKGROUND CHECKS	\$30.00
LIBRARY TOTAL ****					\$943.03
LIBRARY Total ***					\$2,120.57
FUND	112	INDUSTRIAL DEVELOPMENT FUND			
Division:	305	ECONOMIC DEVELOPMENT			
ARBAUGH & ASSOCIATES INC		1337	213467	CONTRACT FEES-MAY'14	\$150.00
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$6.72
ECONOMIC DEVELOPMENT TOTAL ****					\$156.72
Division:	306	ECONOMIC DEVELOPMENT PROJECTS			
HDR ENGINEERING INC		00414563-H	213734	C14-009 HR TRACK E/C SUPPORT	\$1,172.73
ECONOMIC DEVELOPMENT PROJECTS TOTAL ****					\$1,172.73



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
INDUSTRIAL DEVELOPMENT FUND Total ***					\$1,329.45
FUND 150	HOTEL/MOTEL FUND				
Division:	307	HOTEL/MOTEL TAX			
TRI CITIES VISITOR & CONVENTION BUREAU		152998	213569	MAY MONTHLY DUES	\$15,753.04
HOTEL/MOTEL TAX TOTAL ****					\$15,753.04
HOTEL/MOTEL FUND Total ***					\$15,753.04
FUND 151	SPECIAL LODGING ASSESSMENT				
Division:	339	TOURISM PROMOTION AREA			
TRI CITIES VISITOR & CONVENTION BUREAU		APRIL 2014	213569	SPECIAL LODGING ACCESS	\$35,313.36
TOURISM PROMOTION AREA TOTAL ****					\$35,313.36
SPECIAL LODGING ASSESSMENT Total ***					\$35,313.36
FUND 153	COMMUNITY DEV BLOCK GRANT				
Division:	308	CDBG PROGRAM			
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$59.45
TRI CITY HERALD	S015789	310016	213570	FOCUS GROUP NOTICE 2015-2019	\$145.28
CDBG PROGRAM TOTAL ****					\$204.73
COMMUNITY DEV BLOCK GRANT Total ***					\$204.73
FUND 154	HOME FUND				
Division:	309	HOME PROGRAM			
BOOTH & SONS CONSTRUCTION INC	P052414	C26-13/RETAINAGE	213470	ADJUST	(\$0.01)
	P052414			C/O #1 ISSUED ATT HOUSE BIB AT	\$1,168.56
	P052414			New Construction 523 Sanford A	\$3,939.80
TRI CITY HERALD	S015789	310016	213570	FOCUS GROUP NOTICE 2015-2019	\$145.27
HOME PROGRAM TOTAL ****					\$5,253.62
HOME FUND Total ***					\$5,253.62
FUND 401	ELECTRIC UTILITY FUND				
Division:	000				
ADVANCED TRAFFIC PRODUCTS INC	P054098	0000010214	213674	LAMP, PED, LARGE, COUNT DOWN	\$681.21
GRAYBAR ELECTRIC CO INC	P053819	972918668	213507	CLAMP AL HOT LINE 4/0-336 ACSR	\$1,028.85
HD SUPPLY POWER SOLUTIONS LTD	P053942	2543317-03	213732	FUSELINK,25K,REMOVEABLE HEAD	\$122.81
	P053942	2543317-04		FUSE, S&C, SM4 65E AMP 14.4KV	\$6,549.98
	P053995	2559065-01	213509	CONN, GRD XFMR, 6 SOL-1/0 STR	\$1,228.12
	P053995			COVER, DIST CONNECTOR, RICHARD	\$86.64
	P053995	2559065-02		CONN,,DIST. #2-4/0 AL TO AL	\$1,585.51
	P054021	2565054-01	213732	SLEEVE ACSR AUTOMATIC, 1/0,	\$170.03



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HD SUPPLY POWER SOLUTIONS LTD	P054023	2565065-01	213509	INSULATOR STRAIN 78"FIBERGLASS	\$278.66
	P054023			INSULATOR SPOOL,WHITE,CLS 53-2	\$153.79
REXEL INC DBA	P053719	E358730/B789923	213780	CABLE, POWER, 750 MCM AL.	\$284,313.10
	P053719			CONDUCTOR, ACSR 1/0, RAVEN,	\$2,868.17
	P053719			ADJUSTMENT	(\$36.44)
	P054015	E359094		COUPLING,PVC,3",SCH 40,DBELL	\$223.82
	P054015			COUPLING,PVC,4",SCH 40,DBELL	\$339.35
	P054015			ELBOW,PVC,3",90,18" RADIUS	\$386.09
	P054015			ELBOW,PVC,6",90,48" RADIUS	\$782.85
	P054015	E507614		PLUG,PVC,3"POLY,FOR SCH 40	\$1.04
	P053719	E552035		CABLE, POWER, 750 MCM AL.	\$112,427.71
	P053719	E561531/E570591		CABLE, POWER, 750 MCM AL.	\$45,498.36
WESCO DISTRIBUTION INC	S015700	533916	213586	CONDUCTOR, ACSR 336.4, LINNET,	\$50,825.32
	S015700			CONDUCTOR, ACSR 4/0, PENGUIN,	\$8,518.33
	P054022	535143		CROSSARM BRACE,WOOD,60" SPAN	\$4,862.67
	P053984	535471		BOLT DOUBLE ARMING, 3/4 X 20,	\$171.22
	P054022	535472		ANCHOR CROSSPLATE, X-24-3/4,	\$1,140.18
TOTAL ****					\$524,207.37
Division:	501	BUSINESS SERVICES			
ARBAUGH & ASSOCIATES INC		1337	213467	CONTRACT FEES-MAY'14	\$840.00
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$25.63
				POSTAGE 5/1-5/31/14	\$80.39
UNITED PARCEL SERVICE	S015797	000986641254	213572	GROUND PKG TO ITRON FOR SYSTEM	\$11.92
	S015797			GROUND PKG TO ABB FOR SYSTEMS	\$22.28
BUSINESS SERVICES TOTAL ****					\$980.22
Division:	502	ELECTRICAL ENGINEERING			
BROWN, DARREL		14-301 BROWN	213688	SMARTGRID CONF/PHOENIX/BROWN	\$91.00
CITY OF RICHLAND		14-263 PENA	213482	STAKING CLASSES/SPOKANE/PENA	\$284.12
GEODIGITAL INTERNATIONAL CORP	P054139	GDC-MN21280	213504	FME Integration for Richland	\$12,400.00
GL NOBLE DENTON INC	P054138	43547	213721	SYNERGEE SOFTWARES RENEWAL FRO	\$5,516.78
US BANK EQUIPMENT FINANCE INC		255425498	213574	XEROX 6604 PYMT 7/6-8/5	\$81.60
WHITNEY, CLINT		14-302 WHITNEY	213810	SMARTGRID CONF/PHOENIX/WHITNEY	\$68.00
ELECTRICAL ENGINEERING TOTAL ****					\$18,441.50
Division:	503	POWER OPERATIONS			
AMERICAN ROCK PRODUCTS INC		206398	213676	TOP COURSE	\$73.64
		206399		5/8 MINUS MIXER	\$740.77
ANOVAWORKS		32009	213677	PHYSICAL-DOT EXAMS	\$110.00
BOYD'S TREE SERVICE LLC	P053496	3394	213686	TREE PRUNING SVC-JAN 1 THRU AP	\$6,718.48
D HITTLE & ASSOCIATES INC	P052356	10164	213492	MODIFICATION NO. 7 TO MASTER	\$827.50
	P053136	10165		TASK NO. 130801, S. RICHLAND	\$560.00



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
EFC EQUIPMENT LLC		28296	213627	CHAIN LOOP	\$32.48
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$118.13
GRAINGER	S015805	9455778317	213723	BATTERY PACK ITEM #6VEE3	\$321.66
HERITAGE PROFESSIONAL LANDSCAPING INC		23765	213737	SOD REPAIR-69 JADWIN	\$70.40
HOME DEPOT CREDIT SERVICES	S015800	561021	213636	COFFEE MAKER INVOICE #561021	\$16.21
	S015800	6036123		PLYWOOD INVOICE #6036123 5/23	\$92.44
RICHLAND ACE HARDWARE		207832	213548	COUPLING FUNNY PIPE	\$5.59
TYNDALE ENTERPRISES INC	P053495	764999	213571	FIRE RETARDANT CLOTHING-2014	\$1,426.14
UNITED PARCEL SERVICE	S015797	000986641254	213572	GROUND PKG TO WAGNER SMITH FOR	\$13.52
WAGNER SMITH EQUIPMENT CO	S015569	0257047-IN	213581	THREE PHASE URD GROUNDING SET-	\$1,754.46
XEROX CORPORATION		074348953	213591	W7855 BASE CHR/COPIES-MAY	\$20.83
POWER OPERATIONS TOTAL ****					\$12,902.25
Division:	504	SYSTEMS DIVISION			
ELR CONSULTING INC	P053491	2477	213498	2014 INTEGRATION SUPPORT FOR S	\$795.28
GLASS NOOK INC		63426	213505	OIL LEVEL GAUGE	\$22.75
GRAINGER	S015805	9458162782	213723	LABEL CARTRIDGE ITEM #5AU36	\$206.53
RICHLAND ACE HARDWARE		41911	213548	RUBBER SPONGE, FASTENERS	\$17.32
		42062	213658	SAND DISC PAD	\$4.10
		42100		BRUSH WHEELS	\$19.99
TACOMA SCREW PRODUCTS INC		22098153	213793	HEX BOLTS/WASHERS	\$6.28
XEROX CORPORATION		074348953	213591	W7855 BASE CHR/COPIES-MAY	\$20.83
SYSTEMS DIVISION TOTAL ****					\$1,093.08
Division:	505	ENERGY POLICY MGMT			
AIR TIGHT REMODELING	P054041	170-32	213462	EE LOAN: JOANN MCMURPHY, 512	\$5,114.47
CITY OF RICHLAND		11660	213699	214 ABBOT-REBATE-HP/PTCS	\$1,400.00
		151280		1800 LONGFITT-REBATE-HP	\$1,000.00
		171960	213483	2410 RICHMOND-REBATE-HP/PTCS	\$1,400.00
		180620	213699	1504 SWIFT-REBATE-WINDOWS	\$902.04
		190400		1200 WINSLOW-REBATE-HP	\$1,000.00
		332260	213483	1610 STEVENS-REBATE-HP/PTCS	\$1,400.00
		360420	213699	1909 DAVISON-REBATE-HP	\$1,000.00
		770660	213483	512 MEADOWS DR-REBATE-WINDOWS	\$843.00
DELTA HEATING & COOLING INC		22332	213494	1324 COTTONWOOD-REBATE-HP/PTCS	\$1,000.00
		22387	213707	453 MATEO CT-REBATE-HP/PTCS	\$1,800.00
	P053961	22432		EE LOAN: A MAYNARD, 1200 WINDS	\$6,243.50
	P054039	22530		EE LOAN: SONJA ROBERTS, 1800	\$7,272.35
	P054033	22531		EE LOAN: D SHINGLEDECKER, 1433	\$6,947.45
	P053968	22532		EE LOAN: B WALLACE, 1909 DAVIS	\$6,839.15
EFFICIENCY SOLUTIONS LLC	P053492	5-14	213497	PROF SERVICES FOR 2014 ENERGY	\$3,038.50
FLUID MARKET STRATEGIES INC	P053558	S4-0614-048	213716	AMENDMENT #1 FOR ADDITIONAL FU	\$11,779.75



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HARRINGTON'S TROPHIES	P054135	72833	213634	NAME BADGE/COBB; INV 72833 6/1	\$9.21
HELMES INC DBA		1628 HEIDI PLACE	213736	ES HOME REBATE-1628 HEIDI PL	\$1,000.00
IWI INC		65062	213512	78 SIBERT-REBATE-INSULATION	\$913.75
JACOBS & RHODES INC	P053965	110948	213513	EE LOAN: C EVANS, 2410 RICHMON	\$8,785.30
	P054087	110992	213747	EE LOAN: LEE JACKSON, 344 SANF	\$4,756.54
		111020	213513	2116 HOXIE CT-REBATE-HP/PTCS	\$1,400.00
		111021		2664 MAIDSTONE-REBATE-HT PUMP	\$1,000.00
		111022		144 RACHEL RD-REBATE-HT PUMP	\$1,000.00
	P054035	111039	213747	EE LOAN: VINCE CICHOCKI, 644	\$8,109.50
M CAMPBELL & COMPANY INC	P054038	652131	213757	EE LOAN: CHRIS MCCLURE, 214	\$8,900.00
	P054061	652242	213527	EE LOAN: J KISON, 1610 STEVENS	\$13,251.59
		652405	213757	1601 ALAMOSA-REBATE-HP/PTCS	\$1,400.00
		654300		1477 DESERT SPRGS-REBATE-HP	\$1,000.00
PERFECTION GLASS		9936409554	213540	249 ORCHARD-REBATE-WINDOWS	\$747.00
		9936410542		73 WILLIS-REBATE-WINDOWS	\$300.66
		9936411471	213774	2536 DAVISON-REBATE-WINDOWS	\$261.00
		9936411540		621 MILLWOOD-REBATE-WINDOWS	\$2,199.00
		9936411754		718 REDWOOD-REBATE-WINDOWS	\$662.00
ROBERTS CONSTRUCTION INC	P053962	3152	213553	EE LOAN: BRASS LAMP CONDOS BLD	\$8,090.01
	P053962	3153		EE LOAN: BRASS LAMP CONDOS BLD	\$8,090.01
	P053962	3154		EE LOAN: BRASS LAMP CONDOS BLD	\$8,090.01
	P053962	3155		EE LOAN: BRASS LAMP CONDOS BLD	\$8,090.01
	P053962	3156	213784	EE LOAN: BRASS LAMP CONDOS BLD	\$8,090.01
	P053962	3157		EE LOAN: BRASS LAMP CONDOS BLD	\$8,090.01
	P053962	3158		EE LOAN: BRASS LAMP CONDOS BLD	\$8,090.01
		3183	213553	121 SPENGLER-REBATE-WINDOWS	\$1,776.00
		3191		1913 HOWELL-REBATE-WINDOWS	\$1,182.00
		3194		1402 KIMBALL-REBATE-WINDOWS	\$918.00
TALON SYSTEMS INC DBA		6279	213794	2361 MICHAEL-REBATE-PTCS	\$400.00
TOTAL ENERGY MANAGEMENT INC		50697WWR	213797	137 HIGHMEADOWS-REBATE-HP/PTCS	\$1,400.00
TRI CITY GLASS INC	P053773	124845	213801	EE LOAN: K GARVEY, 1504 SWIFT	\$3,880.12
WINNERS CIRCLE ENTERPRISE		191080	213589	APPLIANCE LOAN-1218 WILLARD	\$1,054.08

ENERGY POLICY MGMT TOTAL **** \$181,916.03

Division: 506 TECHNICAL SERVICES

XEROX CORPORATION 074348953 213591 W7855 BASE CHRG/COPIES-MAY \$20.83

TECHNICAL SERVICES TOTAL **** \$20.83

ELECTRIC UTILITY FUND Total *** \$739,561.28

FUND 402 WATER UTILITY FUND

Division: 000



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BOUTEN CONSTRUCTION CO		13-00754	213473	REFUND HYDRANT METER #319	(\$30.00)
				REFUND HYDRANT METER #319	\$750.00
C2 POOLS		13-02273	213474	REFUND HYDRANT METER #367	(\$30.00)
				REFUND HYDRANT METER #367	(\$64.96)
				REFUND HYDRANT METER #367	\$750.00
CULBERT CONSTRUCTION INC		14-00392	213491	REFUND HYDRANT METER #346	(\$30.00)
				REFUND HYDRANT METER #346	\$750.00
HD SUPPLY WATERWORKS LTD	P054047	C503739	213733	TUBING, COPPER 1" TYPE K,	\$5,549.29
	P054047	C505382		TUBING, P.E. 2" CTS, SDR 9 CTS	\$255.59
	P054047			TUBING, P.E. 1-1/4" CTS, SDR 9	\$76.89
ROTSCHY INC		12-00430	213554	REFUND HYDRANT METER #362	\$750.00
		13-02301		REFUND HYDRANT METER #338	(\$621.60)
				REFUND HYDRANT METER #338	(\$30.00)
				REFUND HYDRANT METER #338	\$750.00
TAPANI UNDERGROUND INC		14-00575	213561	REFUND HYDRANT METER #339	\$750.00
TOTAL ****					\$9,575.21
Division:	410	WATER CAPITAL PROJECTS			
REXEL INC DBA		E528373	213546	METER CENTER/CHANNELS	\$351.66
RICHLAND ACE HARDWARE		41881	213548	SPRINKLER	\$17.32
THE KNOX COMPANY	S015766	INV00650779	213795	MODEL #3262 SURFACE MOUNT HIGN	\$308.66
	S015766			SHIPPING	\$28.16
WATER CAPITAL PROJECTS TOTAL ****					\$705.80
Division:	411	WATER ADMINISTRATION			
ARBAUGH & ASSOCIATES INC		1337	213467	CONTRACT FEES-MAY'14	\$540.00
CITY OF KENNEWICK	P054144	011046	213696	WATER ON WHEELS - STORM EDUCAT	\$2,652.00
	P054144			WATER ON WHEELS - WATER	\$3,315.00
RH2 ENGINEERING INC	P053838	60439	213547	RMP E-Submittal FOR WATER & SE	\$21.78
	P053838			WATER HYDRAULIC MODELING SERVI	\$415.99
WATER ADMINISTRATION TOTAL ****					\$6,944.77
Division:	412	WATER OPERATIONS			
CASCADE NATURAL GAS CORP		6/14-28638100009	213692	NAT GAS 110 SAINT 5/16-6/18/14	\$17.64
ENERGY NORTHWEST		ENV02355	213710	WATER SAMPLES TESTING	\$635.00
		ENV02356		WATER SAMPLES TESTING	\$1,004.00
NORCO INC		13743400	213769	HYDRO-TEST CYLINDER	\$20.00
OXARC INC		PS99668	213772	CHLORINE	\$1,823.12
		PS99671		CHLORINE	\$3,530.96
		PSF0073		SODIUM HYPOCHLORITE	\$344.69
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$5.28
WATER OPERATIONS TOTAL ****					\$7,380.69
Division:	413	WATER MAINTENANCE			



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ANOVAWORKS		32009	213677	PHYSICAL-DOT EXAMS	\$110.00
BEAVER BARK & ROCK		626267	213683	CONCRETE	\$108.28
		627639		CONCRETE	\$120.19
BOUTEN CONSTRUCTION CO		13-00754	213473	REFUND HYDRANT METER #319	(\$100.00)
CARPENTER DRILLING LLC	P054077	3257	213477	INNOVATION CENTER D-5 WELL PUM	\$2,707.50
	P054077			HOURLY RATE:	\$6,254.33
GRAINGER	S015805	9459089976	213723	STD CAP FILTER ITEM #2W239	\$301.12
HD FOWLER COMPANY INC	S015779	I3658739	213731	6" MJ X MJ 45 DEG DUCTILE IRON	\$61.03
	S015779			6" BOLT AND GASKET KIT FOR MEG	\$67.04
	S015779			6" MEGALUG RESTRAINT, #1106	\$144.31
	S015779			6" MJ X MJ 90 DEG DUCTILE IRON	\$75.46
HOME DEPOT CREDIT SERVICES	S015800	2084463	213636	SUN & SHADE GRASS PATCHMASTER	\$21.62
RICHLAND ACE HARDWARE		207824	213548	WEED KILLER	\$37.89
		41935		ELBOWS	\$5.59
		42049		COUPLERS	\$14.06
		42050		RETURN COUPLERS	(\$6.62)
XEROX CORPORATION		074348953	213591	W7855 BASE CHR/COPIES-MAY	\$51.85
WATER MAINTENANCE TOTAL ****					\$9,973.65
WATER UTILITY FUND Total ***					\$34,580.12
FUND 403	WASTEWATER UTILITY FUND				
Division:	420	SEWER ADMINISTRATION			
RH2 ENGINEERING INC	P053838	60439	213547	RMP E-Submittal FOR WATER & SE	\$21.78
SEWER ADMINISTRATION TOTAL ****					\$21.78
Division:	421	SEWER CAPITAL PROJECTS			
PARAMOUNT SUPPLY COMPANY		962479	213773	COUPLINGS	\$18.80
STONEWAY ELECTRIC SUPPLY		S100868498.001	213791	SS CHANNELS	\$8.54
		S100895624.001		CONDUITS/BUSHINGS	\$71.24
SEWER CAPITAL PROJECTS TOTAL ****					\$98.58
Division:	422	SEWER OPERATIONS			
ANOVAWORKS		31055	213677	PFT'S/RESPIRATOR FITS	\$362.00
COLUMBIA ANALYTICAL SERVICES INC DBA	P054008	51-262321-0	213700	WATER- 608 ORGANOCHLOR. PEST/P	\$160.00
	P054008			WATER- 624 VOLATILE ORGANIC CO	\$400.00
	P054008			WATER- 1631E TOTAL MERCURY	\$60.00
	P054008			WATER- 420.1 PHENOLICS	\$45.00
	P054008			UNITECH SAMPLING 5/6/14- WATER	\$60.00
	P054008			WATER- 335.4 TOTAL CYANIDE	\$40.00
	P054008			WATER- 200.8 TRACE ELEMENTS	\$130.00
	P054008			WATER- 625 SEMIVOL ORGANIC COM	\$215.00
	P054008			WATER- OIL & GREASE TOTAL HEM	\$200.00



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COMPLETE PEST PREVENTION INC	P053613	25382	213488	MONTHLY INSECT & RODENT CONTRO	\$36.10
FEDERAL EXPRESS CORP		2-685-42767	213501	RETURN VIDEO ORDER	\$16.22
FISHER SCIENTIFIC COMPANY, LLC	P054084	7695937	213715	CHEMETRICS COD VIALS, 0-1500 P	\$182.25
	P054084			CHEMETRICS COD VIALS, 0-150 PP	\$104.14
	P054084			FREIGHT	\$5.96
	P054084	7867786		CALCIUM CHLORIDE STANDARD, 120	\$14.95
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$61.01
GRAINGER	S015805	9458381267	213723	SUMP PUMP ITEM #3BB77	\$404.09
	S015805	9462774770		BRAZED TOOL BIT ITEM #18D432	\$267.72
HACH COMPANY	P054091	8876026	213727	PROBE REPLACEMENT STIRRER ASSE	\$159.20
	P054091			FREIGHT	\$18.49
HOME DEPOT CREDIT SERVICES	S015800	9084859	213636	VINLY TUBE, BASKET	\$100.56
IRRIGATION SPECIALISTS INC		1114582-01	213746	POP UP SPRINKLERS	\$149.99
MIDWEST LABORATORIES INC		723592	213531	SHIPPING CHARGES	\$7.56
OXARC INC		PSD8345	213772	CHLORINE	\$7,620.99
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$5.72
RICHLAND ACE HARDWARE		41937	213548	ACETONE, WIPING CLOTHS	\$30.28
		42010		PLASTIC PAILS	\$38.90
TACOMA SCREW PRODUCTS INC		22097312	213793	PLUMB BOB/ANCHOR SCREWS	\$19.61
		22097503		BLACK CABLE TIES	\$12.97
		22098155		BRASS FITTINGS/CONNECTORS	\$1.97
		22098156		REPLACEMENT POINT	\$4.54
THE SHERWIN WILLIAMS CO		0219-0	213564	WIRE BRUSH/PAINT TRAYS	\$29.26
		0455-0		BRUSHES/PAINT	\$209.05
		1742-9		PAINT	\$63.89
		1743-7		PAINTERS TAPE	\$18.79
		1988-8		BRUSHES/PAINT	\$133.48
UNITED PARCEL SERVICE	S015797	000986641254	213572	2 NDA PKGS TO FKC CO FOR WWTP	\$193.16
	S015797			ADDITIONAL HANDLING FOR 2 PKGS	\$17.50
	S015797			2 GROUND PKGS TO ALS FOR WWTP	\$48.72
	S015797			ADDITIONAL HANDLING FOR 2 PKGS	\$17.50
SEWER OPERATIONS TOTAL ****					\$11,666.57
Division:	423	SEWER MAINTENANCE			
ABADAN INC		ARIN048696	213461	MAP COPIES	\$2.33
CENTRAL HOSE & FITTINGS INC		389719	213693	VINYL TUBING	\$8.36
COMPLETE PEST PREVENTION INC	P053613	25382	213488	MONTHLY INSECT & RODENT CONTRO	\$36.10
JT AUTOMOTIVE PARTS INC DBA		310328	213516	SEAT BELT SHOULDER PADS	\$12.96
REXEL INC DBA		E076442	213780	PUSHBUTTONS/CONTACT BLOCKS	\$191.73
RICHLAND ACE HARDWARE		41939	213548	TAPE RULE	\$25.98
TACOMA SCREW PRODUCTS INC		22097399	213793	RUBBER STRAPS	\$21.23
		22097990		SCREW & PIPE EXTRACTORS	\$64.62



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TACOMA SCREW PRODUCTS INC		22098216	213793	PAINT APPLICATOR	\$23.84
SEWER MAINTENANCE TOTAL ****					\$387.15
WASTEWATER UTILITY FUND Total ***					\$12,174.08
FUND 404	SOLID WASTE UTILITY FUND				
Division:	430	CAPITAL PROJECTS			
PARAMETRIX INC	P053862	01-73698	213536	LANDFILL CELL-PERMITTING-C14-0	\$15,984.69
CAPITAL PROJECTS TOTAL ****					\$15,984.69
Division:	432	SOLID WASTE COLLECTION			
ANOVAWORKS		31234	213677	PHYSICAL-DOT EXAM	\$110.00
CLAYTON WARD COMPANY	P053652	847004	213484	2014 DROP-BOX RECYCLING SERVIC	\$7,000.00
GRAINGER	S015805	9455857020	213723	CONSPICUITY, CONT ITEM #4TDW6	\$241.12
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$1.44
SOLID WASTE COLLECTION TOTAL ****					\$7,352.56
Division:	433	SOLID WASTE DISPOSAL			
CITY OF RICHLAND		061314	213697	CASHIER SHORTAGE-RENZ	\$5.00
COLUMBIA GRAIN & FEED INC		125236	213487	BG86 BLOWER AIR FILTER	\$54.95
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$136.15
PARAMETRIX INC	P053837	01-73702	213536	2014 ENVIRONMENTAL MONITORING	\$1,700.48
ROWAND MACHINERY CO	S015717	153860	213555	ADDITIONAL CHARGE ON INVOICE	\$179.30
	S015717			RENTAL OF JOHN DEERE EXCAVATOR	\$5,956.50
WESTERN MATERIALS		PAS00144010-001	213806	ROOFING SHINGLES	\$114.04
SOLID WASTE DISPOSAL TOTAL ****					\$8,146.42
SOLID WASTE UTILITY FUND Total ***					\$31,483.67
FUND 405	STORMWATER UTILITY FUND				
Division:	440	STORMWATER CAPITAL PROJECTS			
URS CORPORATION	P053267	5878887	213573	C/O #1 ADDITIONAL FOR EXTRA WO	\$7,596.02
STORMWATER CAPITAL PROJECTS TOTAL ****					\$7,596.02
Division:	441	STORMWATER			
COMPLETE PEST PREVENTION INC	P053613	25382	213488	MONTHLY INSECT & RODENT CONTRO	\$36.10
STORMWATER TOTAL ****					\$36.10
STORMWATER UTILITY FUND Total ***					\$7,632.12
FUND 407	MEDICAL SERVICES FUND				
Division:	121	AMBULANCE			
BOUND TREE MEDICAL LLC		81416425	213471	GLUCOSE GEL	\$18.71
		81418985		BLOOD TUBES	\$132.98
		81418986		LANCETS, PREP PADS, COLLARS	\$115.01



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BOUND TREE MEDICAL LLC		81418987	213471	SALINE	\$59.22
		81420456		EXAM GLOVES, ASPIRIN, IV SETS	\$319.25
		81424309		SOLU-MEDROL, LIDOCAINE, NITRO	\$471.32
		81425728		VASOPRESSIN	\$29.22
		81425729		VERSED	\$48.74
		81425730		SALINE	\$22.08
		81427217		ET TUBES, GLUCOSE GEL, ASPIRIN	\$136.13
		81427218		FENTANYL	\$94.93
		81431138		AIRWAY KITS, BVMS PENLIGHTS	\$1,100.58
		81432575		SYRINGE W/CANNULA	\$11.92
		81433898		DEXTROSE, NALOXONE, AMIDATE	\$340.20
		81436255		EXAM GLOVES	\$75.50
		81436256		BIO BAGS, BANDAGES, GAUZE	\$473.32
		81436257		ANTIMICROBIAL HAND WIPES	\$21.40
		81436258		FLUSH SYRINGE, EXTENSION SETS	\$215.41
		81438916		NITRILE EXAM GLOVES	\$72.78
		81438917		BLOOD TUBE HOLDER	\$4.33
		81438918		CAS MONITOR CUFFS	\$125.24
PHYSIO-CONTROL INC		81440460		ATROPINE, EPI, NALOXONE	\$289.55
	P054029	115012081	213775	#11576-000060, LUCAS 2 BATTERY	\$950.59
	P054029			#99576-000024 - LUCAS 2, 2.1 C	\$13,743.67
	P054029			ADJUST FOR TAX	(\$0.01)
	P054029			#11576-000039, LUCAS 2 BATTERY	\$1,795.53
	P054029			#11576-000052, LUCAS BACK PLAT	\$35.21
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$299.04
RICHLAND ACE HARDWARE		42110	213658	FLUORESCENT BULBS/CHAIN	\$59.77
SPRINT		147658811-079	213662	LIFEPAK CHRGS 6/15-7/14/14	\$151.24
		891160522-124	213788	CELL PHONES 5/18-6/17/14	\$36.23
VENDNET		725572	213577	DIVIDERS	\$20.95
AMBULANCE TOTAL ****					\$21,270.04
MEDICAL SERVICES FUND Total ***					\$21,270.04
FUND 408	BROADBAND FUND				
Division:	460	BROADBAND ADMINISTRATION			
ID CONSULTING SOLUTIONS LLC	P053138	2014-1073	213511	MODIFICATION #7 - INSPECTION	\$12,150.00
	P053138	2014-1100		MODIFICATION #7 - INSPECTION	\$8,295.00
BROADBAND ADMINISTRATION TOTAL ****					\$20,445.00
BROADBAND FUND Total ***					\$20,445.00
FUND 501	CENTRAL STORES FUND				



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 000					
GRAINGER	S015777	9464516138	213724	CLEANER GLASS, WINDEX, 1 GAL	\$51.90
	S015777			BROOM, FLOOR, 18" PUSH TYPE,	\$45.84
	S015777			BROOM, CORN, LARGE HEAVY DUTY	\$18.32
	S015777			KNIFE PUTTY, FLEXIBLE, 3",	\$10.09
HOME DEPOT CREDIT SERVICES	S015800	1012923	213636	CONCRETE MIX INVOICE #1012923	\$104.92
NORCO INC	P054093	13785702	213769	PAINT, MARKING, REGULAR WHITE	\$228.34
	P054093			PAINT, MARKING, FLUORESCENT BLUE	\$356.09
	P054093			PAINT, MARKING, FLUORESCENT PINK	\$97.86
	P054093			PAINT, MARKING, FLUORESCNT GREEN	\$142.44
	P054093			PAINT, MARKING, REGULAR RED	\$293.58
OXARC INC	P053917	PS76232	213535	GLOVES, COWHIDE, MEDIUM,	\$1,750.56
	P053917			GLOVES, HYLITE, KNIT WRIST,	\$113.07
	P053917			GLOVES, THERMAL-GRIP, SIZE 8	\$152.70
	P053917			GLOVES GOATSKIN, MEDIUM, PEARL	\$1,186.53
	P053917			GLOVES GOATSKIN, LARGE, PEARL,	\$711.92
	P053917			GLOVES, THERMAL-GRIP, SIZE 9	\$91.62
	P053917			GLOVES, COWHIDE, X-LARGE,	\$583.52
	P053917			GLOVES, GOATSKIN, SMALL, PEARL	\$474.61
	P053917			GLOVES, THERMOLITE LINER,	\$444.46
	P053917			GLOVES, COWHIDE, LARGE,	\$1,750.56
	P053917			ADJUST SALES TAX	\$0.02
TOTAL ****					\$8,608.95
Division: 903 CENTRAL STORES					
CANON SOLUTIONS AMERICA INC		756695	213476	W6520 COLOR COPIER PRTSHOP-MAY	\$501.97
		756709		W9220 BLK COPIER PRTSHOP-MAY	\$517.79
CENTRAL STORES TOTAL ****					\$1,019.76
CENTRAL STORES FUND Total ***					\$9,628.71
FUND 502 EQUIPMENT MAINTENANCE FUND					
Division: 000					
OWEN EQUIPMENT COMPANY	P054110	00163119	213771	BROOM, GUTTER, STEEL 2 SEGMENT	\$3,498.09
TOTAL ****					\$3,498.09
Division: 214 EQUIPMENT MAINTENANCE					
AMERICAN WEST CHROME INC		54869	213465	REPAIRS VEH 3314 WO 35901	\$303.24
B & B ENTERPRISES		765	213680	JACK HANDLE VEH 3230 WO 36192	\$8.66
BRAUN NORTHWEST INC		16616	213687	STEP MOTOR VEH 5043 WO 35984	\$137.76
CENTRAL HOSE & FITTINGS INC		389532	213479	HOSES VEH 3228 WO 35996	\$374.51
		390014	213693	CLAMPS VEH 3230 WO 36192	\$17.31
COAST CRANE COMPANY		DI/052467	213486	T BARS VEH 3251 WO 36022	\$2,154.48



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COAST CRANE COMPANY		DI/053012	213486	BOOM REPAIR VEH 3219 WO 36083	\$634.58
		DI/053013		HOOK KIT VEH 3251 WO 36084	\$120.87
		DI/053014		CYLINDER PIN VEH 3265 WO 36100	\$815.89
COMMERCIAL TIRE INC		195294	213702	TIRES VEH 2352 WO 36009	\$471.40
		195311		TIRES VEH 2290 WO 36010	\$1,231.53
		195318		TIRES VEH 6579 WO 36011	\$54.15
		195319		TIRES VEH 3296 WO 36007	\$140.79
		195320		TIRES VEH 3310 WO 36008	\$444.06
		195321		TIRES VEH 1207 WO 35909	\$177.73
		195329		FLAT REPAIR VEH 7127 WO 36006	\$25.45
		195540		FLAT REPAIR VEH 3240 WO 36049	\$33.57
		195562		TIRES VEH 1202 WO 36050	\$177.73
		195563		TIRES VEH 3280 WO 36048	\$167.87
		195567		WHEEL BALANCE VEH 2380 36047	\$41.15
		195802		TIRES VEH 4113 WO 36109	\$120.74
		195803		TIRES VEH 3284 WO 36105	\$1,453.18
		195804		TIRES VEH 3315 WO 36106	\$1,895.65
		195806		FLAT REPAIR VEH 3281 WO 36103	\$37.36
		195807		TIRES VEH 3312 WO 36107	\$81.23
		195809		TIRES VEH 3244 WO 36104	\$121.84
		195810		FLAT REPAIR VEH 7126 WO 36108	\$33.57
		195812		TIRES VEH 3281 WO 36103	\$2,071.23
		196020		FLAT REPAIR VEH 3315 WO 36157	\$33.57
CONNELL OIL INC		0089095-IN	213490	LUBE PRODUCTS VEH 0800 36112	\$1,337.54
		0089147-IN		LUBE PRODUCTS	\$475.92
		0089342-IN		COOLANT VEH 0800 WO 36112	\$485.36
		0089345-IN		LUBE PRODUCTS	\$73.92
		0089600-IN		LUBE PRODUCTS	\$446.15
		0089804-IN		LUBE VEH 3252 WO 35166	\$562.49
		0089805-IN		LUBE PRODUCTS	\$2,293.26
CUMMINS NORTHWEST LLC	P054128	010-12158	213705	INSITE LITE RENEWAL, PCID #78F	\$461.36
FASTENAL COMPANY		WARIC44111	213713	1ST AID KIT VEH 3326 WO 35982	\$58.74
		WARIC44112		1ST AID KIT VEH 3330 WO 35974	\$59.01
		WARIC44113		1ST AID KIT VEH 3329 WO 35973	\$59.01
FASTENERS INC		S3955312.001	213500	HEX NUTS/WASHERS/SCREWS	\$28.62
GROVER DYKES AUTO GROUP INC DBA		345101	213726	ELEMENTS VEH 5040 WO 36031	\$119.06
		345126		SEAT COVER VEH 5040 WO 35947	\$146.61
		345294		OIL LEVEL IND VEH 5040 35947	\$20.28
		345388		ELEMENTS VEH 5037 WO 36085	\$119.06
		345389		ELEMENTS VEH 5043 WO 36087	\$135.11
		345391		ELEMENTS VEH 5041 WO 36088	\$119.06



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GROVER DYKES AUTO GROUP INC DBA		559408	213726	SENSOR/VALVE VEH 5041 WO 36102	\$718.99
HOTSY OF SPOKANE		19874	213742	CARBON-ATE PLUS SOAP	\$2,314.92
JIM'S PACIFIC GARAGES INC		1127638	213514	BRAKES VEH 3284 WO 35969	\$390.74
		1127647		FUEL FILTER VEH 7146 WO 35563	\$36.76
		1128649		BRAKES VEH 3310 WO 36056	\$572.21
		1128849		BRAKES VEH 3310 WO 36056	\$310.00
		1128953		SCREWS/SEAL VEH 3292 WO 35267	\$15.51
		1128996		BRAKE DRUMS VEH 3252 WO 35167	\$195.37
		1129063	213748	ISOLATOR KIT VEH 3292 WO 35548	\$67.09
		1129324		WTR PUMP VEH 3292 WO 35548	\$801.80
		1129482		T GATES VEH 3292 WO 35548	\$232.89
		1129627		JUNCTION BOX VEH 4118 36137	\$22.47
		1129811		FILTER VEH 3240 WO 36148	\$461.24
JT AUTOMOTIVE PARTS INC DBA		309614	213516	FREIGHT VEH 7143 WO 35888	\$29.00
		309836		AEROSOL VEH 3251 WO 35918	\$7.48
		309910		FLUID VEH 3321 WO 35062	\$14.86
		310023		BATTERY VEH 9500 WO 35976	\$109.79
		310030		FLUID VEH 3329 WO 35973	\$14.86
		310038		BATTERY VEH 2390 WO 35846	\$93.60
		310045		SHOP SUPPLIES	\$5.85
		310089		FILTERS	\$74.95
		310122		TOOL BOX VEH 3326 WO 35982	\$812.23
		310141		FILTER VEH 3205 WO 35678	\$31.21
		310145		BLADE VEH 3196 WO 35990	\$20.06
		310174		FILTERS VEH 7146 WO 35563	\$21.14
		310247		FILTERS VEH 3257 WO 35992	\$25.43
		310249		FILTER VEH 2368 WO 35997	\$15.81
		310270		FILTERS VEH 7145 WO 35964	\$31.83
		310271		FILTERS VEH 6562 WO 35965	\$24.14
		310281		SOLENOID VEH 3312 WO 35915	\$38.59
		310282		DISC PAD VEH 1202 WO 35958	\$119.95
		310284		FILTER VEH 3251 WO 35884	\$41.68
		310285		REFLECTOR VEH 3251 WO 35918	\$2.99
		310286		BATTERY VEH 3283 WO 35488	\$519.03
		310316		LIFT SPRT VEH 3269 WO 36003	\$138.58
		310335		FILTERS VEH 3311 WO 36005	\$126.82
		310339		BRK CLNR VEH 3283 WO 36004	\$4.68
		310375		RTRN FILTER	(\$12.74)
		310433		WIRE VEH 3326 WO 36027	\$16.28
		310459		MOUNT VEH 2362 WO 35971	\$30.46
		310464		FITLER VEH 1103 WO 36018	\$18.95

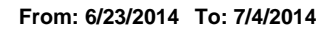


City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		310476	213516	PIN HOOK VEH 3326 WO 35982	\$159.68
		310550		FILTERS VEH 3312 WO 36046	\$71.19
		310551		FILTERS VEH 3285 WO 36059	\$134.70
		310552		FILTERS VEH 3296 WO 36060	\$145.24
		310553		WIPER VEH 3256 WO 36028	\$23.80
		310557		RELAY VEH 3312 WO 35985	\$26.27
		310580		FILTERS VEH 2389 WO 36032	\$13.02
		310606		BLADE VEH 2389 WO 36039	\$165.28
		310611		WIRE VEH 3312 WO 35985	\$32.57
		310634		FILTERS VEH 6566 WO 36040	\$35.71
		310638		FILTERS VEH 3240 WO 36043	\$190.58
		310639		FILTERS VEH 3320 WO 36041	\$119.16
		310640		FILTERS VEH 3222 WO 36042	\$176.94
		310641		FILTERS VEH 3175 WO 36044	\$80.45
		310644		SOLENOID VEH 3312 WO 35985	\$115.35
		310742		CHARGER VEH 9500 WO 36057	\$135.01
		310769		FILTER VEH 2389 WO 36039	\$28.97
		310858		FILTERS VEH 3282 WO 36070	\$143.52
		310892		RTRN FILTERS	(\$57.11)
MCCURLEY CHEVROLET		325302	213763	THERMOSTAT VEH 2371 WO 36030	\$278.48
		325720		CIRCUIT BRKR VEH 1105 WO 36033	\$121.93
		856731		MIRROR COVERS VEH 9500 36035	\$44.39
		856766		DEFLECTOR VEH 2426 WO 36052	\$82.85
		856807		FLOOR MAT VEH 3326 WO 35982	\$123.38
		856831		TOOLBOX VEH 2427 WO 36116	\$460.28
		857046		DEFLECTOR VEH 2425 WO 36051	\$82.85
		857077		CLEANER VEH 3297 WO 36063	\$404.32
		857083		TOOLBOX VEH 2427 WO 36116	\$431.74
		857199		LAMP VEH 2369 WO 36061	\$115.04
		857350		TOOLBOX VEH 2427 WO 36116	\$431.74
		857537		GAS CAP VEH 1107 WO 36144	\$26.59
		857742		CLEANER VEH 3299 WO 36134	\$90.01
		CM856831		RETURN TOOLBOX VEH 2427 36116	(\$460.28)
		CM857083		RETURN TOOLBOX VEH 2427 36116	(\$431.74)
OXARC INC		1002658	213535	OXYGEN CYLINDERS	\$50.30
		PSC5523		BRACKET VEH 3326 WO 35982	\$37.36
PARTSMaster		20792559	213537	DRILL BITS SET	\$343.68
PETERSON PACIFIC CORP		CI-000011619	213541	ROTORS VEH 7143 WO 35995	\$3,889.01
RDO EQUIPMENT CO		P25676	213779	FILTERS ETC VEH 7122 WO 36120	\$304.42
		P25904		ROOF VEH 6567 WO 36128	\$624.85
		P25905		HY GARD OIL VEH 7122 WO 36114	\$250.34

Page 24 of 31



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESTERN PETERBILT INC		H223863	213588	COVER VEH 3309 WO 36053	\$12.70
WESTERN STATES EQUIPMENT COMPANY		PC110279315	213807	TIMING PIN VEH 3309 WO 35587	\$749.87
		PC110279316		PINION VEH 3309 WO 35587	\$202.78
		PC110279317		REGULATOR VEH 7130 WO 35998	\$82.39
		PC110279398		ELEMENTS VEH 7130 WO 36001	\$192.42
		PC110279768		ELEMENTS VEH 7138 WO 35994	\$353.85
		PC110279769		COUPLINGS VEH 3285 WO 35980	\$59.45
		PC110279829		COUPLINGS VEH 3283 WO 35488	\$357.65
		PC110279830		COUPLINGS VEH 3283 WO 36004	\$14.12
		PC110280214		FILTERS VEH 7138 WO 36141	\$51.38
		PC110280215		PLUG KIT VEH 3311 WO 35989	\$11.00
		PC110280358		COUPLINGS VEH 3244 WO 36038	\$61.70
		WO110097154		ROCK GUARD VEH 7131 WO 35667	\$1,160.11
		WO110097194		PCB CONTROL VEH 6539 WO 36023	\$6,304.78
		WO110097195		BATTERY VEH 6309 WO 36025	\$498.71
		WO110097196		HEATER VEH 6575 WO 36024	\$2,545.87
		WO110097243		COOLANT HEATER VEH 6435 36073	\$577.05
		WO110097293		MAINT SERVICE VEH 7104 36072	\$1,098.39
		WO110097312		CLEAN RADIATOR VEH 7130 36074	\$597.90
		WO110097314		MAINT SERVICE VEH 7090 36075	\$1,737.70
		WO110097315		MAINT SERVICE VEH 7131 36076	\$1,105.41
		WO110097323		HEATER VEH 6576 WO 36026	\$784.38
WESTERN SYSTEMS & FABRICATION INC		7909	213809	CYLINDERS VEH 3284 WO 35969	\$417.45
		7917		ELEMENTS VEH 3283 WO 35488	\$324.90
		8016		RETURN CABLE ASSY VEH 3255	(\$336.27)
		8017		ELEMENTS VEH 3282 WO 36071	\$263.87
WONDRACK DISTRIBUTING INC		0443017	213590	OFF ROAD DYED DIESEL/LANDFILL	\$3,149.18
		0443206		OFF ROAD DYED DIESEL/LANDFILL	\$6,821.78
		0734997		CARDLOCK FUEL 6/9-6/15/14	\$22,890.28

EQUIPMENT MAINTENANCE TOTAL ****

\$99,800.36

EQUIPMENT MAINTENANCE FUND Total ***

\$103,298.45

FUND 505

PUBLIC WORKS ADMIN & ENGINEER

Division:

450

PW ADMIN & ENGINEERING

ABADAN INC		ARIN048557	213461	PLOTTER PAPER	\$358.04
ALDRICH, NANCY		14-294 ALDRICH	213463	FAC MTG/SPOKANE/ALDRICH	\$17.00
FRONTIER	S015810	6/14-206-188-2614	213719	TELEPHONE CHARGE 6/19/14-7/18/	\$56.20
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$79.56
PRO BUILD COMPANY LLC		71447640	213778	2X10 16' LUMBER	\$54.90
RICHLAND ACE HARDWARE		41993	213548	SPRAY ALUM, PAINT & BRUSH	\$44.24
US BANK EQUIPMENT FINANCE INC		255425498	213574	XEROX 6604 PYMT 7/6-8/5	\$81.60



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PW ADMIN & ENGINEERING TOTAL****					\$691.54
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$691.54
FUND 506	WORKERS COMPENSATION FUND				
Division:	221	WORKERS COMP INSURANCE RESERVE			
MATRIX ABSENCE MANAGEMENT INC		1029794	213761	QTRLY ADMIN FEES 6/1-8/31/14	\$9,250.00
WORKERS COMP INSURANCE RESERVE TOTAL****					\$9,250.00
WORKERS COMPENSATION FUND Total ***					\$9,250.00
FUND 520	HEALTH CARE/BENEFITS PLAN				
Division:	222	EMPLOYEE BENEFIT PROGRAM			
LIFE INSURANCE COMPANY OF NORTH AMERICA		6/2014-FLI051384	213524	FLI051384 PREMIUMS-JUNE 2014	\$8,929.19
		6/2014-LK030278		LK030278 PREMIUMS-JUNE 2014	\$10,713.92
		6/2014-OK807703		OK807703 PREMIUMS-JUNE 2014	\$2,412.83
VERDE SERVICES INC		942141	213578	2ND QTR 2014 FLEX BENEFIT PLAN	\$810.00
EMPLOYEE BENEFIT PROGRAM TOTAL****					\$22,865.94
HEALTH CARE/BENEFITS PLAN Total ***					\$22,865.94
FUND 611	FIREMAN'S PENSION				
Division:	216	FIRE PENSION			
ANDERS, PETER		AP00003706241401	213595	MEDICARE PREMIUM/ANDERS	\$104.90
BOWLS, DAVID		AP00003506241401	213606	MEDICARE PREMIUM/BOWLS	\$104.90
CANFIELD, HARRY R		AP00000406241401	213609	MEDICARE PREMIUM/CANFIELD	\$104.90
CARRICK, HENRY		AP00000506241401	213610	MEDICARE PREMIUM/CARRICK	\$104.90
CHINOOK FAMILY DENTAL CARE		052714JB	213695	DENTAL DOS 5/27/14	\$169.00
CLARK, FRANK M		AP00000606241401	213615	MEDICARE PREMIUM/CLARK	\$104.90
CLEARWATER FAMILY EYE CARE		2215HC	213485	2215 VISION DOS 5/28/14	\$369.00
CULTURAL DBA		JULY 2014	213704	AFH RENT 7/1-7/31/14	\$4,500.00
DOWNS, DANNY		AP00005106241401	213625	MEDICARE PREMIUM/DOWNS	\$104.90
ELIASON, CURTIS		AP00003306241401	213628	MEDICARE PREMIUM/ELIASON	\$104.90
ESTY, RAYMOND J		AP00000906241401	213629	MEDICARE PREMIUM/ESTY	\$104.90
FERRIANS, ALLEN LARRY		AP00006006241401	213631	MEDICARE PREMIUM/FERRIANS	\$104.90
HEASTON & THOMPSON VISION CLINIC		040114TT	213510	114844 VISION DOS 4/1/14	\$659.00
HOUCHIN, EARL		AP00001206241401	213637	MEDICARE PREMIUM/HOUCHIN	\$104.90
JOHNSON, NEILS E		AP00003406241401	213641	MEDICARE PREMIUM/JOHNSON	\$104.90
JONES, HAROLD		AP00005506241401	213643	MEDICARE PREMIUM/JONES	\$104.90
JONES, MYRNA JO LMP		061714MO	213515	MEDICAL DOS 6/17	\$120.00
		062414MO		MEDICAL DOS 6/24/14	\$120.00
		070114MO	213749	MEDICAL DOS 7/1/14	\$120.00



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
KEYS, JACK D		AP00006206241401	213645	MEDICARE PREMIUM/KEYS	\$104.90
KROGER-FRED MEYER		672268	213521	091341 RX DOS 6/17/14	\$36.95
LAHTI, ROGER P		AP00006406241401	213646	MEDICARE PREMIUM/LAHTI	\$104.90
MITCHELL, RAYMOND L		AP00001506241401	213652	MEDICARE PREMIUM/MITCHELL	\$104.90
MOHLMAN, ANDREW T DDS		060314LR	213766	DENTAL DOS 6/3/14	\$527.50
MULROY, JAMES P		Q3-2014-MEDICARE	213654	MEDICARE PREMIUM 7/1-9/30/14	\$314.70
MYERS, EDWARD A		AP00007606241401	213655	MYERS/MEDICARE PREMIUM	\$104.90
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$18.96
POLLARD, JAMES		AP00004806241401	213657	MEDICARE PREMIUM/POLLARD	\$99.90
RONEY, LARRY		AP00003606241401	213659	MEDICARE PREMIUM/RONEY	\$104.90
WALGREENS PHARMACY		04/2014-FIRE	213582	NON COVERED RX-APRIL 2014	\$111.65
WEST, ROYAL		AP00002006241401	213668	MEDICARE PREMIUM/WEST	\$104.90
WILLIAMSON, CRAIG E		AP00007506241401	213669	MEDICARE PREMIUM/WILLIAMSON	\$103.90
FIRE PENSION TOTAL ****					\$9,158.76
FIREMAN'S PENSION Total ***					\$9,158.76
FUND 612	POLICEMEN'S RELIEF & PENSION F				
Division:	217	POLICE PENSION			
ASH & ROBERTS DDS PLLC		051314LB	213679	DENTAL DOS 5/13/14	\$100.20
BAKER, MARSHALL R		AP00006306241401	213597	MEDICARE PREMIUM/BAKER	\$104.90
BATES, LAURIE VERN JR		AP00004906241401	213599	MEDICARE PREMIUM/BATES	\$104.90
BEDEN, LARRY		AP00003806241401	213601	MEDICARE PREMIUM/BEDEN	\$104.90
BRUNSON, DALE A		AP00004206241401	213608	MEDICARE PREMIUM/BRUNSON	\$104.90
CLEAVENGER, WILL J		AP00007306241401	213616	MEDICARE PREMIUM/CLEAVENGER W	\$104.90
CLEMENTS, JOHN M		AP00007406241401	213617	MEDICARE PREMIUM/CLEMENTS	\$104.90
COUCH, LARRY		AP00006606241401	213619	MEDICARE PREMIUM/COUCH	\$104.90
DEMYER, JAMES J		AP00008006241401	213623	MEDICARE PREMIUM/DEMYER	\$104.90
DERRICK, GEORGE		AP00000706241401	213624	MEDICARE PREMIUM/DERRICK	\$104.90
DUCHEMIN, ROGER		AP00000806241401	213626	MEDICARE PREMIUM/DUCHEMIN	\$104.90
GANLEY, JOHN M		AP00007906241401	213633	MEDICARE PREMIUM/GANLEY	\$104.90
HEASTON & THOMPSON VISION CLINIC		060914RC	213735	100176 VISION DOS 6/9/14	\$60.00
HIGGINS, FRED C		AP00007806241401	213635	HIGGINS MEDICARE PREMIUM	\$104.90
HOLPUCH, JOHN DR DDS		052714MC	213741	DENTAL DOS 5/24/14	\$67.00
LEWIS, DAVID L		AP00004306241401	213647	MEDICARE PREMIUM/LEWIS	\$104.90
LOHDEFINCK, RICHARD N		AP00002306241401	213648	MEDICARE PREMIUM/LOHDEFINCK	\$104.90
MANUEL, D ART		042814AM	213758	REFUND MONIES REC'D IN ERROR	\$187.70
		AP00002506241401	213649	MEDICARE PREMIUM/MANUEL	\$104.90
MATHESON, HAN & GIESA PLLC		052214DL	213760	DENTAL DOS 5/22/14	\$57.00
MOORE, ROBERT		AP00007106241401	213653	MEDICARE PREMIUM/MOORE	\$104.90
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$18.96
SPARKS, DAVID W		AP00005906241401	213661	MEDICARE PREMIUM/SPARKS	\$104.90



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
THOMAS, GERALD D		AP00003206241401	213664	MEDICARE PREMIUM/THOMAS G	\$104.90
THREE RIVERS PHYSICAL THERAPY		2945MC	213565	2945 MEDICAL DOS 5/6 & 5/13	\$177.14
TURNER, ROY		AP00003106241401	213666	MEDICARE PREMIUM/TURNER	\$104.90
WALGREENS PHARMACY		04/2014-POLICE	213582	NON COVERED RX-APRIL 2014	\$306.22
WENDLAND, WALTER		AP00001906241401	213667	MEDICARE PREMIUM/WENDLAND	\$104.90
WILMOTH, ROD		AP00004506241401	213670	MEDICARE PREMIUM/WILMOTH	\$104.90
ZIMMERMAN, GERALD		AP00005006241401	213671	MEDICARE PREMIUM/ZIMMERMAN	\$104.90
POLICE PENSION TOTAL ****					\$3,282.02
POLICEMEN'S RELIEF & PENSION F Total ***					\$3,282.02
FUND 641	SOUTHEAST COMMUNICATIONS CTR				
Division:	600	SECOMM OPERATIONS GENERAL			
ANOVAWORKS		31420	213677	PRE-EMPLOYMENT MEDICAL	\$120.50
		32021		PRE-EMPLOYMENT MEDICAL	\$120.50
CENTURYLINK		6/14-509-624-3863	213612	GENERAL PHONE 6/16-7/16/14	\$7.31
FRONTIER		6/14-206-188-1060	213632	GENERAL PHONE 6/19-7/18/14	\$370.78
		6/14-206-188-2381	213503	GENERAL/E911 6/10-7/9	\$224.11
		6/14-509-628-1472		GENERAL PHONE 6/4-7/3/14	\$59.34
		6/14-509-628-2600		LONG DISTANCE 6/10-7/9/14	\$796.46
LANGUAGE LINE SERVICES LLC		3385314	213523	TRANSLATION SERVICES-MAY	\$199.22
MOON, TAE-IM PHD		SC15343/JUNE	213767	PSYCH EVALUATION-REESE	\$45.00
		SC15343/JUNE 2014		PRE-EMPLOYMENT MEDICAL	\$350.00
		SC15343-JUNE 2014		PSYCH EVALUATION-REESE	\$350.00
SOLARWINDS INC	P054103	IN174244	213558	ANNUAL MAINTENANCE RENEWAL-	\$253.00
US IDENTIFICATION MANUAL		183393	213575	ID MANUAL UPDATE TO 8/31/15	\$82.50
WASHINGTON STATE PATROL		00054167	213804	ACCESS USER FEE 4/1-6/30/14	\$5,331.00
WONDRACK DISTRIBUTING INC		0442604	213590	DIESEL FUEL FOR GENERATOR	\$302.06
SECOMM OPERATIONS GENERAL TOTAL ****					\$8,611.78
Division:	601	E911 OPERATIONS			
ANOVAWORKS		31420	213677	PRE-EMPLOYMENT MEDICAL	\$120.50
		32021		PRE-EMPLOYMENT MEDICAL	\$120.50
BARBER, JAMES		14-108 BARBER	213598	INTERGRAPH CON/LASVEGAS/BARBER	\$1,131.28
CITY OF RICHLAND		14-241 BROWNING	213614	SUPERVISOR COURSE/BURIEN	\$535.48
		14-242 OLLERMAN		SUPERVISOR COURSE/BURIEN	\$633.32
FRONTIER		6/14-206-188-2381	213503	GENERAL/E911 6/10-7/9	\$224.10
MOON, TAE-IM PHD		SC15343/JUNE	213767	PSYCH EVALUATION-REESE	\$45.00
		SC15343/JUNE 2014		PRE-EMPLOYMENT MEDICAL	\$350.00
		SC15343-JUNE 2014		PSYCH EVALUATION-REESE	\$350.00
E911 OPERATIONS TOTAL ****					\$3,510.18
Division:	602	SECOMM AGENCY			



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
INTERGRAPH CORPORATION	P054065	S14-0001779	213745	MICROSOFT SQL LICENSES &	\$69,823.18
	P054065			SHIPPING	\$7.58
	P054065			ADJUST FOR TAX	\$0.02
MEIER ENTERPRISES INC	P053918	13377	213529	DUE TO A VOIDED CHECK OF \$8,00	\$6,192.00
SECOMM AGENCY TOTAL ****					\$76,022.78
SOUTHEAST COMMUNICATIONS CTR Total ***					\$88,144.74
FUND 642	800 MHZ PROJECT				
Division:	610	800 MHZ			
SOLARWINDS INC	P054103	IN174244	213558	ANNUAL MAINTENANCE RENEWAL-	\$253.00
800 MHZ TOTAL ****					\$253.00
800 MHZ PROJECT Total ***					\$253.00
FUND 643	EMERGENCY MANAGEMENT				
Division:	620	STATE / LOCAL ASSISTANCE			
BECK, JEREMY		14-281 BECK	213600	STATE CP MTG/CAMP MURRAY/BECK	\$221.34
STATE / LOCAL ASSISTANCE TOTAL ****					\$221.34
Division:	621	RADIOLOGICAL EMGCY PREPAREDNES			
FRONTIER		6/14-509-628-2600	213503	LONG DISTANCE 6/10-7/9/14	\$398.23
WONDRACK DISTRIBUTING INC		0442604	213590	DIESEL FUEL FOR GENERATOR	\$302.06
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$700.29
Division:	622	DOE EMERGENCY PREPAREDNESS			
CHARTER COMMUNICATIONS		6/14-180070706114	213694	CABLE SRVCS 6/30-7/29/14	\$52.47
FRONTIER		6/14-509-628-2600	213503	LONG DISTANCE 6/10-7/9/14	\$398.23
DOE EMERGENCY PREPAREDNESS TOTAL ****					\$450.70
Division:	623	JURISDICTION			
CHARTER COMMUNICATIONS		6/14-180070706114	213694	CABLE SRVCS 6/30-7/29/14	\$42.15
PITNEY BOWES PURCHASE POWER		5/14-1127-9365	213543	POSTAGE 5/1-5/31/14	\$0.48
SOLARWINDS INC	P054103	IN174244	213558	ANNUAL MAINTENANCE RENEWAL-	\$253.00
JURISDICTION TOTAL ****					\$295.63
EMERGENCY MANAGEMENT Total ***					\$1,667.96
FUND 803	UTILITY BILL CLEARING FUND				
Division:	000				
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY8432	213607	Customer Refund	\$51.78
		CISPAY8433	213602	Customer Refund	\$61.36
		CISPAY8434	213605	Customer Refund	\$17.54
		CISPAY8435	213665	Customer Refund	\$100.23



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY8436	213620	Customer Refund	\$84.90
		CISPAY8437	213650	Customer Refund	\$140.41
		CISPAY8438	213621	Customer Refund	\$74.03
		CISPAY8439	213613	Customer Refund	\$20.26
		CISPAY8440	213651	Customer Refund	\$112.38
		CISPAY8441	213596	Customer Refund	\$115.70
		CISPAY8442	213640	Customer Refund	\$97.38
		CISPAY8443	213639	Customer Refund	\$108.80
		CISPAY8444	213594	Customer Refund	\$69.36
		CISPAY8445	213592	Customer Refund	\$114.64
		CISPAY8446	213642	Customer Refund	\$103.33
		CISPAY8447	213593	Customer Refund	\$128.03
		CISPAY8448	213644	Customer Refund	\$107.47
		CISPAY8449	213618	Customer Refund	\$82.76
		CISPAY8450	213622	Customer Refund	\$150.00
		CISPAY8451	213759	Customer Refund	\$38.41
		CISPAY8452	213752	Customer Refund	\$135.42
		CISPAY8453	213785	Customer Refund	\$80.03
		CISPAY8454	213709	Customer Refund	\$107.86
TOTAL ****					\$2,102.08
UTILITY BILL CLEARING FUND Total ***					\$2,102.08



City Of Richland

VL-1 Voucher Listing

From: 6/23/2014 To: 7/4/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
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Invoice Total: ****

\$1,475,285.93

Number of Invoices

Amount

Vouchers In Richland	250	\$139,373.27
Vouchers In Tri Cities	125	\$161,510.22
Vouchers In WA	190	\$273,429.07
Vouchers Outside WA	394	\$900,973.37
Vouchers Final Total.....	959	\$1,475,285.93

Ob ject Category	Title	Total	Percentage
2	BENEFITS	\$70,545.97	4.78%
3	SUPPLIES	\$171,067.93	11.6%
4	OTHER SERVICES & CHARGES	\$478,116.81	32.41%
5	INTERGOVERNMENTAL SERVICES	\$50,863.44	3.45%
6	CAPITAL PROJECTS	\$34,345.97	2.33%
	MACHINERY & EQUIPMENT	\$105,560.50	7.16%
	REFUNDS	\$2,102.08	0.14%
9	INTERFUND SERVICES	\$6,242.00	0.42%
	INVENTORY PURCHASES	\$556,441.23	37.72%
	Total	\$1,475,285.93	