



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
July 15, 2014
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE/INVOCATION

Invocation by Pastor Jeannette Richo of Greater Fernandina Church of God

4. PRESENTATIONS

4.1. PRESENTATION - RECOGNITION OF FRIENDS OF FERNANDINA AVIATION (FOFA) MEMBERS

PRESENTATION – RECOGNITION OF FRIENDS OF FERNANDINA AVIATION (FOFA) MEMBERS - *Mr. Jim Bury, United Service Organizations (USO) Center Director, would like to formally recognize the volunteerism and service of the Friends of Fernandina Aviation (FOFA) members. A number of the FOFA members volunteer staffing at the USO Center at the Jacksonville International Airport which serves our country's traveling military members and their families. Mr. Jerry Kawecki, the current FOFA president, will represent the FOFA members.*

Documents: [Presentation - Recognition of Friends of Fernandina Aviation \(FOFA\) Members.pdf](#)

4.2. BUDGET SUMMARY

BUDGET SUMMARY - *Controller Patti Clifford will answer any questions regarding the budget summary for June 2014.*

Documents: [Budget Summary.pdf](#)

5. CONSENT AGENDA

5.1. APPROVAL OF THE MINUTES

APPROVAL OF MINUTES - *Special Meeting – June 26, 2014; Special Meeting – July 1, 2014; Regular Meeting – July 1, 2014.*

Documents: [Approval of Minutes.pdf](#)

- 5.2. LEASE AGREEMENT - BOY SCOUT TROOP 89,L INC**
LEASE AGREEMENT – BOY SCOUT TROOP 89, INC. –
RESOLUTION 2014-88 APPROVING A 20-YEAR LEASE AGREEMENT WITH BOY SCOUT TROOP 89, INC. FOR THE PROPERTY LOCATED AT CENTRAL PARK; PROVIDING FOR EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the 20-year Lease Agreement between the City of Fernandina Beach and Boy Scout Troop 89, Inc. for their use of the property located at Central Park.*

Documents: [Lease Agreement Boy Scout Troop 89 inc Resolution 2014-88.pdf](#)

- 5.3. AGREEMENT EXTENSION - CERES ENVIRONMENTAL SERVICES, INC.**
AGREEMENT EXTENSION – CERES ENVIRONMENTAL SERVICES, INC.
– RESOLUTION 2014-89 APPROVING THE EXTENSION OF THE EXISTING CONTRACT WITH CERES ENVIRONMENTAL SERVICES, INC. FOR A PERIOD OF THREE (3) ONE (1) YEAR EXTENSIONS FOR DISASTER RECOVERY AND DEBRIS REMOVAL SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the extended contract with Ceres Environmental Services, Inc. to be the City's primary provider of disaster recovery and debris removal services for an additional three (3) one (1) year extensions.*

Documents: [Agreement Extension - CERES Environmental Services, Inc.pdf](#)

- 5.4. DEMONSTRATION OF ONGOING SUPPORT - NASSAU COUNTY SHORE PROTECTION PROJECT**

DEMONSTRATION OF ONGOING SUPPORT - NASSAU COUNTY SHORE PROTECTION PROJECT - RESOLUTION 2014-90 REQUIRED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S (FDEP) DIVISION OF WATER RESOURCE MANAGEMENT, TO DEMONSTRATE ONGOING SUPPORT FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT BY AGREEING TO CONTINUE SERVING AS THE LOCAL SPONSOR, TO PROVIDE THE LOCAL COST SHARE, AND TO IDENTIFY THE SOURCE OF THE LOCAL COST SHARE; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Agrees to provide continuing support for the Nassau County Shore Protection project, to continue serving as the local sponsor of the project, and to provide the local cost share.*

Documents: [Demonstration of Ongoing Support - Nassau County Shore Protection Project.pdf](#)

6. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

7. RESOLUTIONS

- 7.1. BUDGET AMENDMENTS - FIRE/POLICE/CITY CLERK**
BUDGET AMENDMENTS – FIRE / POLICE / CITY CLERK –
RESOLUTION 2014-91 APPROVING AMENDMENTS TO THE BUDGET FOR THE FISCAL YEAR 2013-2014; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds within the Fire Department, Police Department, and City Clerk's Office budget for FY 2013/2014 due to higher than anticipated costs.*

Documents: [Budget Amendments - FirePoliceCity Clerk.pdf](#)

7.2. BUDGET AMENDMENT - GOLF COURSE

BUDGET AMENDMENT – GOLF COURSE – RESOLUTION 2014-92
APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2013-2014; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds from the General Fund to the Golf Course for FY 2013/2014 due to lower than anticipated revenues.*

Documents: [Budget Amendment - Golf Course 2014-92.pdf](#)

7.3. PURCHASE APPROVAL - TRANE OF JACKSONVILLE/BUDGET AMENDMENTS - GOLF COURSE

PURCHASE APPROVAL - TRANE OF JACKSONVILLE / BUDGET AMENDMENTS - GOLF COURSE - RESOLUTION 2014-93
APPROVING THE PURCHASE AND INSTALLATION OF AN AIR CONDITIONER SYSTEM FROM TRANE OF JACKSONVILLE IN AN AMOUNT NOT TO EXCEED \$36,950; APPROVE TWO BUDGET TRANSFERS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the purchase of a replacement air conditioner system from Trane of Jacksonville in an amount not to exceed \$36,950 in accordance with the Duval County Public Schools purchase agreement DCPS RFP N. 03-12/LG – HVAC Maintenance Contract (piggybacking) along with 2 budget transfers.*

Documents: [Purchase Approval - Trane of Jacksonville Budget Amendments - Golf Course.pdf](#)

7.4. SOLE SOURCE PURCHASE APPROVAL - ETR, LLC

SOLE SOURCE PURCHASE APPROVAL – ETR, LLC – RESOLUTION 2014-94 APPROVING PURCHASES THAT WILL EXCEED \$20,000 FOR FISCAL YEAR 2013/2014 FROM ETR, LLC; APPROVING ETR, LLC AS A SOLE SOURCE PROVIDER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves ETR, LLC as a sole source vendor for the purchase of parts and services for Fire equipment in excess of \$20,000 in FY 2013/2014.*

Documents: [Sole Source Purchase Approval - ETR, LLC Reso 2014-94.pdf](#)

7.5. TASK ORDER #2014-01 - OLSEN ASSOCIATES, INC

TASK ORDER #2014-01 – OLSEN ASSOCIATES, INC. - RESOLUTION 2014-95 APPROVING TASK ORDER #2014-01 WITH OLSEN ASSOCIATES, INC. IN THE AMOUNT OF \$30,000 FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Task Order #2014-01 with Olsen Associates, Inc. for Coastal Engineering Services for Beach Management.*

Documents: [Task Order 2014-01 - Olsen Associates Inc Resolution 2014-95.pdf](#)

7.6. * SOLE SOURCE PURCHASE APPROVAL - EXCEPTIONAL ROOFING

SOLE SOURCE PURCHASE APPROVAL – EXCEPTIONAL ROOFING – RESOLUTION 2014-96 APPROVING PURCHASES THAT WILL EXCEED \$20,000 FOR FISCAL YEAR 2013/2014 FROM EXCEPTIONAL ROOFING; APPROVING EXCEPTIONAL ROOFING AS

A SOLE SOURCE PROVIDER FOR ROOF REPAIRS TO HANGARS A AND B FOR FY 2013/2014; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Exceptional Roofing as a sole source vendor for roof repair services to Airport Hangars A and B in excess of \$20,000 in FY 2013/2014.*

Documents: [Sole Source Purchase Approval - Exceptional Roofing - Resolution 2014-96.pdf](#)

7.7. * AUTHORIZATION TO PURSUE CLAIMS

AUTHORIZATION TO PURSUE CLAIMS - RESOLUTION 2014-97
APPROVING THE CITY ATTORNEY TO PURSUE CLAIMS AGAINST ANY AND ALL RESPONSIBLE PARTIES FOR DESIGN AND INSTALLATION OF PREMATURELY FAILING ROAD(S) WITHIN THE ISLE DE MAI SUBDIVISION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City Attorney to pursue claims against any and all responsible parties for design and installation of prematurely failing road(s) within the Isle De Mai subdivision.*

Documents: [Authorization to Pursue Claims - Resolution 2014-97.pdf](#)

8. ORDINANCES - SECOND READING

8.1. FUTURE LAND USE MAP AMENDMENT - SR 200/GATEWAY BLVD

FUTURE LAND USE MAP AMENDMENT – SR 200 / GATEWAY BLVD
– ORDINANCE 2014-09 CHANGING THE NASSAU COUNTY FUTURE LAND USE MAP TO ASSIGN A CITY FUTURE LAND USE MAP CATEGORY OF GENERAL COMMERCIAL (GC), FOR PARCELS TOTALING 17.46 ACRES OF LAND LOCATED AT STATE ROAD 200/A1A/S. 8TH STREET AND GATEWAY BOULEVARD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Designation of General Commercial (GC) to 17.46 acres located at SR 200 and Gateway Blvd.*

Documents: [Future Land Use Map Amendment - SR 200 Gateway Blvd Ordinance 2014-09.pdf](#)

8.2. QUASI-JUDICIAL - ZONING CHANGE - SR 200/GATEWAY BLVD

***Quasi-Judicial* - ZONING CHANGE – SR 200 / GATEWAY BLVD**
– ORDINANCE 2014-11 CHANGING THE NASSAU COUNTY ZONING MAP TO ASSIGN A CITY ZONING MAP CATEGORY OF GENERAL COMMERCIAL (C-2), FOR PARCELS TOTALING 17.46 ACRES OF LAND LOCATED AT STATE ROAD 200/A1A/S. 8TH STREET AND GATEWAY BOULEVARD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of General Commercial (C-2) to 17.46 acres located at SR 200 and Gateway Blvd.*

Documents: [ZONING CHANGE - SR 200 GATEWAY BLVD Ordinance 2014-11.pdf](#)

8.3. QUASI-JUDICIAL - ZONING CHANGE - OCEAN AVE

***Quasi-judicial* - ZONING CHANGE – OCEAN AVE**
– ORDINANCE 2014-19 CHANGING THE CITY'S ZONING MAP TO ASSIGN A ZONING CATEGORY OF CONSERVATION (CON) FOR SIXTY-SIX (66) PARCELS TOTALING 14.53 ACRES OF LAND LOCATED ON THE EAST SIDE OF OCEAN AVENUE BETWEEN DOLPHIN STREET AND EAST 9TH STREET; PROVIDING FOR

SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of Conservation (CON) to 14.53 acres located on Ocean Ave. between Dolphin St. and E. 9th St.*

Documents: [Zoning Change Ocean Avenue Ordinance 2014-19.pdf](#)

8.4. LAND DEVELOPMENT CODE AMENDMENT - CRAFT DISTILLERY/SMALL SCALE WINERY/BREWERY

LAND DEVELOPMENT CODE AMENDMENT - CRAFT DISTILLERY/SMALL SCALE WINERY/BREWERY – ORDINANCE 2014-20 AMENDING THE LAND DEVELOPMENT CODE, ADDING A NEW USE FOR CRAFT DISTILLERY AND SMALL SCALE WINERIES AND BREWERIES THROUGH REVISIONS TO CHAPTER 1 SECTION 1.07.00, CHAPTER 2 SECTION 2.03.02, CHAPTER 6 SECTION 6.02.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves and adopts modifications to the Land Development Code of the City of Fernandina Beach specific to Sections 1.07.00, 2.03.02, and 6.02.00.*

Documents: [Land Development Code Amendment - Craft Distillery Small Scale Winery Brewery Ordinance 2014-20.pdf](#)

8.5. LAND DEVELOPMENT CODE AMENDMENT - HOSPITAL

LAND DEVELOPMENT CODE AMENDMENT – HOSPITAL - ORDINANCE 2014-21 AMENDING THE LAND DEVELOPMENT CODE, REVISING CHAPTER 6 SECTION 6.02.11 FOR HOSPITAL SUPPLEMENTAL STANDARDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves and adopts modifications to the Land Development Code of the City of Fernandina Beach specific to Section 6.02.11.*

Documents: [Land Development Code Amendment - Hospital Ordinance 2014-21.pdf](#)

9. BOARD APPOINTMENT

9.1. AIRPORT ADVISORY COMMISSION

AIRPORT ADVISORY COMMISSION – 2 appointments.

Documents: [Airport Advisory Commission Appointments.pdf](#)

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- *Quasi-Judicial* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES.
 - A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ITEMS NOT ON THE AGENDA. A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE DOOR AND SHOULD BE FILLED OUT AND GIVEN TO THE CITY CLERK AT THE BEGINNING OF THE

MEETING.

- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).