

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, July 10, 2014

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided following the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding if and when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so as provided in Item Number 3. Please note that City of Idaho Falls Council Meetings are live streamed at www.idahofallsidaho.gov and archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *For members of the Public to speak to the Council regarding matters NOT on the Agenda, not currently pending before the Planning Commission or Board of Adjustment; not the subject of a pending enforcement action; and not relative to a City personnel matter. Please state your name and address for the record and please limit remarks to three (3) minutes. Mayor and/or staff will respond to comments from previous meeting.*
4. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:
 - a. Items from the City Clerk:
 1. Approval of Minutes from the June 23, 2014 Council Work Session, the June 26, 2014 Special Council Meeting, the June 26, 2014 Regular Council Meeting, and the July 1, 2014 Special Council Meeting.
 2. Approval of License Applications, including BEER LICENSES to Intermountain Racing & Entertainment LLC (Transfer Only), all carrying the required approvals.
 3. Approval of the Monthly Expenditure Summary for the month of June, 2014.
 4. Approval of Monthly Treasurer's Report for the month of June, 2014.
 5. Approval of Monthly Reports from various Division and Department Heads.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

5. **REGULAR AGENDA:**

A. **Idaho Falls Power Division:**

1. **Approve Updated Master Services Agreement with HDR Engineering, Inc. for Engineering Services:** In 2008, the City entered into a Master Services Agreement with HDR Engineering, Inc. for Engineering Services. The Master Services Agreement is the Blanket Agreement governing all work between Idaho Falls Power and HDR Engineering, Inc. For each work item a task order is executed at the time the service is requested. The task orders include a scope of services and a not-to-exceed amount. HDR Engineering, Inc. has updated the Master Services Agreement. The City Attorney has reviewed the Agreement. Idaho Falls Power respectfully requests City Council approve the Master Services Agreement for Professional Services and authorize the Mayor to execute the necessary documents.

ACTION: To approve the Master Services Agreement for Professional Services with HDR Engineering, Inc. and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

2. **Approve Task Order with HDR Engineering, Inc. for South 161 kV Transmission Relocation:** The City has a Master Services Agreement with HDR Engineering, Inc. for professional services. The Master Services Agreement is the Blanket Agreement governing all work between Idaho Falls Power and HDR Engineering, Inc. For each work item a task order is executed at the time the service is requested. The task orders include a scope of services and a not-to-exceed amount. Task Order Number 006 is to complete design for the South 161 kV Transmission Relocation adjacent to Hitt Road from Sunnyside Road to 49th South. Design work for this relocation cannot be completed until the road design is completed. However, we hope to coordinate the two designs with as much overlap as possible to shorten the overall required design timeline. Therefore, Idaho Falls Power Staff requests permission to proceed with this design work. Idaho Falls Power respectfully requests City Council approve the Task Order 006 for \$74,325.90 and authorize the Mayor to sign the document.

ACTION: To approve Task Order 006 with HDR Engineering, Inc. in the amount of \$74,325.90 and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

B. **Planning and Building Division:**

1. **Resolution to Approve the Community Development Block Grant (CDBG) 2013 Consolidated Annual Performance and Evaluation Report (CAPER):** This is the Resolution adopting the 2013 Consolidated Annual Performance and Evaluation Report (CAPER). The required public hearing was held June 12, 2014 and the public comment period ended June 27, 2014. No public comment was received by staff.

ACTION: To approve the Resolution adopting the 2013 Community Development Block Grant Consolidated Annual Performance and Evaluation Report and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

2. **Ordinance Changing the Name of Crane Drive, a Street Located within the City of Idaho Falls (South and West of Pancheri Drive and East of Snake River Parkway) to South Utah Avenue:** This is an Ordinance changing the name of Crane Drive to South Utah Avenue. Currently, Crane Drive changes to South Utah Avenue at the intersection of Pancheri Drive. The name change will create a continuous street name for all of South Utah Avenue. Staff recommends approval of the change.

ACTION: To approve the Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.