



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 1, 2014
6:00 P.M.
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE/INVOCATION

Invocation by Fernandina Beach Police Department Chaplin Don McFayden

4. PROCLAMATIONS/PRESENTATIONS

4.1. PROCLAMATION-RECOGNITION OF HARRIET TUBMAN

PROCLAMATION – RECOGNITION OF HARRIET TUBMAN –

Recognizing and honoring Harriet Tubman. Mrs. Tubman was an African-American protester, humanitarian, and Union spy during the Civil War. Born into slavery, Tubman escaped and subsequently made about thirteen missions to rescue approximately seventy enslaved family and friends. In the post war-era, she struggled for women's suffrage. The Proclamation will be sent to Ms. Vivian Raheem.

Documents: [Proclamation - Harriet Tubman.pdf](#)

4.2. PROCLAMATION-RECREATION AND PARKS MONTH

PROCLAMATION – RECREATION AND PARKS MONTH -

Recognizing the month of July 2014 as "Recreation and Parks Month" in Fernandina Beach, Florida. Governor Rick Scott has proclaimed the month of July 2014 as "Recreation and Parks Month" in the state of Florida. Ms. Nan Voit, City Parks & Recreation Director, will be present to accept the Proclamation.

Documents: [Proclamation - Recreation and Parks Month.pdf](#)

4.3. PRESENTATION-NASSAU COUNTY ECONOMIC DEVELOPMENT

PRESENTATION – NASSAU COUNTY ECONOMIC

DEVELOPMENT BOARD – *At the request of Mayor Boner, Mr. Steve Rieck of the Nassau County Economic Development Board will provide a*

brief update on their year-to-date activities, accomplishments, etc.

Documents: [Presentation - NCED.pdf](#)

5. CONSENT AGENDA

5.1. APPROVAL OF MINUTES

APPROVAL OF MINUTES - *Regular Meeting – May 20, 2014; Special Meeting – May 30, 2014; Special Meeting – June 3, 2014; Regular Meeting – June 3, 2014; Joint Special Meeting – June 4, 2014; Special Meeting – June 10, 2014; Regular Meeting – June 17, 2014; Special Meeting – June 19, 2014.*

Documents: [Minutes.pdf](#)

5.2. DISPOSAL OF SURPLUS PROPERTY

DISPOSAL OF SURPLUS PROPERTY – RESOLUTION 2014-79 DECLARING CERTAIN TITLED CITY PROPERTY SURPLUS; AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN A MANNER CONSISTENT WITH THE CITY'S POLICIES AND PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Declares certain property as surplus, and authorizes the disposal of such.*

Documents: [Resolution 2014-79.pdf](#)

5.3. FACILITIES USE AGREEMENT

FACILITIES USE AGREEMENT – DRIVING DYNAMICS, INC. – RESOLUTION 2014-80 APPROVING A FACILITIES USE AGREEMENT WITH DRIVING DYNAMICS, INC. TO USE AIRPORT PROPERTY TO CONDUCT CORPORATE DRIVER TRAINING ON AUGUST 8, 2014; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement for Driving Dynamics, Inc. for corporate drivers training on August 8, 2014.*

Documents: [Resolution 2014-80.pdf](#)

6. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

7. RESOLUTIONS

7.1. BUDGET AMENDMENT-MAINTENANCE DEPARTMENT

BUDGET AMENDMENT – MAINTENANCE DEPARTMENT – RESOLUTION 2014-81 APPROVING AN AMENDMENT TO THE BUDGET FOR THE FISCAL YEAR 2013-2014; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of \$8,000 within the Streets Maintenance budget for FY 13/14.*

Documents: [Resolution 2014-81.pdf](#)

7.2. WORK ORDER #14-53R-PASSERO ASSOCIATES, LLC

WORK ORDER #14-53R – PASSERO ASSOCIATES, LLC – RESOLUTION 2014-82 APPROVING PASSERO ASSOCIATES, LLC'S WORK ORDER 14-53R IN THE AMOUNT OF \$10,030.30 FOR ENGINEERING SERVICES FOR FLORIDA DEPARTMENT OF

TRANSPORTATION (FDOT) JOINT PARTICIPATION SUPPLEMENTAL AGREEMENT #43141119414 FOR THE DESIGN AND CONSTRUCTION OF HANGAR “A” APRON REHABILITATION, DRAINAGE, PERMITTING, SURVEYING, PROJECT MANAGEMENT AND ADMINISTRATION, AND TESTING PROJECT AT FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Passero Associates, LLC's Work Order 14-53R in the amount of \$10,030.30 for engineering services at the Fernandina Beach Municipal Airport for the FDOT Design and Construction of Hangar “A” Apron Rehabilitation, Drainage, Permitting, Surveying, Project Management and Administration, and Testing project.*

Documents: [Resolution 2014-82.pdf](#)

7.3. WORK ORDER #14-54R-PASSERO ASSOCIATES, LLC

WORK ORDER #14-54R – PASSERO ASSOCIATES, LLC – RESOLUTION 2014-83 APPROVING PASSERO ASSOCIATES, LLC’S WORK ORDER 14-54R IN THE AMOUNT OF \$49,969.70 FOR ENGINEERING SERVICES FOR FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) JOINT PARTICIPATION AGREEMENT #43276319414 FOR THE DESIGN AND CONSTRUCTION OF NORTH AIRCRAFT PARKING APRON, DRAINAGE, PERMITTING, SURVEYING, MANAGEMENT, AND TESTING PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Passero Associates, LLC's Work Order 14-54R in the amount of \$49,969.70 for engineering services at the Fernandina Beach Municipal Airport for the FDOT Design and Construction of North Aircraft Parking Apron, Drainage, Permitting, Surveying, Management, and Testing Project.*

Documents: [Resolution 2014-83.pdf](#)

7.4. IMPACT FEE WITHHOLDING-COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROPERTIES

IMPACT FEE WITHHOLDING – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROPERTIES - RESOLUTION 2014-84 WITHHOLDING THE COLLECTION OF CITY ASSESSED IMPACT FEES FOR THE CITY OF FERNANDINA BEACH FOR THE CONSTRUCTION OF TWO (2) REPLACEMENT HOUSING UNITS LOCATED AT 125 N. 11TH STREET AND 511 N. 11TH STREET, AS PART OF THE CITY’S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the City of Fernandina Beach’s application to withhold collection of City Impact Fees for Parks & Recreation, Public Facilities, Police and Fire, totaling \$1,963.41.*

Documents: [Resolution 2014-84.pdf](#)

7.5. EMERGENCY PURCHASE APPROVAL-AERO DOOR INTERNATIONAL, LLC

EMERGENCY PURCHASE APPROVAL – AERO DOOR INTERNATIONAL, LLC – RESOLUTION 2014-85 APPROVING THE EMERGENCY PURCHASE FOR AIRPORT HANGAR DOOR REPAIR

SERVICES FROM AERO DOOR INTERNATIONAL, LLC IN AN AMOUNT NOT TO EXCEED \$25,000 IN FY 2013/2014; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the emergency purchase in accordance with Section 2-433 of the City Code for Airport hangar door repairs by Aero Door International, LLC in an amount not to exceed \$25,000 in FY 2013/2014.*

Documents: [Resolution 2014-85.pdf](#)

7.6. AUTHORIZATION TO DEFEND-THE VILLAGE CENTER AT GATEWAY TO AMELIA CONDOMINIUM ASSOCIATION, INC

AUTHORIZATION TO DEFEND – THE VILLAGE CENTER AT GATEWAY TO AMELIA CONDOMINIUM ASSOCIATION, INC. - RESOLUTION 2014-86 AUTHORIZING THE CITY ATTORNEY TO DEFEND THE CITY IN CERTAIN LITIGATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City Attorney to appear on behalf of, and defend the City of Fernandina Beach in the matter of The Village Center at Gateway to Amelia Condominium Association, Inc. v. City of Fernandina Beach.*

Documents: [Resolution 2014-86.pdf](#)

7.7. AUTHORIZATION TO DEFEND-FIRST NATIONAL BANK SOUTH

AUTHORIZATION TO DEFEND – FIRST NATIONAL BANK SOUTH – RESOLUTION 2014-87 AUTHORIZING THE CITY ATTORNEY TO DEFEND THE CITY IN CERTAIN LITIGATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City Attorney to appear on behalf of, and defend the City of Fernandina Beach in the matter of First National Bank South v. City of Fernandina Beach (presuit mediation of City denial of wetlands variance pursuant to Section 70.51, Florida Statutes).*

Documents: [Resolution 2014-87.pdf](#)

8. ORDINANCES - FIRST READING

8.1. *CODE AMENDMENT-POLICE OFFICERS' AND FIREFIGHTERS' PENSION PLAN CODE AMENDMENT – POLICE OFFICERS' AND FIREFIGHTERS' PENSION PLAN – ORDINANCE 2014-22 AMENDING CHAPTER 62, PERSONNEL, ARTICLE IV, FIREFIGHTERS' AND POLICE OFFICERS' PENSION PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF FERNANDINA BEACH; AMENDING SECTION 62-111, DEFINITIONS; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends Section 62-111 of the City Code pertaining to the Police Officers' and Firefighters' Pension Plan.*

Documents: [Ordinance 2014-22 Revised.PDF](#)

9. BOARD APPOINTMENT

9.1. ARTS AND CULTURE NASSAU

ARTS AND CULTURE NASSAU – 1 appointment

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- *Quasi-Judicial* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES.
 - A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ITEMS NOT ON THE AGENDA. A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE DOOR AND SHOULD BE FILLED OUT AND GIVEN TO THE CITY CLERK AT THE BEGINNING OF THE MEETING.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).