

**CITY OF IDAHO FALLS, IDAHO  
COUNCIL MEETING AGENDA  
REGULAR MEETING**

Thursday, March 13, 2014

7:30 p.m.

**COUNCIL CHAMBERS  
680 PARK AVENUE**

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*The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided following the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding if and when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so as provided in Item Number 3. Please note that City of Idaho Falls Council Meetings are live streamed at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) and archived. Thank you for your interest in City Government.*

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *For members of the Public to speak to the Council regarding matters NOT on the Agenda, not currently pending before the Planning Commission or Board of Adjustment; not the subject of a pending enforcement action; and not relative to a City personnel matter. Please state your name and address for the record and please limit remarks to three (3) minutes. Mayor and/or staff will respond to comments from previous meeting.*
4. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:
  - a. Items from the City Clerk:
    1. Approval of Minutes from the February 24, 2014 Council Work Session, the February 27, 2014 Regular Council Meeting, and the February 28, 2014 Training/Orientation Meeting.
    2. Approval of License Applications, all carrying the required approvals.
    3. Approval of the Monthly Expenditure Summary for the month of February, 2014.
    4. Approval of Monthly Treasurer's Report for the month of February, 2014.
    5. Approval of Monthly Reports from various Division and Department Heads.

b. Items from the Public Works Director:

1. Request for authorization to advertise to receive bids for the ADA (Americans with Disabilities Act) Improvements on TRPTA (Targhee Regional Public Transportation Authority) Bus Routes Project.

2. Request for authorization to advertise to receive bids for the Taylor Crossing Rock Garden, Phase II Project.

3. Request for authorization to advertise to receive bids for the Water Line Replacements, 2014 Project.

4. Request for authorization to advertise to receive bids for the Thermoplastic Citywide, 2014 Project.

5. Request for authorization to advertise to receive bids for the Well 3 Piping Upgrade Project.

c. Item from the Idaho Falls Power Director:

1. Request for authorization to advertise to receive bids for the Gem State Excitation System Upgrade Project. The current system is no longer supported by its manufacturer leaving Idaho Falls exposed to lost generation should the system fail. Over the past several years, Idaho Falls Power has been completing upgrades to critical components at our hydro generation plants to insure continued reliable operation. This project is in the Capital Improvement Plan and in the Fiscal Year 2014 Budget.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

5. **REGULAR AGENDA:**

A. **Public Works Director:**

1. **Idaho Transportation Department State/Local Agreement Amendment – ADA and Sidewalk Improvements Citywide 2013:** This is an Amendment to the State/Local Construction Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the ADA and Sidewalk Improvements Citywide 2013 Project. This amendment allows the City to provide construction administration and inspection services for this project. This agreement has been reviewed by the City Attorney.

ACTION: To adopt the Resolution providing for the Idaho Transportation Department State/Local Agreement Amendment for the ADA and Sidewalk Improvements Citywide 2013 Project, approve the Agreement Amendment, and give authorization for the Mayor and City Clerk to execute the necessary documents, or take other action deemed appropriate.

2. **Idaho Transportation Department State/Local Agreement – Intersection of Holmes Avenue and First Street:** This is a State/Local Development Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the Intersection of Holmes Avenue and First Street Project. This agreement requires City financial or in-kind contribution towards the entire project at a match rate of

7.34% for an estimated total of \$32,000.00. This agreement has been reviewed by the City Attorney.

**ACTION:** To adopt the Resolution providing for the Idaho Transportation Department State/Local Development Agreement for the Intersection of Holmes Avenue and First Street Project, approve the Agreement, and give authorization for the Mayor and City Clerk to execute the necessary documents, or take other action deemed appropriate.

**3. Idaho Transportation Department State/Local Agreement - 17<sup>th</sup> Street Safety Audit:** This is a State/Local Development Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the 17<sup>th</sup> Street Safety Audit Project. This agreement requires City financial contribution towards the entire project at a match rate of 7.34% for an estimated total of \$6,000.00. This agreement has been reviewed by the City Attorney.

**ACTION:** To adopt the Resolution providing for the Idaho Transportation Department State/Local Development Agreement for the 17<sup>th</sup> Street Safety Audit, approve the Agreement, and give authorization for the Mayor and City Clerk to execute the necessary documents, or take other action deemed appropriate.

**4. Idaho Transportation Department State/Local Agreement - Fiscal Year 2015 44 ADA Ramps, Idaho Falls:** This is a State/Local Cooperative Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the Fiscal Year 2015 44 ADA Ramps, Idaho Falls Project. This agreement allows the City to administer the construction contract and seek reimbursement for the project in the amount of \$60,000.00. This agreement has been reviewed by the City Attorney.

**ACTION:** To adopt the Resolution providing for the Idaho Transportation Department State/Local Cooperative Agreement for the Fiscal Year 2015 44 ADA Ramps, Idaho Falls Project, approve the Cooperative Agreement, and give authorization for the Mayor and City Clerk to execute the necessary documents, or take other action deemed appropriate.

**B. Municipal Services Director:**

**1. Tabulation and Award of Bid for Bid No. IF-14-08, Distribution Transformers:** This is a bid for Distribution Transformers for Idaho Falls Power. It is the recommendation of the Municipal Services Division and Idaho Falls Power to accept the lowest evaluated bid items meeting specifications as listed on Attachment A. It is also recommended that all bids for Item 7 be rejected. It has been determined after re-evaluation that the 750 KVA Transformer is not needed at this time. The total purchase amount will be \$102,815.00.

**ACTION:** To reject all bids for Item No. 7, to accept the lowest evaluated bid items meeting specifications as listed on Attachment A per the recommendations of the Municipal Services Division and Idaho Falls Power, for the total purchase amount of \$102,815.00.

**C. Planning and Building Director:**

**1. Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards - Snake River Landing, Division No. 8:** This is an application for a Final Plat as well as the Development Agreement and Reasoned Statement

of Relevant Criteria and Standards for Snake River Landing, Division No. 8. The Planning Commission considered this item at its November 13, 2012 Meeting and recommended approval. The applicant delayed submitting the application to the City Council until details for the anticipated project for the site were clear. Staff concurs with the recommendation of the Planning Commission.

**ACTION:** Following any discussion regarding the Final Plat and Development Agreement, in sequential order:

- a. To accept the Final Plat for Snake River Landing, Division No. 8 and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat, or take such other action deemed appropriate.
- b. To approve the Development Agreement for Snake River Landing, Division No. 8 and give authorization for the Mayor and City Clerk to execute the necessary documents, or take other action deemed appropriate.
- c. To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat and Development Agreement for Snake River Landing, Division No. 8, and give authorization for the Mayor to execute the necessary documents, or take other action deemed appropriate.

**D. Parks and Recreation Director:**

1. **Tautphaus Park Arcade Concession Agreement Renewal:** This is the Tautphaus Park Arcade Concession Agreement between the City of Idaho Falls and LOML, LLC dba Funland. This is a one (1) year agreement that has been reviewed and approved by the City Attorney. (Tabled from the February 27, 2014 Regular Council Meeting.)

**ACTION:** To approve the Tautphaus Park Arcade Concession Agreement between the City of Idaho Falls and LOML, LLC dba Funland and give authorization for the Mayor and City Clerk to execute the necessary documents, or take other action deemed appropriate.

2. **Change Order No. 2 with Vern Clark and Sons Construction Company, Inc. for Wes Deist Aquatic Center:** This is Change Order No. 2 with Vern Clark and Sons Construction Company, Inc. for the Aquatic Center Miscellaneous Renovations Project. On November 14, 2013, a bid was opened and awarded for renovations of the Wes Deist Aquatic Center. Vern Clark and Sons was selected by Alderson Karst and Mitro Architects, P. A. after reviewing three (3) bids. Due to changes in the work to be performed, the Parks and Recreation Division recommends an increase to the contract of \$3,551.00, bringing the original award of \$76,900.00 to a total of \$82,926.00 (new total includes the \$2,475.00 from Change Order No. 1).

**ACTION:** To approve Change Order No. 2 with Vern Clark and Sons Construction Company, Inc. in the amount of \$3,551.00 for the Wes Deist Aquatic Center Miscellaneous Renovations Project and give authorization for the Mayor to execute the necessary documents, or take other action deemed appropriate.

3. **Professional Services Fee Proposal for USDA Wildlife Services:** The Parks and Recreation Division respectfully requests authorization to enter into an Agreement with the United States Department of Agriculture Wildlife Services in an amount

not to exceed \$6,000.00 to provide water fowl management services. This agreement has been reviewed and approved by the City Attorney.

**ACTION:** To approve the Professional Services Fee Proposal Agreement with the United States Department of Agriculture Wildlife Services in an amount not to exceed \$6,000.00 to provide water fowl management services and give authorization for the Parks and Recreation Director to execute the necessary documents, or take such other action deemed appropriate.

E. **Airport Director:**

1. **Master Agreement and Work Order No. 1 with T-O Engineers for the Airport South Quadrant Hangar Development Project:** This is a Master Agreement and Work Order No. 1 between the City of Idaho Falls and T-O Engineers. T-O Engineers was selected as the 5-Year Airport Consultant through a Federal Aviation Administration approved Qualifications Based Selection Process. Work Order No. 1 will provide for the planning, formulation, and navigational aid analysis portion of the South Quadrant Hangar Development Project at the Idaho Falls Regional Airport. The City Attorney has reviewed said documents.

**ACTION:** To approve the Master Agreement and Work Order No. 1 with T-O Engineers for the Airport South Quadrant Hangar Development Project and give authorization for the Mayor to execute the necessary documents, or take such other action deemed appropriate.

**Motion to Adjourn.**

*If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.*