



City of Atlantic Beach
Amended Agenda
Regular City Commission Meeting
Monday, November 14, 2022 - 6:30 p.m.
Commission Chamber
City Hall, 800 Seminole Road
Atlantic Beach, FL 32233

INVOCATION AND PLEDGE TO THE FLAG
CALL TO ORDER

Page(s)

1. APPROVAL OF MINUTES

- 1.A. Approve minutes of the Town Hall meetings held on April 23, 2022 and July 16, 2022. 7 - 22
[04-23-22 Town Hall - Draft Minutes](#)
[07-16-22 Town Hall - Draft Minutes](#)
- 1.B. Approve minutes of the Regular Commission Meeting held on October 10, 2022. 23 - 57
[10-10-22 Regular Commission Meeting - Draft Minutes](#)

2. COURTESY OF FLOOR TO VISITORS

PUBLIC COMMENT

3. CITY MANAGER REPORTS

- * 3.A. 90-Day Calendar (Nov. 2022 - Jan. 2023) 59 - 62
[90-Day Calendar \(Nov. 2022 - Jan. 2023\)](#)
- * 3.B. Singleton Mobile Home Park 63 - 69
[Singleton Mobile Home Park](#)
- * 3.C. Permitting Survey 71 - 76
[City of Atlantic Beach Building and Land Development Permitting Survey Link](#)
[Permitting Survey](#)
- * 3.D. Tropical Storm Nicole Proclamation 77 - 78
[Tropical Storm Nicole Proclamation](#)

4. REPORTS AND/OR REQUESTS FROM CITY COMMISSIONERS

- * 4.A. Charter Review (Mayor Glasser) 79 - 80
[Charter Review](#)

5. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None.

6. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. SUPPORTING DOCUMENTATION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COMMISSION ON THESE ITEMS.

- 6.A. Declare P4 and P29 Utility Trucks as surplus. 81 - 85
[Surplus Property](#)

7. COMMITTEE REPORTS

- * 7.A. MCHWB Final Report (Mayor Glasser) 87 - 112
[MCHWB Final Report](#)
- * 7.B. Reappointments and New Appointments to Various Boards and Committees 113 - 135
[Reappointments and New Appointments](#)

8. ACTION ON RESOLUTIONS

- * 8.A. **RESOLUTION NO. 22-52** 137 - 143
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ATLANTIC BEACH, FLORIDA, REPEALING PORTIONS OF PREVIOUS LEGISLATION REGARDING THE CULTURAL ARTS AND RECREATION ADVISORY COMMITTEE; RENAMING SAID COMMITTEE TO THE ARTS, RECREATION, AND CULTURE COMMITTEE; ADOPTING NEW PROVISIONS GOVERNING THE COMMITTEE INCLUDING: PURPOSE; MEMBERSHIP; TERMS OF MEMBERSHIP; FILLING OF VACANCIES; REMOVAL OF MEMBERS; DUTIES AND RESPONSIBILITIES; CITY STAFF ADMINISTRATIVE SUPPORT; PROCEDURES AND RULES; ORGANIZATION OF OFFICERS AND LIABILITY TO CITY; PROVIDING FOR CONTINUITY OF CURRENT COMMITTEE MEMBERS AND TERMS; AND PROVIDING FOR AN EFFECTIVE DATE.
[Resolution No. 22-52](#)
- 8.B. **RESOLUTION NO. 22-76** 145 - 154
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PUBLIC UTILITIES DEPARTMENT TO PURCHASE A NEW TRUCK DURING FY 22-23; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.
[Resolution No. 22-76](#)
- 8.C. **RESOLUTION NO. 22-77** 155 - 160
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE POLICE DEPARTMENT TO PURCHASE RADIOS DURING THE 2022-2023 FISCAL

YEAR.

[Resolution No. 22-77](#)

- 8.D. **RESOLUTION NO. 22-78** 161 - 162
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE POLICE DEPARTMENT TO PURCHASE FLEET VEHICLES DURING THE 2022-2023 FISCAL YEAR.
[Resolution No. 22-78](#)
- 8.E. **RESOLUTION NO. 22-80** 163 - 169
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, ACCEPTING A QUOTE FROM HAGER CONSTRUCTION COMPANY TO MAKE THE NECESSARY REPAIRS TO THE DUTTON ISLAND FISHING PIER; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE
[Resolution No. 22-80](#)
- 8.F. **RESOLUTION NO. 22-81** 171 - 181
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PUBLIC WORK DEPARTMENT TO PURCHASE THREE NEW TRUCKS; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.
[Resolution No. 22-81](#)
- * 8.G. **RESOLUTION NO. 22-83** 183 - 198
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING STAFF TO ISSUE A TASK AUTHORIZATION TO JONES EDMUNDS FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) NEEDS ASSESSMENT AND CONFIGURATION SUPPORT; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.
[Resolution No. 22-83](#)
- 8.H. **RESOLUTION NO. 22-84** 199 - 210
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING STAFF TO ISSUE A TASK AUTHORIZATION TO HANSON PROFESSIONAL SERVICES FOR DESIGN AND ENGINEERING SERVICES FOR TRAFFIC CALMING ON MAIN STREET; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.
[Resolution No. 22-84](#)
- * 8.I. **RESOLUTION NO. 22-85** 211 - 242
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA APPROVING THE

HIRING OF JASON GABRIEL WITH THE FIRM OF BURR & FORMAN TO PROVIDE CITY ATTORNEY SERVICES; PROVIDES FOR CONFLICTS; AND PROVIDES AN EFFECTIVE DATE.

[Resolution No. 22-85](#)

9. ACTION ON ORDINANCES

- 9.A. **ORDINANCE NO. 90-22-248, Public Hearing and Final Reading** 243 - 259
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, COUNTY OF DUVAL, STATE OF FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE 2030 COMPREHENSIVE PLAN TO CHANGE THE DESIGNATION OF THOSE LANDS DESCRIBED IN ATTACHED EXHIBIT A FROM RESIDENTIAL MEDIUM DENSITY (RM) TO COMMERCIAL (CM); PROVIDING FOR FINDINGS; PROVIDING FOR EFFECTIVE DATE OF PLAN AMENDMENT; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR DISCLAIMER; AND PROVIDING FOR AN EFFECTIVE DATE.
[Ordinance No. 90-22-248](#)
- 9.B. **ORDINANCE NO. 90-22-249, Public Hearing and Final Reading** 261 - 276
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, COUNTY OF DUVAL, STATE OF FLORIDA, REZONING THOSE LANDS DESCRIBED IN ATTACHED EXHIBIT A FROM RESIDENTIAL, GENERAL, TWO-FAMILY (RG) TO COMMERCIAL, GENERAL (CG); PROVIDING FINDINGS OF FACT; REQUIRING RECORDATION; PROVIDING FOR CONTINGENCY; PROVIDING FOR DISCLAIMER; AND PROVIDING FOR CONFLICT, SEVERABILITY AND AN EFFECTIVE DATE.
[Ordinance No. 90-22-249](#)
- 9.C. **ORDINANCE NO. 57-22-24, Introduction and First Reading** 277 - 283
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, COUNTY OF DUVAL, STATE OF FLORIDA, REPEALING AND REPLACING SECTION 13-2 LOITERING IN, OBSTRUCTING, ETC. STREETS, PUBLIC PLACES, ETC.; PROVIDING FOR A NEW TITLE; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.
[Ordinance No. 57-22-24](#)
- 9.D. **ORDINANCE NO. 20-22-166, Introduction and First Reading** 285 - 290
AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF ATLANTIC BEACH, FLORIDA FOR FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, AND PROVIDING AN EFFECTIVE DATE.
[Ordinance No. 20-22-166](#)
- 9.E. **ORDINANCE NO. 75-22-28, Introduction and First Reading** 291 - 304
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AMENDING CHAPTER 21 OF THE CODE OF ORDINANCES, TRAFFIC AND MOTOR VEHICLES, ARTICLE II, – STOPPING, STANDING AND PARKING ON PUBLIC PROPERTY AND ARTICLE III, WRECKER SERVICE; PROVIDING FOR CODIFICATION;

PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance No. 75-22-28](#)

10. MISCELLANEOUS BUSINESS

- * 10.A. Charter Officers FY 21-22 Annual Performance Reviews 305 - 337
[Charter Officer Evaluations](#)

11. CITY ATTORNEY/CITY CLERK REPORTS AND/OR REQUESTS

12. CLOSING COMMENTS BY CITY COMMISSIONERS AND CITY MANAGER

13. ADJOURNMENT

This meeting will be live-streamed and videotaped. The video recording will be posted within four business days on the City's website. To access live or recorded videos, click on the [Meeting Videos tab](#) on the city's home page at www.coab.us.

If any person decides to appeal any decision made by the City Commission with respect to any matter considered at any meeting, such person may need a record of the proceedings, and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record shall include the testimony and evidence upon which the appeal is to be based.

Any person wishing to speak to the City Commission on any matter at this meeting should submit a request to the City Clerk prior to the meeting. For your convenience, forms for this purpose are available at the entrance to the Commission Chamber.

Every effort is made to indicate what action the City Commission is expected to take on each agenda item. However, the City Commission may act upon any agenda subject, regardless of how the matter is stated on the agenda.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office by 5:00 PM, the Thursday prior to the meeting.