

**FORT PIERCE UTILITIES AUTHORITY  
REGULAR MEETING  
AGENDA**

**Tuesday  
November 6, 2012  
4:00 p.m.  
City Commission Chambers**

**MEETING TO ORDER**

Invocation by Pastor Robert Coleman of Goodwill Presbyterian Church.

Pledge of Allegiance.

ROLL CALL AND DECLARATION OF A QUORUM.

**A. COMMENTS FROM THE PUBLIC:**

**B. CONSENT AGENDA:**

1. Approval of Minutes of the Regular Meeting of October 16, 2012.
2. Approval of payment of \$35,910 to Florida Municipal Electric Association (FMEA) for annual membership dues for the period of October 2012 through September 2013.
3. Approval of ACN 13-33 for the purchase of a Digger/Derrick Truck from Altec Industries, Inc. under GSA contract GS-30F-1028G, in the amount of \$180,065.
4. Approval of the budget transfer to increase the budget by \$60,000 for the 25<sup>th</sup> Street Water Main Replacement Project.
5. Approval of authorization for the Director of Utilities to change, update or adopt all safety standards and manuals used by Fort Pierce Utilities Authority.
6. Approval of ACN 13-27 for the sole source purchase of postage from Pitney Bowes, Inc., in an amount not to exceed \$200,000 for the period of October 1, 2012 through September 30, 2013, with annual renewals.

**C. LETTERS OF APPRECIATION:**

1. An email was received from Cheyenne Benning and her shop of the Navy thanking Shari Franco of Human Resources and FPUA employees for the care package.
2. An email was received from Ronnie Prebilsky thanking Shari Franco of Human Resources and FPUA employees for the care package sent to him overseas.

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3. A card was received from The Mustard Seed thanking FPUA customers for the amount of \$291 contributed through Project Care.
4. A letter was received from Sue Dannahower thanking Terrance McMillon of the Water Distribution Department for being very polite and knowledgeable in being able to fix her water issues.

**D. OLD BUSINESS:**

1. Approval of Amendment Number 1 to Unit Price Contract for Installation of Underground Electrical Conduit System with MasTec North America, Inc., to exempt bond requirements for all Task Orders that do not exceed \$200,000 effective November 6, 2012.
2. Approval of Amendment Number 1 to Design Build Services Agreement with Globaltech, Inc., to reduce minimum insurance requirements, and allow for specified increases based upon each individual Specific Authorization, effective November 6, 2012.
3. Approval of changes to FPUA Special Terms and Conditions for Local Vendor Preference effective November 6, 2012.

**E. NEW BUSINESS:**

1. Approval of the Memorandum of Understanding between Treasure Coast Education, Research and Development Authority and Fort Pierce Utilities Authority for collaborative partnership in promoting the expansion of commercial motor vehicle education and research in South Florida.
2. Rate Comparison for the month of September 2012 – For Information Only.
3. Approval of the budget transfer of \$215,530 for the Water Treatment Plant Hypochlorite Project and approve Specific Authorizations GT 12-07 in an amount not to exceed \$122,800 and GT 12-08 in an amount not to exceed \$1,592,265 with Globaltech, Inc. (GT), to design and construct the Hypochlorite Project and Four-Log Virus Water Treatment Plant Improvements projects for a grand total of \$1,715,065.

**F. AWARD OF BID:**

1. Approve award of Bid No. 13-05 for the purchase of South Hutchinson Island Repump #2 Station Modifications to Hinterland Group, Inc., in the amount of \$669,000.

**G. RESOLUTIONS:**

1. Adopt Resolution No. UA 2012-08, establishing an Installment Payment Program for Capital Improvement Charges (CIC) for water and wastewater services.
  - a. Approval of the Installment Payment Agreement Form for processing Installment Payment Agreements and authorize the Director of Utilities to sign such agreements, approve discontinuing use of Service Upgrade Installment Agreement & Capital Charge Installment Payment Agreement forms, and approve discontinuing financing Contribution in Aid (CIA) & Meter Set Fees.
  - b. Adopt Resolution No. UA 2012-11, restating the Schedule of Service Charges, deleting Capital Charge Installment Payment Agreement/Release of Lien Processing and Recording charges for the Electric System, and amending the Capital Charge Installment Payment and Release of Lien processing and recording procedures for the Water and Wastewater Systems.
2. Adopt Resolution No. UA 2012-04, rescinding Electric Capital Improvement Charges (CIC) and Water/Wastewater Accrued Guaranteed Revenue Charges (AGRC) and restating Capital Improvement Charges and Guaranteed Revenue Charges for Water and Wastewater Service.
3. Approve:
  - a. Resolution No. UA 2012-07 – Authorizing the refunding of a portion of FPUA's Utilities Refunding Revenue Bonds, Series 2003 and providing for the issuance of a not-to-exceed \$21,500,000 taxable Utilities Refunding Revenue Bond, Series 2012 to finance the cost of such refunding, and
  - b. Resolution No. UA 2012-10 – Awarding the sale of FPUA's taxable Utilities Refunding Revenue Bond, Series 2012 to TD Bank, N.A. and appointing an Escrow Agent

**H. DIRECTOR:**

**I. ATTORNEY:**

**J. COMMENTS FROM BOARD MEMBERS:**

**ADJOURN.**