

**City of Belfast**  
**Council Chambers-Belfast City Hall**  
**Tuesday, August 3, 2021**  
**6:00 p.m. Committee Interviews**  
**7:00 p.m. Regular Council Meeting**

**Due to the ongoing public health crisis, participants are strongly encouraged to take part by remote means using Zoom. Meetings will stream live on the City website at [www.cityofbelfast.org](http://www.cityofbelfast.org), air live on BEL TV and on Belfast Community Radio WBFY 100.9.**

**Those who wish to attend the meeting in person may do so. Masks will be required for all in-person attendees who have not been vaccinated \*this is subject to change based on CDC recommendations\*. Specific meeting procedures will be determined by the Mayor at the time of the meeting and may include distancing measures, restrictions on number of attendees in the meeting room or mask recommendations.**

**Regular Council Meeting No. 3**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean, City Manager Erin Herbig, and Admin. Assistant Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

**5) Acceptance of the minutes**

Regular Council Meeting of July 20, 2021.

**6) A. Open to the public**

**Due to the ongoing public health crisis, participants are strongly encouraged to take part by remote means using Zoom. The City Council will be utilizing the Zoom Webinar feature to allow for public input by allowing for virtual participation. There will be a website address that will serve as the link to the Zoom meeting and will be on the City website in advance of the meeting. There will also be a phone number next to the website address that will enable someone to participate, even if they are experiencing technical difficulties. There is no requirement to register for Webinars. The Chat function will be disabled.**

The public will be allowed to speak at the meeting, but only during the public comment period. When it is time for the person to have their opportunity to speak, the host will accept them into the meeting.

Those who wish to attend the meeting in person may do so. Masks will be required for all in-person attendees who have not been vaccinated \*this is subject to change based on CDC recommendations\*. Specific meeting procedures will be determined by the Mayor at the time of the meeting and may include distancing measures, restrictions on number of attendees in the meeting room or mask recommendations.

Members of the public who wish to submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.

If you do not plan to speak at open to the public, we encourage the public to stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.

## **B. Organization and Department Reports**

### **7) Communications**

### **8) Old Business and Council Committee Reports**

- Consideration of Committee appointments

### **9) Permits, Petitions and Licenses - Consent Agenda**

- A. Request to approve a renewal Special Amusement Permit for Crusty Crab LLC d/b/a Front Street Pub for live music, vocals – Karaoke, DJ and dancing at 37 Front Street, Belfast, Maine, interior and exterior.
- B. Request to approve an application by Crusty Crab LLC d/b/a Front Street Pub, located at 37 Front Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant/Lounge (Class XI) liquor license, interior and exterior fenced in deck.
- C. Request to approve an extension of liquor license on premise permit for Moonbat LLC d/b/a Marshall Wharf Brewing Company located at 36 Marshall Wharf, Belfast, Maine to use the outdoor space on October 2, 2021 to host a Beer Festival.

- D. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the 1970 Class Reunion event at the United Farmers Market of Maine, 18 Spring Street, Belfast on July 24, 2021 from 3:00 p.m. to 10:00 p.m.
- E. Request to approve a Lunch Wagon License permit application by Abby Freethy d/b/a Northwoods Gourmet Grill located at 47 Main Street, Belfast, Maine, license to expire on December 31, 2021.

## **10) Business**

- A)** Request to appoint Avis Winchester as Interim Tax Assessor for the City of Belfast.
- B)** Request to engage the services of Attorney Jon Pottle of Eaton Peabody to represent the Zoning Board of Appeals in an administrative appeal.
- C)** Consideration of posting of a Notice of Intent pursuant to 23 MRS 3022 and 30-A MRS 3101.
- D)** Presentation regarding the proposed amendments to Chapter 102, Zoning, Chapter 98, Technical Standards, and Chapter 66, General Provisions in the City Code of Ordinances regarding multi-family housing that have been recommended to the Council by the Belfast Planning Board.
- E)** Public Hearing regarding the proposed amendments to Chapter 102, Zoning, Chapter 98, Technical Standards, and Chapter 66, General Provisions in the City Code of Ordinances regarding multi-family housing that have been recommended to the Council by the Belfast Planning Board.
- F)** Discussion and possible action regarding the proposed amendments to Chapter 102, Zoning, Chapter 98, Technical Standards, and Chapter 66, General Provisions in the City Code of Ordinances regarding multi-family housing that have been recommended to the Council by the Belfast Planning Board.
- G)** Presentation from the Economic Development Director regarding a Community Development Block Grant Economic Development Program Grant on behalf of GO Logic LLC.
- H)** Public Hearing regarding the City of Belfast's acceptance of a Community Development Block Grant Economic Development Program Grant on behalf of GO Logic LLC.
- I)** Discussion and possible action regarding the City of Belfast's acceptance of a Community Development Block Grant Economic Development Program Grant on behalf of GO Logic LLC.

**J)** Discussion regarding a 2021 City of Belfast Community Revitalization Plan.

**K)** Request by the Economic Development Director to have the City Council approve recommendations for awarding of business façade subgrants.

**L)** Request from the Interim Cemetery Superintendent to expend up to \$4,000.00 for the repointing of the Main Street receiving tomb and \$3,000.00 for the purchase of new informational sign at five of the City cemetery locations.

**M)** Request to authorize the City Treasurer, Theresa Butler, to move the perpetual care funds collected for FY 20-21 in the amount of \$23,900 to the Cemetery Trust Fund with HM Payson.

**N)** Request by Airport Manager Kenn Ortmann to publish an RFB to borrow funds to pay for costs associated with the Jet A fuel component of the Fuel Farm project.

**O)** Request by the Parks and Recreation Director to purchase a used pick-up truck.

**P)** Request to approve a pole permit at 65 West Waldo Road.

**Q)** Request to go into Executive Session on an Economic Development matter pursuant to 1 M.R.S.A 405 (6) C.

**R)** Signing of Council Orders

## **11) Communications**

## **12) Adjourn**