

**THE HOUSTON INDEPENDENT SCHOOL DISTRICT**



# **AGENDA**

**Board of Education  
Meeting**

**August 13, 2020**

THE HOUSTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION

# Agenda Index

- |                                      |                                       |
|--------------------------------------|---------------------------------------|
| A. Superintendent's Priority Items   | G. Human Resources                    |
| B. Trustee Items                     | H. Business Operations                |
| C. Closed Session (Closed to Public) | I. Finance                            |
| D. Academic Services                 | J. Other                              |
| E. School Offices                    | K. Policy                             |
| F. Strategy and Innovation           | L. Superintendent's Information Items |

## MEMBERS OF THE BOARD OF EDUCATION

Sue Deigaard, *President*  
Wanda Adams, *First Vice President*  
Judith Cruz, *Second Vice President*  
Dr. Patricia K. Allen, *Secretary*  
Dani Hernandez, *Assistant Secretary*  
Kathy Blueford-Daniels  
Holly Maria Flynn Vilaseca  
Elizabeth Santos  
Anne Sung

Grenita Lathan, Ph.D., *Interim Superintendent of Schools*

BOARD OF EDUCATION AGENDA

August 13, 2020

1:00 p.m.

- CALL TO ORDER
- ADJOURN TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, AND 551.089, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C
- RECESS

5:00 p.m.

- REGULAR BOARD MEETING RECONVENES FOR OPEN SESSION
- MOMENT OF SILENCE FOR VANESSA GUILLEN
- SPEAKERS TO AGENDA ITEMS

BUSINESS AGENDA

- CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION
- CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

**Table of Contents**

**A. SUPERINTENDENT'S PRIORITY ITEMS**

- A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)
- A-2. Achieve 180 2018–2019 Year Two Program Evaluation Report, Part B
  - Achieve 180 2018–2019 (Year 2) Progress Toward Goals And Objectives (Part B)
- A-3. Discussion Concerning Proposed Revisions To The Emergency Constraint Progress Measures And Progress Monitoring Calendar - *Revised*
  - Emergency Constraints Progress Monitoring Calendar - *New*

**B. TRUSTEE ITEMS**

- B-1. Appointment Of Houston Independent School District Representatives To Tax Increment Reinvestment Zones Boards Of Directors

**C. CLOSED SESSION**

- C-1. Personnel
  - a. Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and

board members; evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.

- b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.
- d. Receive evaluative feedback from Lone Star Governance coaches concerning board member responsibilities.

C-2. Legal Matters

- a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice
- b. Pending or contemplated litigation matters and status report.
- c. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options
- d. Receive legal advice concerning the Texas Education Agency special accreditation investigation and possible options.
- e. Update on federal law enforcement activity on February 27, 2020.
- f. Legal discussion concerning *Houston ISD v. Texas Education Agency, et al.*, In the 459th Judicial District Court, Travis County, Texas, Cause No. D-1-GN-19-003695.
- g. Receive legal advice concerning NXTBoard contract.
- h. Pending insurance claims for Hurricane Harvey damage to Braeburn and Scarborough Elementary campuses
- i. Consideration and possible action to ratify the district's Purdue Pharma bankruptcy claim filing agreement
- j. Consideration and authority to settle in the matter of *Harris County, Texas v. Houston Independent School District*, in the County Court at Law No. Three (3), Harris County, Texas; Cause No. 1152181

- k. Consideration and authority to settle in the matter of John Albert Hightower v. Houston Independent School District, in the 234th Judicial District Court, Harris County, Texas; Cause No. 2018-41096
- l. Consideration and authority to settle in the matter of Rosa Davila, et al vs. Houston Independent School District, in the 334th Judicial District Court, Harris County, Texas, Cause No. 2017-21104
- m. Consideration and authority to settle in the matter of Angelica D. b/n/f Ruth D. v. Houston Independent School District; TEA Docket No. 281-SE-0620
- n. Consideration and authority to settle the subrogation lien of Robert Lopez against Ruby McNeil and AAA Insurance for workers' compensation benefits; AAA Insurance Claim no. 013619069
- o. Consideration and authority to settle the subrogation lien of Jackie Thornton against Jennifer Danielle Roberts and progressive insurance for workers' compensation benefits; Progressive Insurance claim no. 204393238
- p. Consideration and authority to settle the subrogation lien of Phyllis Graham against Victor Maldonado and Hanover Insurance for workers' compensation benefits; Hanover Insurance claim no. 1900624057
- q. Receive legal advice concerning the Texas Education Agency special accreditation investigation concerning special education, the District's response, and possible options
- r. Consideration and approval of settlement agreement in the matter of Andrea C. b/n/f Yolanda G. v. Houston Independent School District; TEA Docket No. 274-SE-0520

C-3. Real Estate

**D. ACADEMIC SERVICES**

**E. SCHOOL OFFICES**

E-1. Approval Of Contract Renewal Between Westbury High School And Harris County Protective Services For Children And Adults For The Community Youth Services Program

E-2. Approval Of An Agreement With The University Of Texas At Austin and The Texas Higher Education Coordinating Board Regarding The Advise TX College Advising Corps Program At Madison High School

- Executive Summary

E-3. Approval Of The Updated 2020–2021 Academic Calendar

- Executive Summary
- 2020-2021 Academic Calendar

**F. STRATEGY AND INNOVATION**

F-1. Approval Of The Closure Of Texas Southern University Charter Lab School

- Executive Summary

F-2. Consider And Take Possible Action To Approve The Formation Of A Local Innovation Plan Committee To Draft A Local Innovation Plan

- Committee Membership - Explanatory Sheet

F-3. Approval Of Application To Participate In The Optional Flexible School Day Program For State Funding For The 2020–2021 School Year

- Executive Summary

F-4. Authority To Execute An Agreement Renewal With The Harris County Juvenile Board

- Executive Summary

F-5. Interlocal Partnership Agreement With The City Of Houston Municipal Courts Department For The Juvenile Case Manager Program

- Executive Summary

**G. HUMAN RESOURCES**

**H. BUSINESS OPERATIONS**

H-1. Authority To Negotiate, Execute, And Amend A Construction Contract For Modular Improvements At Thomas Sinclair Elementary School

- Executive Summary

**I. FINANCE**

I-1. Approval Of Vendor Awards For Purchases Over \$100,000 And Ratification Of Vendor Awards For Purchases Under \$100,000

- Purchasing Requests

I-2. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations

- Attachment For Approval Of Donations

- I-3. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants
  - Attachment For Acceptance Of Grants
- I-4. Approval Of The Contract For The Purchase Of Attendance Credits From The State To Reduce Revenue Level Under Texas Education Code, Chapter 48.257 And 49.004
  - Executive Summary
- I-5. Approval Of 2020–2021 Budget For Title I, Part A Instructional Continuity Grant
  - Instructional Continuity Grant Budget
- I-6. Approval Of The August General Fund Budget Amendment
  - August 2020 Budget Amendment
- J. OTHER**
- J-1. Second Amendment To The March 19, 2020, Resolution Regarding Continuation Of Payments To Employees And Continuing Business Operations During The COVID-19 Outbreak
  - Second Amendment To Resolution
- K. POLICY**
- K-1. Proposed Revisions To Board Policy EHBB(LOCAL), *Special Programs: Gifted And Talented Students*—Second Reading
  - EHBB(LOCAL), Second Reading
- K-2. Authority To Waive Five Business Days Of In-Person Voting, As Well As Other Board Policy DGB(LOCAL) Consultation Election Procedures, If Warranted
- K-3. Approval Of Proposed Revisions To Board Policies DIA(LOCAL), *Employee Welfare: Freedom From Discrimination, Harassment, And Retaliation*; FB(LOCAL), *Equal Educational Opportunity*; And FFH(LOCAL), *Student Welfare: Freedom From Discrimination, Harassment, And Retaliation*, As Pertaining To Compliance With The New Title IX Regulations Issued By The Department Of Education And Legal Update Related To Title VII—Second Reading - *Revised*
  - DIA(LOCAL), Second Reading - *New*
  - FB(LOCAL), Second Reading - *New*
  - FFH(LOCAL), Second Reading - *New*

**L. SUPERINTENDENT'S INFORMATION ITEMS**

L-1. Debt Management Activity Report

- Debt Management Activity Report 063020
- Executive Summary

**HEARING OF THE COMMUNITY**

**TRUSTEE REPORTS AND COMMENTS**

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings, schools visited, community and district activities, new initiatives, education programs, and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

**REPORTS FROM THE SUPERINTENDENT**

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

**ADJOURN**



# REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

**SUBJECT: ACHIEVE 180 2018–2019 YEAR TWO PROGRAM EVALUATION  
REPORT, PART B**

Achieve 180 is a research-based action plan to support, strengthen, and empower underserved and underperforming Houston Independent School District (HISD) feeder pattern communities to increase student achievement. Best practices from successful school turnaround initiatives – including effective teachers, strong principal leadership, and an environment of high expectations for both students and staff – are incorporated into the plan.

Attached to this update is a report on the outcomes of the second year (2018–2019) of implementation of the Achieve 180 Program. This is part two of a two-part report. Part A, distributed in September 2019, provided a detailed description of program implementation with metrics aligned to implementation. Part B is titled Progress Toward Goals and Objectives and includes school and student achievement measures for Achieve 180 Program campuses, non-Achieve 180 campuses, and the district.

# ACHIEVE186

2018–2019 (Year 2)

## PROGRESS TOWARD GOALS AND OBJECTIVES (Part B)

Board of Trustees Meeting  
August 13, 2020  
Research and Accountability

## HOUSTON INDEPENDENT SCHOOL DISTRICT

## Progress Toward Goals and Objectives Findings for 2018–2019

- Part B of a two-part report addresses Year 2 progress toward Achieve 180 Program goals and objectives.
- This presentation comprises a subset of school, educator, and student achievement measures used to determine changes in program outcomes from 2016–2017 (baseline) to 2018–2019 (Year 2).
- The full 350+ page report includes districtwide, non-Achieve 180, Achieve 180 Program, Achieve 180 Program treatment group, and Achieve 180 Program campus results for each measure.

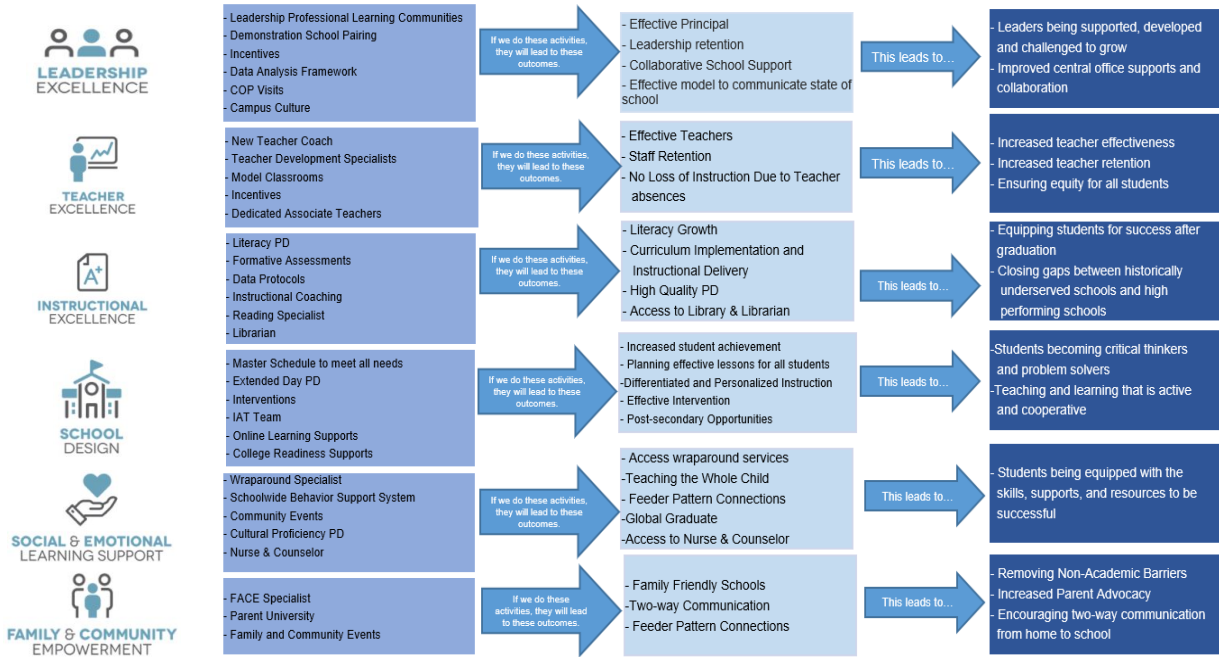
Note: Achieve 180 Program outcomes for 2016–2017 (baseline) to 2018–2019 (Year 2) include results for the 2018–2019 cohort of 53 schools. Non-Achieve 180 outcomes include the non-participating schools in each year.

HOUSTON INDEPENDENT SCHOOL DISTRICT



Logic Model  
2018–2019

Six Pillars of  
School  
Improvement



Achieve 180 is a research-based action plan to support, strengthen, and empower underserved and underperforming HISD feeder pattern communities to increase student achievement. Best practices from successful school turnaround initiatives, including effective teachers, strong principal leadership, and an environment of high expectations for both students and staff are incorporated into the plan. Now in its second year, Achieve 180 is building upon the successes and lessons learned to systematically improve student achievement.

Source: Achieve 180 Program Administrator, 2018–2019 (adapted \_ Pillars added)

## HOUSTON INDEPENDENT SCHOOL DISTRICT

## 2018–2019 Achieve 180 Program Schools (N=53)

Tier 3 (N=12 schools) IR 2–8, Supt. FIR	Tier 2 (N=12 schools) New IR, NR, FIR	Tier 1A (N=12 schools) Former IR 1 YR	Tier 1B (N=11 schools) Former IR 2 YRS
Blackshear ES – (FIR)	Attucks MS (IR1) – NR	Bonham ES – (FIR)	Bellfort ECC – Paired
Doglan ES – (FIR)	Bruce ES – (FIR)	Fondren ES – (FIR)	Cook ES – (FIR)
Henry MS (IR4) – NR	Cullen MS – (FIR)	Gregory-Lincoln PK–8– (FIR)	Edison MS – (FIR)
Highland Heights ES (IR5) – NR	Deady MS – NR	Hilliard ES – (FIR)	Gallegos ES – (FIR)
Kashmere HS (IR8) – NR	Foerster ES (FIR) – NR	Lawson MS – (FIR)	Kashmere Gardens ES – (FIR)
Mading ES – (FIR)	Forest Brook MS – (FIR)	Liberty HS – (FIR)	Key MS – (FIR)
North Forest HS (IR3) – NR	High School Ahead MS – NR	Looscan ES – (FIR)	Lewis ES – (FIR)
Washington HS (IR2) – NR	Holland MS – NR	Montgomery ES – (FIR)	Martinez, C. ES – (FIR)
Wesley ES – (FIR)	Madison HS – (FIR)	Pugh ES – (FIR)	Milby HS – (FIR)
Wheatley HS (IR6) – NR	Sugar Grove MS (IR1)	Sharpstown HS – (FIR)	Westbury HS – (FIR)
Woodson ES – (FIR)	Williams MS – NR	Stevens ES – (FIR)	Young ES – (FIR)
Worthing HS – (FIR)	Yates HS – NR	Texas Connections – (FIR)	<b>Tier 1B Support (N=6)</b>
Tiers 3, 2, and 1A – Supported through the Achieve 180 Office of School Support			<b>New IR, NR</b>
			Codwell ES (IR1)
			Marshall ES (IR1)
			Reagan Ed. Ctr. K–8– NR
			Shearn ES (IR1)
			Sherman ES (IR1)
			Thomas MS– NR
			Tier 1B – Supported through other Offices of School Support

Source: Achieve 180 Program Administration, 2018–2019

Notes: Based on final 2017–2018 TEA Campus Accountability Ratings.

**Supt.** means 2017–2018 Superintendents' Schools.

**IR** with a number means consecutive years a campus had been rated Improvement Required (IR).

**FIR** means formerly rated Improvement Required.

**NR** means Not Rated in 2017–2018 due to the Not Rated: Harvey Provision.

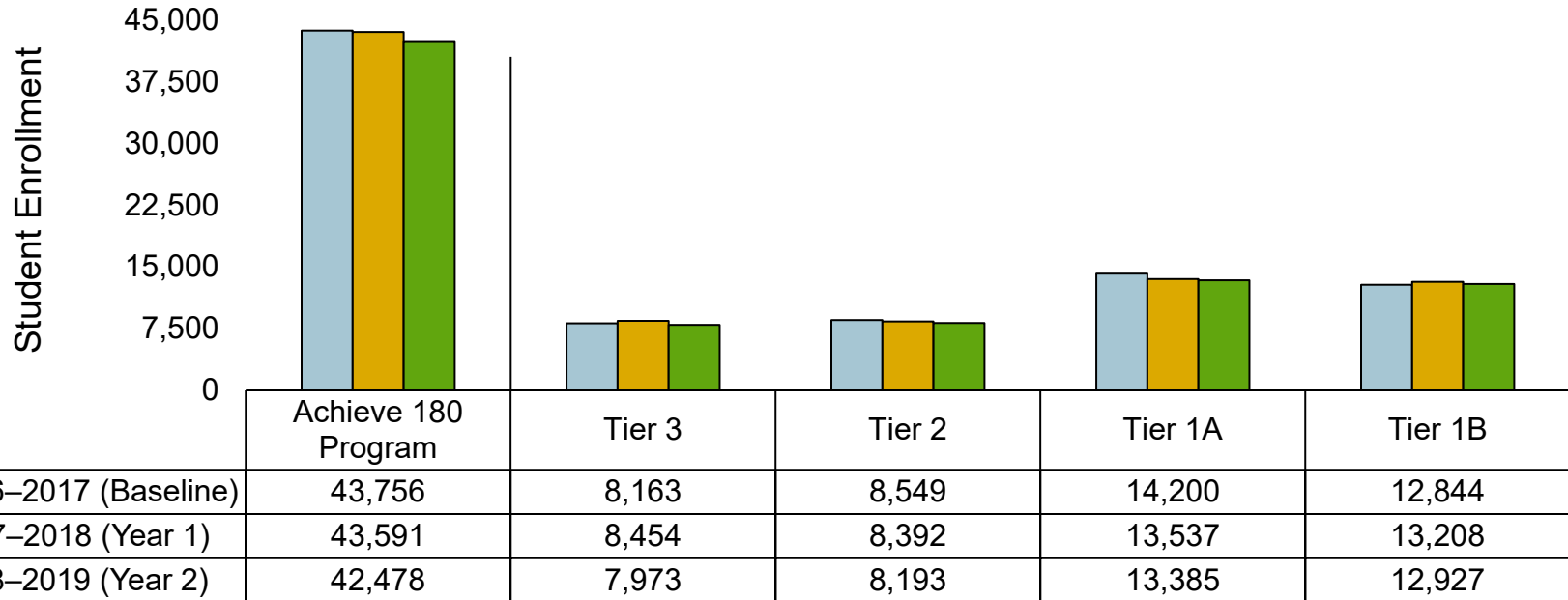


PILLAR I  
 Goal: Ensure that schools have leaders that they need,  
 and that leaders are supported,  
 developed, and challenged to grow.



HOUSTON INDEPENDENT SCHOOL DISTRICT

## Student Enrollment in Achieve 180 Program Schools 2016–2017 (Baseline) through 2018–2019 (Year 2)



Source: PEIMS, Fall Resubmission 2016, 2017, and 2018

Note: Results are based on the 53 2018–2019 Cohort of Achieve 180 Program across three years.

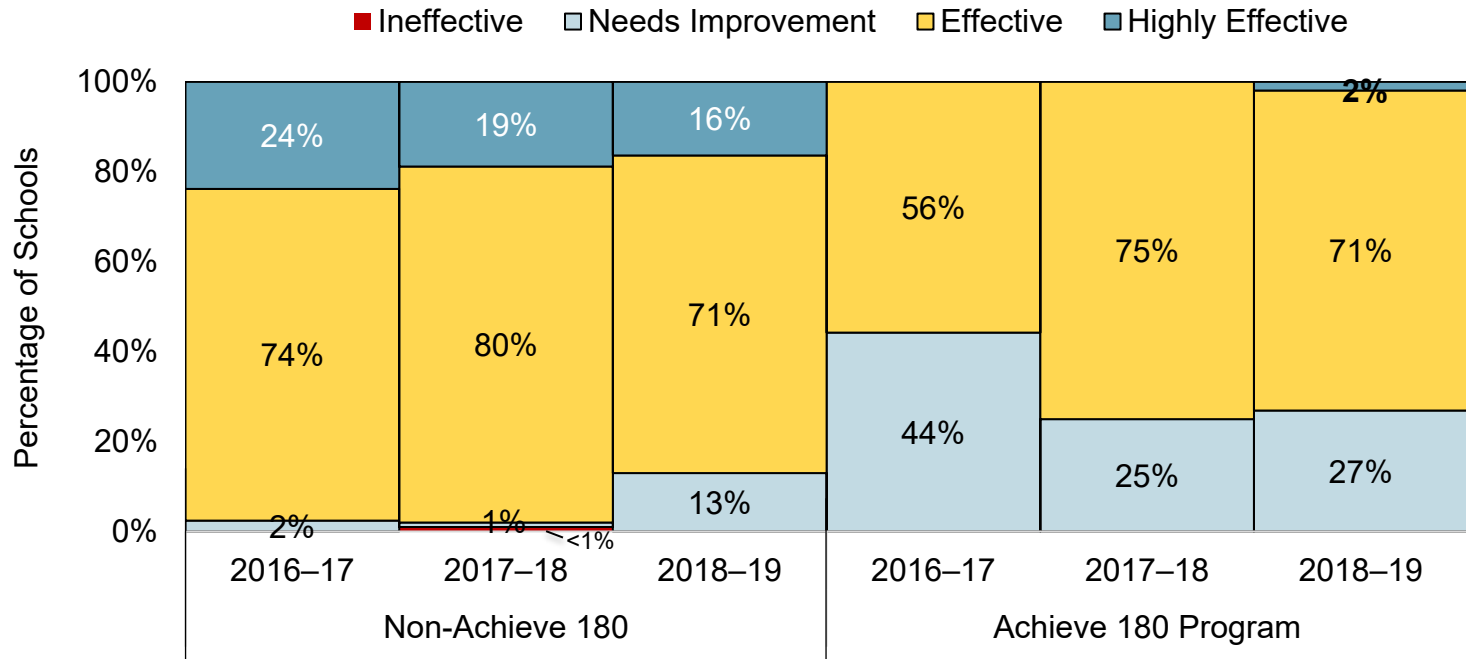


PILLAR I  
Goal: Ensure that schools have leaders that they need, and that leaders are supported, developed, and challenged to grow.



# HOUSTON INDEPENDENT SCHOOL DISTRICT

## School Leader Appraisal Ratings, 2016–2017 through 2018–2019



Sources: 2016–2017, 2017–2018, and 2018–2019 School Leader Scorecards.

Note: No data for Texas Connections Academy Houston (TCAH) a virtual, online school in Tier 1A. Percentages may not total 100 due to rounding.

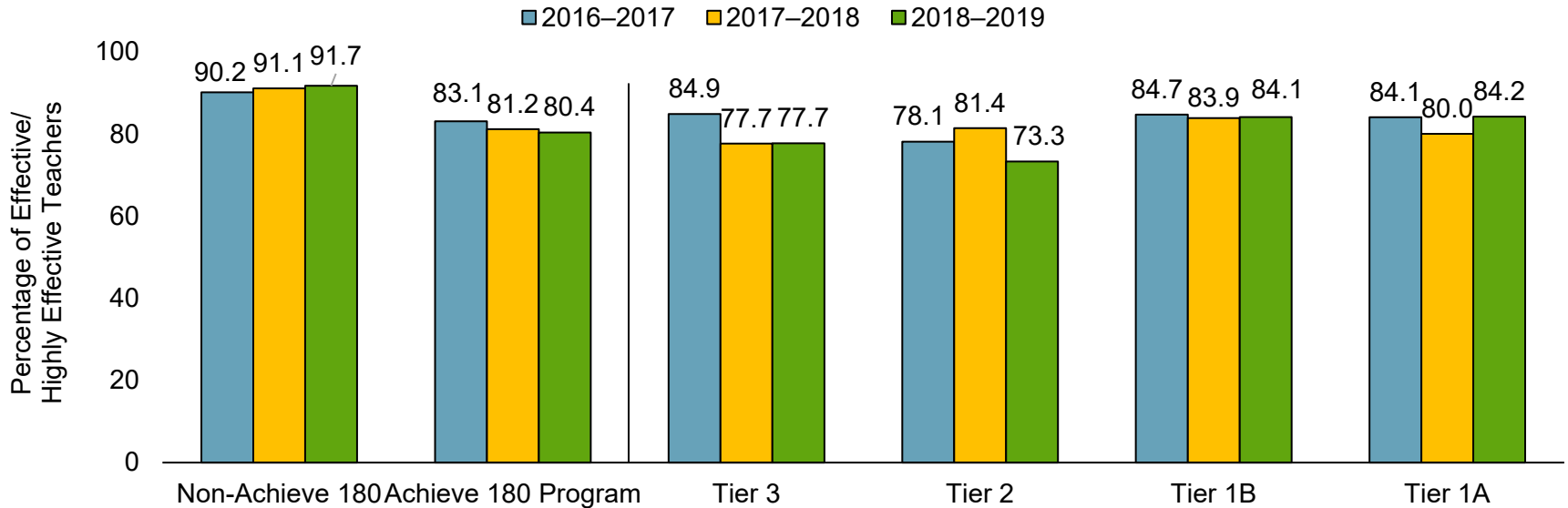


**PILLAR II**  
 Goal: Increase teacher effectiveness and retention to ensure equity for all students at Achieve 180 Program campuses.



**H O U S T O N I N D E P E N D E N T S C H O O L D I S T R I C T**

**Effective/Highly Effective Teachers Employed in HISD  
 2016–2017 through 2018–2019**



Source: Sources: 2016–2017: 2016–2017 TADS Summative Rating Report, TADS tool as of October 23, 2017; 2017–2018: 2017–2018 TADS Summative Rating Report, TADS tool as of October 22, 2018; 2018–2019: 2018–2019 TADS Summative Rating Report, TADS tool as of December 4, 2019

Note: No data available for TCAH (Tier 1A).



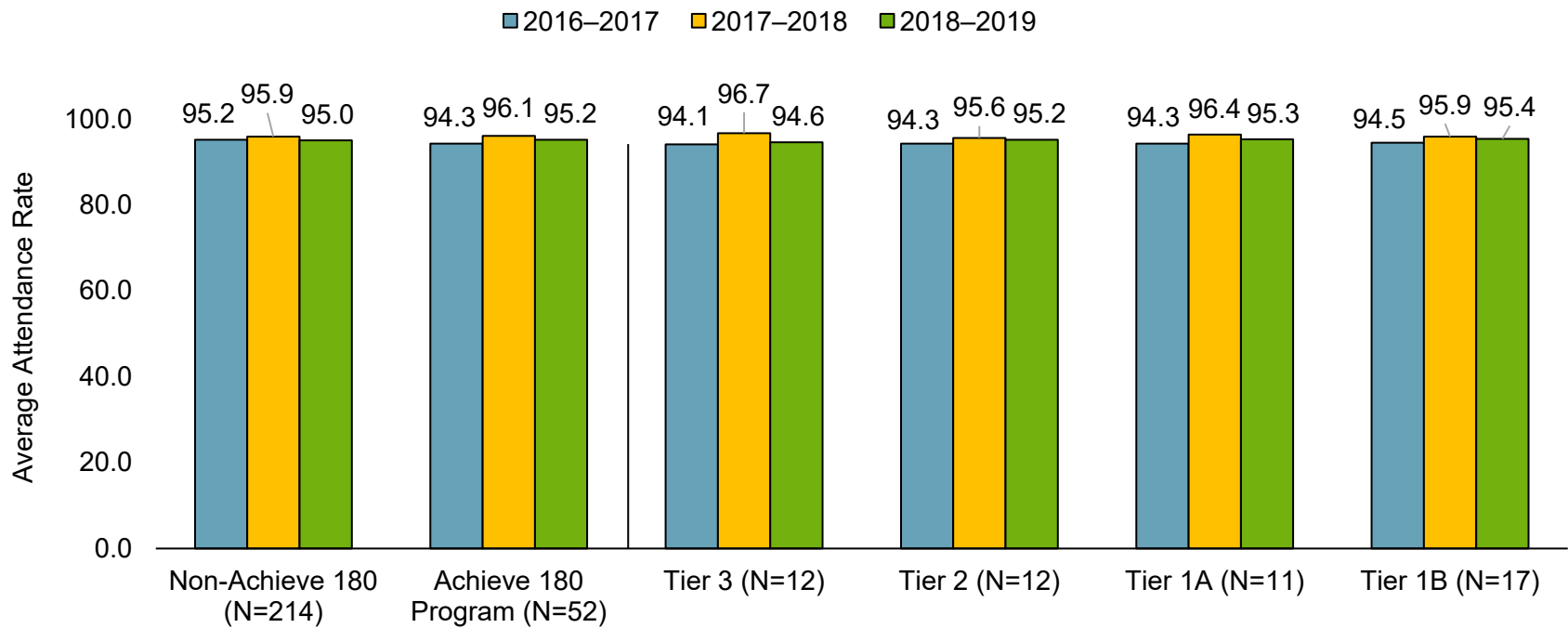


PILLAR II  
 Goal: Increase teacher effectiveness and retention to ensure equity for all students at Achieve 180 Program campuses.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Teacher Attendance Rates, 2016–2017 through 2018–2019



Sources: 2016–2017, 2017–2018, and 2018–2019 Human Resources Information System (HRIS) data file

Note: At least one year of data were not available for some charter and alternative schools, including TCAH (Tier 1A).



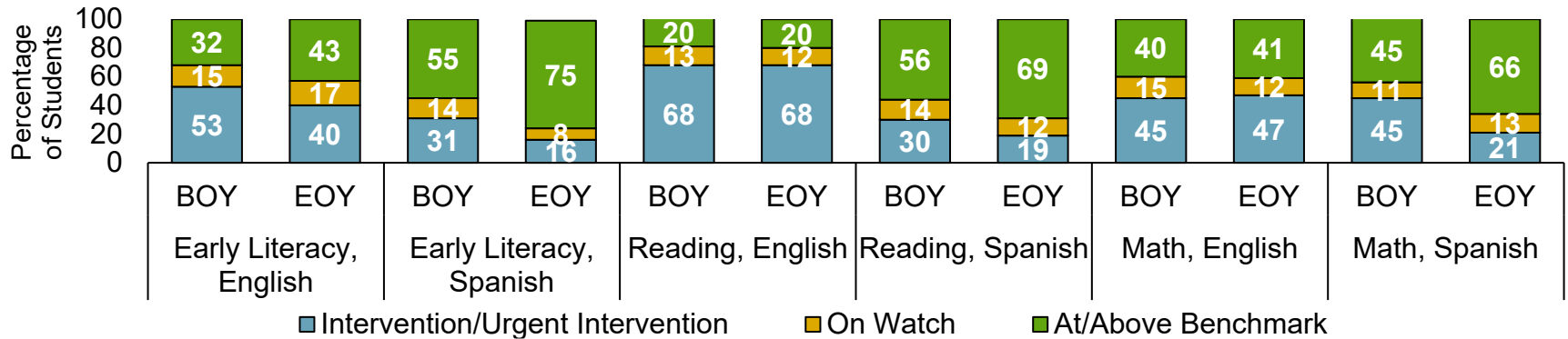
PILLAR III  
 Goal: Match the structure and design  
 of our schools to the needs, dreams, and realities  
 of every student.



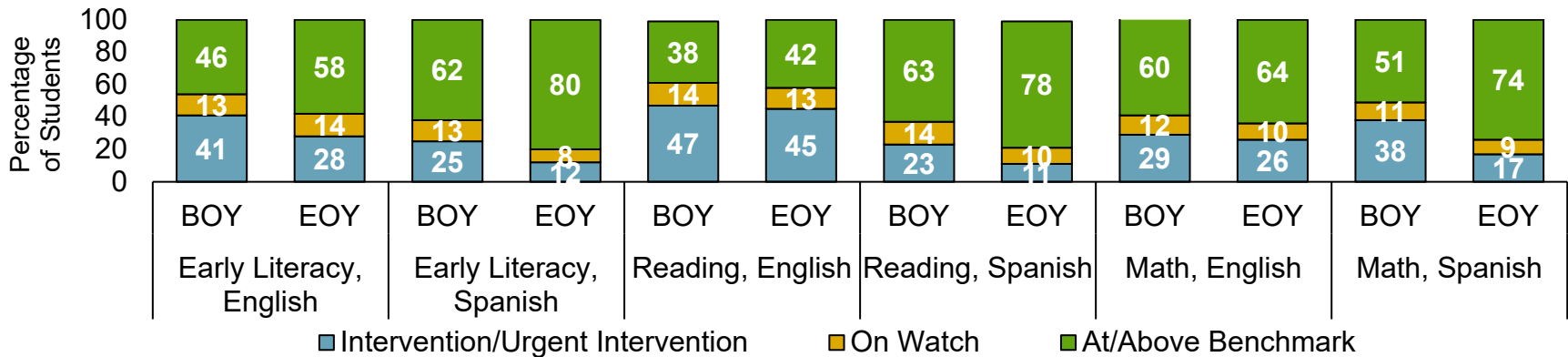
HOUSTON INDEPENDENT SCHOOL DISTRICT

Renaissance 360 BOY and EOY Results, 2018–2019

Achieve 180 Program



Non-Achieve 180



Source: Renaissance Early Literacy, Reading, and Mathematics English and Spanish Student Data Files, 8/12/2019  
 Note: Percentages may not equal 100 due to rounding.

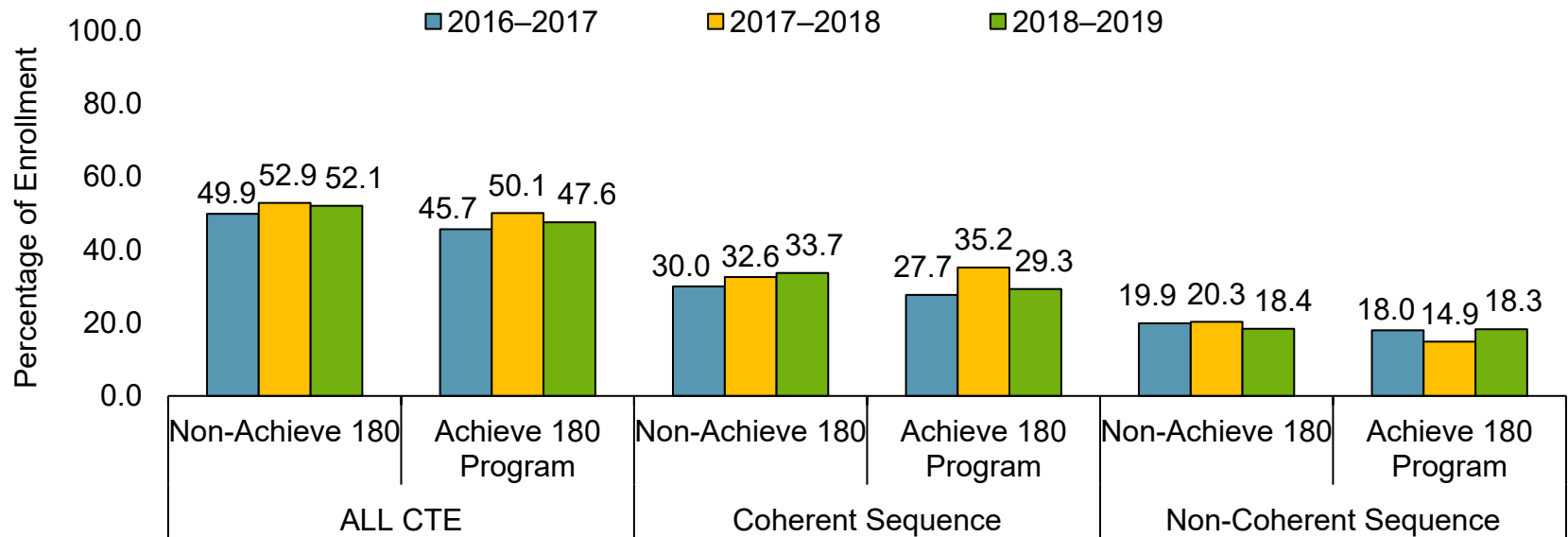


PILLAR IV  
Goal: Match the structure and design of our schools to the needs, dreams, and realities of every student.



HOUSTON INDEPENDENT SCHOOL DISTRICT

### Distribution of Career and Technical Education Course Participants 2016–2017 through 2018–2019



Source: Fall PEIMS, 2016, 2017, and 2018

Note: Grades 6–12 students. PEIMS Average Daily Attendance (ADA) code “0” was excluded from the enrollments.

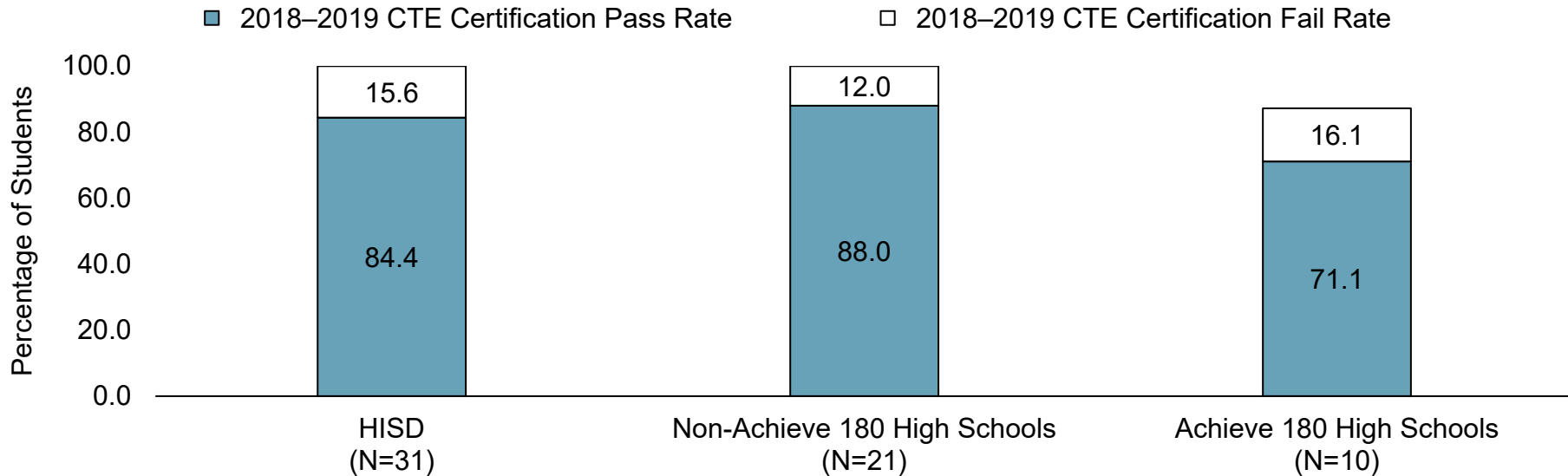


PILLAR IV  
 Goal: Match the structure and design of our schools to the needs, dreams, and realities of every student.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Career and Technical Education Certification Pass Rates  
 2018–2019



Source: HISD Chancery Ad Hoc Data Warehouse, retrieved using IBM Cognos on 1/15/2020.

Note: Data for schools with less than five students were retained. Achieve 180 Program (6 schools) included: Kashmere HS, North Forest HS, Washington HS, Wheatley HS, and Worthing HS (Tier 3), Madison HS (Tier 2), Sharpstown HS and Texas Connections Academy Houston (Tier 1A), and Milby HS and Westbury HS (Tier 1B).



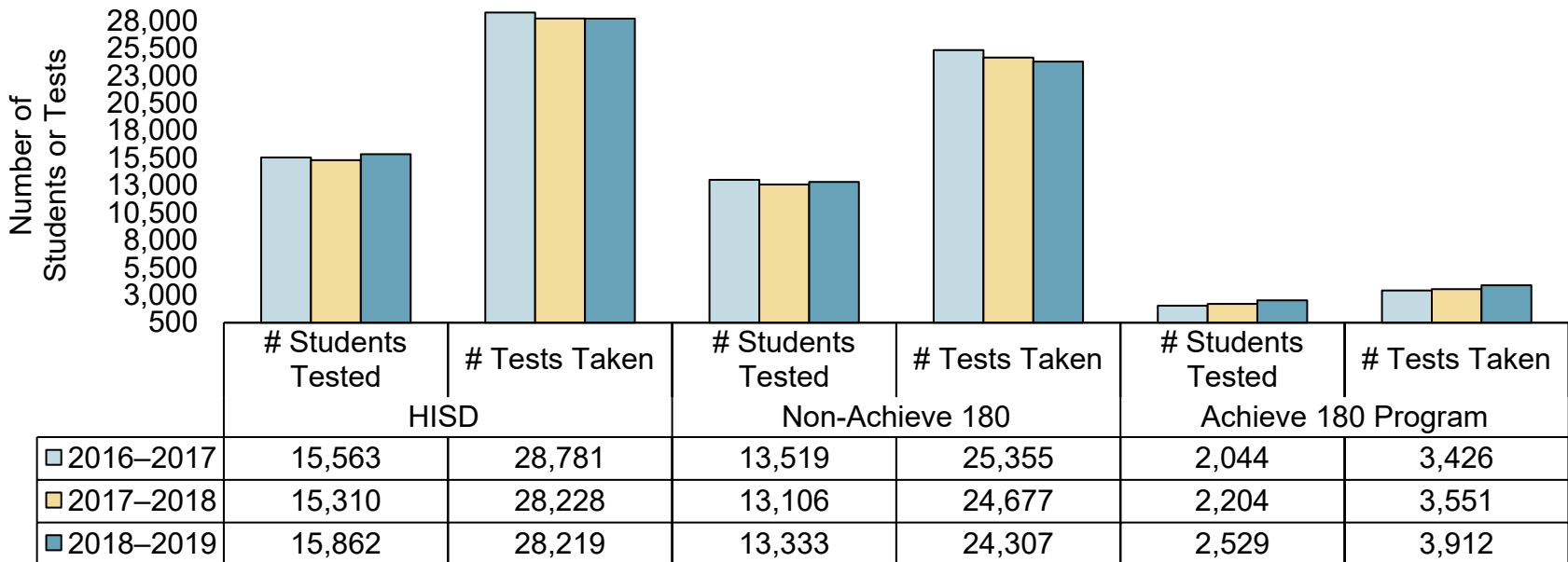
PILLAR IV  
 Goal: Match the structure and design of our schools to the needs, dreams, and realities of every student.



HOUSTON INDEPENDENT SCHOOL DISTRICT

## Advanced Placement Exams

### Number of Students Tested and Tests Taken, 2017 through 2019



Sources: 2017 College Board AP data file, August 14, 2017; 2018 College Board AP data file, August 29, 2018; 2019 AP data file, September 11, 2019  
 Notes: Data reflects districtwide totals. The AP Reports by year report high school and middle school separately except for the 2019 report. The total exams and the number scored 3 or higher districtwide matches Figure 1 on the 2019 AP Report. /// at the Y-axis indicates the numbers are truncated to begin at 500.

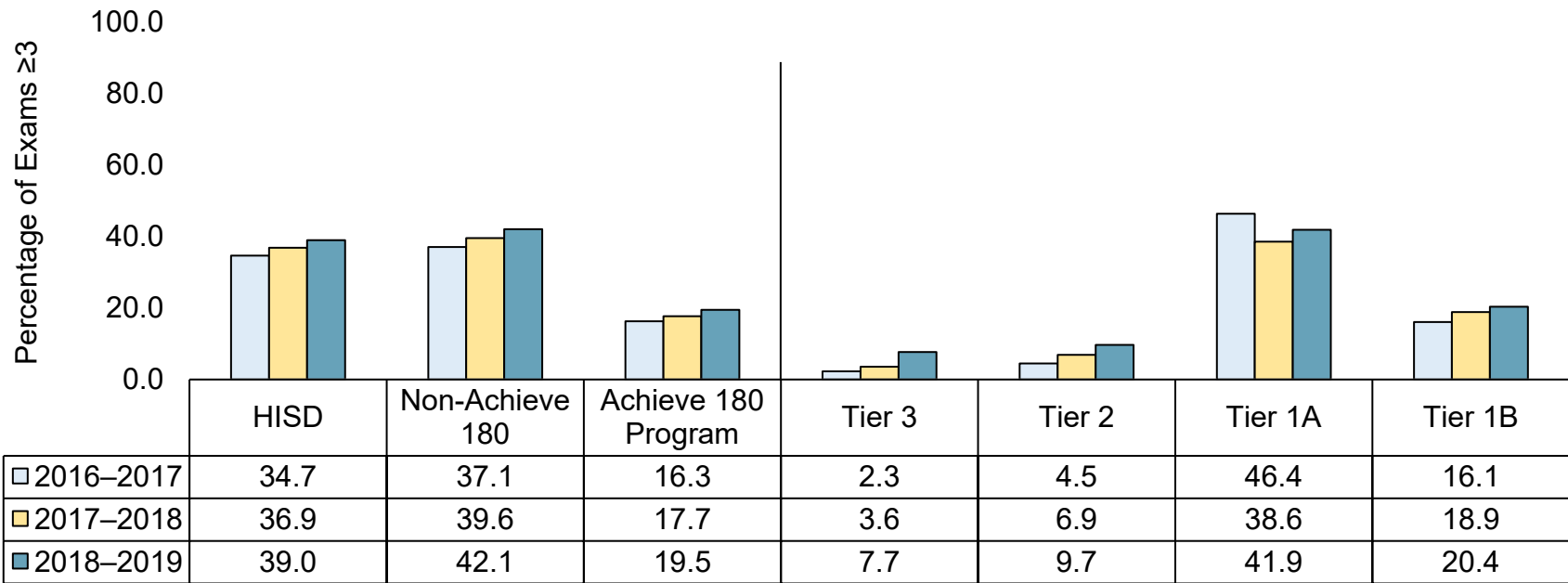


PILLAR IV  
 Goal: Match the structure and design  
 of our schools to the needs, dreams,  
 and realities of every student.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Advanced Placement Exam Performance, 2017 through 2019



Sources: 2017 College Board AP data file, August 14, 2017; 2018 College Board AP data file, August 29, 2018; 2019 AP data file, September 11, 2019  
 Notes: Data reflects districtwide totals. The AP Reports by year report high school and middle school separately except for the 2019 report. The total exams on which students scored 3 or higher, districtwide, matches Figure 1 of the 2019 AP Report. Percentages are based the total number of exams scored at or above criterion divided by the total number of exams taken.

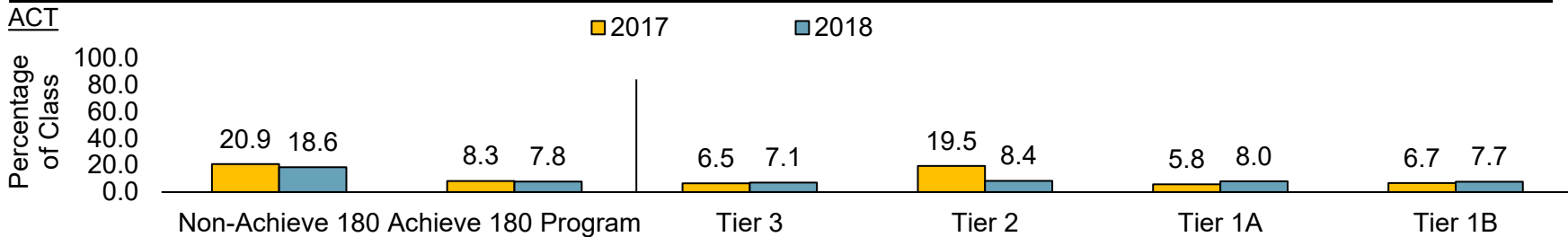
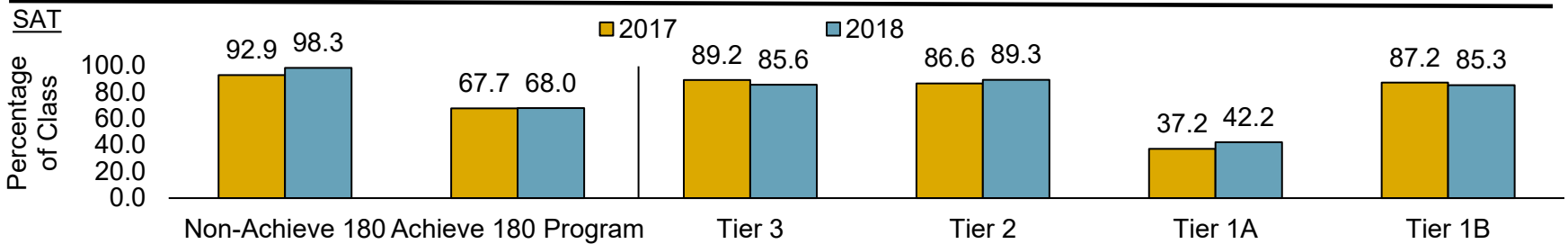
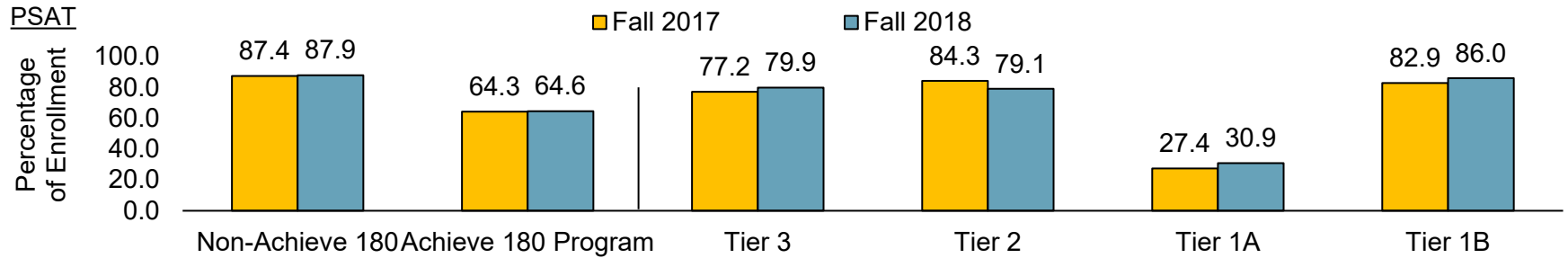


**PILLAR IV**  
 Goal: Match the structure and design of our schools to the needs, dreams, and realities of every student.



**HOUSTON INDEPENDENT SCHOOL DISTRICT**

**College Readiness Examination Participation, 2017 and 2018**



Sources: PSAT/NMSQT Fall Scores by Institution, 11th grade and Chancery: 2017: October 17, 2017; 2017 2018: 2018 October 29, 2018; College Board 2017 SAT data file, College Board 2018 SAT data file; ACT Results 2017; ACT Results 2018.

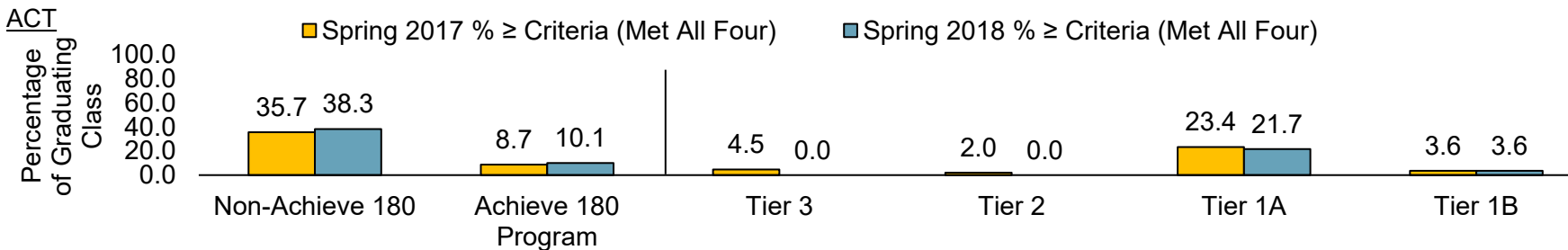
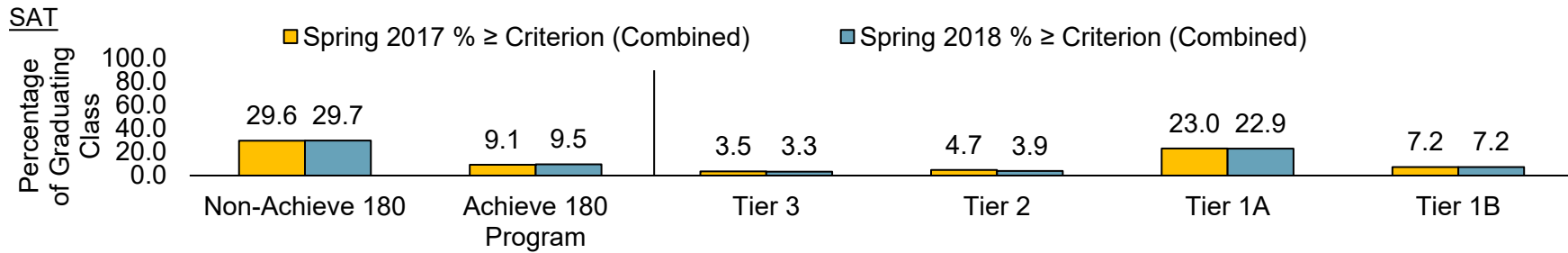
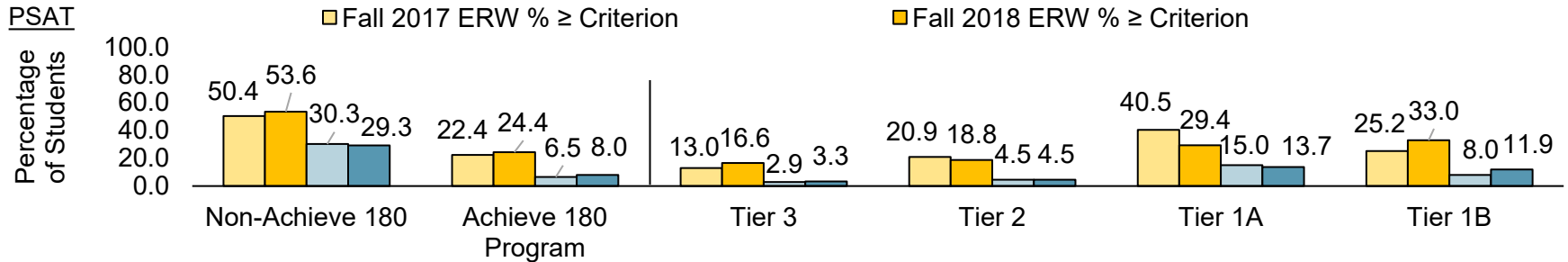


PILLAR IV  
Goal: Match the structure and design of our schools to the needs, dreams, and realities of every student.



HOUSTON INDEPENDENT SCHOOL DISTRICT

College Readiness Examination Performance, 2017 and 2018



Sources: PSAT/NMSQT Fall Scores by Institution, 11th grade and Chancery: 2017: October 17, 2017; 2017 2018: 2018 October 29, 2018; College Board 2017 SAT data file, College Board 2018 SAT data file; ACT Results 2017; ACT Results 2018.



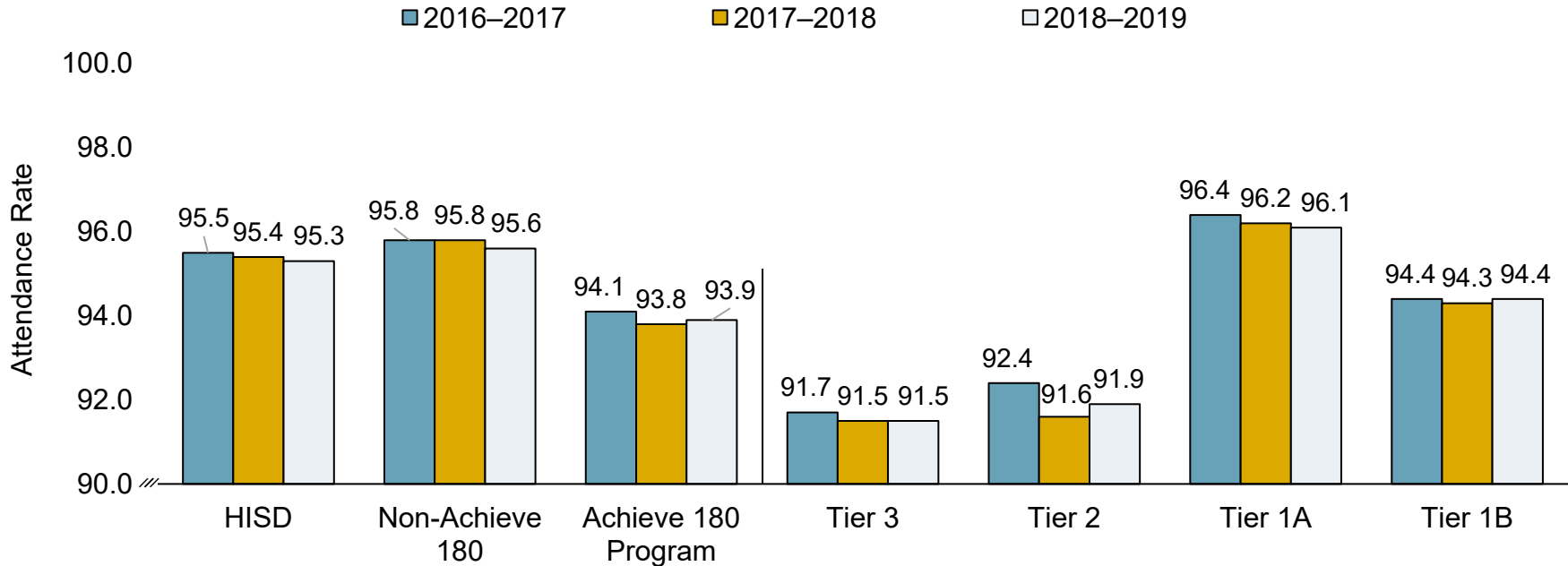


**PILLAR V**  
 Goal: Ensure that students have the skills, supports, and resources that they need to be successful.



**H O U S T O N I N D E P E N D E N T S C H O O L D I S T R I C T**

**Student Attendance Rates  
 2016–2017 through 2018–2019**



Source: PEIMS Average Daily Attendance (ADA) databases for 2016–2017, 2017–2018, and 2018–2019

Note: The attendance rate is the ratio of total students' days present to total days in membership for the respective school year. Students in all grades are included in the calculation. // at the Y-axis indicates the numbers are truncated to begin at 90.0.

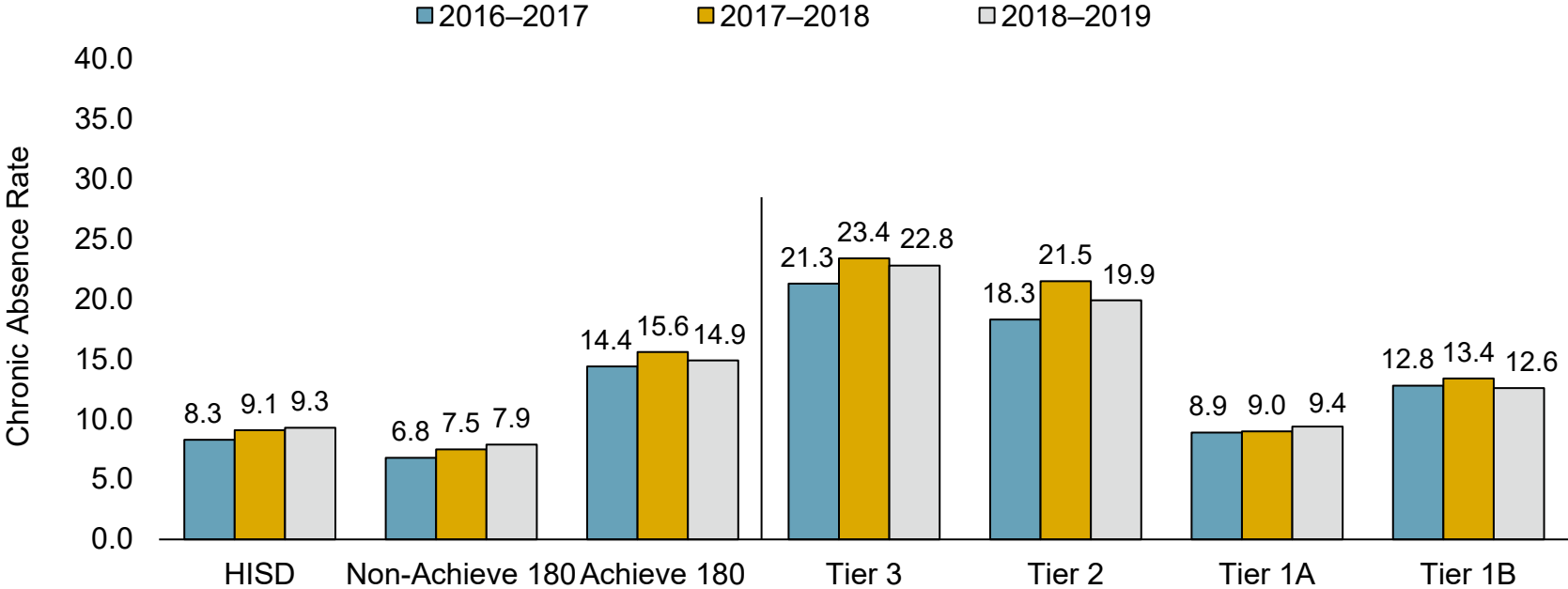


PILLAR V  
Goal: Ensure that students have the skills, supports, and resources that they need to be successful.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Student Chronic Absence Rates  
2016–2017 through 2018–2019



Source: PEIMS Average Daily Attendance (ADA) databases for 2016–2017, 2017–2018, and 2018–2019

Note: The chronic absence rate is the total number of students absent 10 percent or more of school days they are enrolled on the campus divided by the total number of students in membership on the campus for 83% or more of the school year.



PILLAR V  
Goal: Ensure that students have the skills, supports, and resources that they need to be successful.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Disciplinary Actions Per 100 Students  
2016–2017 through 2018–2019

Decrease Increase	No Change	2016–2017				2017–2018				2018–2019				2016–2017 to 2018–2019 Cumulative Change			
		ISS	OSS	DAEP	JJAEP	ISS	OSS	DAEP	JJAEP	ISS	OSS	DAEP	JJAEP	ISS	OSS	DAEP	JJAEP
		13	11	1	<1	10	11	<1	<1	12	13	1	<1	-1	2	0	0
		10	7	<1	<1	8	7	<1	<1	9	9	<1	<1	-1	2	0	0
		27	26	2	<1	21	26	2	<1	21	28	2	<1	-6	2	0	0
		22	40	3	<1	20	33	2	<1	18	34	3	<1	-4	-6	0	0
		42	48	4	<1	25	57	3	<1	30	65	5	<1	-12	17	1	0
		11	9	<1	<1	9	7	<1	<1	6	7	<1	<1	-5	-2	0	0
		38	22	1	<1	32	22	2	<1	32	24	2	<1	-6	2	1	0

Source: Fall PEIMS, ADA>0; PEIMS 425 Record, Disciplinary Action Data for academic years 2016–2017, 2017–2018 and 2018–2019.

Note: Results reflect the number of incidents per 100 students.

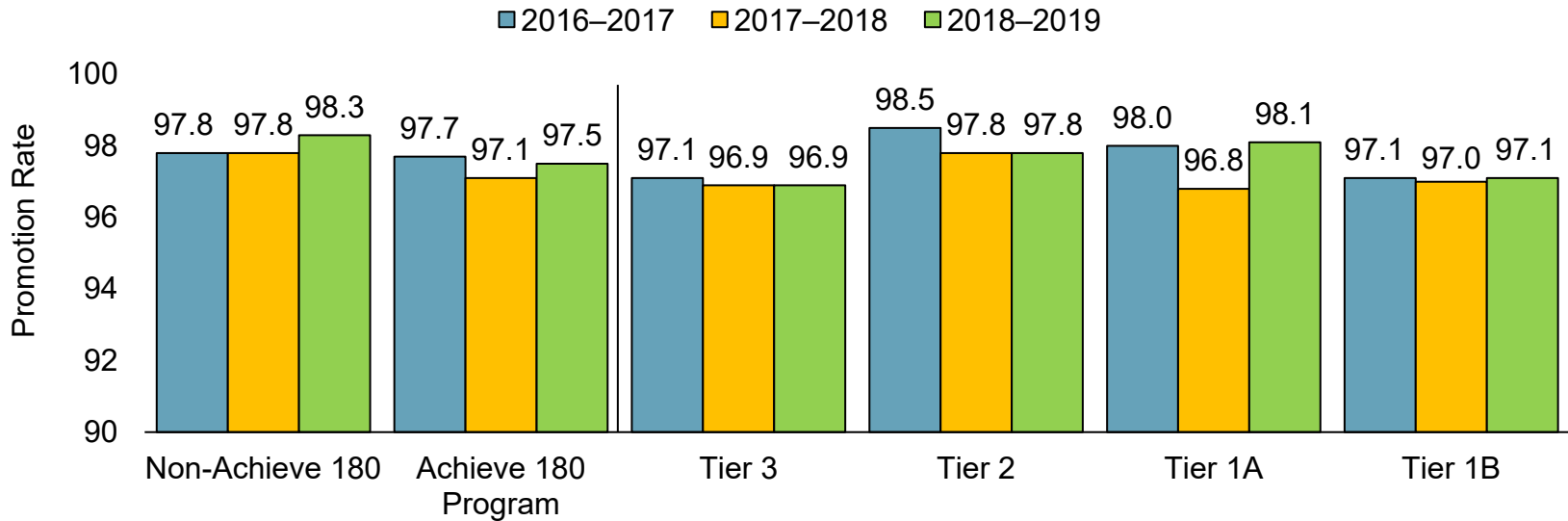


PILLAR V  
Goal: Ensure that students have the skills, supports, and resources that they need to be successful.



HOUSTON INDEPENDENT SCHOOL DISTRICT

### Promotion Rates, Grades 1–8 2016–2017 through 2018–2019



Sources: 2016–2017 rates: PEIMS 400 Record, “Rec 400 2015-16”; PEIMS ADA unduplicated file, “PEIMS1516ada w PHC-012717w Lep Updated-030217”; 2016 PEIMS Fall Snapshot; 2017–2018 rates: PEIMS 400 Record, “Rec 400\_Basic Attendance 2016-17\_092717”; PEIMS ADA unduplicated file, “PEIMS1617ada\_rc=233435 w phc lep instruct set\_030718”; 2017 PEIMS Fall Snapshot; 2018–2019 rates: PEIMS 400 Record, “Rec 400\_Basic Attendance 2017-18\_092518”; PEIMS ADA unduplicated file, “PEIMS1718ada\_rc=228329 w phc lep instruct set”; 2018 PEIMS Fall Snapshot

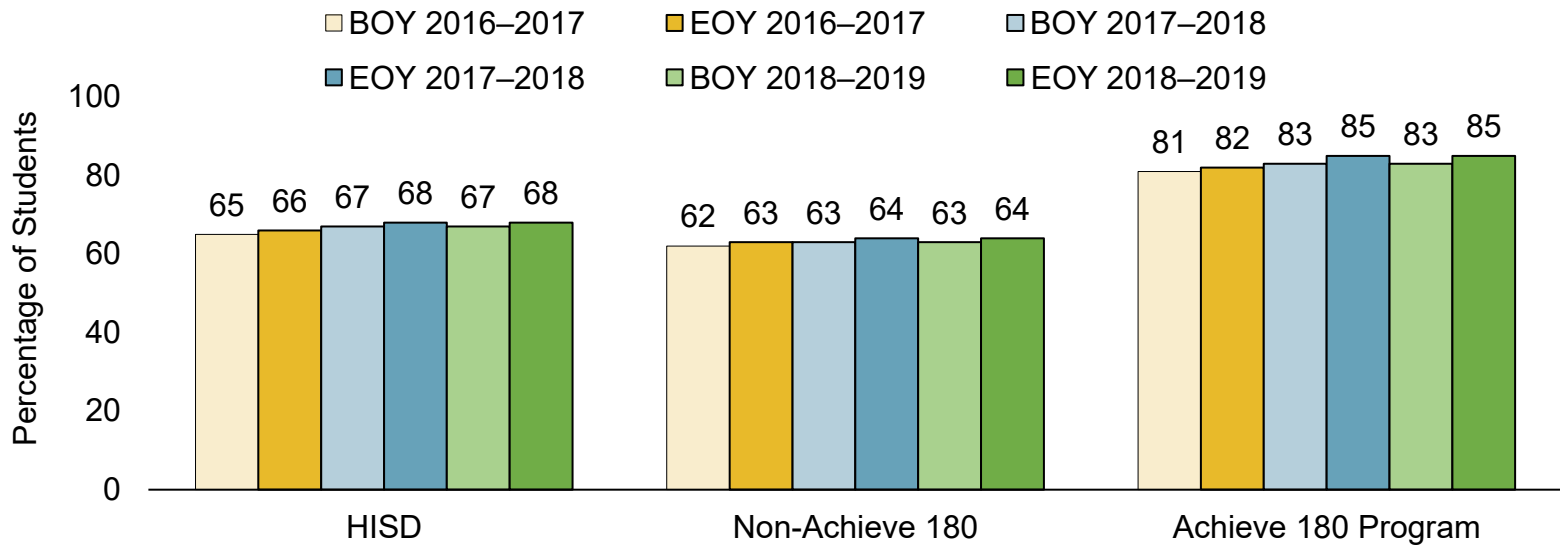


PILLAR V  
Goal: Ensure that students have the skills, supports, and resources that they need to be successful.



# HOUSTON INDEPENDENT SCHOOL DISTRICT

## Students who Remained Enrolled in Their Zoned Feeder Pattern Schools, BOY and EOY, 2016–2017 through 2018–2019



Source: PEIMS Fall, 2016–2017, ADA>0; PEIMS Fall, 2017–2018, ADA>0; PEIMS Fall, 2018–2019, ADA>0 and 2016–2017, 2017–2018, and 2018–2019 Chancery SMS

Notes: BOY means Beginning of Year; EOY means Beginning of Year and EOY. Of the 53 2018–2019 Achieve 180 Program schools, three non-zoned schools were not included: High School Ahead MS (Tier 2), Liberty HS (Tier 1A), and Texas Connections Academy Houston 3–12 (Tier 1A).



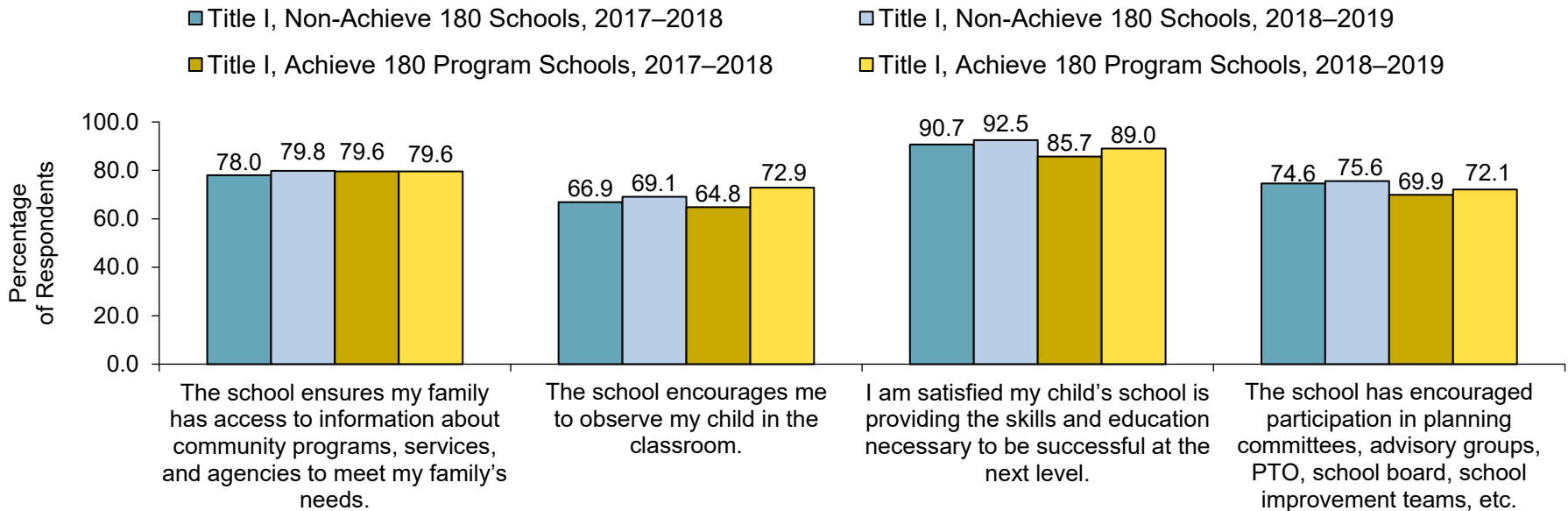
**PILLAR VI**  
 Goal: Ensure that all schools are family-friendly learning environments that will increase parent advocacy by encouraging two-way communication from home to school.



**H O U S T O N I N D E P E N D E N T S C H O O L D I S T R I C T**

**Title I, Part A Parent and Family Engagement Survey  
 2017–2018 and 2018–2019**

**School Factors and School Climate**



Source: HISD Title I, Part Parent and Family Engagement Survey, 2017–2018 and 2018–2019, Question 5 extract

Notes: Responses may be abbreviated, yet retain the original meaning. Full response statements are provided in Appendix I, Table I-5 and Table I-6, pp. 261–226.



PILLAR VI  
Goal: Ensure that all schools are family-friendly learning environments that will increase parent advocacy by encouraging two-way communication from home to school.

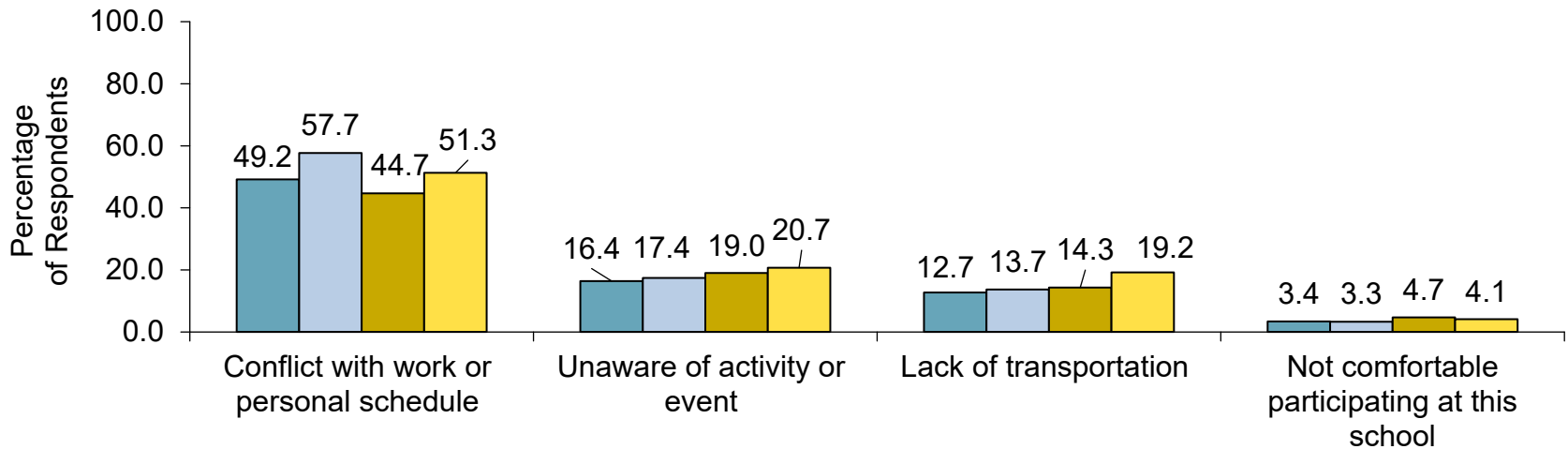


# HOUSTON INDEPENDENT SCHOOL DISTRICT

## Title I, Part A Parent and Family Engagement Survey 2017–2018 and 2018–2019

### Barriers to Participation in School Activities

- Title I, Non-Achieve 180 Schools, 2017–2018
- Title I, Non-Achieve 180 Schools, 2018–2019
- Title I, Achieve 180 Program Schools, 2017–2018
- Title I, Achieve 180 Program Schools, 2018–2019



Source: HISD Title I, Part Parent and Family Engagement Survey, 2017–2018 and 2018–2019, Question 6 extract

Notes: Responses may be abbreviated and retain the original meaning. Full response statements are provided in Appendix I, Table I-7 and Table I-8, pp. 269–272.



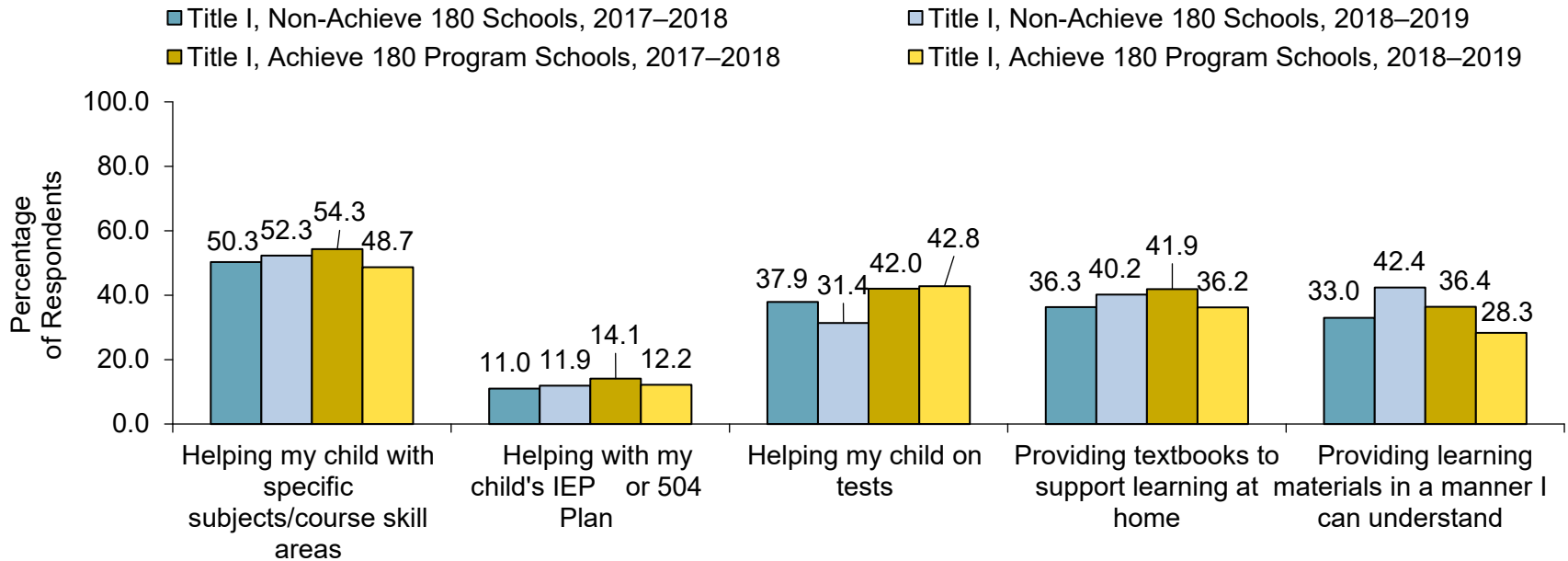
PILLAR VI  
Goal: Ensure that all schools are family-friendly learning environments that will increase parent advocacy by encouraging two-way communication from home to school.



HOUSTON INDEPENDENT SCHOOL DISTRICT

Title I, Part A Parent and Family Engagement Survey  
2017–2018 and 2018–2019

Ways to Improve School Support to Children Learning at Home



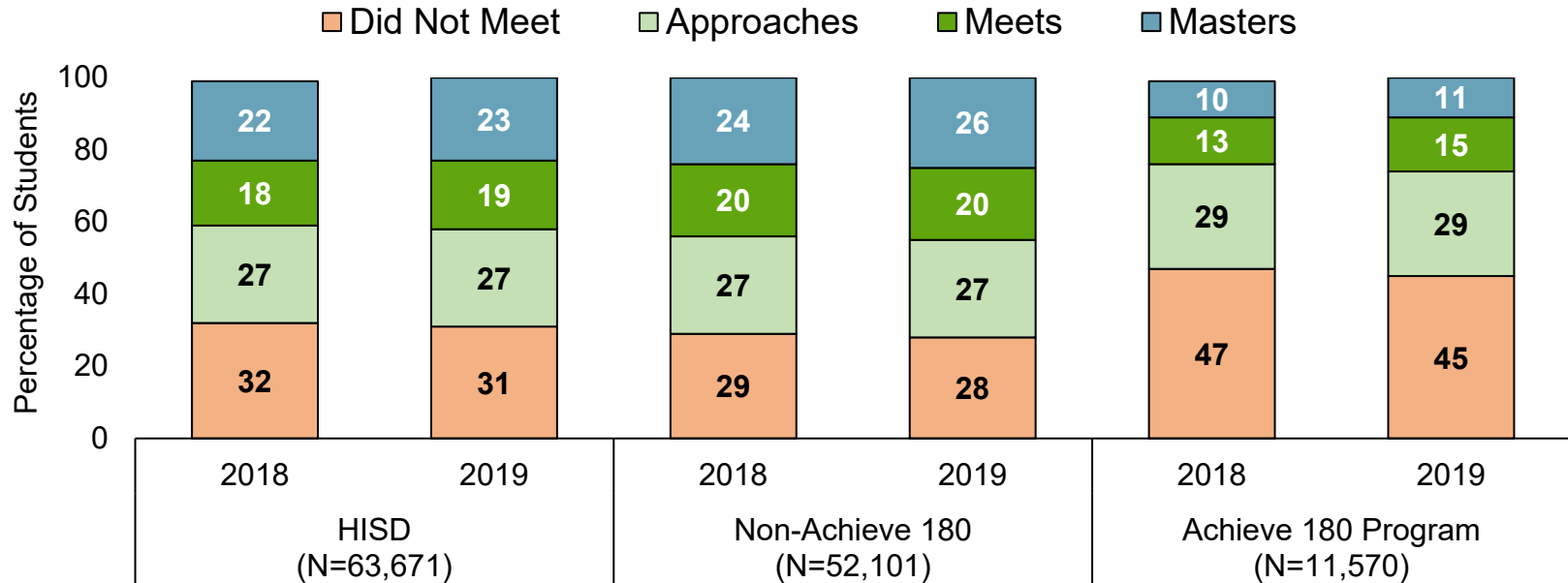
Source: HISD Title I, Part Parent and Family Engagement Survey, 2017–2018 and 2018–2019, Question 8 extract

Notes: Responses may be abbreviated and retain the original meaning. Full response statements are provided in Appendix I, Table I-9 and Table I-10, pp. 273–276.



HOUSTON INDEPENDENT SCHOOL DISTRICT

## STAAR Cohort Analysis: Grades 3–7, 2018 and Grades 4–8, 2019 Reading – English and Spanish Test Versions (Combined)

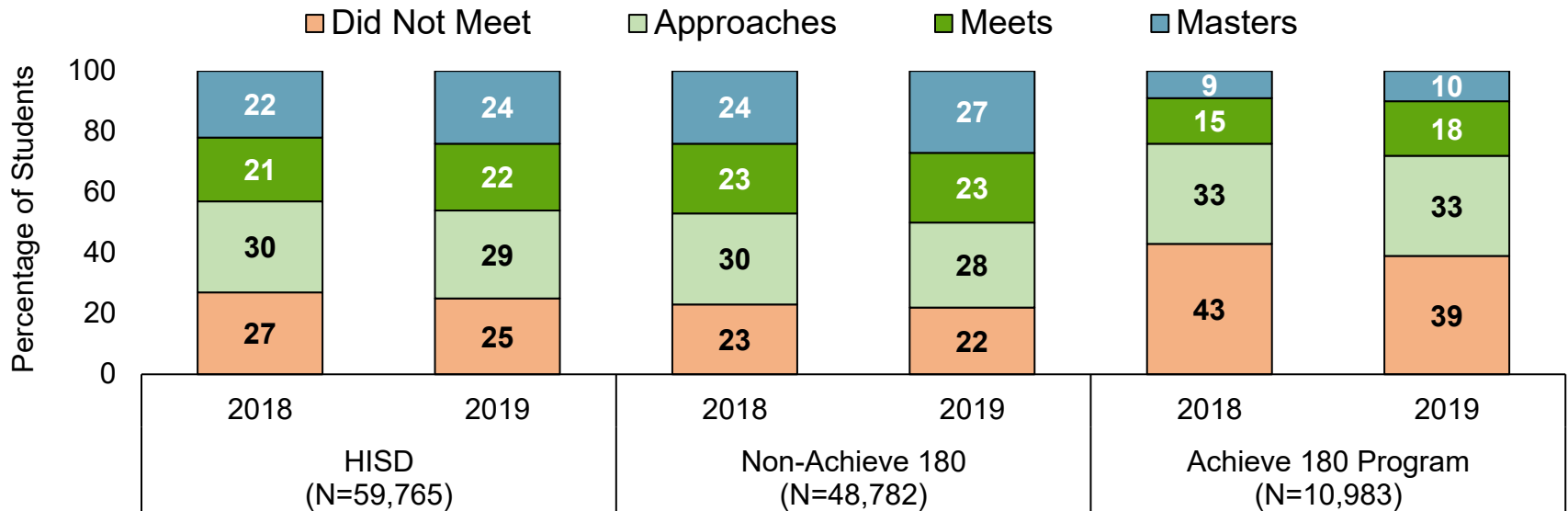


Sources: TEA-ETS STAAR Student Data Files, 2018 and 2019; Fall PEIMS, 2018, ADA>0

Notes: The most current data available is presented and may differ slightly from data previously reported. For grades and subjects with multiple administrations, first administration results are used. Results for English and Spanish language test versions are combined. STAAR Alt. 2 tests are excluded. Only students who were at the same campus during the Fall 2018 PEIMS snapshot date and STAAR test administration are included. Percentages may not equal 100 due to rounding.

HOUSTON INDEPENDENT SCHOOL DISTRICT

## STAAR Cohort Analysis: Grades 3–7, 2018 and Grades 4–8, 2019 Mathematics – English and Spanish Test Versions (Combined)

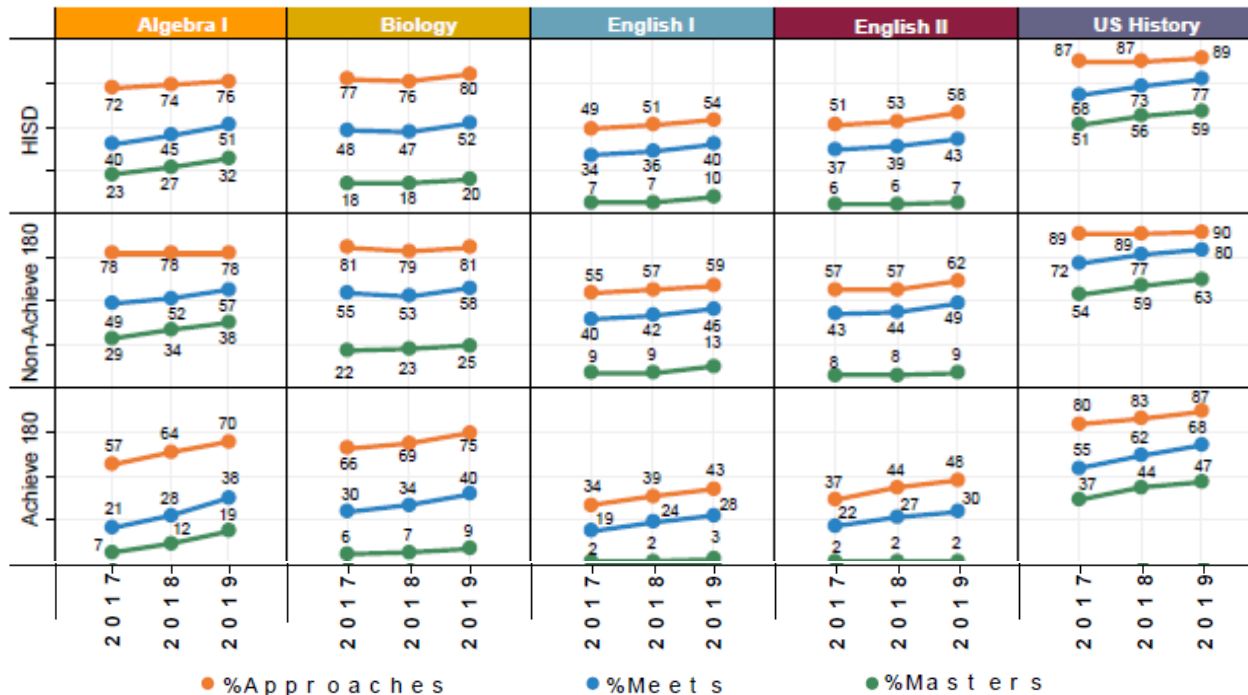


Sources: TEA-ETS STAAR Student Data Files, 2018 and 2019; Fall PEIMS, 2018, ADA>0

Notes: The most current data available is presented and may differ slightly from data previously reported. For grades and subjects with multiple administrations, first administration results are used. Results for English and Spanish language test versions are combined. STAAR Alt. 2 tests are excluded. Only students who were at the same campus during the Fall 2018 PEIMS snapshot date and STAAR test administration are included. Percentages may not equal 100 due to rounding.

HOUSTON INDEPENDENT SCHOOL DISTRICT

## STAAR EOC English I and Algebra I All Students, 2017 through 2019

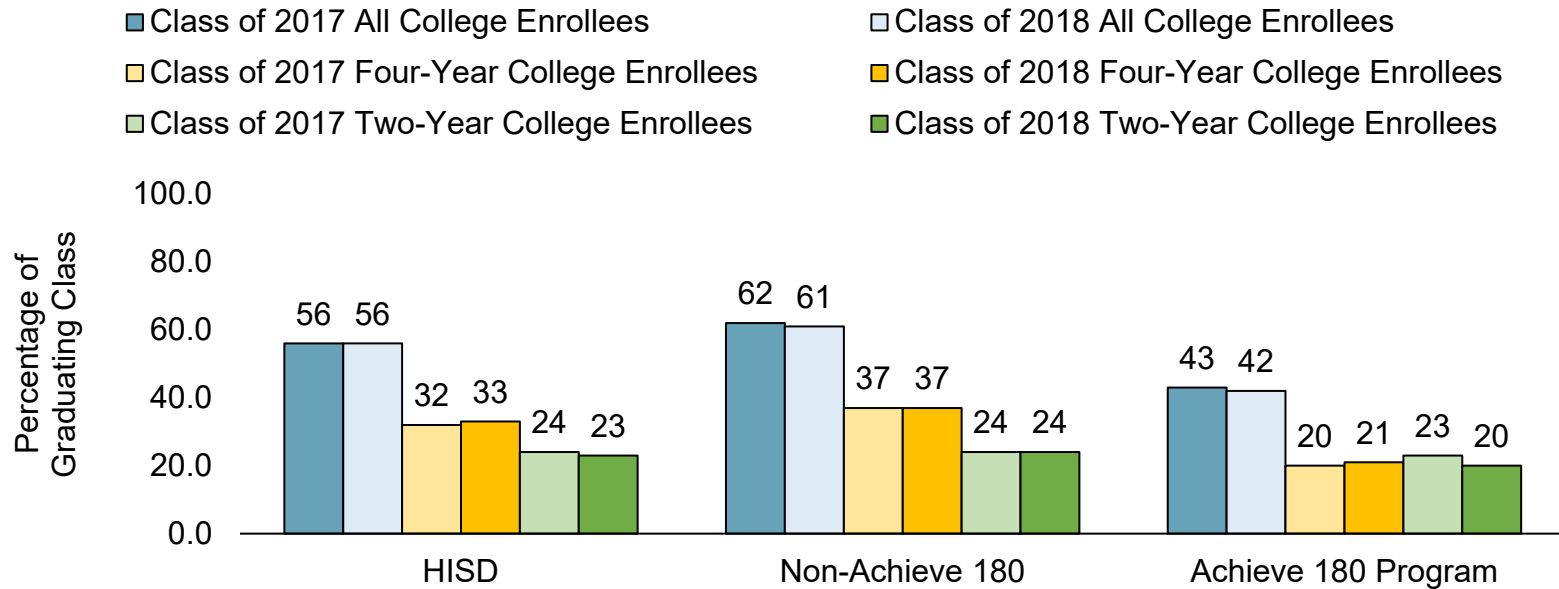


Sources: TEA-ETS STAAR Student Data Files, 2017–2019; Fall PEIMS, 2016–2018, ADA>0

Notes: All points reflect the most current data available and may vary from data previously reported. For grades and subjects with multiple administrations, first administration results were used. Excludes STAAR Alt. 2 Test.

HOUSTON INDEPENDENT SCHOOL DISTRICT

### College Enrollees by College Type, Class of 2017 and Class of 2018



Source: National Student Clearinghouse Data File, August 20, 2019 Effective Date, Table D.

Note: Includes graduates in each cohort who enrolled into college within one year of high school completion.

## HOUSTON INDEPENDENT SCHOOL DISTRICT

## Texas Education Agency School Accountability Ratings, 2016–2017 through 2018–2019

HISD Accountability Ratings							
School Year (EOY)	Total Campuses Rated	Improvement Required/ F Rating		Not Rated: Harvey Provision (NR-H)		Met Standard/ A, B, C, or D	
		N	%	N	%	N	%
2016–2017	278*	27*	10%*	0*	0%	251*	90%
2017–2018	275*	6*	2%*	17*	6%*	252*	92%
2018–2019	271*	21*	8%*	0*	0%	250*	92%
Achieve 180 Program Accountability Ratings							
2016–2017	44*	27	61%	0	0%	17*	39%*
2017–2018	44*	1	2%	10	23%	33*	75%*
2018–2019	53*	10	19%	0	0%	43*	81%*

Source: Houston Independent School District, *2019 Final TEA Accountability Rating System Report 2018–2019*

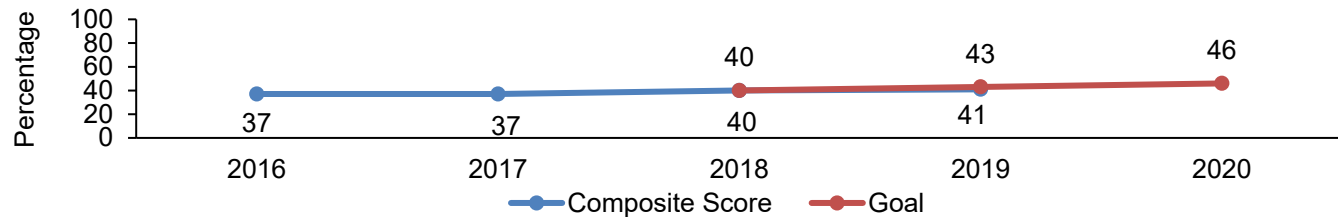
Notes: End of School Year (EOY) ratings based on results made available following the appeals process. \*Includes Paired Campuses. The 53 2018–2019 Achieve 180 Program campuses started the school year with 19 rated as NR-H or IR/F and 34 rated as Met Standard campuses.

HOUSTON INDEPENDENT SCHOOL DISTRICT

# HISD Board of Education and Achieve 180 Program Goals, 2017–2018

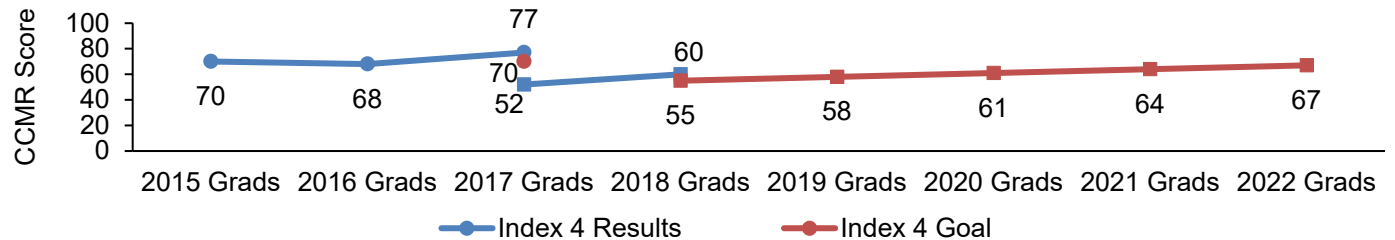
### Goal 1 - Met

Three percentage-point increase in reading and writing at/above grade level



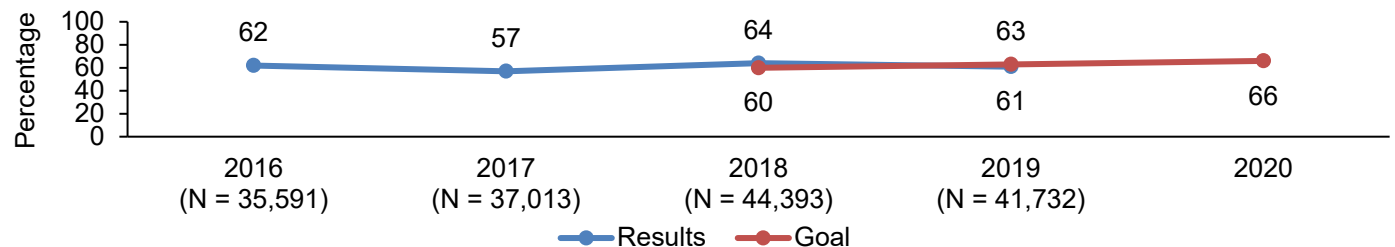
### Goal 2 - Exceeded

Three percentage-point increase in graduates meeting Global Graduate standards



### Goal 3 – Did Not Meet

Three percentage-point increase in students with below satisfactory performance in reading or mathematics gaining at least one year of academic growth



Sources: Houston Independent School District, 2018–2019 Board Goals and Constraints Report, pp. 4, 9, and 14.

Notes: Data includes all test versions except the STAAR Alt. 2 testers. EOC results include first-time testers only. The College, Career, and Military Ready (CCMR) results are based on the new accountability system starting with the 2017 graduates. For the 2017 graduates, 53 is a B for state accountability. STAAR results include students who did not meet the Approaches Grade Level standard on the prior year and received a STAAR Progress Measure for the current year.

# ACHIEVE180

## Year 2 Progress Toward Goals and Objectives (Part B)

Research and Accountability  
Allison Matney, Ed.D.  
Officer

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Superintendent of Schools  
Grenita Lathan, Interim Superintendent Of Schools

**SUBJECT: DISCUSSION CONCERNING PROPOSED REVISIONS TO THE EMERGENCY CONSTRAINT PROGRESS MEASURES AND PROGRESS MONITORING CALENDAR**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance guidance, the HISD Board of Education adopted four emergency constraints in spring 2020 in response to the COVID-19 outbreak as well as related progress measures.

The administration proposes the following revisions to the emergency constraint progress measures.

### **Emergency Constraint 1**

The superintendent will not operate without addressing the social and emotional needs of all students.

- Emergency Constraint Progress Measure (ECPM) 1.1: The number of interventions provided through Wraparound Services will increase from 0 on September 8, 2020 to 353,250 by December 18, 2020.
- Emergency Constraint Progress Measure (ECPM) 1.2: The number of centrally documented social, emotional, and guidance contacts with students and families will increase from 0 on September 8, 2020 to 160,000 by December 18, 2020.

### **Emergency Constraint 2**

The superintendent will not operate without addressing the health and safety needs of all students.

- Emergency Constraint Progress Measure (ECPM) 2.1: The percent of students who complete the student COVID-19 safety course will increase from 0% on September 8, 2020 to 100% on December 18, 2020.
- Emergency Constraint Progress Measure (ECPM) 2.2: The number of nurse wellness checks on students for medical alerts, immunization compliance, COVID-19 related illnesses, and mental wellbeing will increase from 0 on September 8, 2020 to 35,000 by December 18, 2020.



- Emergency Constraint Progress Measure (ECPM) 2.3: The number of meals distributed to students will increase from 0 September 8, 2020 to 6,364,967 by December 18, 2020.

**Emergency Constraint 3**

The superintendent will not operate without engaging all students in learning.

- Emergency Constraint Progress Measure (ECPM) 3.1: The percent of students documented as having access to a device and internet will increase from 0% September 8, 2020 to 100% on December 18, 2020.
- Emergency Constraint Progress Measure (ECPM) 3.2: The percent of students in grades 3-8 demonstrating academic growth\* between the BOY screening October 9, 2020 and MOY February 5, 2021 will be 50% for reading and 58% for mathematics.  
\*Demonstrating academic growth is defined as an increase in percentile rank for those classified as Urgent Intervention, Intervention Needed, or On Watch and maintaining or increasing percentile rank for those At/Above Benchmark.
- Emergency Constraint Progress Measure (ECPM) 3.3: The percent of students documented as meeting IEP progress will increase from 0% September 8, 2020 to 90% on December 18, 2020.

**Emergency Constraint 4**

The superintendent will not operate without protecting the health and safety of employees.

- Emergency Constraint Progress Measure (ECPM) 4.1: The percent of staff who complete the staff COVID-19 safety course will increase from 0% on August 10, 2020 to 100% on December 18, 2020.
- Emergency Constraint Progress Measure (ECPM) 4.2: The percent of HISD campuses and facilities closed (fully or partially) due to reported COVID-19 cases that are identified, closed, cleaned, and re-opened in 5 calendar days or less, in alignment with the Communicable Disease Plan (CDP) will not decrease from 100% on August 24, 2020 to less than 100% on December 18, 2020.
- Emergency Constraint Progress Measure (ECPM) 4.3: The percent of reported Communicable Disease Plan (CDP) safety procedure incidents resolved within 3 business days will not decrease from 100% on August 24, 2020 to less than 100% on December 18, 2020.

A copy of the proposed progress monitoring calendar is attached.

COST/FUNDING SOURCE(S):                   None

STAFFING IMPLICATIONS:                   None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education participates in an open discussion concerning proposed revisions to the emergency constraint progress measures and progress monitoring calendar, on August 13, 2020.



**Houston ISD**  
**TEA Lone Star Governance Emergency Constraints Progress Monitoring Calendar**

**September – January 2020**

Month	Agenda Review		Board Meeting		Notes
	ECPM	Description	ECPM	Description	
September					Instructional Continuity 2020–21 School Opening Update
October	1.1	Wraparound Services	3.1	Device and Internet Access	
	1.2	Social, Emotional, & Guidance Contacts	3.2	Academic Growth	
	2.1	Students Complete COVID-19 Course	3.3	IEP Progress	
	2.2	Nurse Wellness Checks	4.1	Staff Complete COVID-19 Course	
	2.3	Meals Distributed	4.2	Active COVID-19 Decontamination	
			4.2	CDP Incident Resolution	
November	1.1	Wraparound Services	3.1	Device and Internet Access	
	1.2	Social, Emotional, & Guidance Contacts	3.2	Academic Growth	
	2.1	Students Complete COVID-19 Course	3.3	IEP Progress	
	2.2	Nurse Wellness Checks	4.1	Staff Complete COVID-19 Course	
	2.3	Meals Distributed	4.2	Active COVID-19 Decontamination	
			4.2	CDP Incident Resolution	
December	1.1	Wraparound Services	3.1	Device and Internet Access	
	1.2	Social, Emotional, & Guidance Contacts	3.2	Academic Growth	
	2.1	Students Complete COVID-19 Course	3.3	IEP Progress	
	2.2	Nurse Wellness Checks	4.1	Staff Complete COVID-19 Course	
	2.3	Meals Distributed	4.2	Active COVID-19 Decontamination	
			4.2	CDP Incident Resolution	
January	1.1	Wraparound Services	3.1	Device and Internet Access	Evaluation of Emergency Constraints will be presented. Evaluation of ECPM 3.2 will be reported at the March Agenda Review Meeting.
	1.2	Social, Emotional, & Guidance Contacts	3.2	Academic Growth	
	2.1	Students Complete COVID-19 Course	3.3	IEP Progress	
	2.2	Nurse Wellness Checks	4.1	Staff Complete COVID-19 Course	
	2.3	Meals Distributed	4.2	Active COVID-19 Decontamination	
			4.2	CDP Incident Resolution	

Office of the Board of Education  
Board of Education Meeting of August 13, 2020

Judith Cruz, District VIII Trustee

**SUBJECT: APPOINTMENT OF HOUSTON INDEPENDENT SCHOOL DISTRICT REPRESENTATIVES TO TAX INCREMENT REINVESTMENT ZONES BOARDS OF DIRECTORS**

The Houston Independent School District (HISD) participates in tax increment reinvestment zones (TIRZ) with the City of Houston. As a participant, HISD is entitled to appoint a representative to the board of directors of each zone, upon the preceding director's term expiration.

This agenda item is to authorize appointment of the following representatives to new two-year terms of service on the indicated TIRZ boards of directors:

- Leigh Hollins – TIRZ 13 (Old Sixth Ward): The term will expire in December 2021.
- Seth Hopkins – TIRZ 15 (East Downtown): The term will expire in July 2022.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the appointment of HISD representatives to the listed TIRZ boards of directors, effective August 14, 2020.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of School Offices  
Silvia Trinh, Chief of Staff

**SUBJECT: APPROVAL OF CONTRACT RENEWAL BETWEEN WESTBURY HIGH SCHOOL AND HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS FOR THE COMMUNITY YOUTH SERVICES PROGRAM**

This agenda item seeks Board of Education approval to renew a contract with Harris County Protective Services for Children and Adults (HCPSCA) for continuation of the Community Youth Services (CYS) program.

CYS is intended to improve the lives of youth and their families through advocacy, education, and personal empowerment. One youth services specialist will be provided to Westbury High School (HS). This specialist will provide crisis counseling and consultation to students and families; respond to appropriate referrals from the Texas Department of Family and Protective Services; assist families in voluntary facility placements outside of the home; provide resources information to district personnel concerning services for students and families; provide referrals to appropriate county services; serve as a liaison among HCPSCA, the Harris County Juvenile Probation Department, and the district; attend CYS unit, division, or agency meetings deemed necessary by HCPSCA and/or the district; attend training functions, orientation, or other meetings that are deemed necessary by HCPSCA and/or the district; provide additional counseling and social services deemed necessary for the best interest of the family by HCPSCA and/or the district; and keep, manage, and organize all reports, information, records, and other written materials necessary for the program.

**COST/FUNDING SOURCE(S):** The total cost for this program is not expected to exceed \$41,088.00, to be funded by General School Funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General School Funds	1991010001	1014017000	PS31990000000000	6299000000	N/A	\$41,088.00

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals, and is aligned to Core Initiative 5: Culture of Trust through Action.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the renewal of a contract between Westbury HS and HCPSCA for the CYS program, effective August 14, 2020.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of School Offices  
Silvia Trinh, Chief of Staff  
Nicole Moore, Area Superintendent - Achieve 180

**SUBJECT: APPROVAL OF AN AGREEMENT WITH THE UNIVERSITY OF TEXAS AT AUSTIN AND THE TEXAS HIGHER EDUCATION COORDINATING BOARD REGARDING THE ADVISE TX COLLEGE ADVISING CORPS PROGRAM AT MADISON HIGH SCHOOL**

This agenda item seeks Board of Education approval of an agreement with The University of Texas at Austin (UT-Austin) and the Texas Higher Education Coordinating Board (THECB) regarding the Advise TX College Advising Corps program at Madison High School (HS).

The Advise TX College Advising Corps program, which is housed at UT-Austin, is supported by the THECB. Advise TX is a program administered by the THECB which implements the College Advising Corps model of placing recent college graduates as fulltime near-peer advisors in targeted Texas high schools. The three main goals of Advise TX are: (1) to collaborate with high-school staff, and specifically high-school college-readiness programs, to enhance the high school's college-going culture; (2) to increase the number of students who are pursuing higher education; and (3) to expand the range of colleges and universities to which students apply and in which they enroll.

The Houston Independent School District (HISD) is responsible for \$10,000 of the cost of an Advise TX college advisor assigned to Madison HS. These funds will be distributed to UT-Austin to assist with a portion of the college advisor salary for the 2019–2020 school year.

**COST/FUNDING SOURCE(S):** The total cost shall not exceed \$10,000.00 and will be funded by general school funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General School Funds	1991010004	1014010000	PS11300000000000	6299000000	N/A	\$10,000.00

**STAFF IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/ IMPACT:** This agenda item supports all four HISD goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes HISD to negotiate an agreement with UT-Austin and the THECB to pay a portion of the salary of a college advisor assigned to Madison HS, effective August 14, 2020.



## EXECUTIVE SUMMARY

### Board Agenda Item

#### BOE Meeting: August 13, 2020

**Board Item:** Approval of an Agreement with The University of Texas at Austin and the Texas Higher Education Coordinating Board Regarding the Advise TX College Advising Corps Program at Madison High School.

Specifically, the agreement requires that the Houston Independent School District pay a \$10,000 stipend to The University of Texas at Austin to assist with a portion of the salary of the Advise TX college advisor assigned to Madison High School for the 2019–2020 school year.

**Rationale and Framing Context:** Advise TX is a program administered by the THECB which implements the College Advising Corps model of placing recent college graduates as full-time near-peer advisors in targeted Texas high schools.

The three main goals of the Advise TX College Advising Corps are:

- *to collaborate with high-school staff, and specifically high-school college-readiness programs, to enhance the high school's college-going culture*
- *to increase the number of students who are pursuing higher education, and*
- *to expand the range of colleges and universities to which students apply and in which they enroll.*

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of School Offices  
Silvia Trinh, Chief of Staff

**SUBJECT: APPROVAL OF THE UPDATED 2020–2021 ACADEMIC CALENDAR**

This item seeks approval of the updated Houston Independent School District (HISD) 2020–2021 Academic Calendar. The updated academic calendar for school year 2020–2021 is attached for review. Due to current public health conditions in the greater Houston area and after consideration of current guidance provided by local and state public health entities, HISD will offer virtual-only instruction for the first six weeks of the school year. In order to provide families with additional notice regarding the district plans and allow for alternate care arrangements, the previously approved academic calendar was adjusted to allow for a later student start date of September 8, 2020. Grading cycles, report card dates, and the end of each semester were also adjusted in response. All previously approved holidays and the number of teacher preparation and professional development days were maintained.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is not aligned to a core initiative but is ministerial for compliance purposes only.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed 2020–2021 updated academic calendar, effective August 14, 2020.

## EXECUTIVE SUMMARY

### Board Agenda Item

**BOE Meeting: August 13, 2020**

**Board Item:** Approval of the Updated 2020-2021 Academic Calendar

**Rationale and Framing Context:**

- Due to current public health conditions in the greater Houston area and after consideration of current guidance provided by local and state public health entities, HISD will offer virtual-only instruction for the 1<sup>st</sup> 6 weeks of the school year.
- In order to provide families with additional notice regarding the district plans and allow for alternate care arrangements, the previously approved academic calendar was adjusted to allow for a later student start date of September 8, 2020.
- Dates for grading cycles, report cards, and the end of each semester were also adjusted in response.
- All previously approved holidays and the number of teacher preparation and professional development days were maintained.

**Cost and Funding Source:** Not applicable

2020-2021 Academic Calendar  
Houston Independent School District

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

<b>Key</b> Holidays Teacher Preparation Days (no students) Teacher Service Days (no students) Enrichment Opportunities* <i>August 24-September 3 is offered virtually.</i>	<b>Holidays</b> September 7, 2020 Labor Day September 28, 2020 Fall Holiday (Students Only) November 23-27, 2020 Thanksgiving December 21, 2020 - January 1, 2021 Winter Break January 18, 2021 Martin Luther King, Jr. Day March 15-19, 2021 Spring Break March 29, 2021 Chavez-Huerta Day April 2, 2021 Spring Holiday May, 31 2021 Memorial Day	
	<b>Significant Dates</b> August 24, 2020 Teachers report to work September 8, 2020 First day of school January 29, 2021 Last day of first semester February 1, 2021 First day of second semester June 11, 2021 Last day of school for students June 14, 2021 Last day for teachers	<b>Grading Periods</b> Sept 8-Oct 16 28 days Oct 19-Dec 4 29 days Dec 7-Jan 28 28 days Feb 1-March 12 29 days March 22-April 30 28 days May 3-June 11 29 days
Last updated on 07/17/20		

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Strategy and Innovation  
Rick Cruz, Chief Strategy and Innovation Officer

**SUBJECT: APPROVAL OF THE CLOSURE OF TEXAS SOUTHERN UNIVERSITY  
CHARTER LAB SCHOOL**

The Houston Independent School District (HISD) Board of Education is requested to approve the closure of the Texas Southern University (TSU) Charter Lab School. The school (Campus Number 101912328) is located at 3100 Cleburne Street, Houston, Texas 77004.

The Board of Education approved TSU Charter Lab School's renewal contract on May 14, 2020. On July 15, 2020, the TSU administration informed HISD that it is invoking the termination clause of its contract due to the results of an in-depth assessment conducted by the university, and that TSU will not be opening the school for the 2020–2021 school year.

A total of 63 students will be impacted by the closure. The students will have the option to enroll in their attendance-zoned schools or to transfer to any HISD school where space is available.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the closure of Texas Southern University Charter Lab School, effective August 14, 2020.

# Approval of the Closure of Texas Southern University Charter Lab School—Executive Summary

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## **BACKGROUND:**

On July 15, 2020, the Houston Independent School District (HISD) received notification from Texas Southern University (TSU) that due to an “in-depth assessment of the student demographics, academic performance and financial status of the campus”, the university had elected not to renew its contract with HISD, meaning that the campus officially closed at the end of the 2019–2020 academic year (June 30, 2020).

The campus served 73 students prekindergarten (PK)–grade 2 during the 2019–2020 school year. Given that the school chose not to enroll any new students at the end of the 2019–2020 academic year, and 10 students were enrolled in second grade, the closure impacts 63 students entering PK-4, kindergarten, first grade, and second grade.

For Texas Education Agency (TEA) accountability purposes, the campus is paired with HISD, meaning that it receives the same accountability rating as the district, which was a B (88) for the 2018–2019 school year.

HISD will work to ensure that all students and families impacted by the closure are supported with enrollment in HISD schools for the 2020–2021 school year.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Strategy and Innovation  
Rick Cruz, Chief Strategy and Innovation Officer

**SUBJECT: CONSIDER AND TAKE POSSIBLE ACTION TO APPROVE THE FORMATION OF A LOCAL INNOVATION PLAN COMMITTEE TO DRAFT A LOCAL INNOVATION PLAN**

The Board of Education is asked to consider an action to approve the formation of a Local Innovation Plan Committee to develop a local innovation plan.

The Houston Independent School District (HISD) Board of Education voted on May 14, 2020, to approve a resolution to initiate the process of becoming a District of Innovation, and on May 28, 2020, the Board of Education held a public hearing as required by Texas Education Code (TEC) 12A.002(a).

This item permits the Board of Education and interim superintendent to begin the process of appointing committee members who will be responsible for drafting the local innovation plan as described in TEC 12A.002(b)(2) and TEC 12A.003. The members selected to serve on this committee will be approved by the Board of Education at a future board meeting.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the formation of a Local Innovation Plan Committee to draft a Local Innovation Plan, effective August 13, 2020.

# Consider and Take Possible Action to Approve the Formation of a Local Innovation Plan Committee to Draft a District of Innovation Plan—Explanatory Sheet

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## **BACKGROUND:**

From the Texas Association of School Boards (TASB):

At the conclusion of the public hearing on District of Innovation or soon thereafter, the board may:

- Decline to pursue the designation as a District of Innovation; or
- Appoint a committee to develop a plan.

The membership of the committee is not specified in statute, but as a practical matter, the members of the committee must be able to write a comprehensive plan with the specified elements, clearly articulate the innovative purpose of the plan, and persuade the school community of the value of the plan.

The resolution passed by the Board of Education on May 14, 2020, specified that the Innovation Plan Committee would be comprised of 15 total members, including one appointed by each trustee of the Board of Education and six members appointed by the superintendent. This item would permit HISD Board of Education trustees and the superintendent to appoint their respective board members to the committee.



Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Strategy and Innovation  
Rick Cruz, Chief Strategy and Innovation Officer

**SUBJECT: APPROVAL OF APPLICATION TO PARTICIPATE IN THE OPTIONAL FLEXIBLE SCHOOL DAY PROGRAM FOR STATE FUNDING FOR THE 2020–2021 SCHOOL YEAR**

The Optional Flexible School Day Program (OFSDP) is offered by the state as an alternative attendance accounting method in order to provide flexible hours and days of attendance for eligible students who are unable to attend school on a traditional schedule. The Houston Independent School District (HISD) Board of Education's approval is requested for an application to participate in the OFSDP for state funding for eligible students for the 2020–2021 school year.

A student is eligible to participate in an OFSDP authorized under Texas Education Code (TEC) §29.0822 if the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent or person standing in parental relation to the student, agree in writing to the student's participation, **and** the student meets one of the following conditions:

- the student is at risk of dropping out of school, as defined by the TEC §29.081;
- the student, as a result of attendance requirements under the TEC §25.092, will be denied credit for one or more classes in which the student has been enrolled;
- the student is attending a school with an approved early college high school program designation;
- the student is attending a school implementing an approved innovative campus plan; or
- the student is attending a community-based dropout recovery education program as defined by TEC §29.081 (e-1) (e-2).

Typical OFSDP instructional arrangements include, but are not limited to, the following:

- weekend or night classes,
- extended day classes,
- classes offered throughout the year,
- flexible schedules, and
- credit recovery classes.

The district may also implement a study program for seniors who have completed the required course work but need additional tutoring to assist them in passing the state's criterion-referenced exam so that they may graduate and obtain their high school diplomas.

All HISD schools serving eligible students may participate in the program. Schools will document flexible attendance through an approved district-developed system and comply with Texas Education Agency rules for documenting and reporting attendance.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or designee to apply to participate in the state's Optional Flexible School Day Program for state funding for eligible students for the 2020–2021 school year, effective August 14, 2020.

# Approval of Application to Participate in the Optional Flexible School Day Program for State Funding for the 2020–2021 School Year

## Executive Summary

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**HISTORY:**

Since its inception in 2003, at-risk and early college high-school students have been able to utilize the Optional Flexible School Day Program (OFSDP) which provides flexible hours and days of attendance for students who meet at least one of the requirements of the Texas Education Code §29.0822(a). The program is offered to all high schools in the Houston Independent School District.

**OBJECTIVES:**

- To provide flexibility in the number of hours each day a student attends school
- To provide flexibility in the number of days each week a student attends school
- To allow a student to enroll in less than or more than a full course load
- To allow a student to enroll in a dropout recovery program in which courses are conducted online

**PURPOSE:**

To improve graduation rates for students who are in danger of dropping out of school or have dropped out or who are behind in core subject courses.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Strategy and Innovation  
Rick Cruz, Chief Strategy and Innovation Officer

**SUBJECT: AUTHORITY TO EXECUTE AN AGREEMENT RENEWAL WITH THE HARRIS COUNTY JUVENILE BOARD**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education authorizes the superintendent of schools or a designee to execute an agreement renewal with the Harris County Juvenile Board (HCJB). This action will ensure the implementation and continuation of the Juvenile Justice Alternative Education Program (JJAEP) for expelled students for school year 2020–2021.

Chapter 37 of the Texas Education Code (TEC) requires that the HCJB establish and operate a JJAEP for youth who are expelled from school for the offenses described in TEC Sections 37.007, 37.0081, and 37.302, or who are ordered to attend the JJAEP by a juvenile court, as described in Section 54.04 (b) of the Texas Family Code. A school district may contract with the HCJB for placement in the JJAEP of students who are expelled from school in accordance with the school district’s code of student conduct.

A copy of the proposed contract is on file in Board Services.

**COST/FUNDING SOURCE(S):** The total cost for this service is not expected to exceed \$892,000.00.

Fun Center	Fund	Cost Center	Functional Area	General Ledger	Internal Order/Work Breakdown Structure	Amount
General Funds	1991010008	1014320000	PS95280000000000	6299000000	N/A	\$792,000
General Funds	1993000000	1040810200	PS34990000000000	6129020000	N/A	\$100,000

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to execute a renewal of the agreement with the Harris County Juvenile Board, effective August 14, 2020.

# Authority to Execute an Agreement Renewal with Harris County Juvenile Board—Executive Summary

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## **BACKGROUND:**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education authorizes the superintendent of schools or a designee to execute an agreement renewal with the Harris County Juvenile Board (HCJB). This action will ensure the implementation and continuation of the Juvenile Justice Alternative Education Program (JJAEP) for expelled students for school year 2020–2021.

Chapter 37 of the Texas Education Code (TEC) requires that the HCJB establish and operate a JJAEP for youth who are expelled from school for the offenses described in TEC Sections 37.007, 37.0081, and 37.302, or who are ordered to attend the JJAEP by a juvenile court, as described in Section 54.04 (b) of the Texas Family Code. A school district may contract with the HCJB for placement in the JJAEP of students who are expelled from school in accordance with the school district's code of student conduct.

The cost for this service is based on the number of student spaces reserved each school year. For school year 2020–2021, HISD will reserve a maximum of 40 spaces and the maximum total cost to the district for 180 days at \$110 per space will not exceed \$792,000. Of the reserved spaces, HISD will only be charged for actual spaces used and will be reimbursed for spaces not used minus a ten-dollar administrative fee. In addition, HISD will provide transportation to and from the JJAEP program at an estimated cost not to exceed \$100,000.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Strategy and Innovation  
Rick Cruz, Chief Strategy and Innovation Officer

**SUBJECT: INTERLOCAL PARTNERSHIP AGREEMENT WITH THE CITY OF HOUSTON MUNICIPAL COURTS DEPARTMENT FOR THE JUVENILE CASE MANAGER PROGRAM**

The Houston Independent School District (HISD) requests that the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the City of Houston Municipal Courts Department for the Juvenile Case Manager Program at the following HISD campuses:

- Austin High School (HS)
- Furr HS
- Madison HS
- North Forest HS
- Sharpstown HS
- Sterling HS
- Clifton Middle School (MS)
- Cullen MS
- McReynolds MS

The goal of the City of Houston Juvenile Case Manager Program is to assist the Municipal Courts Department in reducing juvenile referrals into the justice system through effective, preventive case management, and utilization of intervention procedures at middle- and high-school campuses. Case managers work with HISD personnel to identify truant youth, assess factors that may contribute to their truancy, and provide appropriate referrals and services to the youth and/or families in an effort to successfully improve attendance or return students to school.

**COST/FUNDING SOURCE(S):** None

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and aligns to Core Initiative 3: Rigorous Instructional Standards and Supports.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to negotiate and execute an interlocal agreement with the City of Houston Municipal Court Department for the Juvenile Case Manager Program, effective August 14, 2020.



# Interlocal Partnership Agreement with The City of Houston Municipal Courts Department for the Juvenile Case Manager Program—Executive Summary

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## **HISTORY:**

Since 2015, the City of Houston, acting through its Municipal Courts Department (MCD), has had agreements with the Houston Independent School District (HISD) to offer the Juvenile Case Manager Program to high-school and middle-school students enrolled in the program.

## **PROGRAM DESCRIPTION:**

The Juvenile Case Manager Program employs two methods of intervention:

- Campus-based juvenile case managers provide assessment and diagnosis of truant behavior and barriers to school attendance; conduct home visits; and provide monitoring services, linkage to community service agencies, data gathering, education and training, monthly service learning projects, as well as a wide variety of before-, after-school and summer programming.
- Court-based juvenile case managers provide support to juveniles and their families once they have received citations to appear in court for class C misdemeanors. They are responsible for conducting assessments to diagnose the reason(s) the juvenile was referred to court and providing case management, compliance monitoring, linkage to community service agencies, data gathering, and education and training.

## **SCHOOLS PARTICIPATING FOR 2020–2021 SCHOOL YEAR:**

- Austin High School (HS)
- Furr HS
- Madison HS
- North Forest HS
- Scarborough HS
- Sharpstown HS
- Sterling HS
- Clifton Middle School (MS)
- Cullen MS
- McReynolds MS

## **OBJECTIVES:**

- Provide support for identifying truant youth and assessing factors that may contribute to their truancy.
- Provide appropriate referrals and services to the youth and/or families.
- Improve student attendance and return truant youth to school.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Business Operations

**SUBJECT: AUTHORITY TO NEGOTIATE, EXECUTE, AND AMEND A  
CONSTRUCTION CONTRACT FOR MODULAR IMPROVEMENTS AT  
THOMAS SINCLAIR ELEMENTARY SCHOOL**

The Houston Independent School District (HISD) approved an addition of modular classrooms, restroom buildings, and associated site work for Thomas Sinclair Elementary School (ES). On February 17, 2020, the HISD Board of Education approved the award of a design contract for this project to AUTOARCH Architects.

On February 13, 2020, the HISD Board of Education approved a midyear budget amendment on the appropriations of general funds available that will allow the modular improvements at Sinclair ES.

The district sought competitive sealed proposals (CSPs) from contractors for the modular improvements at Sinclair ES. This project was advertised on May 23 and May 30, 2020. A virtual pre-proposal meeting was conducted on June 2, 2020. There were three addenda issued prior to receiving proposals. On June 23, 2020, the district received four responsive CSPs from the following contractors:

E Contractors  
Facilities Sources  
JR Thomas Group  
Portfolio Builders

After evaluation in accordance with the procedures approved by the HISD Board of Education, Facilities Sources was determined to be the highest-ranked, best-value proposer. Therefore, it is recommended this contractor be awarded a contract for the modular improvements at Sinclair ES.

Additional Facility Maintenance budget funds will be expended maintaining the additional classroom buildings and restroom buildings.

Approval of this item will authorize the superintendent of schools or a designee to negotiate, execute, and amend a contract not to exceed the identified cost and within the established allowance.

The requested amount is as follows:

Highest-Ranked Firm	Base Proposal	Construction Contingency Amount	Total Contract Amount Not to Exceed	M/WBE Participation
Facilities Sources	\$633,000	\$63,300	\$696,300	100%

**COST/FUNDING SOURCE(S):** The total cost shall not exceed \$696,300 and will be funded by general funds.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1993020000	1012241000	PS81990000000000	6629120000	N/A	\$696,300

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education authorizes the superintendent of schools or a designee to negotiate, execute, and amend a contract for modular improvements at Sinclair ES, effective August 14, 2020.



## HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction Services  
3200 Center Street • Houston, Texas 77007

**Derrick Sanders**  
*Officer, Construction Services*

[www.HoustonISD.org](http://www.HoustonISD.org)  
[www.twitter.com/HoustonISD](https://www.twitter.com/HoustonISD)

July 13, 2020

**TO:** Eugene Salazar  
Interim Chief Operations Officer

**FROM:** Derrick Sanders  
Officer of Construction Services

### **SUBJECT: EXECUTIVE SUMMARY**

The Construction Services department requests recommendation for approval of a construction contract with Facilities Sources to build new modular classrooms and restroom buildings at Sinclair Elementary School (ES).

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### **OVERVIEW:**

After receiving several requests from the principal and community supporters concerning the over-capacity of the school's current enrollment and the lack of instructional space, Construction Services has identified the need for additional classrooms. This need is based on the influx of new families with elementary-age children who will be zoned to attend Sinclair ES.

For the new modular classroom buildings, the district sought competitive sealed proposals (CSPs). On June 23, 2020, the district received four CSPs. The lowest cost proposer withdrew its proposal. Facilities Sources was the second lowest proposer of the original four.

Upon approval of a construction contract by the Board of Education, a construction contract will be executed. With a contracted construction duration of 120 days, work is expected to begin in September 2020 and be completed in January 2021. This schedule could be impacted by wet weather and COVID-19.

### **PROGRAM BACKGROUND:**

This project is funded by General Funds (Mid-Year Budget Amendment)

### **PROGRAM REQUIREMENTS:**

N/A

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Construction Services

3200 Center Street • Houston, Texas 77007

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**Derrick Sanders**  
*Officer, Construction Services*[www.HoustonISD.org](http://www.HoustonISD.org)  
[www.twitter.com/HoustonISD](https://www.twitter.com/HoustonISD)**OTHER RESOURCES AND TOOLS:**

N/A

**MAINTENANCE RESPONSIBILITY:**

After a period of one year following the construction completion, the initial warranty will expire, and Houston Independent School District (HISD) Facilities must continue to maintain the modular classrooms and restroom buildings. HISD will receive the operation and maintenance manuals that will be delivered to HISD Facilities after project completion. The manuals will describe how to properly care for the new modular classrooms and restroom buildings.

**SITE SELECTION:**

The new modular buildings will be constructed on the existing Sinclair ES field area.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER \$100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER \$100,000**

The purpose of this item is to authorize vendor awards for purchases over \$100,000 and ratify vendor awards for purchases under \$100,000. Pursuant to Board of Education policy, contracts for purchases over \$100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than \$100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

**COST/FUNDING SOURCE(S):** Funds for these recommended actions will be necessary only one time.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to all five core initiatives of the district.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education approves vendor awards for purchases over \$100,000 and ratifies vendor awards for purchases under \$100,000, effective August 14, 2020.

**Approval of Purchases Over \$100,000**  
**Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	16-10-25-B – RFP / Districtwide Instructional Software – (Bellard) (CAO)
<b>Project Description</b>	This contract was originally approved by the Board of Education on June 8, 2017. The purpose of this supplemental contract is to award additional vendors, with no additional increase in funding, to purchase educational/instructional software, digital resources, and related items districtwide. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFx's Viewed/ Received</b>	295/16
<b>Project Term</b>	The contract term is from August 14, 2020, through June 30, 2021, with one annual renewal, not to extend beyond June 30, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Discovery Education	C-D	O
Don Johnston Incorporated	C-D	O
Empirical Resolution Inc. dba Quill.org	NP-0%	O
Follett School Solutions, Inc.	B-25%	O
Houghton Mifflin Harcourt dba Math Solutions	C-D	O
No Tears Learning Inc. dba Learning Without Tears	C-D	O
NoRedInk	C-D	O
Scholastic, Inc.	C-D	O
Texthelp	B-25%	O

**Approval of Purchases Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	16-10-48-D RFP / Teacher and Staff Developmentn (Svitek) – (CAO)
<b>Project Description</b>	The contract was originally approved by the Board of Education on June 8, 2017. The purpose of this supplemental contract is to award additional vendors, with no additional increase in funding, to deliver interactive, research-based professional development focused on supporting teachers and other personnel and which includes face-to-face and online training. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFx's Viewed/ Received</b>	124/12
<b>Project Term</b>	The contract term is August 14, 2020, through June 16, 2021, with one annual renewal, not to extend beyond June 16, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/ or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
A Yancy Life Transition Center	NP-0%	H
Accelerate Learning Inc.	C-D	H
All In One Professional Services, LLC	A-100%	H
BetterLesson Inc.	C-D	O
Children’s Museum, Inc.	NP-0%	O
Discovery Education, Inc.	C-D	H
Mario Frank Campanaro dba The Literacy Group	C-D	H
New Teacher Center	NP-0%	O
Niroga Institute	NP-0%	O
No Tears Learning Inc. dba Learning Without Tears	C-D	O
Seidlitz Education, LLC	C-D	O
TaJu Educational Solutions, LLC dba TaJu Educational Solutions	C-D	O



**Approval of Purchases Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	16-10-53-C RFP / College and Career Readiness Materials and Services (Scherer) – (CSIO)
<b>Project Description</b>	This contract was originally approved by the Board of Education on June 8, 2017. The purpose of this supplemental contract is to award additional vendors, with no additional increase in funding, to provide college and career readiness materials, services, software, and supplies. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	691/24
<b>Project Term</b>	The contract term will be August 14, 2020, through June 30, 2021, with one annual renewal, not to extend beyond June 30, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Attainment Company, Inc.	C-D	O
BE Publishing	C-D	O
Breakthrough Houston	NP-0%	H
Cengage Learning, Inc.	C-D	O
David Irwin dba Irwin Consulting LLC	B-25%	O
EDL HOLD CO ULC dba eDynamic Learning ULC	C-D	O
Follett School Solutions, Inc.	C-D	O
The K.N.E.W Solutions	A-100%	T
National Math and Science Initiative, Inc.	NP-0%	T
Odigo Services LLC	A-100%	H
One Way Education LLC	C-10%	H
SchoolLinks, Inc.	C-D	T
Southern Floral Company, Inc.	C-D	H
Teeba Rose dba T-Court Enterprises	B-25%	T
Test Masters Educational Services Inc.	C-10%	H
TPR Education, LLC dba The Princeton Review	C-D	O
Victoria Gray dba Victory Group	A-100%	H
Virtual Intelligence Providers, LLC	A-100%	H
W. W. Norton & Company, Inc.	C-D	O
William Alton Sherrill dba Industrial Education Solutions, LLC	C-D	T
XAP Corporation, Inc.	C-D	O

**Approval of Purchases Over \$100,000**  
**Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-03-01 – RFP / Audio – Visual Impairment Materials, Equipment, Technology, Related Services, and Repair – (May) – (CAO)
<b>Project Description</b>	The purpose of this contract is to obtain audio/visual materials, equipment, and services for the Special Education Department. Based on annual appropriations, the projected expenditure is not to exceed \$500,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFx's Viewed/ Received</b>	2/2
<b>Project Term</b>	The contract term is from August 14, 2020, through August 13, 2021, with four annual renewals, not to extend beyond August 13, 2025.
<b>Amount not to Exceed (Project Term)</b>	\$500,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
AVES Audio Visual System Inc	B-30%	H
MCA Communications	A-100%	H

**Approval of Purchases Over \$100,000**  
**Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-03-04 – RFP / Voluntary Plans Portfolio – (Wright) – (CFO)
<b>Project Description</b>	The purpose of this contract is to obtain services for voluntary employee benefits that enhance existing employee benefits vendors and is funded 100% by employee contributions. Based on annual appropriations, the projected expenditure is not to exceed \$40,000,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendor to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	52/15
<b>Project Term</b>	The contract term is from January 1, 2021, through December 31, 2021, with four annual renewals, not to extend beyond December 31, 2025.
<b>Amount not to Exceed (Project Term)</b>	\$40,000,000

<b>Budget Information</b>		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O
		Fund Cost Center Functional Area General Ledger I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
AFLAC Continental American Insurance	RFP-1%	OT
Cigna Health and Life Insurance Company	RFP-1%	OT
EyeMed Vision	RFP-16%	OT

**Approved of Purchases Over \$100,000**  
**Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-10-04-B RFP / Rentals – Venues, Products, and Related Services (Svitek) – (CAO)
<b>Project Description</b>	This contract was originally approved by the Board of Education on January 16, 2020. The purpose of this supplemental contract is to award an additional vendor, with no additional increase in funding, to provide venue rental space and related event services for graduation ceremonies, professional development, and other districtwide events. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	30/1
<b>Project Term</b>	The contract term is August 14, 2020, through January 16, 2021, with four annual renewals, not to extend beyond January 16, 2025.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/ or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Larry Joseph Laborde dba Your Grad Shop, LLC	C-D	T

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	19-07-01-04 Cooperative / Commercial Distributor – (Alatorre) – (COO)
<b>Project Description</b>	The purpose of this cooperative contract is to obtain grocery items from commercial distributors for Nutrition Services. Based on annual appropriations, the projected expenditure is not to exceed \$10,000,000 for the duration of the contract. This is a cooperative agreement with Choice Partners and will be utilizing cooperative contract number 20/036TP in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFX's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through June 30, 2021, with three annual renewals, if Choice Partners executes its contract renewal options, not to extend beyond June 30, 2024.
<b>Amount not to Exceed (Project Term)</b>	\$10,000,000

<b>Budget Information</b>					
Fund	2400010000	Fund	7490000020	Fund	7490000020
Cost Center	1040832000	Cost Center	5440841000	Cost Center	5440840000
Functional Area	AD35990000000000	Functional Area	AD35990000000000	Functional Area	AD35990000000000
General Ledger	6341000100	General Ledger	6341000100	General Ledger	6341000100
I/O		I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Gordon Food Service, Inc.	-	OT
Labatt Food Service	-	T

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-03-03-01 Cooperative / Library Books, Used Textbooks and Other Books – (Williams) – (CAO)
<b>Project Description</b>	The purpose of this cooperative contract is to obtain library books, used textbooks, and other books, not limited to hardback binding for publishers trade; text/reference/school/library/bilingual/foreign language books; paperback bindings for trade cover; audio, video, electronic media and books; magazines and newspaper; used textbooks; books processing and cataloging; and other related items for schools and /or departments. Based on annual appropriations, the projected expenditure is not to exceed \$4,500,000 for the duration of the contract. This is a cooperative agreement with BuyBoard and will be utilizing cooperative contract number 690-20 in accordance with Chapter 44 of the (TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through May 31, 2021, with two annual renewals, if BuyBoard executes its contract renewal options, not to extend beyond May 31, 2022.
<b>Amount not to Exceed (Project Term)</b>	\$4,500,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Barnes & Noble Booksellers, Inc.	-	OT
Bound to Stay Bound Books, Inc.	-	OT
Cengage Learning, Inc.	-	OT
Coughlan Companies, LLC DBA Capstone	-	OT
Cox Subscriptions, Inc. DBA WT Cox Information Services	-	OT
Follett School Solutions, Inc.	-	OT
GL Group, Inc. DBA Booksource, The Booksource, The Booksource, Inc.	-	OT
Hertzberg-New Method, Inc. DBA Perma-Bound Books	-	OT
Keystone Books & Media, Inc.	-	OT
Library Sales, Inc. DBA Sebco Books	-	OT
Mackin Book Company DBA Mackin Educational Resources	-	OT
National Education Systems, Inc.	-	T
SDE, Inc. DBA Stenhouse Publishers and dba Staff Development for Educators	-	OT
Textbook Warehouse, LLC DBA Textbook Warehouse	-	OT

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-05-10-01 – Cooperative / Grounds Maintenance Equipment, Irrigation Parts, Supplies and Installations (Browder) – (COO)
<b>Project Description</b>	The purpose of this contract is to request a ratification of expenditures and approval to obtain grounds maintenance equipment, irrigation parts, supplies, and installations districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$800,000 for the duration of the contract. This is a cooperative agreement with Buy Board utilizing contract 611-20 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from July 1, 2020, through May 31, 2021, with two annual renewals, if Buy Board executes its contract renewal options, not to extend beyond May 31, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$800,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Alvin Equipment Company, LLC	-	T
BWI Companies, Inc	-	T
Homer J. Wood dba Wood Alternator and Starter Service	-	H
Kubota Tractor Corporation	-	T
Longhorn, Inc.	-	T
Metro Golf Cars Inc. dba Metro Golf Cars	-	T
OMKARA 2750, LLC dba American Golf Cars	-	T
Simplot AB Retail, Inc dba Simplot Grower Solutions, Simplot Partners, Simplot Turf & Horticulture	-	OT

**Approval of Cooperative Purchase Over \$100,000**  
**Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-06-03-04 Cooperative / Job Order Contracting (JOC) General Contractors - RS Means – (Browder) – (COO)
<b>Project Description</b>	The purpose of this cooperative contract is to obtain JOC services. JOC is a procurement method for maintenance, repair, alteration, renovation, remediation, or minor construction of a facility when the work is of a recurring nature, but the delivery times, type, and quantities of work required are indefinite. Based on annual appropriations, the projected expenditure is not to exceed \$5,000,000 for the duration of the contract. This is a cooperative agreement with Choice Partners utilizing cooperative contract number 20/017MR in accordance with Chapter 44 of the (TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through February 25, 2021, with two annual renewals, if Choice Partners executes its contract renewal options, not to extend beyond February 25, 2024.
<b>Amount not to Exceed (Project Term)</b>	\$5,000,000

<b>Budget Information</b>		
Fund Cost Center Functional Area General Ledger I/O	Various Schools and/or Departments	Fund Cost Center Functional Area General Ledger I/O
		Fund Cost Center Functional Area General Ledger I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
A&I Custom Manufacturing, LLC	-	T
Baseline Paving & Construction, Inc.	-	T
Construction Masters of Houston, Inc	-	T
Division One Construction	-	H
ERC Environmental & Construction Services, Inc dba ERC	-	H
JC Stonewall Constructor, LP	-	H
Millennium Project Solutions, Inc	-	T
Nash Industries, Inc.	-	H
Westco Ventures	-	H



**Approval of Cooperative Purchase Over \$100,000  
Recommended for August 13, 2020 Board Agenda**

<b>Project Information</b>	20-06-04-01 Cooperative / Playground Cushion Fall Surface Material – (Hill) – (COO)
<b>Project Description</b>	The purpose of this cooperative contract is to purchase surface material for playgrounds throughout the district. Based on annual appropriations, the project is not to exceed \$1,100,000 for the duration of the contract. This is a cooperative agreement with BuyBoard utilizing cooperative contract number 611-20 in accordance with Chapter 44 of the (TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through May 31, 2021, with two annual renewals, if BuyBoard executes its contract renewal option, not to extend beyond May 31, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$1,100,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
GWG Wood Group, Inc.	-	T
SiteOne Landscape Supply	-	O

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-06-05-09 Cooperative / Online Auction Services – (Browder) – (COO)
<b>Project Description</b>	The purpose of this cooperative contract is to allow the district to hold online public auctions of obsolete and surplus fixed assets, including vehicles, furniture, and equipment owned by the Houston Independent School District (HISD). This is a cooperative agreement with OMNIA and will be utilizing cooperative contract number 161468 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through August 7, 2021, with five annual renewals, if Omnia executes its contract renewal options, not to extend beyond August 7, 2026.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
The Public Group, LLC dba Public Surplus; Public Contract		0

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-06-06-02 – Cooperative / IT Research and Advisory Annual Subscription Services – (Ly) – (CIO)
<b>Project Description</b>	The purpose of this cooperative contract is to purchase Information Technology research and advisory subscription services, including licensing and related products and services. Based on annual appropriations, the projected expenditure is not to exceed \$450,000 for the duration of the contract. This is a cooperative agreement with the Texas Department of Information Resources (DIR) utilizing cooperative contract number DIR-TSO-4099 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through April 6, 2021, with two annual renewals, if DIR executes its renewal options, not to extend beyond April 6, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$450,000

<b>Budget Information</b>					
Fund	1993000000	Fund	1993000000	Fund	Various Schools and/or Departments
Cost Center	1050808000	Cost Center	1050808000	Cost Center	
Functional Area	AD53990000000000	Functional Area	AD53990000000000	Functional Area	
General Ledger	6299000000	General Ledger	6249000000	General Ledger	
I/O		I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Gartner, Inc.	-	O

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-06-07-04 Cooperative / Commodity Processing – (Alatorre) – (COO)
<b>Project Description</b>	The purpose of this cooperative contract is to obtain processed commodities for the Nutrition Services Department. This contract will allow the district to purchase processed end products from pre-approved U.S. Department of Agriculture (USDA) vendors at substantially reduced prices. Based on annual appropriations, the projected expenditure is not to exceed \$12,000,000 for the duration of the contract. This is a cooperative agreement with Choice Partners and will be utilizing cooperative contract number 20/023TP in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through June 30, 2021, with three annual renewals, if Choice Partners executes its contract renewal options, not to extend beyond June 30, 2024.
<b>Amount not to Exceed (Project Term)</b>	\$12,000,000

<b>Budget Information</b>					
Fund	2400010000	Fund	2400010000	Fund	
Cost Center	1040832000	Cost Center	1040832000	Cost Center	
Functional Area	AD35990000000000	Functional Area	AD35990000000000	Functional Area	
General Ledger	6341000100	General Ledger	6344000100	General Ledger	
I/O		I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Alpha Foods Co.	-	T
Foster Poultry Farms	-	OT
Integrated Food Service	-	OT
Jennie-O Turkey Store Sales, LLC	-	OT
J.T.M. Food Group	-	OT
McCain Foods, USA, Inc.	-	OT
Rich Chicks	-	OT

**Approval of Cooperative Purchases Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-06-08-02 – Cooperative / Sprint Wireless Devices & Related Products and Services – (Teer) – (CIO)
<b>Project Description</b>	The purpose of this cooperative contract is to purchase wireless devices and related products and services for use by students and staff districtwide to support student learning and district operations. Based on annual appropriations, the projected expenditure is not to exceed \$3,000,000 for the duration of the contract. This is a cooperative agreement with the Texas DIR utilizing cooperative contract number DIR-TSO-3432 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through March 9, 2021, with no renewals remaining.
<b>Amount not to Exceed (Project Term)</b>	\$6,300,000

<b>Budget Information</b>		
Fund	1993020000	Fund Various Schools and/or Departments
Cost Center	1050805000	Cost Center
Functional Area	AD53990000000000	Functional Area
General Ledger	6649010000	General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Sprint Solutions, Inc.	-	O

**Approval of Cooperative Purchases Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-06-09-02 – Cooperative / T-Mobile Wireless Devices and Related Products and Services – (Teer) – (CIO)
<b>Project Description</b>	The purpose of this cooperative contract is to purchase wireless devices and related products and services for use by students and staff districtwide to support student learning and district operations. Based on annual appropriations, the projected expenditure is not to exceed \$700,000 for the duration of the contract. This is a cooperative agreement with the Texas DIR utilizing cooperative contract number DIR-TSO-3416 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through May 3, 2021, with no renewals remaining.
<b>Amount not to Exceed (Project Term)</b>	\$700,000

<b>Budget Information</b>		
Fund	1993020000	Fund Various Schools and/or Departments
Cost Center	1050805000	Cost Center
Functional Area	AD53990000000000	Functional Area
General Ledger	6649010000	General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
T-Mobile USA, Inc.	-	O

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	21-07-02-53 Cooperative / Furniture Solutions with Related Accessories and Services – (Hill) – (COO)
<b>Project Description</b>	The purpose of this contract is to obtain furniture solutions with related personal protective equipment (PPE) accessories and services districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$3,000,000 for the duration of the contract. This is a cooperative agreement with Sourcewell utilizing cooperative contract number 12919 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through February 18,2024.
<b>Amount not to Exceed (Project Term)</b>	\$3,000,000

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Humanscale Corporation	-	OT
Krueger International, Inc.	-	OT
OFS Brands, Inc.	-	OT
Palmer Hamilton LLC	-	OT
Spacesaver Corporation	-	OT

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	21-07-03-04 Cooperative / Janitorial Cleaning Services – (March) – (COO)
<b>Project Description</b>	The purpose of this cooperative contract is to request a ratification of expenditures and approval to obtain janitorial cleaning services districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$3,000,000 for the duration of the contract. This is a cooperative agreement with Choice Partners utilizing cooperative contract number 20/026MR in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from July 1, 2020, through February 25, 2021, with three annual renewals, if Choice Partners executes its contract renewal options, not to extend beyond February 25, 2024.
<b>Amount not to Exceed (Project Term)</b>	\$3,000,000

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
1 Stone Solutions, LLC	-	H
Caring Commercial Cleaning, Inc.	-	OT
The King's Southern Division LLC	-	OT



**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	21-07-04-01 Cooperative / Health Science Equipment and Supplies – (Contreras) – (CSIO)
<b>Project Description</b>	The purpose of this cooperative contract is to obtain medical supplies, equipment, and other related items for the Future Health Professionals and Health Science Program. Based on annual appropriations, the projected expenditure is not to exceed \$620,000 for the duration of the contract. This is a cooperative agreement with BuyBoard and will be utilizing cooperative contract number 620-10 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through May 31, 2021, with two annual renewals, if BuyBoard executes its contract renewal options, not to extend beyond May 31, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$620,000

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Alert Services, Inc.	-	OT
Bound Tree Medical, LLC	-	OT
citizenAID of North America, Inc.	-	OT
Con10gency Consulting, LLC	-	OT
Donnelly, LTD dba C&S Safety Supply	-	T
North American Rescue LLC	-	OT
iThrive, LLC	-	T
Performance Health Supply dba Medco Supply, Masune and Surgical Services	-	OT
Medwheels Inc	-	T
NAO Global Health, LLC	-	T
Pocket Nurse Enterprises, Inc. dba Pocket Nurse	-	OT
School Health Corporation	-	OT
School Nurse Supply, Inc.	-	OT
Sterlington Medical Mdd Marketing Inc. dba Sterlington Medical	-	OT
William V. MacGill and Co. dba MacGill & Co.	-	OT

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	21-07-06-09 Cooperative / Facilities Solutions – Uniforms, Facilities Services, First Aid & Safety and Fire Protection – (Browder) – (COO)
<b>Project Description</b>	The purpose of this contract is to request a ratification of expenditures and approval to obtain districtwide PPE related to facilities solutions – uniforms, facilities services, first aid and safety and fire protection. Based on annual appropriations, the projected expenditure is not to exceed \$6,000,000 for the duration of the contract. This is a cooperative agreement with OMNIA Partners utilizing cooperative contract number R-BB-19002 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from July 15, 2020, through October 31, 2023, with two 2-year renewals, if OMNIA Partners executes its contract renewal options, not to extend beyond October 31, 2027.
<b>Amount not to Exceed (Project Term)</b>	\$6,000,000

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Cintas Corporation	-	OT

**Approval of Cooperative Purchase Over \$100,000  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	21-07-07-25 – Cooperative / Assistive Technology Products – (May) – (CAO)
<b>Project Description</b>	The purpose of this contract is to purchase assistive technology products for the Special Education Department. Based on annual appropriations, the projected expenditure is not to exceed \$150,000 for the duration of the contract. This is a cooperative agreement with the Region V Education Service Center utilizing cooperative contract number 20200406 in accordance with Chapter 44 of the (TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from August 14, 2020, through May 31, 2021, with no remaining renewals.
<b>Amount not to Exceed (Project Term)</b>	\$150,000

<b>Budget Information</b>		
Fund	1993000000	Fund Various Schools and Departments
Cost Center	1060924000	Cost Center
Functional Area	PS11230000000000	Functional Area
General Ledger	663900000000	General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
AbleNet Inc.	-	T

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	19-08-15 RFP / Health & Medical Supplies and Equipment – (May) - (CAO) NTE Increase
<b>Project Description</b>	This contract was originally approved by the Board of Education on December 13, 2018. The purpose of this contract amendment is to request an increase to the spending limit authorization to obtain health and medical supplies, equipment, related items, and repair services for the health and medical department. Based on annual appropriations, the projected expenditure is not to exceed \$5,500,000 for the duration of the contract. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the (TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFP's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from December 14, 2018, through December 13, 2019, with four annual renewals, not to extend beyond December 13, 2023.
<b>Amount not to Exceed (Project Term)</b>	\$15,000,000

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Alert Services, Inc.	C-D	T
NAO Global Health LLC	A-100%	H
School Health Cooperation	C-D	OT
School Nurse Supply	C-D	OT
Sterlington Medical	C-D	H

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-02-04-23 – Cooperative / Academic Curriculum, Instructional Materials and Services (Bellard) – (Rodriguez) – NTE Increase
<b>Project Description</b>	The contract was originally approved by the Board of Education on March 12, 2020. The purpose of this contract is to request an increase to the spending limit authorization to implement an electronic classroom response system and software used to foster meaningful student engagement in the classroom. Based on annual appropriations, the projected expenditure is not to exceed \$1,000,000 for the duration of the contract. This is a cooperative agreement with the Interlocal Purchasing System (TIPS) utilizing contract number 180302 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from March 13, 2020, through May 28, 2021.
<b>Amount not to Exceed (Project Term)</b>	\$1,000,000

<b>Budget Information</b>			
Fund	Various Schools and/ or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
All in Learning	-	H

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-05-07-46 – Cooperative / Digital Speech-Language Therapy – (May) – (CAO) NTE Increase & Term Extension
<b>Project Description</b>	This contract was originally approved by the Board of Education on June 11, 2020. The purpose of this contract amendment is to request a ratification of expenditures, term extension, and an increase to the spending limit authorization for digital language services. Based on annual appropriations, the projected expenditure is not to exceed \$13,300,000 for the duration of the contract. This is an interlocal agreement with the Texas Education Agency (TEA) in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The contract term is from May 1, 2020, through May 31, 2021, with one annual renewal, not to extend beyond August 31, 2021.
<b>Amount not to Exceed (Project Term)</b>	\$13,300,000

<b>Budget Information</b>		
Fund	Various School and/ or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
AmplioSpeech Inc.	-	O

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-11-12-48 – Interlocal / College Level Textbooks and Other Related Items (Svitek) - (CSIO) NTE Increase
<b>Project Description</b>	This contract was originally approved by the Board of Education on January 16, 2020. The purpose of this contract amendment is to request a ratification of expenditures and an increase to the spending limit authorization on the purchase of textbooks for dual-credit and advanced placement students districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$1,000,000 for the duration of the contract. This is an interlocal agreement with the Central Texas Purchasing Alliance (CTPA) / Round Rock Independent School District utilizing contract number 785-17-100 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFX's Viewed/Received</b>	N/A
<b>Project Term</b>	The contract term is from January 17, 2020, through June 1, 2021.
<b>Amount not to Exceed (Project Term)</b>	\$1,000,000

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name:</b>	<b>M/WBE Commitment</b>	<b>Location</b>
W. W. Norton & Company	-	OT

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	16-10-25 – RFP / District Instructional Software – (Bellard) – Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on June 8, 2017. The purpose of this contract amendment is to change the name of two awarded vendors. Pearson K12 Learning, LLC changed its business name to Gateway Education Holdings LLC dba Savvas Learning Company, LLC. Pascal Learning dba ReadyRosie changed its business name to UTJ Holdco, Inc. dba Teaching Strategies, LLC. The purpose of this contract is to purchase educational/instructional software, digital resources, and related items districtwide. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFX's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from July 1, 2017, through June 30, 2018, with four annual renewals, not to extend beyond June 30, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Gateway Education Holdings LLC dba Savvas Learning Company LLC	-	O
UTJ Holdco, Inc. dba Teaching Strategies, LLC	-	T



**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Agenda**

<b>Project Information</b>	16-10-48 – RFP / Teacher and Staff Development – (Svitek) – (CAO) Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on June 8, 2017. The purpose of this contract amendment is to change the name of an awarded vendor. NCS Pearson changed its business name to Gateway Education Holdings, LLC dba Savvas Learning Company, LLC. The purpose of this contract is to provide supplemental curriculum materials districtwide. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFP's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from June 30, 2017, through June 16, 2018, with four annual renewals, not to extend beyond June 16, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Gateway Education Holdings, LLC dba Savvas Learning Company, LLC	-	OT

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Agenda**

<b>Project Information</b>	16-10-48-C – RFP / Teacher and Staff Development – (Svitek) – (CAO) Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on June 8, 2017. The purpose of this contract amendment is to change the name of two awarded vendors. Beal Counseling Associates changed its business name to Janice M. Beal-Geyen dba Dr. Janice M. Beal dba Beal Counseling Associates. QuaverMusic.com, LLC changed its business name to QuaverEd, Inc. dba QuaverMusic.com, LLC. The purpose of this contract is to provide supplemental curriculum materials districtwide. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFP's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from January 17, 2020, through June 16, 2020, with two annual renewals, not to extend beyond June 16, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Janice M. Beal-Geyen dba Dr. Janice M. Beal dba Beal Counseling Associates	-	H
QuaverEd, Inc. dba QuaverMusic.com, LLC	-	OT

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Agenda**

<b>Project Information</b>	16-10-49 – RFP / Leadership Development-Instruction – (Svitek) – (CAO) Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on May 30, 2017. The purpose of this contract amendment is to change the name of an awarded vendor. School Turnaround changed its business name to The Rensselaerville Institute. The purpose of this contract is to provide supplemental curriculum materials districtwide. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFP's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from May 12, 2017, through May 11, 2018, with four annual renewals, not to extend beyond May 11, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
The Rensselaerville Institute	-	OT

**Amendment to Items Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	17-03-07 – RFP / Special Ed. Services – Speech Therapy, Independent Education Evaluation (IEE), and Evaluation Services – (May) – (Rodriguez) Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on June 8, 2017. The purpose of this contract amendment is to change the name of an awarded vendor. EBS Educational Base Services changed its business name to EBS Health, Inc. dba EBS Educational Based Services. The purpose of this contract is to obtain speech therapy, independent educational evaluations, and evaluation services for the Special Education Department for the district. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from July 1, 2017, through June 30, 2018, with three annual renewals, not to extend beyond July 30, 2021.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund	Various Schools and/or Departments	Fund
Cost Center		Cost Center
Functional Area		Functional Area
General Ledger		General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
EBS Health, Inc. dba EBS Educational Based Services	-	-

**Amendment to Items Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	19-07-19 – RFP / Drug and Alcohol Testing – (Wright) – (CFO) Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on October 11, 2018. The purpose of this contract amendment is to change the name of an awarded vendor. MegaLab LLC, has changed its business name to MegaLab Services. The purpose of this contract is to provide drug and alcohol testing services for the Department of Transportation (DOT) and non-DOT drug-free workplace for Benefits.
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from October 12, 2018, through October 11, 2019, with four annual renewals, not to extend beyond October 11, 2023
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>					
Fund	7990000000	Fund		Fund	
Cost Center	3770806000	Cost Center		Cost Center	
Functional Area	AD41990000000000	Functional Area		Functional Area	
General Ledger	6299000000	General Ledger		General Ledger	
I/O		I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
MegaLab Services	-	OT

**Amendment to Item Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Agenda**

<b>Project Information</b>	19-11-20 – RFP / Family and Adult Enrichment Activities – (Svitek) – (CAO) Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on March 21, 2019. The purpose of this contract amendment is to change the name of an awarded vendor. Growing Minds Consulting, LLC, changed its business name to Grow Minds Consulting, LLC. The purpose of this contract is to provide instruction, training, and presentations to parents, families, or caregivers of students enrolled districtwide. The district applied the "Best Value" process in selecting the vendors to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFP's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from March 22, 2019, through March 21, 2020, with two annual renewals, not to extend beyond March 21, 2022.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	Various Schools and/or Departments	Fund	Fund
Cost Center		Cost Center	Cost Center
Functional Area		Functional Area	Functional Area
General Ledger		General Ledger	General Ledger
I/O		I/O	I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Grow Minds Consulting, LLC	-	H

**Amendment to Items Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-08-12-09 – Cooperative / Alternative Student Transportation – (James) – (COO) Vendor Name Change
<b>Project Description</b>	This contract was originally approved by the Board of Education on November 14, 2019. The purpose of this contract amendment is to change the name of the awarded vendor. ALC Schools, Inc. changed its name to Alternative Logistics Technologies Holdings, Inc. doing business as ALC Schools, LLC. The purpose of this contract is to obtain transportation services for students and district staff, including transportation to and from school, in-district and out-of-district travel, and other related districtwide transportation requirements. This is a cooperative agreement with OMNIA Partners utilizing cooperative contract number R190401 in accordance with Chapter 44 of the TEC, Chapter 791 of the Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
<b>RFx's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from January 1, 2020, through December 31, 2022, with two annual renewals, if OMNIA Partners executes its contract renewal options, not to extend beyond December 31, 2024.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>			
Fund	1040810002	Fund	Various Schools and/or Departments
Cost Center	1993000000	Cost Center	
Functional Area	AD34990000000000	Functional Area	
General Ledger	6299000000	General Ledger	
I/O		I/O	

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
Alternative Logistics Technologies Holdings, Inc. dba ALC Schools, LLC	-	OT

**Amendment to Items Approved on a Prior Board Agenda  
Recommended for 8/13/2020 Board Agenda**

<b>Project Information</b>	20-08-14-02 – Cooperative / Application Portfolio Management Software Products and Services – (James) – (CIO) Project Number Correction
<b>Project Description</b>	The original contract was approved by the Board of Education on October 10, 2019. The purpose of this contract amendment is to correct the project number from 20-08-14-01 to 20-08-14-02 with no additional increase in funding for application portfolio management software, hardware, and related products and services. This is a cooperative agreement with the Texas DIR utilizing cooperative contract number DIR-TSO-4291 in accordance with Chapter 44 of the TEC, Chapter 791 of THE Government Code, and district purchasing and acquisition policies CH(LOCAL) and CH(LLEGAL).
<b>RFP's Viewed/ Received</b>	N/A
<b>Project Term</b>	The original contract term is from October 11, 2019, through February 18, 2020, with three annual renewals, if DIR executes its contract renewal options, not to extend beyond February 18, 2023.
<b>Amount not to Exceed (Project Term)</b>	N/A

<b>Budget Information</b>		
Fund	1993000000	Fund Various Schools and/or Departments
Cost Center	1050808000	Cost Center
Functional Area	AD53990000000000	Functional Area
General Ledger	6249000000	General Ledger
I/O		I/O

<b>Recommended Vendor(s) for Approval</b>		
<b>Name</b>	<b>M/WBE Commitment</b>	<b>Location</b>
SHI Government Solutions, Inc.	-	T



Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS**

In accordance with board policy, all donations in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of proposed donations.

**COST/FUNDING SOURCE(S):** Shown on the attached list.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective August 14, 2020.

## SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
The U.S. Soccer Foundation	Petersen Elementary School (ES) Sutton ES	Supplies and Materials	\$200,000 In-Kind

The U. S. Soccer Foundation has made an in-kind donation of supplies and materials valued at \$100,000 each to Petersen ES and Sutton ES. The U.S. Soccer Foundation contacted the district about the nationwide program that supports the foundation’s *Its Everyone’s Game* movement to ensure that all children have access to the game and its many benefits. They have installed a mini-pitch for the City of Houston and other school districts.

At the request of the U. S. Soccer Foundation, a list of candidate schools was provided (approximately five to seven). From that list, site evaluations were conducted by the U.S. Soccer Foundation and Construction Services. After the site visits were concluded, U.S. Soccer Foundation deemed that Petersen ES and Sutton ES were the best candidates for their project. The supplies and materials for each school will include: One mini-pitch system structure including pole for light-emitting diode (LED) lighting, game walls, built-in goals, storage, seating, polycarbonate sign boards, Americans with Disabilities Act (ADA)-accessible gates, and acrylic mini-pitch surface with game lines and agreed-upon colors and logos. This donation can only be used for the purpose specified at the selected schools.

Travis ES Parent Teacher Association (PTA)	Travis ES	Payroll	\$25,084
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The Travis ES PTA has donated \$25,084 to Travis ES for the following existing position for school year 2020–2021: one degreed hourly lecturer (garden instructor). This donation can only be used for the purpose specified.

Cyvia and Melvin Wolff Family Foundation	Blackshear ES	Supplies and Materials	\$25,000
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The Cyvia and Melvyn Wolff Family Foundation has donated \$25,000 to Blackshear ES to be used to purchase intervention resources for teachers to support scholars for the 2020–2021 school year. This donation can only be used for the purpose specified.

## SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
Houston Independent School District (HISD) Foundation on behalf of American International Group (AIG)	Kinder High School for the Performing and Visual Arts (HSPVA)	Supplies and Materials	\$5,000
<p>The HISD Foundation, on behalf of AIG, has donated \$5,000 to Kinder HSPVA. The donation will be used for Kinder HSPVA students in need of financial support for art and academic materials and supplies. The funds can only be used for the purpose intended.</p>			
William B. Travis Foundation, Inc.	Travis ES	Technology	\$32,040
<p>The William B. Travis Foundation, Inc., has donated \$32,040 to Travis ES to purchase 30 HP 840G6 laptop computers for school use by Travis ES teachers. These funds can only be used for the purpose intended.</p>			
HISD Foundation	Arabic Immersion Magnet School (AIMS)	Supplies and Materials	\$9,800
<p>The HISD Foundation, on behalf of a group of individual donors, has donated \$9,800 to the AIMS. The donation will support AIMS programs and is to be used at the principal's discretion for supplies and materials. This donation can only be used for the purpose intended.</p>			

## SUMMARY OF DONATIONS GREATER THAN \$5,000

Donor	Receiving School/ Department	Donation Disbursement	Total Value of Donation
H-E-B	Booker T. Washington High School (HS)	Excellence in Education Awards	\$25,000
<p>H-E-B has donated \$25,000 to Booker T. Washington HS through the Excellence in Education Awards program. H-E-B launched the Excellence in Education Awards program in cooperation with the Texas Association of School Administrators as a positive way to support public education in Texas. It has become the largest monetary program for educators in the state, spotlighting best practices and celebrating the passion and creativity of Texas educators. This donation may only be used for the intended purpose.</p>			
School at St. George Place Parent Teacher Organization (PTO)	School at St. George Place	Technology Upgrades	\$15,118 In-Kind
<p>The School at St. George Place PTO has made an in-kind donation, valued at \$15,118, to School at St. George Place. The purpose of the donation is to provide technology upgrades to the school. The in-kind donation includes 24 Chromebook laptop computers, one laptop cart, and six HP laptop computers. This donation may only be used for the intended purpose.</p>			

**Total Value of Donations: \$337,042**

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS**

In accordance with board policy, all grant funds in aggregate of \$5,000 or more must be approved by the Houston Independent School District Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S):                      Shown on the attached list.

STAFFING IMPLICATIONS:                      None

ORGANIZATIONAL GOALS/IMPACT:      This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

**RECOMMENDED:** That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective August 14, 2020.

## SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC)	Health and Physical Education (HPE) Department	Promoting Adolescent Health through School-Based HIV Prevention, and School Based Surveillance Program, Components 1 and 2, Year 3 of 5-year grant	\$360,000

The CDC has awarded Houston Independent School District (HISD) HPE Department continuation funding for the third year of a five-year grant called *Promoting Adolescent Health through School-Based HIV Prevention, and School Based Surveillance Program, Components 1 and 2*. The purpose of the grant program is to improve the health and well-being of youth to reduce human immunodeficiency virus (HIV), sexually transmitted diseases (STD), teen pregnancy, and related risky behaviors among high-school students. The grant-funded program provides an approach that includes three overall components: (1) school-based surveillance; (2) school-based HIV/STD prevention; and (3) technical assistance and capacity building. Through the grant, HPE staff will be working closely with 10 priority school teams, several HISD departments, and many community partners to address the components of the grant. The 10 priority schools include the following high schools: Austin, Chavez, Kashmere, Madison, Milby, Sam Houston, Westbury, Wheatley, Wisdom, and Worthing. The budget period for year three funds is August 1, 2020, to July 31, 2021. These funds may only be used as specified.

# SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
Amazon Future Engineer + BootUp Elementary Computer Science Initiative	Office of Career Readiness	Professional Development	\$102,126 In-Kind

HISD has been chosen to participate in the Amazon Future Engineer + BootUp Elementary Computer Science Sponsorship grant. The in-kind award valued at \$102,126 will provide ongoing computer science education and professional development designed specifically for teachers with no prior computer science experience and will offer continued PD and onsite support over the next three years. Amazon is working with BootUp, a nonprofit professional development provider specializing in elementary school education, to bring computer science to each school as part of its Amazon Future Engineer program. The program will bring computer science education and teacher professional development to 30 Title I elementary schools serving more than 16,000 students in need. The Office of Career Readiness will invite schools to apply to participate. They will be chosen if the principal and teacher sign agreements stating that they will participate in every PD and teach two lessons a year. There will be flexibility to allow more schools to participate if more than 30 apply. This commitment to HISD is part of Amazon's \$50 million investment to increase access to computer science/science, technology, engineering, and math (STEM) education across the country, primarily through its childhood to career program, *Amazon Future Engineer*. The grant period is from August 2020 to July 2023. The grant can only be used as specified.

## SUMMARY OF GRANTS GREATER THAN \$5,000

Grantor	Receiving School/ Department	Grant Disbursement	Total Value of Grant
First Book, Intel Corporation®, CDW, and the LEGO Foundation	Office of Strategy and Innovation	Technology, Technology Resources, Stipend	\$4,000 350 Chromebook Laptops In-Kind 350 LEGO Education SPIKE Prime Sets In-Kind

The HISD Office of Strategy and Innovation has been awarded the *Intel Online Learning Initiative: Creating Connections* grant. First Book proudly partnered with Intel, CDW, and the LEGO Foundation to fuel education during this critical time with an exciting opportunity to support students in Title I eligible schools or Title I districts. Intel, with support from its partner CDW, is generously providing personal computers, software, configuration services and digital learning resources. In addition, each winning application will receive a stipend of \$4,000 to help address home internet connectivity for kids in need. The LEGO Foundation is providing science, technology, engineering, arts, and math (STEAM) learning solutions and learning resources. HISD was awarded the following: 350 fully configured Chromebooks to support students in grade 5 and 350 LEGO Education SPIKE Prime Sets for grades 6–8. Districts receiving awards will be connected directly to CDW to arrange configuration and delivery. First Book will deliver the LEGO Education Solutions directly to the district. PCs and LEGO Education Solutions will be shipped to the district in August, unless otherwise requested by the applicant. First Book, Intel, CDW, and LEGO Foundation are not liable for any lost, damaged, or broken resources. The grant can only be used as specified.

**Total Value of Grants: \$466,126**



Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF THE CONTRACT FOR THE PURCHASE OF ATTENDANCE CREDITS FROM THE STATE TO REDUCE REVENUE LEVEL UNDER TEXAS EDUCATION CODE, CHAPTERS 48.257 AND 49.004**

The Houston Independent School District (HISD) has been identified as a district with revenue in excess of entitlement for 2020–2021 and is required to reduce its revenue per Chapters 48.257 and 49.004 of the Texas Education Code.

An annual contractual agreement by the Board of Education is required to be submitted to the Commissioner of Education each year that a school district is notified of Chapters 48.257 and 49.004 status.

Revenue in excess of entitlement payments will be made by August 15, 2021, if the district has a required payment.

**COST/FUNDING SOURCE(S):** The current estimated cost is \$12,083,891. The amount will be updated in the 2020–2021 Mid-Year Budgetary Update if necessary.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Fund	199000001	1090800003	AD91990000000000	6224000000	N/A	\$12,083,891

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This item allows HISD to fulfill its purposes, strategic intent, goals, and core values, supports all four district goals, and is aligned to all of HISD’s core initiatives.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

RECOMMENDED: That the Board of Education approves the agreement for the purchase of attendance credits from the state, effective August 14, 2020.

## Executive Summary

### **Purpose:**

Texas Education Code (TEC) 48.257 and 49.004 determine if a school district has revenue in excess of entitlement. They require that a school board approves a method of reducing revenue in excess of entitlement.

This board item requests that the Board of Education chooses to purchase attendance credits from the state to reduce any revenue in excess of entitlement.

### **Prerequisites:**

Notification from the Texas Education Agency that the district is potentially subject to revenue in excess of entitlement.

### **Board Meeting Requirements:**

The Board of Education must approve the purchase of attendance credits before the district may remit payment to the Texas Education Agency for any revenue in excess of entitlement.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF 2020–2021 BUDGET FOR TITLE I, PART A INSTRUCTIONAL CONTINUITY GRANT**

The Texas Education Agency (TEA) has released the planning entitlement for 2020–2021 for the above program. The Houston Independent School District (HISD) has begun planning and prioritizing the process for the program with projected funds for the 2020–2021 fiscal year.

The program supported by this funding source must adhere to the requirement to supplement, not supplant, in order to ensure that state and local support for programs remains at least constant and is not replaced by federal funds. The application was submitted to the TEA on Thursday, May 21, 2020.

The planning entitlement for the Instructional Continuity grant is projected to be \$220,000 with carryover funding of \$0 for a total budget of \$220,000 for the 2020–2021 school year. The purpose of Title I, Part A Instructional Continuity Grant is to increase the capacity of the district to facilitate instruction continuity and distance, remote, and/or virtual learning for Title I campuses identified by the TEA as Targeted Support that have been affected by campus closures due to COVID-19, including:

- Costs associated with building capacity to deploy curriculum, and curricular resources and assessments, aligned to Texas Essential Knowledge and Skills (TEKS) for instructional continuity and/or at-home schools.
- Costs associated with professional development in developing effective virtual learning instruction.

The proposed Title I, Part A Instructional Continuity budget is attached.

**COST/FUNDING SOURCE(S):** The total amount to be received under this federal entitlement is projected at \$220,000 and will be implemented as federal grant funds.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action. It also allows financial records to accurately reflect new funds, as well as funds originally budgeted to support,

increase, or change educational services delivered to students.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

**RECOMMENDED:** That the Board of Education approves the recommended budget for Title I, Part A Instructional Continuity grant funds as presented for the 2020–2021 school year, effective August 14, 2020.

Attachment 1  
Houston Independent School District  
Title I, Part A - Instructional Continuity Grant

Recommended Budget for 2020-2021

Sources of Funding:

Planning Entitlement	\$220,000
Carryover Funds	\$0
<b>Planning Budget</b>	<b>\$220,000</b>

Use of Funds:

Grant Required	
Indirect Costs	\$12,390
Payroll	
Stipends and benefits	\$30,000
Professional and Consulting Services	\$21,522
Capital Outlay	
Laptops	\$156,088
<b>Total Funding</b>	<b>\$220,000</b>

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Finance  
Glenn Reed, Chief Financial Officer

**SUBJECT: APPROVAL OF THE AUGUST GENERAL FUND BUDGET AMENDMENT**

A comprehensive report on the status of the 2020–2021 budget has been completed. This report reflects various adjustments that are required to be approved by the Houston Independent School District (HISD) Board of Education, in accordance with state guidelines, as well as other adjustments recommended by the superintendent of schools for ratification by the board. Although this update reflects all known changes and recommendations, additional changes may be needed. This item requests authority to make adjustments, if necessary, for the August Budget Amendment.

Copies of the budgetary update will be distributed to the board under separate cover.

**COST/FUNDING SOURCE(S):** Adjustments to the budget will be appropriated as shown in the August Budget Amendment.

**STAFFING IMPLICATIONS:** None

**ORGANIZATIONAL GOALS/IMPACT:** This item supports all four district goals and is aligned to all five core initiatives. It also allows HISD to fulfill its purposes, strategic intent, and core values.

**THIS ITEM DOES NOT REQUIRE CONSULTATION.**

**THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.**

**RECOMMENDED:** That the Board of Education approves the August Budget Amendment reflecting fiscal adjustments to estimated appropriations for fiscal year 2020–2021, effective August 14, 2020.

**HOUSTON INDEPENDENT SCHOOL DISTRICT**  
**STATEMENT OF OPERATIONS BY FUNCTION**  
**GENERAL FUND**  
**BUDGET AMENDMENT FISCAL YEAR 2020-2021 (as adjusted)**  
**FOR AUGUST 31, 2020**

	2020-2021 Adopted Budget July 1, 2020	Carryover from Prior Year Encumbrances	Proposed Budget Amendments August 31, 2020	Budget Neutral Amendments August 31, 2020	Proposed Budget as of August 31, 2020
<b>ESTIMATED REVENUES</b>					
Local sources	\$ 1,785,542,493	-	-	-	1,785,542,493
State sources	166,787,686	-	-	-	166,787,686
Federal sources	19,724,182	-	-	-	19,724,182
<b>Total estimated revenues</b>	<b>\$ 1,972,054,361</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,972,054,361</b>
<b>APPROPRIATIONS</b>					
11 Instruction	\$ 1,151,970,226	5,940,649	2,002,764	397,532	1,160,311,171
12 Instructional resources and media services	10,117,415	-	1,414,514	(1,590,733)	9,941,196
13 Curriculum and Instructional Staff Development	35,575,973	82,322	-	1,283,415	36,941,709
21 Instructional leadership	27,238,328	18,371	-	494,705	27,751,404
23 School leadership	151,622,019	8,926	-	(777,556)	150,853,389
31 Guidance, counseling and evaluation services	64,146,508	2,269,919	-	662,008	67,078,435
32 Social work services	17,783,562	-	-	(112,343)	17,671,219
33 Health services	21,852,470	1,839,389	6,933,603	345,244	30,970,706
34 Student transportation	62,374,365	2,093,431	-	(50,186)	64,417,610
35 Food services	-	-	-	-	-
36 Co-Curricular/extracurricular activities	13,016,782	120,291	-	144,651	13,281,724
41 General administration	39,549,934	481,961	-	(160,093)	39,871,802
51 Plant maintenance and operations	200,224,409	10,008,625	13,073,529	6,494	223,313,057
52 Security and monitoring services	28,554,805	841,453	-	(15,308)	29,380,950
53 Data processing services	56,322,728	28,911,421	31,192,080	(568,430)	115,857,799
61 Community services	3,008,827	2,690	-	(59,400)	2,952,117
71 Debt Service	15,250,000	-	-	-	15,250,000
81 Facilities acquisition and construction	37,848	2,872,626	-	-	2,910,474
91 Contracted Instructional Services Between Public Schools (Chapter 41 Payment)	12,083,891	-	-	-	12,083,891
95 Juvenile justice alternative education programs	792,000	-	-	-	792,000
97 Tax reinvestment zone payments	63,066,742	-	-	-	63,066,742
99 Tax appraisal and collection	16,505,000	-	-	-	16,505,000
<b>Total estimated appropriations</b>	<b>\$ 1,991,093,833</b>	<b>55,492,073</b>	<b>54,616,490</b>	<b>0</b>	<b>2,101,202,396</b>
<b>Excess (deficiency) of estimated revenues over (under) appropriations</b>	<b>\$ (19,039,472)</b>	<b>(55,492,073)</b>	<b>(54,616,490)</b>	<b>(0)</b>	<b>(129,148,035)</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Proceeds from the sale of capital leases	\$ -	-	-	-	-
Transfers-in	22,500,000	-	-	-	22,500,000
Transfers-out	(37,449,140)	-	-	-	(37,449,140)
<b>Total other financing sources (uses)</b>	<b>\$ (14,949,140)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(14,949,140)</b>
<b>Net excess (deficiency) before adjustments</b>	<b>\$ (33,988,612)</b>	<b>(55,492,073)</b>	<b>(54,616,490)</b>	<b>(0)</b>	<b>(144,097,175)</b>
<b>Reserve for Encumbrances (Committed)</b>	<b>\$ -</b>	<b>34,347,040</b>	<b>-</b>	<b>-</b>	<b>34,347,040</b>
<b>Reserve for ERP Projects (Committed)</b>	<b>-</b>	<b>21,145,033</b>	<b>-</b>	<b>-</b>	<b>21,145,033</b>
<b>Reserve for PFC Projects (Committed)</b>	<b>18,434,625</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,434,625</b>
<b>Reserve Adjustments</b>	<b>\$ 18,434,625</b>	<b>55,492,073</b>	<b>-</b>	<b>-</b>	<b>73,926,698</b>
<b>Fund Balance, Beginning</b>	<b>\$ 878,463,630</b>				<b>878,463,630</b>
<b>Fund Balance, Ending</b>	<b>\$ 862,909,643</b>				<b>808,293,153</b>

**Note:**

1. \$18,434,625 of the General Fund net change in fund balances is from the planned use of the assigned fund balance for North Forest Construction Projects.



**HOUSTON INDEPENDENT SCHOOL DISTRICT**  
**PROPOSED BUDGET AMENDMENTS**  
**GENERAL FUND**  
**BUDGET AMENDMENT FISCAL YEAR 2020-2021 (as adjusted)**  
**FOR AUGUST 31, 2020**

<b>PROPOSED APPROPRIATION AMENDMENTS</b>	<b>Description</b>	<b>Proposed Budget Amendments August 31, 2020</b>
11 Instruction	Special Education campus positions for increase in identified students	\$ 2,002,764
12 Instructional resources and media services	Chief Academic Officer Virtual Support costs	1,414,514
33 Health services	Personal Protective Equipment (PPE)	6,933,603
51 Plant maintenance and operations	Plexiglass	7,000,000
51 Plant maintenance and operations	Campus social distancing signage	4,000,000
51 Plant maintenance and operations	Cleaning Costs	2,073,529
53 Data processing services	Devices & Hotspots	31,192,080
<b>Total proposed appropriation amendments</b>		<b>\$ 54,616,490</b>

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Legal Services  
Elneita Hutchins-Taylor, General Counsel

**SUBJECT: SECOND AMENDMENT TO THE MARCH 19, 2020, RESOLUTION REGARDING CONTINUATION OF PAYMENTS TO EMPLOYEES AND CONTINUING BUSINESS OPERATIONS DURING THE COVID-19 OUTBREAK**

The Board of Education is asked to consider a second amendment to the board resolution approved on March 19, 2020, which authorized payment to district employees through April 9, 2020, and granted Interim Superintendent Dr. Grenita Lathan additional authority related to district business operations. The resolution was subsequently amended by board vote on April 9, 2020, to extend the interim superintendent's authority until the district resumes normal business operations. The second amendment would include language in support of BJA(LOCAL) related to the district's financial resources and continued employee compensation.

In line with guidance received from the Texas Education Agency the district will provide virtual instruction for at least the first six weeks of the school year. However, as circumstances change, the district will need to adapt, and the interim superintendent will need flexibility in determining how best to use district financial resources to meet changing needs and priorities of students. The amendment to the resolution will address and meet the continuing need for compensation for virtual instruction until normal operations resume. The amendment will also allow the district to maintain current operations and timely respond to any change in guidance by state and federal authorities during the pendency of the health crisis. It further clarifies that the interim superintendent has authority to make all decisions regarding the compensation of employees during an emergency closure and/or disruption of normal business operations. This authority extends to premium payments to employees and implementation of those decisions as provided by DEA(LOCAL) and CKC8(REGULATION).

The resolution incorporates by reference the March 19, 2020, resolution as amended on April 9, 2020, and states that the board continues to find a public purpose and a benefit to the Houston Independent School District (HISD) exists to pay employees according to the duty schedule the employees otherwise would have worked during normal operations while HISD provides virtual instruction and educational services to HISD students.

**COST/FUNDING SOURCE(S):** Funds are budgeted in the 2020–2021 operating budget.

STAFFING IMPLICATIONS: Duty schedules, assignments, and compensation may be adjusted as needed.

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves adoption of the second amendment to its March 19, 2020, resolution that authorized payment to district employees during the COVID-19 public health emergency and authorizes Interim Superintendent Dr. Grenita Lathan to take actions related to the district's business operations, including employee compensation, effective August 14, 2020.

**SECOND AMENDMENT TO THE MARCH 19, 2020 RESOLUTION REGARDING  
COMPENSATION TO EMPLOYEES AND CONTINUING BUSINESS OPERATIONS  
DURING THE COVID-19 OUTBREAK.**

**WHEREAS**, the Houston Independent School District (“HISD”) Board of Education (Board) recognizes that on March 19, 2020 in recognition of a public health crisis as a result of COVID-19, the Board approved a resolution granting authority to Interim Superintendent Dr. Grenita Lathan (Interim Superintendent) to pay employees during the pendency of the COVID-19 health crisis and to take necessary actions related to HISD business operations until normal business operations resumed; and

**WHEREAS**, on April 27, 2020 Harris County Judge Lina Hidalgo issued a disaster declaration requiring Harris County residents to wear masks and that order was extended by the Commissioners Court on June 28, 2020 and will remain in effect until at least August 26, 2020; and

**WHEREAS**, on June 11, 2020 Harris County announced a new color-coded system to inform residents regarding the current level of risk from COVID-19 and the current threat Level is set to Severe representing that COVID-19 is currently at an uncontrolled level in Harris County, such that local authorities recommend residents act to minimize contacts with others and avoid leaving home except for essential needs; and

**WHEREAS**, on July 2, 2020, Governor Greg Abbot issued a statewide order requiring all Texas residents to wear a mask or facial covering when out in public in response to the significant increase in COVID-19 cases; and

**WHEREAS**, on July 17, 2020, Commissioner Mike Morath issued Planned Guidance to Texas schools allowing school districts to provide virtual instruction for the first four (4) weeks of the 2020-2021 school year and which allowed student attendance to be earned through the delivery of virtual instruction; and

**WHEREAS**, on July 17, 2020, Harris County Judge Lina Hidalgo issued a recommendation to all Harris County Superintendents recommending that in person, face-to-face instruction should not be made available for any grades from pre-kindergarten through grade 12 until October 2020. Jude Hidalgo’s order also recommends that no in person extracurricular activities take place until face-to-face instruction resumes; and

**WHEREAS**, on July 24, 2020, Harris County Jude Lina Hidalgo imposed a control measure prohibiting schools from reopening schools for face-to-face instruction until after September 7, 2020. Further, the order allows teachers to stream instruction in their classrooms, provided that building occupancy be limited to 10%. Finally, the order prohibits in-person extracurricular activities until face-to-face instruction resumes; and

**WHEREAS**, the Board recognizes that additional emergency declarations and orders have followed and the district continues to need flexibility in order to continue delivering educational services until the district is able to resume normal business operations;

**IT IS THEREFORE RESOLVED THAT** the Board of Education of the Houston Independent School District finds that payment of employees serves a substantial public purpose and provides a benefit to HISD as the district operates under the new public health guidelines

imposed by state and federal authorities, and continuing to authorize the Interim Superintendent to act serves a public purpose.

IT IS FURTHER RESOLVED:

1. All the above referenced paragraphs and the Resolutions passed on March 19, 2019 and April 9, 2020 are incorporated herein by reference and made a part of this Resolution to the extent not inconsistent with this Resolution.
2. The Board further recognizes that the time frame for the district to resume normal business operations remains in flux as the COVID-19 infection rates in Harris County continue to rise and that the ability to quickly respond to the current public health crisis requires the Interim Superintendent be vested with flexibility in determining how best to deploy district resources. Thus, the Board hereby grants additional flexibility to the Interim Superintendent to act as it relates to business operations, including the compensation for employees who are not required to perform any duties or who are required to perform reduced or modified duties during altered or disrupted district operations.
3. The Board further recognizes that the time frame for the district to resume normal business operations remains in flux as the COVID-19 infection rates in Harris County continue to rise and that the ability to quickly respond to the current public health crisis requires the Interim Superintendent be vested with flexibility in determining how best to deploy district resources. Thus, the Board hereby grants additional flexibility to the Superintendent to act as it relates to business operations, including the compensation for employees who are not required to perform any duties or who are required to perform reduced or modified duties during altered or disrupted district operations.
4. The Board expressly makes the following delegations to the Superintendent and/or her designees:
  - a. The authority to make all decisions regarding the compensation of employees during an emergency closure and/or disruption of normal business operations, including premium payments to employees, to implement those decisions as provided by HISD DEA(LOCAL) and HISD CKC8(REGULATION), and to make determinations regarding the parameters of any such payments;
  - b. The authority to determine work schedules, compensation, and remote/telework or in-person work assignments for employees during the time of altered or disrupted operations;
  - c. The authority to suspend or modify application of the CKC8, including the authority to suspend or modify compensation to employees who are not required to perform any duties or who are required to perform reduced or modified duties during altered or disrupted operations, consistent with applicable law; and
  - d. To the extent necessary, the authority to act in place of the Board under Policy DEC (Local) regarding employee leave and thus create guidelines and make decisions regarding absences, leave time, leave days, and compensation of any employee who is quarantined or isolating as a result of COVID-19 and who presents appropriate documentation regarding themselves and/or an immediate family member, in compliance with Texas and federal law.



Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Academic Services  
Yolanda Rodriguez, Interim Chief Academic Officer

**SUBJECT: PROPOSED REVISIONS TO BOARD POLICY EHBB(LOCAL),  
SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS—  
SECOND READING**

Board Policy EHBB(LOCAL), regarding the district's gifted and talented programs and services, was reviewed to bring the provisions in line with current district practices and to satisfy policy requirements from the Texas Association of School Boards (TASB). This agenda item is being submitted to request board approval to update the policy as recommended below:

- Sections have been added/updated to clarify language and/or reflect current practices and compliance with the TASB update, House Bill 3, and/or Texas State Plan for Education of Gifted/Talented Students for:
  - Assessments, Parental Consent, and Identification,
  - Identification,
  - Committee Members.
  - Reassessment,
  - Transfer Students,
  - Gifted Education Plans (GEPs)
  - Furloughs,
  - Appeals,
  - Family and Community Involvement,
  - Program Evaluation, and
  - Use of Funds
- Clarity was provided for Gifted Education Plan implementation timeline expectations

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports and Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to Board Policy EHBB(LOCAL), *Special Programs: Gifted and Talented Students*, on second reading, effective August 14, 2020.



SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

**Advanced  
Academics (Gifted /  
Talented) Program**

The District believes that every student deserves a stimulating curriculum and the opportunity to excel; therefore, a comprehensive advanced academics program shall be provided to any student in kindergarten–grade 12 who meets the statutory definition of “gifted and talented student.” [See EHBB(LEGAL)]

Nomination Referral

Any District-enrolled student may be nominated-referred at any time for the District’s gifted and talented (GT) program by the following persons: teachers, counselors, students (self-referral), and parents of children in kindergarten–grade 12, and other interested persons.

**Student Assessment  
and Identification**

The District believes that application and assessment procedures should be consistent, credible, and uniformly applied to all students. Instruments and procedures used to assess students for program services shall measure diverse abilities and intelligences and provide students with an opportunity to demonstrate their talents and strengths.

The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.

Written procedures include provisions regarding the appeals of District decisions on program placement, furlough, and transfer of students.

Written documentation shall be disseminated to all parents and shall include the following:

1. Procedures on student identification for GT programs; and
2. Additional provisions regarding furloughs, transfer students, and appeals of District decisions regarding program placement.

Assessments

Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Instruments and procedures used to assess students for program services shall measure diverse abilities and intelligences and provide students with an opportunity to demonstrate their talents and strengths. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.

Parental Consent

The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information

SPECIAL PROGRAMS  
GIFTED AND TALENTED STUDENTS

EHBB  
(LOCAL)

collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL(LEGAL and LOCAL).

Identification

A selection committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the GT program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.

The Board-approved program for GT shall establish criteria to identify GT students. The criteria shall be specific to the state definition of GT and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.

**Definition**

Gifted Education  
Plan

The term “gifted education plan” (GEP) means a written statement for each student who qualifies for gifted education that includes:

1. A statement of the student’s present levels of academic achievement;
2. A description of how the student’s education shall be differentiated based on GT identification results and past academic performance; and
3. A statement of the curricular modifications or supports for school personnel that shall be provided for the student.

**GT Committee**

A campus shall have a GT committee for the purpose of implementing the District’s GT programs in accordance with 19 Texas Administrative Code 89.1 and Board policy. The responsibilities of the campus GT committee include:

Responsibilities

1. Determination of eligibility for GT services under the GT label based on District-established criteria; and
2. Development of the student’s GEP.

Appeals of District decisions regarding program placement shall be in accordance with FNG(LOCAL) as well as the Elementary and Secondary School Guidelines.

Committee  
Members

A campus shall ensure that each GT committee ~~meeting includes all of the following; shall be composed of~~

- ~~1. At least two-three local-campus certified educators who have received training in the nature and needs of gifted students, as required by law; and~~
- ~~2. At least one campus-based administrator;~~

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Committee Meetings	<p>A campus shall initiate and conduct GT committee meetings for the purposes of developing, reviewing, and revising the GEP of a student who qualifies for gifted education. The committee shall review each student's GEP, and, if appropriate, revise it. A meeting must be held for this purpose at least once a year <del>until the student is in grade 8.</del></p> <p>A "meeting" does not include informal or unscheduled conversations involving District personnel and conversations on issues such as teaching methodology, lesson plans, or coordination of service provisions if those issues are not addressed in the student's GEP.</p>
<b>Notification</b>	<p>Parents and students shall be notified in writing of selection or rejection for the gifted program. Participation in any program or services provided for gifted students is voluntary. The District shall obtain written permission from a parent before a student is placed in a gifted program.</p>
<b>Reassessments</b>	<p>The District shall not perform routine reassessments unless requested by a parent or guardian. <del>If the District reassesses students in the GT program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle-school grades, and once in high-school grades. The District shall not perform routine reassessments unless requested by a parent or guardian.</del></p>
<b>Transfer Students</b> <del>Interdistrict Out-of-District</del>	<p>When a student identified as gifted by a previous school district transfers into the District, <del>the GT Office shall review the student's records, and conduct shall be reviewed assessment procedures, when necessary, to determine if placement in the District's program for GT students is appropriate. The GT Office shall make a recommendation to the campus by the District's gifted/talented office, with a recommendation forwarded to the campus selection committee to determine whether placement in the District's program for GT students is appropriate.</del></p> <p>The <del>committee</del> <b>GT Committee</b> shall make its determination within 30 days of receiving GT transfer records and shall base its decision on the recommendation of the GT office and the collection of additional screening criteria as needed. The parent shall be notified in writing of the placement decision.</p> <p><del>[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children.]</del></p>
Intradistrict	<p>Intradistrict transfer students who have been identified as GT according to established District criteria shall continue in the program on the campus to which they transfer.</p>

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**Furloughs**

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the GT program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the GT program, be placed on another furlough, or be exited from the program.

The following guidelines regarding furloughs shall apply:

1. Furloughs may be granted on an “as-needed” basis. A request with a specific timeline for a furlough must be submitted in writing to the campus Vanguard coordinator.
2. If a furlough is granted, space shall be reserved for the student with a one-school-year maximum.
3. Furloughs are considered on a case-by-case basis and may include, but are not limited to, the following: custody issues, divorce, parent/guardian sabbatical leave, foreign exchange programs, medical problems, and the like.

**Exiting of Students from Program Services**

Students may only be exited from GT services at the request of their parents. The District shall monitor student performance in response to GT program services. If at any time the selection committee or a parent determines it is in the best interest of the student to exit the program, the committee shall meet with the parent and student before finalizing an exit decision.

**Appeals**

A parent, student, or educator may appeal any final decision of the selection committee regarding selection for or exit from the GT program. Appeals shall be made first to the selection committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

**Magnet / Vanguard Transfers**

See current provisions on transfers to Vanguard programs in policy FDB(LOCAL).

**Program Design**

The District believes that GT programs are important and necessary in order to meet the special educational needs of GT students. A flexible system of viable program options that provides a learning continuum and reinforces the strengths, needs, and interests of GT students shall be established to:

1. Provide an array of learning opportunities commensurate with the abilities of GT students and emphasize content in the core academic areas, as well as the areas of creativity, the arts, and leadership;

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2. Provide services during the school day as well as the entire school year; and
3. Provide program options enabling GT students to work together as a group, work with other students, and work independently during the school day.

**Curriculum and Instruction**

Every student deserves a stimulating curriculum and the opportunity to excel; therefore, curriculum and instruction for GT students shall be modified in the depth, complexity, and pacing from the general school program and shall provide:

1. An array of appropriately challenging learning experiences for GT students in kindergarten–grade 12 that emphasize content from the four core academic areas; and
2. A continuum of learning experiences that lead to the development of advanced-level products and/or performances.

**Professional Development**

All personnel involved in the planning, developing, and delivering of services to GT students shall meet the statutorily mandated staff-development requirements.

District teachers who provide instruction and services for GT students must receive annually six hours of professional development in gifted education, as required by law. [See EHBB(LEGAL)]

**Family-Community Involvement**

The District shall ensure that information about the District's GT program is available to parents and community members. [The District shall schedule a GT program awareness session for parents that provides an overview of the assessment procedures and services for the program prior to beginning the screening and identification process.](#)

The District shall continue to encourage community and family participation in services designed for GT students through:

1. Written policies on student identification and curriculum that are disseminated to parents;
2. Programs that are evaluated annually with the data used to modify and update District plans; and
3. Access to exemplar curriculum, as well as real-time access.

**Program Evaluation**

[The District shall annually evaluate the effectiveness of its GT program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the](#)

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information with Board members, administrators, teachers, counselors, students in the GT program, and the community.

**Use of Funds**

The District's GT program shall address effective use of funds for programs and services consistent with the standards in the state plan for GT students.

The District shall annually report to the Texas Education Agency (TEA) regarding funding used to implement the District's GT program. The District shall annually certify to TEA:

1. The establishment of a GT program by the District; and
2. That the District's program is consistent with the state plan for GT students.

**Effective Date**

This policy shall be effective as of the adoption date, December 11, 2015-August 14, 2020.

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Legal Services  
Elneita Hutchins-Taylor, General Counsel

**SUBJECT: AUTHORITY TO WAIVE FIVE BUSINESS DAYS OF IN-PERSON VOTING, AS WELL AS OTHER BOARD POLICY DGB(LOCAL) CONSULTATION ELECTION PROCEDURES, IF WARRANTED**

Before October 1, 2019, pursuant to revised DGB(LOCAL), timely written requests were submitted for instructional and non-instructional consultation elections by, respectively, the Houston Federation of Teachers (HFT) and Houston Education Support Personnel (HESP), Local 6315. The timeline set forth in DGB(LOCAL) for consultation elections in fall 2019 was tolled pending completion of a Request for Proposals procurement process to solicit bids and select a qualified election services firm to manage the consultation elections. Once a bid was awarded to an election services firm, the Houston Independent School District (HISD) planned to conduct the consultation elections before the end of the 2019–2020 school year. However, because of district closure since March 13, 2020, due to the COVID-19 pandemic, those plans could not be effectuated.

The district now plans to conduct the elections in fall 2020 as prescribed in the consultation election procedures section of DGB(LOCAL). The key consultation election dates are as follows:

- Oct. 31      Date by which the election services firm shall mail a ballot to all instructional and non-instructional employees who are eligible to vote.
- Nov. 2–6      The election services firm shall conduct in-person voting at a central location in the school district on the five business days between November 1 and November 8. The polling location shall be open during normal business hours and ensure ballot secrecy. Information about the polling location shall be included in the ballot mailed to each employee and posted prominently on the district website. Employees have the option of voting either by mail or at the polling location.
- Nov. 15      Deadline by which ballots completed by eligible instructional and non-instructional employees shall be postmarked for mailing to the election services firm for tallying.
- Dec. 1      Date by which the election services firm shall (1) tally the ballots, both received in the mail and voted in person, and (2) certify the results of the election in a written report to the superintendent and Board of Education.

Because of the COVID-19 pandemic, this agenda item seeks to provide the interim superintendent with the authority to waive or modify the in-person voting prescribed by DGB(LOCAL), as well as other consultation election procedures, if warranted.

This agenda item waives board policy as it relates to the instructional and non-instructional consultation elections currently scheduled for fall 2020.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all four district goals and Emergency Constraint 4, and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent to waive in-person voting, as well as other consultation election procedures, if needed, as prescribed in Board Policy DGB(LOCAL), effective August 14, 2020.



Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

Office of Legal Services  
Elneita Hutchins-Taylor, General Counsel

**SUBJECT: APPROVAL OF PROPOSED REVISIONS TO BOARD POLICIES DIA(LOCAL), EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION; FB(LOCAL), EQUAL EDUCATIONAL OPPORTUNITY; AND FFH(LOCAL), STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION, AS PERTAINING TO COMPLIANCE WITH THE NEW TITLE IX REGULATIONS ISSUED BY THE DEPARTMENT OF EDUCATION AND LEGAL UPDATE RELATED TO TITLE VII—SECOND READING**

The purpose of this agenda item is to request that the Houston Independent School District (HISD) Board of Education approves revisions to Board Policies DIA(LOCAL), *Employee Welfare: Freedom From Discrimination, Harassment, and Retaliation*; FB(LOCAL), *Equal Educational Opportunity*; and FFH(LOCAL), *Student Welfare: Freedom From Discrimination, Harassment, and Retaliation*, to update various sections of all aforementioned policies to align with the new Title IX regulations.

On May 6, 2020, the United States Department of Education issued new regulations regarding Title IX which go into effect on August 14, 2020. The new Title IX regulations prescribe the manner in which all public school districts which receive federal funding are required to reasonably respond to, handle, and address alleged Title IX complaints/violations—whether the complaint involves student-on-student gender-based or sexual discrimination, retaliation, or harassment; employee-on-student gender-based or sexual discrimination, retaliation, or harassment; or employee-on-employee gender-based or sexual discrimination, retaliation, or harassment. The new Title IX regulations also changed the definition of sexual harassment as well as the term “actual knowledge” as it pertains to when a school district is on notice of and required to respond to an alleged Title IX complaint or violation. Further, the new Title IX regulations legally mandate:

- Positions/personnel school districts are required to have in place to receive and reasonably respond to reports of alleged Title IX complaints/violations;
- The components of a reasonable investigation and what the investigation process must entail;
- Grievance and appeals processes that districts are required to have in place to ensure both the complainant and respondent are treated fairly and equally and receive appropriate due process; and
- Information that school districts must disclose and make available to all students, employees, and the general public via websites and handbooks pertaining to the

district Title IX coordinator and training provided by the district to personnel who are members of the Title IX team.

Additionally, a recent United States Supreme Court decision held that an adverse employment action against an employee on the basis of homosexuality or transgender status violates Title VII's prohibition on sex discrimination in employment. As a result, policy DIA(LOCAL) has been updated to clarify that discrimination on the basis of sex includes discrimination on the basis of biological sex, gender identity, sexual orientation, gender stereotypes, or any other prohibited basis related to sex.

The current versions of relevant HISD board policies, specifically DIA(LOCAL), Employee Welfare: Freedom From Discrimination, Harassment, and Retaliation; FB(LOCAL), Equal Educational Opportunity; and FFH(LOCAL), Student Welfare: Freedom From Discrimination, Harassment, and Retaliation, will be revised to include:

- The ~~updated~~ definition of “sex-based harassment” which reads: “As required by law, the District shall follow the procedures below at Response to Sexual Harassment—Title IX upon a report of sex-based harassment, including sexual harassment, when such allegations, if proved, would meet the definition of sexual harassment under Title IX. [See FFH(LEGAL)].” ~~FFH(LEGAL) defines sexual harassment under Title IX as it pertains to students and employees as found in updates to FFH(LEGAL). Specifically, “sexual harassment” means under Title IX~~ as conduct on the basis of sex that satisfies one or more of the following:
  1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
  2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or
  3. “Sexual assault” as defined in 20 U.S.C. 1092(f)(6)(A)(v), “dating violence” as defined in 34 U.S.C. 12291(a)(10), “domestic violence” as defined in 34 U.S.C. 12291(a)(8), or “stalking” as defined in 34 U.S.C. 12291(a)(30).
- ~~The updated definition of actual knowledge under Title IX as it pertains to kindergarten grade 12 schools. Specifically, a district is deemed to have “Actual Knowledge” of sexual harassment or allegations of a Title IX violation when a report is made to a district's Title IX coordinator or any official of the district who has authority to institute corrective measures on behalf of the district, or to any employee of an elementary and secondary school.~~
- ~~The definition of “prohibited conduct” which states that the term includes “discrimination, harassment, dating violence, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct. Prohibited conduct also includes sexual harassment as defined by Title IX. [See FFH(LEGAL)]”~~
- Specific duties and responsibilities of the Title IX coordinator when allegations of a Title IX violation are reported to the Title IX coordinator, to include that the Title IX coordinator shall promptly contact the complainant to:

1. Discuss the availability of supportive measures and inform the complainant that they are available, with or without the filing of a formal complaint;
  2. Consider the complainant's wishes with respect to supportive measures; and
  3. Explain to the complainant the option and process for filing a formal complaint.
- Basic requirements of the Title IX formal complaint process as required by new Title IX regulations to include:
    1. Equitable treatment of complainants and respondents;
    2. An objective evaluation of all relevant evidence;
    3. A requirement that the Title IX coordinator, investigator, decision-maker, or any person designated to facilitate an informal resolution process not have a conflict of interest or bias;
    4. A presumption that the respondent is not responsible for the alleged sexual harassment until a determination is made at the conclusion of the Title IX formal complaint process;
    5. Time frames that provide for a reasonably prompt conclusion of the Title IX formal complaint process, including time frames for appeals and any informal resolution process, and that allow for temporary delays or the limited extension of time frames with good cause and written notice as required by law;
    6. A description of the possible disciplinary sanctions and remedies that may be implemented following a determination of responsibility for the alleged sexual harassment;
    7. A statement of the standard of evidence to be used to determine responsibility for all Title IX formal complaints of sexual harassment;
    8. Procedures and permissible bases for the complainant and respondent to appeal a determination of responsibility or a dismissal of a Title IX formal complaint or any allegations therein;
    9. A description of the supportive measures available to the complainant and respondent;
    10. A prohibition on using or seeking information protected under a legally recognized privilege unless the individual holding the privilege has waived the privilege;
    11. Additional formal complaint procedures in 34 C.F.R. 106.45(b), including written notice of a formal complaint, consolidation of formal complaints, recordkeeping, and investigation procedures; and
    12. Other local procedures as determined by the superintendent.
  - The standard of evidence used to determine responsibility in a Title IX formal complaint of gender-based and/or sex-based discrimination or harassment shall be the preponderance of the evidence.
  - Specifications that the name, contact phone number, email address, and office mailing address of the designated district Title IX coordinator and ADA/504 Coordinator be listed and available to all students, employees, and the public as set forth in HISD DIA(EXHIBIT), FB(EXHIBIT), and FFH(EXHIBIT), required by the new Title IX regulations.

- A section on Retaliation which reads: “The District prohibits retaliation by a student or District employee against a student alleged to have experienced discrimination or harassment, including dating violence, or another student who, in good faith, makes a report of harassment or discrimination, files a complaint of harassment or discrimination, serves as a witness, or participates in an investigation. The definition of prohibited retaliation under this policy also includes retaliation against a student who refuses to participate in any manner in an investigation under Title IX.”
- A section on Records Retention to which the following language was added: “[For Title IX recordkeeping and retention provisions, see FFH(LEGAL) and the District’s Title IX formal complaint process.]”

In addition, the current version of HISD Board Policy DIA(LOCAL), *Employee Welfare: Freedom From Discrimination, Harassment, and Retaliation*, will be further revised to include the following new and/or updated provisions/language as it pertains to employees and conduct that may constitute a violation of Title VII or other prohibited conduct under HISD board policy, but does not fall within the perimeters of a violation of Title IX:

- A section entitled Statement of Nondiscrimination which reads: “The District prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.”
- A definition of the term “discrimination” which reads: Discrimination against an employee is defined as conduct directed at an employee on the basis of race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law that adversely affects the employee’s employment. In accordance with law, discrimination on the basis of sex includes discrimination on the basis of biological sex, gender identity, sexual orientation, gender stereotypes, or any other prohibited basis related to sex.”
- A definition of the term “sexual harassment” that does not rise to the level of Title IX sexual harassment, which reads: Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:
  - Submission to the conduct is either explicitly or implicitly a condition of an employee’s employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or
  - The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the employee’s work performance or creates an intimidating, threatening, hostile, or offensive work environment.
- A definition of the term “prohibited harassment” that is not based on sex or gender such that it rises to the level of Title IX harassment, which reads: Prohibited

harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee's race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

- Has the purpose or effect of unreasonably interfering with the employee's work performance;
  - Creates an intimidating, threatening, hostile, or offensive work environment; or
  - Otherwise adversely affects the employee's performance, environment, or employment opportunities.
- A section entitled Notice of Report which states: "Any District supervisor who receives a report of prohibited conduct shall immediately notify the appropriate District official listed above and take any other steps required by this policy. Any District employee who receives a report of prohibited conduct based on sex, including sexual harassment, shall immediately notify the Title IX coordinator."
  - The Reporting Procedures section has been updated to include the definition of "district officials" which states, "For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent." The section also clarifies that reports of discrimination based on sex, including sexual harassment, may be directed to the designated Title IX coordinator. [See DIA(EXHIBIT)]; reports of discrimination based on disability may be directed to the designated ADA/Section 504 coordinator. [See DIA(EXHIBIT)]; and the Superintendent shall serve as coordinator for purposes of District compliance with all other nondiscrimination laws.
  - A section entitled Alternative Reporting Procedures, which states "An employee shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent. A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation."
  - A section entitled Timely Reporting, which states: "To ensure the District's prompt investigation, reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act."
  - A section entitled "Investigation of Reports Other Than Title IX" provides language which clarifies that allegations of prohibited conduct not based on sex or that would not meet the definition of sexual harassment under Title X will follow the district's existing investigation and grievance processes, as stated in HISD Board Policies DGBA(LOCAL), FFH(LOCAL), and FNG(LOCAL).
  - A section on Retaliation which reads: "The District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report of harassment or discrimination, files a complaint of harassment or discrimination, serves as a witness, or otherwise participates or refuses to participate in an investigation."

- A section on Record Retention which states: The District shall retain copies of allegations, investigation reports, and related records regarding any prohibited conduct in accordance with the District's records control schedules, but for no less than the minimum amount of time required by law. [See CPC]

The proposed changes are shown in the attached revised Board **Policy** Policies:

- DIA(LOCAL) – *Employee Welfare: Freedom From Discrimination, Harassment, and Retaliation*
- FB(LOCAL) – *Equal Educational Opportunity*
- FFH(LOCAL) – *Student Welfare: Freedom From Discrimination, Harassment, and Retaliation*

COST/FUNDING SOURCE(S):                      The total cost for this program is not expected to exceed \$149,461.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General	1993000000	1030802001	AD41990000000000	6119010000	N/A	\$149,461

STAFFING IMPLICATIONS:                      The administration recommends adding two full-time investigator positions to the HISD Human Resources staff.

ORGANIZATIONAL GOALS/IMPACT:           This agenda items support all four district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed changes to Board Policies DIA(LOCAL), FB(LOCAL), and FFH(LOCAL) as set forth herein, on second reading, effective August 14, 2020.

EMPLOYEE WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA  
(LOCAL)

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**Note:** This policy addresses discrimination, harassment, and retaliation against District employees. For Title IX and other provisions regarding discrimination, harassment, and retaliation against students, see FFH. For reporting requirements related to child abuse and neglect, see FFG.

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Employees of the District shall not discriminate on the basis of or engage in harassment motivated by age, race, color, ancestry, national origin, sex, handicap or disability, marital status, religion, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression. A substantiated charge of harassment against a student or employee shall result in disciplinary action.

**Definitions**

The term “harassment” includes repeated, unwelcome, and offensive slurs, jokes, or other oral, written, graphic, or physical conduct relating to an individual's race, color, religion, ancestry, national origin, disability or handicap, age, sex, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression that creates an intimidating, hostile, or offensive educational or work environment. Solely for purposes of this policy, the term “employee” includes current employees, former employees, applicants for employment, and unpaid interns.

**Statement of Nondiscrimination**

The District prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

**Discrimination**

Discrimination against an employee is defined as conduct directed at an employee on the basis of race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law that adversely affects the employee's employment.

In accordance with law, discrimination on the basis of sex includes discrimination on the basis of biological sex, gender identity, sexual orientation, gender stereotypes, or any other prohibited basis related to sex.

**Prohibited Conduct**

In this policy, the term “prohibited conduct” includes discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

EMPLOYEE WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA  
(LOCAL)

Prohibited conduct also includes sexual harassment as defined by Title IX. [See FFH(LEGAL)]

**Prohibited Harassment**

Prohibited harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee's race, color, religion, sex, national origin, age, disability, ancestry, marital status, veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Has the purpose or effect of unreasonably interfering with the employee's work performance;
2. Creates an intimidating, threatening, hostile, or offensive work environment; or
3. Otherwise adversely affects the employee's performance, environment, or employment opportunities.

**Examples**

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, gender identity, or need for workplace accommodation; threatening or intimidating conduct; offensive jokes, name calling, slurs, or rumors; cyberharassment; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

**Sex-Based Harassment**

As required by law, the District shall follow the procedures below at Response to Sexual Harassment—Title IX upon a report of sex-based harassment, including sexual harassment, when such allegations, if proved, would meet the definition of sexual harassment under Title IX. [See FFH(LEGAL)]

**Sexual Harassment**

Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. Submission to the conduct is either explicitly or implicitly a condition of an employee's employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or
2. The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the employee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.



EMPLOYEE WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA  
(LOCAL)

<p><u>Examples</u></p>	<p>Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; and other sexually motivated conduct, contact, or communication, including electronic communication.</p>
<p><b>Reporting</b></p>	<p>Employees who believe they have been harassed shall be encouraged to promptly report such incidents to the campus principal or supervisor. If the campus principal or supervisor is the subject of a complaint, the employee shall report the complaint directly to the Superintendent.</p> <p>An employee who suspects or knows that a student is being harassed by a school employee or by another student shall inform his or her principal or immediate supervisor.</p>
<p><b>Investigation</b></p>	<p>Any allegations of harassment of students or employees shall be investigated and addressed.</p> <p>Oral complaints shall be reduced to writing to assist in the District's investigation. To the greatest extent possible, complaints shall be treated as confidential. Limited disclosure may be necessary to complete a thorough investigation.</p>
<p><b>Protection from Retaliation</b></p>	<p>The District shall not retaliate against an employee who in good faith reports perceived harassment.</p>
<p><b>Complaint Process</b></p>	<p>An employee may appeal the decision of the principal or supervisor regarding the investigation into the allegations in accordance with DGBA(LOCAL).</p>
<p><b>Workplace Bullying</b></p>	<p>The District considers workplace bullying to be unacceptable and shall not tolerate it under any circumstances.</p> <p>Workplace bullying is defined as engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs in the workplace that:</p> <ol style="list-style-type: none"><li>1. Has the effect or will have the effect of physically harming another employee, damaging the employee's property, or placing the employee in reasonable fear of harm to the employee's person or of damage to the employee's property;</li><li>2. Is so sufficiently severe, persistent, and pervasive that the action or threat creates an intimidating, threatening, or abusive work environment for the employee;</li><li>3. Exploits an imbalance of power between the employee perpetrator and the employee victim through written or verbal expression or physical conduct; or</li></ol>

EMPLOYEE WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA  
(LOCAL)

- 4. Interferes with the victim’s employment or substantially disrupts the operation of the work location.

Workplace bullying does not include the legitimate exercise of employee management, including task assignment, employee coaching, and work-related employee discipline.

Allegations of workplace bullying shall be handled in accordance with DIA3(REGULATION).

**Reporting Procedures**

Any employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts. The employee may report the alleged acts to his or her supervisor or campus principal.

Alternatively, the employee may report the alleged acts to one of the District officials below.

**Definition of District Officials**

For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent.

**Title IX Coordinator**

Reports of discrimination based on sex, including sexual harassment, may be directed to the designated Title IX coordinator. [See DIA(EXHIBIT)]

**ADA / Section 504 Coordinator**

Reports of discrimination based on disability may be directed to the designated ADA/Section 504 coordinator. [See DIA(EXHIBIT)]

**Superintendent**

The Superintendent shall serve as coordinator for purposes of District compliance with all other nondiscrimination laws.

**Alternative Reporting Procedures**

An employee shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent.

A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

**Timely Reporting**

To ensure the District’s prompt investigation, reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act.

**Notice of Report**

Any District supervisor who receives a report of prohibited conduct shall immediately notify the appropriate District official listed above and take any other steps required by this policy.

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Any District employee who receives a report of prohibited conduct based on sex, including sexual harassment, shall immediately notify the Title IX coordinator.

**Investigation of Reports Other Than Title IX**

The following procedures apply to all allegations of prohibited conduct other than allegations of harassment prohibited by Title IX. [See FFH(LEGAL)] For allegations of sex-based harassment that, if proved, would meet the definition of sexual harassment under Title IX, see the procedures below at Response to Sexual Harassment—Title IX.

The District may request, but shall not require, a written report. If a report is made orally, the District official shall reduce the report to written form.

**Initial Assessment**

Upon receipt or notice of a report, the District official shall determine whether the allegations, if proved, would constitute prohibited conduct as defined by this policy. If so, the District shall immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.

**Interim Action**

If appropriate, the District shall promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

**District Investigation**

The investigation may be conducted by the District official or a designee, such as the campus principal, or by a third party designated by the District, such as an attorney. When appropriate, the principal or supervisor shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

**Concluding the Investigation**

Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall be filed with the District official overseeing the investigation.

**District Action**

If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate

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disciplinary or corrective action reasonably calculated to address the conduct.

The District may take action based on the results of an investigation, even if the conduct did not rise to the level of prohibited or unlawful conduct.

Confidentiality

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

Appeal

A complainant who is dissatisfied with the outcome of the investigation may appeal through DGBA(LOCAL), beginning at the appropriate level.

The complainant may have a right to file a complaint with appropriate state or federal agencies.

**Response to Sexual Harassment—Title IX**

For purposes of the District's response to reports of harassment prohibited by Title IX, definitions can be found in FFH(LEGAL).

General Response

When the District receives notice or an allegation of conduct that, if proved, would meet the definition of sexual harassment under Title IX, the Title IX coordinator shall promptly contact the complainant to:

- Discuss the availability of supportive measures and inform the complainant that they are available, with or without the filing of a formal complaint;
- Consider the complainant's wishes with respect to supportive measures; and
- Explain to the complainant the option and process for filing a formal complaint.

The District's response to sexual harassment shall treat complainants and respondents equitably by offering supportive measures to both parties, as appropriate, and by following the Title IX formal complaint process before imposing disciplinary sanctions or other actions that are not supportive measures against a respondent.

If a formal complaint is not filed, the District reserves the right to investigate and respond to prohibited conduct in accordance with Board policies and administrative procedures.

Title IX Formal Complaint Process

To distinguish the process described below from the District's general grievance policies [see DGBA, FNG, and GF], this policy re-

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fers to the grievance process required by Title IX regulations for responding to formal complaints of sexual harassment as the District's "Title IX formal complaint process."

The Superintendent shall ensure the development of a Title IX formal complaint process that complies with legal requirements. [See FFH(LEGAL)] The formal complaint process shall be posted on the District's website. In compliance with Title IX regulations, the District's Title IX formal complaint process shall address the following basic requirements:

1. Equitable treatment of complainants and respondents;
2. An objective evaluation of all relevant evidence;
3. A requirement that the Title IX coordinator, investigator, decision-maker, or any person designated to facilitate an informal resolution process not have a conflict of interest or bias;
4. A presumption that the respondent is not responsible for the alleged sexual harassment until a determination is made at the conclusion of the Title IX formal complaint process;
5. Time frames that provide for a reasonably prompt conclusion of the Title IX formal complaint process, including time frames for appeals and any informal resolution process, and that allow for temporary delays or the limited extension of time frames with good cause and written notice as required by law;
6. A description of the possible disciplinary sanctions and remedies that may be implemented following a determination of responsibility for the alleged sexual harassment;
7. A statement of the standard of evidence to be used to determine responsibility for all Title IX formal complaints of sexual harassment;
8. Procedures and permissible bases for the complainant and respondent to appeal a determination of responsibility or a dismissal of a Title IX formal complaint or any allegations therein;
9. A description of the supportive measures available to the complainant and respondent;
10. A prohibition on using or seeking information protected under a legally recognized privilege unless the individual holding the privilege has waived the privilege;

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11. Additional formal complaint procedures in 34 C.F.R. 106.45(b), including written notice of a formal complaint, consolidation of formal complaints, recordkeeping, and investigation procedures; and

12. Other local procedures as determined by the Superintendent.

Standard of Evidence

The standard of evidence used to determine responsibility in a Title IX formal complaint of sexual harassment shall be the preponderance of the evidence.

Retaliation

The District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report of harassment or discrimination, files a complaint of harassment or discrimination, serves as a witness, or otherwise participates or refuses to participate in an investigation.

Examples

Examples of retaliation may include termination, refusal to hire, demotion, and denial of promotion. Retaliation may also include threats, intimidation, coercion, unjustified negative evaluations, unjustified negative references, or increased surveillance.

Records Retention

The District shall retain copies of allegations, investigation reports, and related records regarding any prohibited conduct in accordance with the District's records control schedules, but for no less than the minimum amount of time required by law. [See CPC]

[For Title IX recordkeeping and retention provisions, see FFH(LEGAL) and the District's Title IX formal complaint process.]

Access to Policy and Procedures

Information regarding this policy and any accompanying procedures shall be distributed annually to District employees. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and readily available at each campus and the District's administrative offices.

Sexual Harassment

Employee to Employee

Employees shall not engage in conduct constituting sexual harassment of other employees. Employees who believe they have been sexually harassed by other employees shall be encouraged to come forward with complaints. District officials or their agents shall promptly investigate all allegations of sexual harassment of employees by other employees, and officials shall take prompt and appropriate disciplinary action against employees found to have engaged in conduct constituting sexual harassment of employees.

Complaint Procedure

An employee who believes he or she has been or is being subjected to any form of sexual harassment shall bring the matter to the attention of the principal, immediate supervisor, or Title IX coordinator for employees in accordance with the procedures in the

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~~District's employee complaint policy [see DGBA(LOCAL)]. However, no procedure or step in that policy shall have the effect of requiring the employee alleging harassment to present the matter to a person who is the subject of the complaint; nor shall a sexual harassment complaint be dismissed because it is not filed within the time lines set out in DGBA(LOCAL).~~

~~Employee to Student~~

~~Employees shall not engage in conduct constituting sexual harassment or sexual abuse of students. Sexual harassment includes any welcome or unwelcome sexual advances, requests for sexual favors, and other verbal (oral or written), physical, or visual conduct of a sexual nature. Romantic relationships between District employees and students constitute unprofessional conduct and are prohibited.~~

~~All allegations of sexual harassment or sexual abuse of students by employees shall be reported to parents and investigated. Information about sexual harassment or sexual abuse of a student that may reasonably be characterized as known or suspected child abuse or neglect shall be reported to appropriate authorities, as required by law. [See FFG(LEGAL)]~~

~~In considering and investigating allegations that an employee has sexually harassed or sexually abused a student [see DIA(LEGAL)], the investigation shall proceed from the presumption that the employee's conduct was unwelcome.~~

~~Consequences~~

~~Sexual harassment is prohibited on District property, at District related events or activities, and in any other circumstance where the conduct affects the alleged victim's employment. Violations of this policy shall result in disciplinary action, up to and including termination.~~

~~Retaliation against employees or students who report sexual harassment or who assist in the investigation of a sexual harassment complaint is strictly prohibited. Acts of retaliation may result in disciplinary action up to and including termination.~~

~~[See also FFH(LOCAL), which contains the complaint procedure for students alleging sexual harassment or sexual abuse by an employee.]~~

~~Effective Date~~

~~This policy shall be effective as of the adoption date, August ~~15~~14, ~~2014~~2020.~~

EQUAL EDUCATIONAL OPPORTUNITY

FB  
(LOCAL)

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**Note:** The following provisions address equal educational opportunity for all students in accordance with law. For provisions addressing discrimination, harassment, and retaliation involving District students, see FFH.

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**Title IX  
Office Coordinator**

The District designates ~~and authorizes the following office~~ Title IX coordinator for students to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended. [See FB(EXHIBIT)]

**Office:** Student Support Services  
**Address:** 4400 W. 18th Street, Houston, TX 77092  
**Telephone:** (713) 556-7285

**ADA/Section 504  
Office Coordinator**

The District designates ~~and authorizes the following of~~ ADA/Section 504 coordinator for students to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973 (“Section 504”), as amended. [See FB(EXHIBIT)]

**Office:** Special Education Services  
**Address:** 4040 West Fuqua Street, Houston, TX 77425  
**Telephone:** (713) 556-8000

**Superintendent**

The Superintendent shall serve as coordinator for purposes of District compliance with all other nondiscrimination laws.

**Equal Educational  
Opportunity**

General Education

The District shall provide necessary services and supports to provide students equal access to educational opportunities. [See EHBC] Certain instructional or other accommodations, including on state-mandated assessments, may be made when necessary, when allowable, and when these accommodations do not modify the rigor or content expectations of a subject, course, or assessment. [See EKB]

Additional Services  
and Supports

If the District has reason to believe that a student has a disability that may require additional services and supports in order for the student to receive an appropriate education as this term is defined by law, Section 504 and/or the Individuals with Disabilities Education Act (IDEA) shall govern the evaluation, services, and supports provided by the District. [See also EHBA series]

[For information regarding dyslexia and related disorders, see EHB.]



EQUAL EDUCATIONAL OPPORTUNITY

FB  
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**Note:** The following provisions address the District’s compliance efforts and system of procedural safeguards as required by federal regulations for a student with a disability as defined by Section 504. A report of discrimination or harassment based on a student’s disability shall be made in accordance with FFH.

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**Section 504  
Committees**  
Committees

The District shall form Section 504 committees as necessary. The section 504 office-coordinator and members of each Section 504 committee shall receive training in the procedures and requirements for identifying and providing educational and related services and supports to a student who has a disability that results in a substantial limitation of a major life activity.

Each Section 504 committee shall be composed of a group of persons knowledgeable about the student, the meaning of the evaluation data, placement options, and the legal requirements regarding least restrictive environment and comparable facilities for students with disabilities.

Referrals If a teacher, school counselor, administrator, or other District employee has reason to believe that a student may have a disability as defined by Section 504, the District shall evaluate the student. A student may also be referred for evaluation by the student’s parent.

Notice and Consent The District shall seek written parental consent prior to conducting a formal evaluation. Ordinary observations in the classroom or other school setting shall not require prior parental consent.

Evaluation and Placement The results of an evaluation shall be considered before any action is taken to place a student with a disability or make a significant change in placement in an instructional program. The Superintendent shall ensure that the District’s procedures for tests and other evaluation materials comply with the minimum requirements of law. In interpreting evaluation data and when making decisions related to necessary services and supports, each Section 504 committee shall carefully consider and document information from a variety of sources in accordance with law.

Review and Reevaluation Procedure To address the periodic reevaluation requirement of law, the District shall adhere to the reevaluation timelines in the IDEA regulations.

A parent, teacher, or other District employee may request a review of a student’s services and supports at any time, but a formal reevaluation shall generally occur no more frequently than once a year.

EQUAL EDUCATIONAL OPPORTUNITY

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(LOCAL)

**Examining Records** A parent shall make any request to review his or her child's education records to the campus principal or other identified custodian of records. [See FL]

**Right to Impartial Hearing** A parent shall be given written notice of the due process right to an impartial hearing if the parent has a concern or complaint about the District's actions regarding the identification, evaluation, or educational placement of a student with a disability. The impartial hearing shall be conducted by a person who is knowledgeable about Section 504 issues and who is not employed by the District or related to a member of the Board in a degree that would be prohibited under the nepotism statute [see DBE]. The impartial hearing officer is not required to be an attorney. The District and the parent shall be entitled to legal representation at the impartial hearing.

**Records Retention** Records specific to identification, evaluation, and placement as these pertain to Section 504 shall be retained by the District in accordance with law and the District's local records ~~retention control~~ schedules. [See CPC]

**Effective Date** This policy shall be effective as of the adoption date, August 14, 2020.

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**Note:** This policy addresses discrimination, harassment, and retaliation ~~involving against~~ District students. For provisions regarding discrimination, harassment, and retaliation ~~involving against~~ District employees, see DIA. For reporting requirements related to child abuse and neglect, see FFG. Note that FFH shall be used in conjunction with FFI (bullying) for certain prohibited conduct.

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**Statement of Nondiscrimination**

The District prohibits discrimination, including harassment, against any student on the basis of race, color, ~~religion, sex, gender, ancestry,~~ national origin, ~~age, sex, gender, handicap or disability, ancestry,~~ ~~age,~~ marital status, ~~religion,~~ veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law. The District prohibits dating violence, as defined by this policy. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

**Discrimination**

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, ~~religion, sex, gender, ancestry,~~ national origin, ~~age, sex, gender, handicap or disability, ancestry,~~ ~~age,~~ marital status, ~~religion,~~ veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law, that adversely affects the student.

**Prohibited Conduct**

In this policy, the term “prohibited conduct” includes discrimination, harassment, dating violence, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

Prohibited conduct also includes sexual harassment as defined by Title IX. [See FFH(LEGAL)]

**Prohibited Harassment**

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student’s race, color, ~~religion,~~ ~~sex, gender, ancestry,~~ national origin, ~~sex, gender, handicap or disability,~~ ~~age, disability, ancestry,~~ marital status, ~~religion,~~ veteran status, political affiliation, sexual orientation, gender identity, and/or gender expression, or any other basis prohibited by law, that when the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student’s ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student’s academic performance; or

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- 3. Otherwise adversely affects the student's educational opportunities.

Prohibited harassment includes dating violence as defined by law and this policy.

Examples

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name-calling, slurs, or rumors; cyberharassment; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

**Sex-Based Harassment**

As required by law, the District shall follow the procedures below at Response to Sexual Harassment—Title IX upon a report of sex-based harassment, including sexual harassment, gender-based harassment, and dating violence, when such allegations, if proved, would meet the definition of sexual harassment under Title IX. [See FFH(LEGAL)]

**Sexual Harassment**  
By an Employee

Sexual harassment of a student by a District employee includes both welcome and unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

- 1. A District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
- 2. The conduct is so severe, persistent, or pervasive that it:
  - a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
  - b. Creates an intimidating, threatening, hostile, or abusive educational environment.

Romantic or other inappropriate social relationships between students and District employees are prohibited. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DH]

By Others

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Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Examples

Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; and other sexually motivated conduct, contact, or communications, ~~or contact~~ including electronic communication.

Necessary or permissible physical contact such as assisting a child by taking the child's hand, comforting a child with a hug, or other physical contact not reasonably construed as sexual in nature is not sexual harassment.

**Gender-Based Harassment**

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Examples

Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes,

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name-calling, slurs, or rumors; cyberharassment; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

**Dating Violence**

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense.

For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Examples

Examples of dating violence against a student may include physical or sexual assaults; name-calling; put-downs; or threats directed at the student, the student's family members, or members of the student's household. Additional examples may include destroying property belonging to the student, threatening to commit suicide or homicide if the student ends the relationship, attempting to isolate the student from friends and family, stalking, threatening a student's spouse or current dating partner, or encouraging others to engage in these behaviors.

**Retaliation**

~~The District prohibits retaliation by a student or District employee against a student alleged to have experienced discrimination or harassment, including dating violence, or another student who, in good faith, makes a report of harassment or discrimination, serves as a witness, or participates in an investigation.~~

Examples

~~Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.~~

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**False Claim**

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding discrimination or harassment, including dating violence, shall be subject to appropriate disciplinary action.

**Prohibited Conduct**

In this policy, the term "prohibited conduct" includes discrimination, harassment, dating violence, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

**Reporting Procedures**

Student Report

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to a teacher, school counselor, principal, other District employee, or the appropriate District official listed in this policy.

Employee Report

Any District employee who suspects or receives direct or indirect notice that a student or group of students has or may have experienced prohibited conduct shall immediately notify the appropriate District official listed in this policy and take any other steps required by this policy.

Definition of District Officials

For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent.

Title IX  
Office Coordinator

Reports of discrimination based on sex, including sexual harassment, or gender-based harassment, or dating violence, may be directed to the designated Title IX office. The District designates the following office to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended, coordinator for students: [See FFH(EXHIBIT)]

Office: Student Support Services

Address: 4400 W. 18th Street, Houston, TX 77092

Telephone: (713) 556-7285

ADA/Section 504  
Office Coordinator

Reports of discrimination based on disability may be directed to the designated ADA/Section 504 office coordinator. The District designates the following office to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, for students: [See FFH(EXHIBIT)]

Office: Special Education Services

Address: 4040 West Fuqua Street, Houston, TX 77425

Telephone: (713) 556-8000

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<i>Superintendent</i>	The Superintendent shall serve as coordinator for purposes of District compliance with all other nondiscrimination laws.
<b>Alternative Reporting Procedures</b>	<p>An <del>student individual</del> shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent.</p> <p>A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.</p>
<b>Timely Reporting</b>	<del>To ensure the District's prompt investigation, Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.</del>
<b>Notice to Parents</b>	<p><del>"Parent" for purposes of notice includes a legal guardian or a person acting as a parent, such as a grandparent or other person who has enrolled the student. The District official or designee shall promptly notify the parents of any student alleged to have experienced prohibited conduct by a District employee or another adult.</del></p> <p><u>[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]</u></p>
<b>Investigation of the Reports Other Than Title IX</b>	<p><del>The following procedures apply to all allegations of prohibited conduct other than allegations of harassment prohibited by Title IX. [See FFH(LEGAL)] For allegations of sex-based harassment that, if proved, would meet the definition of sexual harassment under Title IX, including sexual harassment, gender-based harassment, and dating violence, see the procedures below at Response to Sexual Harassment—Title IX.</del></p> <p>The District may request, but shall not require, a written report. If a report is made orally, the District official shall reduce the report to written form.</p>
Initial Assessment	<p>Upon receipt or notice of a report, the District official shall determine whether the allegations, if proved<del>n</del>, would constitute prohibited conduct as defined by this policy. If so, the District shall immediately undertake an investigation, except as provided below at Criminal Investigation.</p> <p>If the District official determines that the allegations, if proved<del>n</del>, would not constitute prohibited conduct as defined by this policy, the District official shall refer the complaint for consideration under FFI.</p>



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Interim Action	If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the District shall promptly take interim action calculated to address prohibited conduct or bullying prior to the completion of the District's investigation.
District Investigation	<p>The investigation may be conducted by the District official or a designee, such as the principal, or by a third party designated by the District, such as an attorney. When appropriate, the principal shall be involved in or informed of the investigation.</p> <p>The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.</p>
Criminal Investigation	If a law enforcement or regulatory agency notifies the District that a criminal or regulatory investigation has been initiated, the District shall confer with the agency to determine if the District investigation would impede the criminal or regulatory investigation. The District shall proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation. After the law enforcement or regulatory agency has finished gathering its evidence, the District shall promptly resume its investigation.
Concluding the Investigation	<p>Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the District to delay its investigation, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.</p> <p>The investigator shall prepare a written report of the investigation. The report shall include a determination of whether prohibited conduct or bullying occurred. The report shall be filed with the District official overseeing the investigation.</p>
<i>Notification of Outcome</i>	Notification of the outcome of the investigation shall be provided to both parties in compliance with FERPA.
District Action <i>Prohibited Conduct</i>	If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the Student Code of Conduct and may take corrective action reasonably calculated to address the conduct.

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**Corrective Action** Examples of corrective action may include a training program for those involved in the complaint report, a comprehensive education program for the school community, counseling to the victim and the student who engaged in prohibited conduct, follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where prohibited conduct has occurred, and reaffirming the District's policy against discrimination and harassment.

**Bullying** If the results of an investigation indicate that bullying occurred, as defined by FFI, the District official shall refer to FFI for appropriate notice to parents and District action. The District official shall refer to FDB for transfer provisions.

**Improper Conduct** If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take disciplinary action in accordance with the Student Code of Conduct or other corrective action reasonably calculated to address the conduct.

**Court Orders** The school shall, to the extent possible, enforce court-ordered protective orders resulting from dating violence and related issues, and, when deemed appropriate, shall implement school-based alternatives to protective orders, which shall include transferring an alleged victim or perpetrator under the safe school choice option or placing the alleged perpetrator in a District alternative educational program. [See FDE]

**Confidentiality** To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

**Appeal** A student or parent who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level. A student or parent shall be informed of his or her right to file a complaint with the United States Department of Education Office for Civil Rights.

**Response to Sexual Harassment–Title IX** For purposes of the District's response to reports of harassment prohibited by Title IX, definitions can be found in FFH(LEGAL).

**General Response** When the District receives notice or an allegation of conduct that, if proved, would meet the definition of sexual harassment under Title IX, the Title IX coordinator shall promptly contact the complainant to:

STUDENT WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH  
(LOCAL)

- Discuss the availability of supportive measures and inform the complainant that they are available, with or without the filing of a formal complaint;
- Consider the complainant's wishes with respect to supportive measures; and
- Explain to the complainant the option and process for filing a formal complaint.

The District's response to sexual harassment shall treat complainants and respondents equitably by offering supportive measures to both parties, as appropriate, and by following the Title IX formal complaint process before imposing disciplinary sanctions or other actions that are not supportive measures against a respondent.

If a formal complaint is not filed, the District reserves the right to investigate and respond to prohibited conduct in accordance with Board policies and the Student Code of Conduct.

Title IX Formal  
Complaint Process

To distinguish the process described below from the District's general grievance policies [see DGBA, FNG, and GF], this policy refers to the grievance process required by Title IX regulations for responding to formal complaints of sexual harassment as the District's "Title IX formal complaint process."

The Superintendent shall ensure the development of a Title IX formal complaint process that complies with legal requirements. [See FFH(LEGAL)] The formal complaint process shall be posted on the District's website. In compliance with Title IX regulations, the District's Title IX formal complaint process shall address the following basic requirements:

1. Equitable treatment of complainants and respondents;
2. An objective evaluation of all relevant evidence;
3. A requirement that the Title IX coordinator, investigator, decision-maker, or any person designated to facilitate an informal resolution process not have a conflict of interest or bias;
4. A presumption that the respondent is not responsible for the alleged sexual harassment until a determination is made at the conclusion of the Title IX formal complaint process;
5. Time frames that provide for a reasonably prompt conclusion of the Title IX formal complaint process, including time frames for appeals and any informal resolution process, and that allow for temporary delays or the limited extension of time frames with good cause and written notice as required by law;

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6. A description of the possible disciplinary sanctions and remedies that may be implemented following a determination of responsibility for the alleged sexual harassment;
7. A statement of the standard of evidence to be used to determine responsibility for all Title IX formal complaints of sexual harassment;
8. Procedures and permissible bases for the complainant and respondent to appeal a determination of responsibility or a dismissal of a Title IX formal complaint or any allegations therein;
9. A description of the supportive measures available to the complainant and respondent;
10. A prohibition on using or seeking information protected under a legally recognized privilege unless the individual holding the privilege has waived the privilege;
11. Additional formal complaint procedures in 34 C.F.R. 106.45(b), including written notice of a formal complaint, consolidation of formal complaints, recordkeeping, and investigation procedures; and
12. Other local procedures as determined by the Superintendent.

**Standard of Evidence**

The standard of evidence used to determine responsibility in a Title IX formal complaint of sexual harassment shall be the preponderance of the evidence.

**Retaliation**

The District prohibits retaliation by a student or District employee against a student alleged to have experienced discrimination or harassment, including dating violence, or another student who, in good faith, makes a report of harassment or discrimination, files a complaint of harassment or discrimination, serves as a witness, or participates in an investigation. The definition of prohibited retaliation under this policy also includes retaliation against a student who refuses to participate in any manner in an investigation under Title IX.

**Examples**

Examples of retaliation may include threats, intimidation, coercion, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

**False Claim**

A student who intentionally makes a false claim or offers false statements in a District investigation regarding discrimination or harassment, including dating violence, shall be subject to appropriate disciplinary action in accordance with law.

STUDENT WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH  
(LOCAL)

**Records Retention**

The District shall retain copies of allegations, investigation reports, and related records regarding any prohibited conduct in accordance with the District's records ~~retention control~~ schedules, but for no less than the minimum amount of time required by law. [See CPC]

[For Title IX recordkeeping and retention provisions, see FFH(LEGAL) and the District's Title IX formal complaint process.]

**Access to Policy and Procedures**

Information regarding this policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and readily available at each campus and the District's administrative offices.

**Effective Date**

This policy shall be effective as of the adoption date, August 14, 2020.

# REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools  
Board of Education Meeting of August 13, 2020

**SUBJECT: DEBT MANAGEMENT ACTIVITY REPORT**

Houston Independent School District enacted a formal *Debt Management Policy* with the intent to improve the quality of decisions and provide justification for the structure of debt issuance. The guidelines set forth in the *Debt Management Policy* were developed to provide for the issuance and management of the district's debt portfolio. Adherence to the policy indicates to rating agencies and capital markets that the district's debt is being managed in a prudent manner.

The district's *Debt Management Policy* requires that the Office of Finance provide a report to the Board of Education semi-annually detailing debt management activities and adherence to the policy. The attached report includes the fiscal year from January 1, 2020, through June 30, 2020.



# REPORT OF DEBT MANAGEMENT ACTIVITIES

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Houston Independent School District  
As of June 30, 2020

# FOREWORD

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- Pursuant to the Debt Management Policy adopted by the Board of Education of the Houston Independent School District, the Office of Finance shall periodically report to the Board debt management activities and adherence to the Policy.



# COMPLIANCE CERTIFICATION

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We hereby certify that debt management activities were conducted in compliance with the Board-approved Debt Management Policy.



Glenn Reed  
Chief Financial Officer



Sherrie Robinson  
Controller



Rick Fairman  
Treasurer

**DEBT MANAGEMENT POLICY  
COMPLIANCE REVIEW**  
As of June 30, 2020

<b>Houston ISD Compliance Summary</b>		
<b>Category</b>	<b>Compliant</b>	<b>Comments</b>
Debt Management Policy reviewed annually.	Yes	Approved by Board of Education on 6/11/2020.
Arbitrage reports prepared and reported in CAFR.	Yes	CAFR dated 6/30/2019 reflected estimated arbitrage liabilities.
Authorized types of debt issued in current reporting period.	Yes	Variable Rate Series 2012 and 2014A-1B were remarketed. The remarketing of the variable rate debt was considered a refunding under Federal tax law but not by the State of Texas.
Variable rate debt <= 25% of total debt.	Yes	As of 6/30/2020 variable rate debt equaled 13.51% of total debt.
Refunded debt met net present savings thresholds of 2% for current refundings and 4% for advance refundings.	Yes	The variable rate refundings are not considered a refunding for present value calculations and meet the exception provided for in the debt policy regarding the restructuring of debt.
Legal debt limitation requirements met.	Yes	Attorney General letter on file with issuance documents.
District debt service tax rate limitation of \$1.00 per \$100 assessed valuation and total tax rate of \$1.70 not exceeded.	Yes	Current debt service tax rate is \$0.1667 and total tax rate is \$1.1367.
The District obtained credit ratings from at least two nationally recognized bond rating agencies prior to bond issues.	Yes	Current ratings are Aaa by Moody's and AA+ by Standard & Poors.
Required bond issuance reports filed with nationally recognized municipal securities information repository by bond counsel.	Yes	Letter on file by bond counsel (Orrick Herrington) dated 7/16/2020 indicating compliance.
The District filed CAFR with nationally recognized municipal securities information repository (NRMSIR).	Yes	Filed by District in November 2019.
Investment of bond proceeds meets Debt Policy guidelines.	Yes	Proceeds invested in segregated accounts and reported within the district's Cash Management and Investment Policy.
The District met targeted debt service fund balance of 10% of total debt service at most recent fiscal year end.	Yes	The debt service fund balance at 6/30/2019 was 29.72% of budgeted 2020 debt service.

# SUMMARY OF DEBT ACTIVITY

FOR THE PERIOD JANUARY 1, 2020 THROUGH JUNE 30, 2020

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## □ REFUNDING (REMARKETING)

### **\$37,115,000 Variable Rate Limited Tax Schoolhouse Bonds, Series 2012**

- The transaction is considered a refunding under Internal Revenue Service guidelines and a remarketing under State of Texas guidelines.
- Previously issued debt was remarketed with a new term rate period effective June 1, 2020 and ending June 1, 2023.
- In order to realize additional savings by meeting investor desires for a 4.00% coupon the remarketed bonds were issued with a premium of \$3,513,677.
- The bonds were issued with a single term to be remarketed on June 1, 2023 having an interest cost of .80%.
- The issuance premium reduced the bonds remarketed by \$3,305,000 resulting in the scheduled remarketing amount of \$40,420,000 to be decreased to \$37,115,000.
- Remarketing fees for remarketing agent, bond counsel, disclosure counsel, financial advisor and other fees totaled \$208,677.

# SUMMARY OF DEBT ACTIVITY

FOR THE PERIOD JANUARY 1, 2020 THROUGH JUNE 30, 2020

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## □ REFUNDING (REMARKETING)

### **\$82,105,000 Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A-1B**

- The transaction is considered a refunding under Internal Revenue Service guidelines and a remarketing under State of Texas guidelines.
- Previously issued debt was remarketed with a new term rate period effective June 1, 2020 and ending June 1, 2023.
- In order to realize additional savings by meeting investor desires for a 4.00% coupon the remarketed bonds were issued with a premium of \$7,772,880.
- The bonds were issued with a single term to be remarketed on June 1, 2023 having an interest cost of .80%.
- The issuance premium reduced the bonds remarketed by \$7,490,000 resulting in the scheduled remarketing amount of \$89,595,000 to be decreased to \$82,105,000.
- Remarketing fees for remarketing agent, bond counsel, disclosure counsel, financial advisor and other fees totaled \$282,880.

# SUMMARY OF DEBT ACTIVITY

FOR THE PERIOD JANUARY 1, 2020 THROUGH JUNE 30, 2020

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## □ **REDEMPTION**

### **\$48,030,000 (Redeemed) Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B**

- **The \$48,030,000 tranche of Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B scheduled to be remarketed was instead redeemed in its entirety by utilizing available debt service funds.**

# SUMMARY OF DEBT ACTIVITY

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□ **DEBT PAYMENTS (1/01/2020 through 6/30/2020)**

<b>Principal Payments</b>	<b>\$ 170,125,000</b>
<b>Interest Payments</b>	<b>\$ 66,141,428</b>
<b>Escrow Agents – Current Refunding</b>	<b>\$ 130,015,000</b>
<b>Fiscal Charges</b>	<b><u>\$ 498,771</u></b>
<b>Total Expenditures</b>	<b>\$ 366,780,199</b>
<b>Other Financing Uses -</b>	
<b>Escrow Agents – Advance Refunding</b>	<b><u>\$ 0</u></b>
<b>Total Disbursements (Uses)</b>	<b><u><u>\$ 366,780,199</u></u></b>

Note: This report is an unaudited management report and may not reflect final audited results.

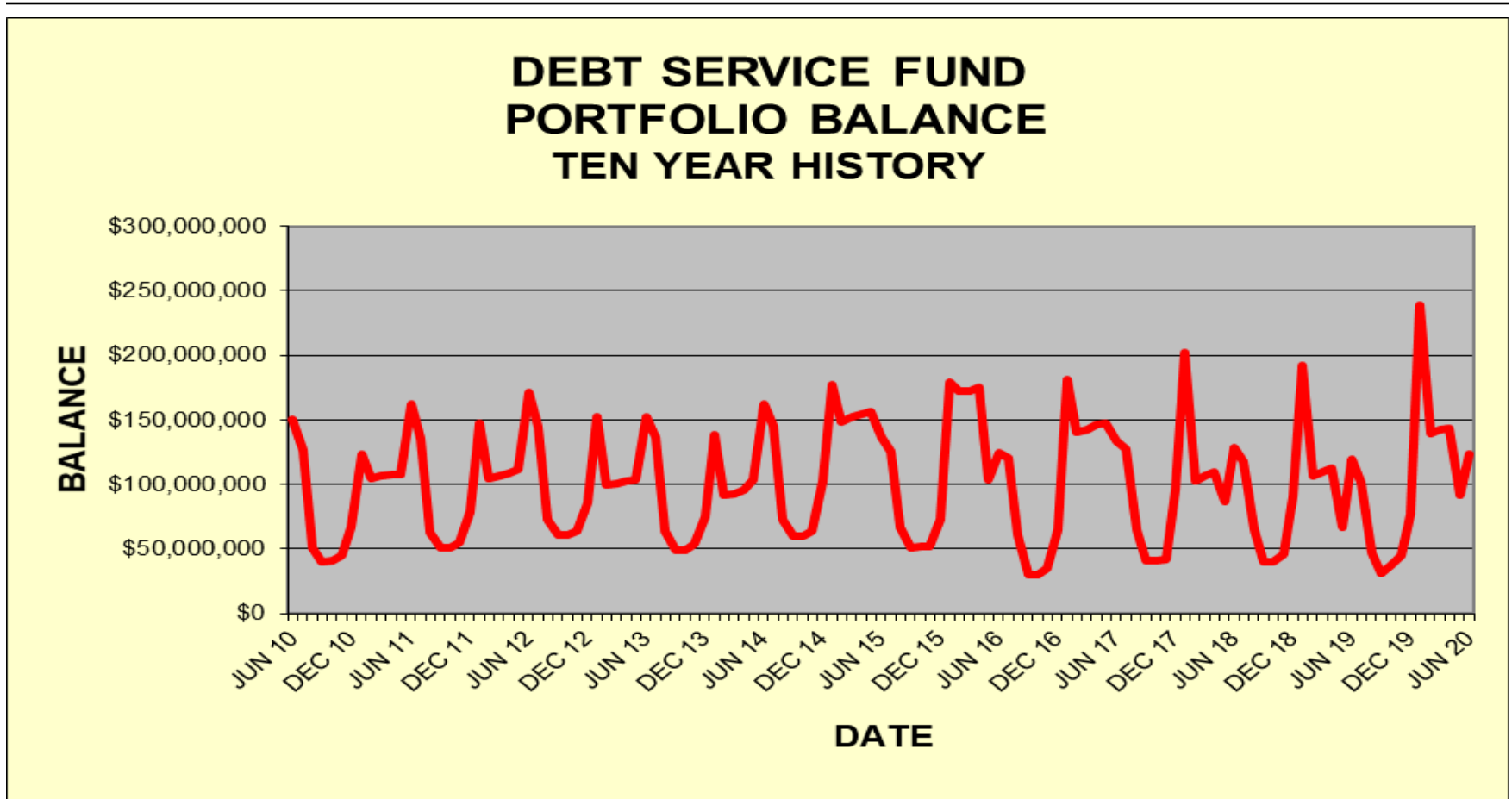
# HOUSTON INDEPENDENT SCHOOL DISTRICT

## DEBT SUMMARY AS OF JUNE 30, 2020

Date of Issue	Description	Original Issue Amount	Final Maturity Date	12/31/2019 Debt Principal	1/20 - 6/20	1/20 - 6/20	1/20 - 6/20	6/30/2020 Debt Principal
					Activity Debt Sales/(Refundings)	Activity Debt Principal Pymts	Activity Debt Interest Pymts	
3/22/07	Refunding Series 2007	\$ 279,865,000	2/15/2026	\$ 10,000,000	-	-	\$ 262,500	\$ 10,000,000
11/01/09	Series 2009A-2 (BABS)	148,850,000	2/15/2034	148,850,000	-	-	4,579,309	148,850,000
11/01/09	Series 2009A-3 (BABS)	183,750,000	2/15/2028	168,100,000	-	16,150,000	4,808,876	151,950,000
5/01/98	Lease Revenue Series 1998A (PFC)	46,246,108	9/15/2021	2,291,528	-	-	-	2,291,528
4/26/10	Lease Revenue Series 2010A (PFC EI)	16,070,000	9/15/2021	7,280,000	-	-	145,599	7,280,000
*4/26/10	Lease Revenue Series 2010B (PFC EI BABS)	38,430,000	9/15/2029	-	-	-	-	-
5/15/12	Variable Rate Refunding Series 2012	182,080,000	6/1/2030	97,890,000	(40,420,000)	-	982,685	57,470,000
2/14/13	Limited Tax Refunding Series 2013C	92,905,000	2/15/2032	72,240,000	-	-	1,503,775	72,240,000
2/14/13	Limited Tax Sch and Ref Series 2013A	209,640,000	2/15/2038	143,600,000	-	9,330,000	3,234,875	134,270,000
2/14/13	Variable Rate Ltd Tax Sch Series 2013B	147,130,000	6/1/2037	97,080,000	-	48,030,000	936,818	49,050,000
12/16/14	Limited Tax Refunding Series 2014B	365,395,000	2/15/2033	195,365,000	-	22,275,000	4,079,225	173,090,000
12/23/14	Lease Revenue Series 2014 (PFC)	81,650,000	9/15/2020	17,985,000	-	-	449,625	17,985,000
4/12/16	Limited Tax Sch and Ref Series 2016A	757,195,000	2/15/2041	683,970,000	-	29,675,000	15,785,275	654,295,000
4/19/16	Limited Tax Refunding Series 2016B	19,975,000	2/15/2033	19,975,000	-	-	349,563	19,975,000
*6/01/16	Variable Rate Ltd Tax Sch Series 2014A-1B	100,000,000	6/1/2039	89,595,000	(89,595,000)	-	985,545	-
5/23/17	Limited Tax Sch and Ref Series 2017	848,740,000	2/15/2042	809,200,000	-	42,555,000	18,856,900	766,645,000
6/29/17	Lease Revenue Ref Series 2017 (PFC)	21,550,000	9/15/2030	17,740,000	-	-	402,550	17,740,000
6/27/18	Limited Tax Sch Series 2018	86,960,000	2/15/2043	86,960,000	-	2,110,000	2,154,100	84,850,000
6/01/19	Variable Rate Ltd Tax Sch Series 2013B	49,425,000	6/1/2037	49,425,000	-	-	556,031	49,425,000
6/01/19	Variable Rate Ltd Tax Sch Series 2014A-2	110,520,000	6/1/2039	110,520,000	-	-	1,243,350	110,520,000
10/22/19	Lease Revenue Ref Series 2019 (PFC)	29,675,000	9/15/2029	29,675,000	-	-	589,378	29,675,000
6/01/20	Variable Rate Ltd Tax Refunding Series 2012	37,115,000	6/1/2029	-	37,115,000	-	-	37,115,000
6/01/20	Variable Rate Ltd Tax Refunding Series 2014A-	82,105,000	6/1/2039	-	82,105,000	-	-	82,105,000
<b>Bonds Payable</b>		<b>\$ 3,935,271,108</b>		<b>\$ 2,857,741,528</b>	<b>\$ (10,795,000)</b>	<b>\$ 170,125,000</b>	<b>\$ 61,905,978</b>	<b>\$ 2,676,821,528</b>
*11/01/11	Contractual Obligations Series 2011	\$ 23,500,000	7/15/2019	\$ -	-	-	-	-
<b>Contractual Obligations</b>		<b>\$ 23,500,000</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
6/27/18	Matintenance Tax Notes Series 2018	\$ 174,615,000	1/15/2038	\$ 168,925,000	\$ -	\$ -	\$ 4,163,450	\$ 168,925,000
7/13/15	Maintenance Notes Refunding Series 2015	40,360,000	7/15/2020	10,000,000	-	-	72,000	10,000,000
<b>Notes Payable</b>		<b>\$ 214,975,000</b>		<b>\$ 178,925,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,235,450</b>	<b>\$ 178,925,000</b>
<b>Total Debt Payable</b>				<b>\$ 3,036,666,528</b>	<b>\$ (10,795,000)</b>	<b>\$ 170,125,000</b>	<b>\$ 66,141,428</b>	<b>\$ 2,855,746,528</b>

\* Debt either reached final maturity, was refunded, or was fully redeemed during the current fiscal year.

# INVESTMENT AND CASH BALANCES





**Executive Summary****Purpose:**

The district's *Debt Management Policy* requires that the Office of Finance provide a report to the Board of Education semi-annually detailing debt management activity and adherence to the policy.

**Prerequisites:**

The report contains debt activity from January 1, 2020, through June 30, 2020.

**Board Meeting Requirements:**

None