

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, March 17, 2020**

**6:30 p.m.** Request to go into an Executive Session on a Personnel matter pursuant to 1  
M.R.S.A. 405 (6) A.

**7:00 p.m.** Regular Council Meeting

**Regular Council Meeting No. 18**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean, City Manager Erin Herbig, and Admin. Assistant Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

**5) Acceptance of the minutes**

Regular Council Meeting of March 3, 2020.

**6) A. Open to the public**

**If you are here to speak, please come to the podium, identify yourself, and state your town of residence. The Council values your input and respectfully asks that comments be limited to 3 minutes. This is an opportunity for the Council to listen but not to respond in any kind of question and answer format. The Council will reflect on your comments and consider them for possible action at a later date.**

**B. Organization and Department Reports**

**7) Communications**

**8) Old Business and Council Committee Reports**

**A.** Request from the City Clerk to set up a committee interview for one new applicant for the Airport Advisory Committee.

## **9) Permits, Petitions and Licenses - Consent Agenda**

- A.** Request to approve a Facility Use application by the Sons of American Legion to organize a Chicken BBQ/Silent Auction in City Park on Saturday, August 8, 2020 from 11:00 a.m. to 3:00 p.m. and a Horseshoe Tournament on Sunday, August 9, 2020.

## **10) Business**

- A)** Update from the Energy Committee.
- B)** Presentation from Director of Code & Planning, Wayne Marshall, on the First Reading of amendments to City Code of Ordinances regarding the Route 3 Commercial Zoning District.
- C)** Public Hearing on the First Reading of amendments to City Code of Ordinances regarding the Route 3 Commercial Zoning District.
- D)** Council consideration on the First Reading of amendments to City Code of Ordinances regarding the Route 3 Commercial Zoning District.
- E)** Request from Fire Chief, Jim Richards, to hire a full time Firefighter/AEMT, to increase stand-by stipends and increase the pay per hour for per-diem paramedics on night shifts.
- F)** Request from Parks & Recreation Director, Norm Poirier, to approve a New Facility Use Request Application by the Coyote Center for Carnivore Ecology & Coexistence to organize a fundraising event in Steamboat Landing Park on Monday, September 7, 2020 from 7:00 p.m. to 9:30 p.m.
- G)** Request from the Parks & Recreation Director, Norm Poirier, to approve a New Facility Use Request Application by The Salty Dog to organize a "Claws for P.A.W.S. Nail Clinic" at the City Dog Park on Saturday, April 25, 2020 from 10:00 a.m. to 2:00 p.m.
- H)** Request from the Parks & Recreation Director, Norm Poirier, to approve a New Facility Use Request Application by the Unitarian Universalist Church to secure and utilize street parking on Miller Street on Sunday, March 29, 2020 from 1:00 p.m. to 6:00 p.m.
- I)** Request from the Parks & Recreation Director, Norm Poirier, to approve a New Facility Use Request Application by Opportunity Enterprises for use of City Park around the pavilion for a BBQ event on Friday, June 5, 2020 from 10:00 a.m. to 2:30 p.m.
- J)** Request from the Economic Development Director, Thomas Kittredge, for authorization to submit a letter of intent to the Community Block Grant Public Service

Program, on behalf of the Starrett Children's Center owned by Belfast Area Child Care Services.

**K)** Request from the Economic Development Director, Thomas Kittredge, for further discussion and possible action regarding the ME Bicentennial Grant and matching funds.

**L)** Request from Economic Development Director, Thomas Kittredge, to provide an update from the IT Working Group and request to go forward with an RFP for IT services.

**M)** Request from the Director of Code & Planning, Wayne Marshall, to approve a change in ownership from Volunteers of America Northern New England (VOANNE) to High Street House, Inc. per condition 17 of their Contract Rezoning Agreement with the City of Belfast.

**N)** Review and discuss report and estimate provided by Treekeepers, LLC regarding trees located at 52 Church Street and Wight Street.

**O)** Request from the City Manager to accept the bids and award the bid for #2 Fuel Oil for Fiscal Year 2020-2021.

**P)** Request from the City Treasurer, Theresa Butler, to authorize the City Manager and one Councilor to sign the Auditors Management Representation Letter.

**Q)** Signing of Council Orders

## **11) Open to the Public**

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## **12) Communications**

## **13) Adjourn**