



## CITY COUNCIL MEETING

Thursday, July 25, 2019

7:30 p.m.

### CITY COUNCIL CHAMBERS

680 Park Avenue

Idaho Falls, ID 83402

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*Thank you for your interest in City Government. If you wish to express your thoughts on a matter listed below, please contact Councilmembers by email or personally **before** the meeting. Public testimony on agenda items will not be taken unless a hearing is indicated. Be aware that an amendment to this agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the agenda item was not included in the original agenda posting. Regularly-scheduled City Council Meetings are live streamed at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov), then archived on the city website. If you need communication aids or services or other physical accommodations to participate or access this meeting, please contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

1. **Call to Order.**

2. **Pledge of Allegiance.**

3. **Public Comment.** *Members of the public are invited to address the City Council regarding matters that are **not** on this agenda or already noticed for a public hearing. When you address the Council, please state your name and city for the record and please limit your remarks to three (3) minutes. Please note that matters currently pending before the Planning Commission or Board of Adjustment, which may be the subject of a pending enforcement action or which are relative to a City personnel matter, are not suitable for public comment.*

4. **Consent Agenda.** *Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.*

**A. Item from the Fire Department:**

- 1) Bonneville County Fire Protection District #1 Service Agreements

**B. Items from Municipal Services:**

- 1) Bid IF-19-29, Purchase of Labor and Materials for the Lincoln Road Underground Power Extension Project for Idaho Falls Power
- 2) Bid IF-19-30, Purchase of Medium Voltage Pole Mounted Reclosers for Idaho Falls Power

**C. Items from Public Works:**

- 1) Bid Award – Thermoplastic Citywide - 2019
- 2) Bid Award – Hawk Signals - 2018

**D. Items from the City Clerk:**

- 1) Minutes from the July 8, 2019 Council Budget Session; July 9, 2019 Special Council Meeting; and, July 15, 2019 Council Budget Session.
- 2) License Applications, all carrying the required approvals.

**RECOMMENDED ACTION:** To approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

5. **Regular Agenda.**

**A. Office of the Mayor**

**1) Connecting Us--Sustaining Progress (CUSP):** For consideration is a resolution calling for the appointment of a Steering Committee to research and recommend ways to attract and retain a diverse workforce for the city. The steering committee will set the scope and parameters of this initiative and appoint eight subcommittees to conduct research, set benchmarks, and otherwise gather data useful to the inquiry. These findings would be gathered into a report that might include community benchmarks and possible policy options and community recommendations. The report, to be shared with the City Council and other community leaders, would include, but may not be limited to a focus on the following areas: 1) Education and Workforce; 2) Healthcare and Public Health; 3) Housing, Transportation and Accessible Infrastructure; 4) Diversity and Inclusion; 5) Demographics and Intergenerational Linkages; 6) Public and Personal Safety (Crime, Suicide, etc.); 7) Community Enrichment (Arts, Culture, Recreation, etc.); and 8) Economic and Business Climate. The overall intention is to obtain fresh perspectives and to reveal new, missing, exciting and/or impactful directions for community and city management, budgeting and innovation.

RECOMMENDED ACTION: To approve the resolution calling for the appointment of a Connecting Us—Sustaining Progress (CUSP) Steering Committee to research, recommend and facilitate ways to attract and retain a diverse workforce for the city , and give authorization the Mayor and City Clerk to execute the necessary documents or take other action deemed appropriate).

**B. Public Works**

**1) Task Order Amendment No. 2, Murraysmith – Well 13 and 19 Improvements:** For consideration is proposed Amendment No. 2 with Murraysmith for the Well 13 and 19 Improvements project. The amendment will provide an additional \$56,459.00 for Well 13 and Well 19 bidding and construction services, which was not included within the original contract.

RECOMMENDED ACTION: To approve Amendment No. 2 with Murraysmith for the Well 13 and 19 Improvements project, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

**C. Parks and Recreation**

**1) City Code Amendment:** On July 1, 2019, the City Council reviewed a draft of an ordinance presented by the Parks and Recreation Department to amend City Code sections 4-3-16, 4-4-11, and 8-3-5. During that discussion, the Council directed the City Attorney’s Office to make certain changes to the proposed draft. For consideration is the ordinance which includes the Council’s directed changes.

RECOMMENDED ACTION: To approve the Ordinance amending Title 4, Chapters 3 and 4, and Title 8, Chapter 3, under the suspension of the rules requiring three complete and separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

**D. Municipal Services**

**1) Purchase of Central Square Technologies Software Modules for Municipal Services Department:** It is the recommendation of Municipal Services to approve the purchase of additional Central Square Technologies software modules. The additional software modules would replace legacy {homegrown} code that cannot be supported in the near future. The module purchase request is a total estimated first-phase project cost of \$350,000.

RECOMMENDED ACTION: To approve the purchase of the additional Central Square Technologies software modules in the amount of \$350,000, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

**2) Tentative Approval of 2019/20 Fiscal Year Budget:** Municipal Services respectfully requests the Mayor and Council to tentatively approve the 2019/20 fiscal year budget for a not to exceed amount.

RECOMMENDED ACTION: To tentatively approve the 2019/20 fiscal year budget for a not to exceed amount, and give authorization to publish the Notice of Public Hearing of the 2019/20 fiscal year budget with publication dates set for July 28, 2019, and August 4, 2019, with the Public Hearing scheduled for Thursday, August 8, 2019 (or take other action deemed appropriate).

#### **E. Community Development Services**

**1) Resolution Prioritizing Certain Census Tracts for Development of Affordable Housing:** For consideration is a resolution identifying three census tracts in Idaho Falls as priority areas for development of affordable housing. The census tracts match those identified in the Community Development Block Grant (CDBG) 5-year plan, which also includes development of affordable housing as a priority. Though the CDBG program has regularly identified a need for affordable housing and the City's Comprehensive Plan has referenced the need for diversified housing stock in general, there has not been a general City designation to specifically identify priority areas for affordable housing. The timing of this proposed resolution comes because CDS staff was recently notified that scoring criteria for affordable housing incentive programs such as Low-Income Housing Tax Credits were modified to include additional points for projects within urban renewal districts or areas identified by the jurisdiction as priority for affordable housing. Designating these areas increases the competitiveness of applications for these programs within the City of Idaho Falls within the identified census tracts. The Bonneville Hotel is an example of a project which utilized these programs.

RECOMMENDED ACTION: To approve the Resolution identifying certain census tracts as priority areas for development of affordable housing, and give authorization the Mayor and City Clerk to execute the necessary documents or take other action deemed appropriate).

**2) Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Costco Subdivision:** For consideration is a Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards for Costco Subdivision. The Planning and Zoning Commission considered the plat at its July 11, 2019 meeting and recommended approval by unanimous vote with one abstention.

RECOMMENDED ACTIONS (in sequential order):

- a. To approve the Development Agreement for Costco Subdivision, and give authorization for the Mayor and City Clerk to execute the necessary documents.

- b. To accept the Final Plat for Costco Subdivision, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.
- c. To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Costco Subdivision, and give authorization for the Mayor to execute the necessary documents.

**3) Public Hearing – Amendments to the Zoning Code Related to Small Wireless Facilities:** For consideration is an ordinance amending Title 11, Chapter 5 of the City’s Zoning Code related to Small Wireless Facilities (SWF). The Planning and Zoning Commission considered this item at its June 4, 2019 meeting and recommended approval by unanimous vote.

RECOMMENDED ACTION: To approve the Ordinance amending Title 11, Chapter 5 of the Comprehensive Zoning Code under the suspension of the rules requiring three complete and separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

**4) Appeal of the Preliminary Plat and Reasoned Statement of Relevant Criteria and Standards for Manchester Estates:** For consideration is an appeal of the Preliminary Plat and Reasoned Statement of Relevant Criteria and Standards for Manchester Estates. The Planning and Zoning Commission held a public hearing for this item at its May 7, 2019 meeting to consider the plat and moved to delay a decision until the next meeting. At the June 4, 2019, meeting the Commission approved the Preliminary Plat by unanimous vote with one abstention

RECOMMENDED ACTIONS (The Council may take one of the following actions):

- 1. Approve the appeal. This action is appropriate if the Council agrees with the appeal and wishes to deny the approval of the preliminary plat.
- 2. Deny the appeal. This action is appropriate if the Council agrees with the Planning and Zoning Commission’s approval of the preliminary plat.
- 3. Remand the Preliminary Plat back to the Planning and Zoning Commission. This action is appropriate if there is additional information or study that the Council sees is necessary to be considered. The Council should be specific in what additional information should be reviewed or provided.

6. **Announcements.**

7. **Executive Session.**

An Executive Session will be held immediately following the conclusion of the agenda items listed above. The Executive Session has been called pursuant to the provisions of Idaho Code Section 74-206(1)(j) To consider labor contract matters authorized under section 74-206A (1)(a) and (b), Idaho Code. The Executive Session will be held in the City Annex Conference Room. At the conclusion of the Executive Session the Council will not reconvene into Regular Council Meeting as no further actions are anticipated.

8. **Adjournment.**