

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, August 14, 2018**

**9:00 AM**

**Lake County Board Room, 10th Floor**

**Lake County Board**

**CALL TO ORDER****MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDITIONS TO THE AGENDA (FOR DISCUSSION ONLY)****SPECIAL RECOGNITION****1     [18-0934](#)**

Resolution proclaiming September as Suicide Prevention Month.

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)****CHAIRMAN'S REMARKS****OLD BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 2-35)****2     [18-0811](#)**

Minutes from July 10, 2018.

**Attachments:**   [July 10, 2018 Minutes.pdf](#)

**CLAIMS AGAINST LAKE COUNTY, IL****3     [18-0829](#)**

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of June 2018.

**Attachments:**   [June 2018](#)

**4     [18-0923](#)**

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of July 2018.

**Attachments:**   [July 2018](#)

**REPORTS****5     [18-0646](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for December 2017 through April 2018.

**Attachments:**   [County Board Report FY18 - Dec 17](#)

[County Board Report FY18 - Jan 18](#)

[County Board Report FY18 - Feb 18](#)

[County Board Report FY18 - Mar 18](#)

[County Board Report Dec 17 - Apr 18](#)

**6**     **[18-0765](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for May 2018.

**Attachments:**   [County Board Report FY18 - May - 18](#)

**7**     **[18-0828](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for June 2018.

**Attachments:**   [County Board Report FY18 - June - 18](#)

**8**     **[18-0814](#)**

Report from Joy Gossman, Public Defender, for the month of May 2018.

**Attachments:**   [05-18 Main](#)

[05-18 Main PTR](#)

[05-18 JUV Main](#)

[05-18 JUV PTR](#)

**9**     **[18-0815](#)**

Report from Joy Gossman, Public Defender, for the month of June 2018.

**Attachments:**   [06-18 Main](#)

[06-18 Main PTR](#)

[06-18 JUV Main](#)

[06-18 JUV PTR](#)

**10**    **[18-0833](#)**

Report from David B. Stolman, Treasurer, for the month of May 2018.

**Attachments:**   [Cash & Investment May 2017](#)

[Cash & Investments May 2018](#)

**11**    **[18-0813](#)**

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of June 2018.

**Attachments:**   [June 2018.pdf](#)

**12**    **[18-0792](#)**

Report from Carla N. Wyckoff, County Clerk, for the month of June 2018.

**Attachments:** [LCC Report June, 2018.pdf](#)

## **LAW AND JUDICIAL COMMITTEE**

### **13     [18-0817](#)**

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's Victim of Crime Act (VOCA) victim advocate grant program, awarded by the Children's Advocacy Centers of Illinois (CACI), including \$233,006 in federal funds, which includes an increase of \$8,299.40 from state fiscal year (SFY) 2018.

- In 1999, the Children's Advocacy Center implemented two victim advocate grants, which have been renewed each year since, to supplement funding for two victim advocates, one being bilingual.
- In 2016, both grant programs were combined into one contract, and in 2017, funding for an additional victim advocate position was added.
- This grant is for the period of July 9, 2018 through June 30, 2019 and funds a portion of the salary and benefits for three victim advocates housed at the Lake County Children's Advocacy Center along with additional program costs.
- The victim advocates provide comprehensive, supportive services to child victims and their non-offending family members, throughout the court process.
- Program goals include providing advocacy services for child victims of abuse and their non-offending family members, preventing re-victimization of children through education, providing emotional support and maintaining the current staff of victim advocates in order to provide efficient services to abused children.
- Sources of funding include federal funds in the amount of \$233,006 (\$41,341 for the bilingual program, \$86,759 and \$104,906 for the other victim advocate programs) and matching funds in the amount of \$58,251.50 (\$40,009 for the bilingual program and \$18,242.50 for the other victim coordinator programs), which is provided by the Children's Advocacy Center, for salary, benefits and other program costs such as training and supplies.
- The Children's Advocacy Center provides the required match and any additional salary or benefit costs by reimbursing the State's Attorney's Office. No County funding is required for this program.

**Attachments:** [CAC VOCA Grant Renewal Letter](#)

### **14     [18-0820](#)**

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's victim advocate grant program, awarded by the Department of Children & Family Services (DCFS), including \$48,388 in federal funds.

- DCFS grant funding to provide partial salary for a victim advocate at the Lake County Children's Advocacy Center began prior to 1998 and has been renewed each year since.
- This grant is for the period of July 1, 2018 through June 30, 2019 and funds a portion of the salary for one victim advocate housed at the Lake County Children's Advocacy Center.
- The victim advocate provides comprehensive, supportive services to child victims and their non-offending family members, throughout the court process.
- Program goals include providing advocacy services for child victims of abuse and their

non-offending family members, providing a digitally recorded interview in a child friendly location, providing mental health referrals, providing emotional support, conducting protocol reviews and Multidisciplinary Team (MDT) case meetings, and preventing re-victimization of children through education.

- Sources of funding include state funds in the amount of \$48,388 for partial salary of the victim advocate assigned to the grant program.
- The Children's Advocacy Center provides any additional salary costs by reimbursing the State's Attorney's Office.

**Attachments:** [DCFS CAC Continuation](#)

**15**      **18-0819**

Joint resolution authorizing the renewal of the State's Attorney's Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for state fiscal year (SFY) 2019, including grant funding of \$35,000, which includes an increase of \$4,000 from SFY 2018.

- This is a request to renew the VCVA grant administered through the Office of the Illinois Attorney General, with a grant period from July 1, 2018 through June 30, 2019.
- Funding for this grant began in 1990 and has been renewed each year.
- Grant program goals include the promotion of fairness, accountability and coordination of services for victims and witnesses of domestic violence, and the promotion of policy and procedure for domestic violence cases in order to improve response by law enforcement and court personnel.
- The grant will fund \$35,000 to offset the salary of a domestic violence victim witness coordinator (DV Coordinator). Funding has increased from the previous year by \$4,000.
- The DV Coordinator position and grant is already included in the State's Attorney's approved fiscal year (FY) 2018 budget.

**Attachments:** [19-0925 VCVA Grant Award Letter](#)

**16**      **18-0821**

Joint resolution authorizing the renewal of the State's Attorney's Law Enforcement Response to Drugs - Drug Prosecution grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$75,000 in federal funds.

- This is a renewal of the Law Enforcement Response to Drugs - Drug Prosecution Program, a federal grant administered through the ICJIA.
- Funding for this grant, formally known as the Multi-Jurisdictional Drug Prosecution grant, began in 1988, and has been renewed each year.
- The grant program will provide funding for 63 percent of the salaries of one gang/narcotics prosecution division chief, one assistant state's attorney and one trained police investigator dedicated to the prosecution of drug related offenses covering the time period of October 1, 2018 through March 31, 2019.
- Program goals include increasing public safety and reducing the large social and economic cost of narcotics use through specialized prosecution of drug traffickers and by increasing awareness and skill levels of professionals involved in the identification, investigation and prosecution of drug trafficking through training.
- Sources of program funding include \$75,000 in federal funds and \$15,000 in matching funds provided from the State's Attorney's Asset Forfeiture Fund, for a grant program total of \$90,000.

**Attachments:** [Drug Year 2 announcement 7.5.18- Lake County \(002\)](#)

**17**      **18-0868**

Joint resolution approving an agreement with NICASA Behavioral Health Services, Round Lake, Illinois, for the Jail High Utilizer Diversion and Health Engagement Project in the amount of \$100,000.

- The Lake County Sheriff's Office (LCSO) has been awarded a grant from the Healthcare Foundation of Northern Lake County for continuation of the Jail High Utilizer Diversion and Health Engagement Management Project in the amount of \$100,000.
- The LCSO will work to reduce the re-incarceration of persons who have been identified as jail high utilizers with a focus on those who are in protected classes and/or from low-income communities.
- The High Utilizer Diversion and Health Engagement Program will continue to provide intensive case management services to the communities listed above and use that case management to reduce recidivism.
- The expected grant outcomes of this program associated with the intensive case management with the high utilizers will remain the same and is considered a stop gap measure while a sustainable funding source is sought.
- The creation of this program requires the LCSO to enter into an agreement with NICASA to provide intensive case management services that meet grant requirements.
- NICASA will be required to provide and meet performance measurement and reporting standards.
- The agreement shall be for an initial one-year period.
- The County and the LCSO reserves the right to extend the agreement for two additional one-year periods, subject to the acceptable performance of NICASA.
- These grant funds will support the continuation of the Jail High Utilizer Diversion Health Engagement Project through May 20, 2019.

**Attachments:** [Agreement HCFNLC for NICASA 07-20-18 FINAL.pdf](#)

**18**      **18-0876**

Joint resolution authorizing a contract with Viewu, Seattle, Washington, for the purchase of body worn cameras for the Lake County Sheriff's Office (LCSO) for use in the Lake County Sheriff's Adult Corrections Facility (Jail) an estimated annual amount of \$135,250.

- The LCSO corrections staff began using Viewu body worn cameras in 2012 to enhance transparency, deter inmate behavior and safeguard against false claims of misconduct.
- The current server that stores the digital media evidence (DME) is no longer supported by the existing server vendor and there is a need to enter into a new contract to identify a storage solution for DME and procure replacement body worn cameras.
- The fiscal year 2018 annual budget for the LCSO includes funding for this replacement program.
- The LCSO reviewed, tested and analyzed two different brands of body worn cameras. The analysis determined that Viewu, met all the LCSO jail requirements.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- The LCSO identified a joint purchasing contract with Viewu through Metra Rail to procure

body worn cameras that was competitively solicited and awarded. The contract provides for a hosted solution for storage of DME.

- The contract provides for new Viewu cameras and hosting maintenance for the cloud enabled software in the estimated annual amount of \$135,250.

**Attachments:** [18117 Award Information-Viewu.pdf](#)

[Sheriff Estimate 1 year.pdf](#)

## HEALTH AND COMMUNITY SERVICES COMMITTEE

### 19 [18-0767](#)

Joint resolution to approve \$420,058 in pass-through funding from the United States Department of Housing & Urban Development (HUD) for Permanent Supportive Housing (PSH) Project.

- The 2015-2019 Consolidated Plan HUD identifies the community need for increasing availability of PSH within its broader focus on increasing the supply of affordable housing, but this need remains substantially unmet.
- In May 2018, the Lake County Housing and Community Development Commission (HCDC) announced a special competitive application round for \$420,058 in funding from the HUD. This funding in potential combination with a new round of state funding for PSH creates an opportunity to address this PSH gap in Lake County's continuum of affordable housing options.
- At its meeting on July 11, 2018, the HCDC voted to request Lake County Board approval of \$73,431 in 2018 Community Development Block Grant Funds (CDBG) and \$346,627 in HOME Investment Partnership (HOME) Funds to be allocated to Over the Rainbow Association (OTR), an organization that specializes in providing housing and supportive services to clients with physical disabilities for its proposed project, Kirwan Apartments, in Waukegan, Illinois.
- This funding is contingent on receipt by OTR of PSH funding from the Illinois Housing Development Authority (IHDA). In the event IHDA funding is not awarded to OTR for Kirwan Apartments, the HCDC recommends the \$420,058 be allocated to Housing Opportunity Development Corporation (HODC) for its Zion Woods Apartments in Deerfield that is intended to be half workforce housing and half supportive housing.

**Attachments:** [HCDC Memo PSH 2018.pdf](#)

### 20 [18-0862](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$100,000 for the Tobacco-Free Communities grant.

- The \$100,000 Illinois Department of Public Health grant will be used for advertising and to offset existing staff salaries.
- The \$100,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2018 budget.
- The grant award will be for the period July 1, 2017 through October 31, 2018.

**Attachments:** [Emergency Appropriation BOH Item 1b - Jul-18 TFLC - Kritz](#)

**21**     [18-0863](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$7,500 for the Chronic Disease and School Health grant.

- The \$7,500 Illinois Department of Public Health grant will be used for supplies and contractual services.
- The \$7,500 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2018 budget.
- The grant award will be for the period July 1, 2017 through September 29, 2018.

**Attachments:**   [Emergency Appropriation BOH Item 1b - Jul-18 CDSH - Kritz](#)

**22**     [18-0864](#)

Joint resolution accepting the AIDS Foundation of Chicago grant and authorizing an emergency appropriation in the amount of \$60,821 for the Ryan White Part B program.

- The \$60,821 AIDS Foundation of Chicago grant will be used to fund the salary, fringe, computer, supervision, and supply costs for a non-medical case manager.
- The \$60,821 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2018 budget.
- The grant award will be for the period April 1, 2018 through March 31, 2019.

**Attachments:**   [Ryan White Part B \\$60K](#)

**PUBLIC WORKS AND TRANSPORTATION COMMITTEE****23**     [18-0788](#)

Ordinance providing for the establishment of a County speed zone of 35 miles per hour (MPH), previously designated as a 35 MPH municipal speed zone on Deerfield Road, County Highway 11, from Richfield Avenue to the east abutment of the East Skokie Ditch bridge, located in Moraine Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

- This portion of Deerfield Road was transferred from the City of Highland Park to Lake County on June 14, 2018.
- An ordinance is required to establish the County speed zone after the transfer.
- The necessary speed studies have been undertaken.

**24**     [18-0894](#)

Joint resolution appropriating \$740,000 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2018 to November 30, 2019, and \$200,000 of Matching Tax funds for deicing materials, and designated as Section 19-00000-00-GM.

- In order to perform routine and necessary highway maintenance, the Division of Transportation must purchase Patrol one general maintenance materials and services.
- Patrol one general maintenance materials and services may include, but not be limited to, supplies such as paint, sign posts, shoulder aggregate, and deicing materials, as well as utility services and repairs.
- This project is included in the highway improvement program.



**25**     [18-0874](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS) of Rolling Meadows, Illinois, at a maximum cost of \$80,000, for the annual pavement testing services and associated components, appropriating \$100,000 of Matching Tax funds, and designated as Section 18-00219-00-ES.

- The County approved an agreement for professional engineering services with IMS in 1986 to implement a pavement management system.
- The pavement data in the system is updated on a yearly basis, utilizing information collected from dynamic load testing and laser testing procedures.
- IMS, as the original supplier, has continued to demonstrate the skills in pavement testing services that are necessary to update the database within the County's Automated Repair Guidance System (Argus).
- Approximately 25 percent of the County highway system is retested each year.
- Information from the pavement management system is used to generate recommended resurfacing projects for the next five years.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is IMS of Rolling Meadows, Illinois, at a cost of services of \$80,000.
- This project is included in the highway improvement program.

**Attachments:**   [18-0874 - IMS Agreement](#)

**26**     [18-0890](#)

Joint resolution authorizing a contract with Norvilla, LLC, Broadview, Illinois, in the amount of \$359,787.92 for the replacement of a culvert on Rollins Road, west of Fairfield Road, appropriating \$432,000 of County Bridge Tax funds, and designated as Section 17-00080-64-DR.

- A contract award is needed for the replacement of a culvert on Rollins Road, west of Fairfield Road, that is at the end of its' life cycle.
- This replacement is included in the highway improvement program.
- An invitation for bid was issued, and a total of five bids were received, ranging from \$359,787.92 to \$676,419, and the lowest responsible bidder is Norvilla, LLC, in the amount of \$359,787.92.

**Attachments:**   [18-0890 Bid Tab, Rollins Road Culvert Replacement](#)

**27**     [18-0875](#)

Joint resolution authorizing a contract with G.P. Maintenance Services, Inc., Palos Hills, Illinois, for 2018 Public Works Painting Project in the amount of \$43,000.

- There is a need to provide painting services for the County's North East Central (NEC) pump station.
- An invitation to bid was extended to 26 vendors and sealed bids were received from three vendors, ranging from \$43,000 to \$159,400.
- The awarded contractor shall be responsible for materials, labor, and quality workmanship in preparation and application of industrial coatings.
- G.P. Maintenance Services, Inc. was determined to be the lowest responsive and responsible bidder that best meets the needs of the County in the amount of \$43,000.

**Attachments:** [18-0875 PW Painting 18129 Award Information.pdf](#)

**28**      **18-0893**

Joint resolution authorizing a contract with Kimco USA Inc., Marshall, Illinois, for the removal and installation of the salt dome conveyor for the Division of Transportation in the amount of \$333,268.32.

- Lake County has a need to enter into contract for the removal and demolition of the existing salt dome conveyor and installation of a new 24-inch salt dome loading belt conveyor to be mounted inside a salt/sand storage dome for the Division of Transportation.
- The current salt dome conveyor is over 20 years old and is in need of replacement.
- An invitation to bid was issued and extended to 13 qualified vendors and sealed bids were received from two non-local vendors in the amount of \$333,268.32 to \$334,240.
- Kimco USA Inc. was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in the amount of \$333,268.32.
- Funding has been secured for this service through the Fiscal Year 2018 approved budget and the contract will be managed by the Division of Transportation.

**Attachments:** [18104 Bid Tab](#)

[18104 Award Information](#)

[18104 Bid Document](#)

**29**      **18-0900**

Joint resolution ratifying contracts with McClure Engineering, Waukegan, Illinois, in the amount of \$24,662.83, and Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$374,900.89, for an emergency procurement required to replace two failing storm sewers under the Robert McClory Bike Path south of Washington Street and south of Belvidere Rd in Waukegan, Illinois, appropriating \$400,000 of County Bridge Tax funds for these contracts and other associated costs, and designated as Section 17-00173-15-DR.

- On November 1, 2017, the County Engineer declared an emergency for two failing storm sewers south of Washington Street, and south of Belvidere Road in Waukegan, Illinois.
- The failing storm sewers have resulted in the formation of sink holes within the path right-of-way at both locations.
- In accordance with Article 6-103 of the Lake County Purchasing Ordinance, the County Engineer of Lake County certified an emergency procurement for contractual construction services.
- The firms selected to provide emergency contractual construction services are McClure Engineering, in the amount of \$24,662.83, and Campanella and Sons, Inc., in the amount of \$374,900.89.
- This resolution, per Article 6-103 of the Lake County Purchasing Ordinance, ratifies these emergency procurement contracts.

**Attachments:** [18-0900 McClure Engineering Contract](#)

[18-0900 Campanella and Sons Contract](#)

**30**      **18-0738**

Joint resolution authorizing a five year lease agreement, with a five year renewal option, with Chicago SMSA Limited Partnership, Basking Ridge, New Jersey, (Verizon Wireless) for the placement of telecommunications equipment at the Countryside Lake Water Tower.

- Lake County (County) owns the Countryside Lake Water Tower located at 27505 N. Thorntree Road, in unincorporated Mundelein.
- The County desires to enter into a five-year lease agreement with Verizon Wireless for space on the water tower.
- Verizon Wireless desires to place telecommunications equipment on the water tower to provide wireless phone and data services to its customers.
- A lease agreement has been prepared which sets forth the terms and conditions of the lease. The standard lease terms include a \$36,000 annual lease with a 10 percent increase at each five-year renewal period.
- This resolution authorizes the County Board Chairman and County Clerk to execute a five-year lease agreement, with a five year renewal option, with Verizon Wireless.

**Attachments:**    [18-0738 VZW CSL Water Tower Map.pdf](#)

[18-0738 VZW CSL WATER TOWER LEASE AGREEMENT.pdf](#)

[18-0738 VZW CSL Survey for LA and SSA Exhibit C.pdf](#)

**FINANCIAL AND ADMINISTRATIVE COMMITTEE****31**      **18-0911**

Resolution authorizing a three-year contract with Insight, Tempe, Arizona, (Insight) for Symantec managed security services in an annual amount of \$291,829, with renewal options.

- As a local government, the County faces cyber-attacks that are evolving in sophistication and potential impact, threatening data breaches as well as disruption of critical operations. In an effort to help maximize the County's preventive measures, Enterprise Information Technology (IT) is seeking assistance from a managed security service provider (MSSP) which will provide tools and expertise to help overcome these threats.
- Since early detection and prevention are key, assistance from Symantec - a leading MSSP - will provide 24 hours a day, seven days a week monitoring of systems, analytics to identify suspicious activity, and security analysts to investigate potential breaches.
- The contract amount, which is \$291,829 for the first year, includes services and equipment. The annual cost for years two and three will be \$177,416. Year one of the contract will be funded through the IT Contingency Fund, years two and three will be funded through the IT Operating Budget.
- In accordance with Section 10-101 of the Lake County Purchasing Ordinance, the County Purchasing Division has identified a competitively solicited and awarded cooperative purchasing contract for Symantec Managed Security Services offered by Insight, through the United States Communities purchasing cooperative.

**Attachments:**    [Award Acceptance Symantec MSSP](#)

[Quotation #0220258543 - Lake County IL](#)

[Quotation #0220258458 - Lake County IL \(002\)](#)**32**     [18-0912](#)

Resolution authorizing the Purchasing Agent to enter into a three-year contract with CDW, Vernon Hills, Illinois, (CDW) for Microsoft advanced threat protection in an annual amount of \$59,133.

- As a local government, the County faces cyber-attacks that are evolving in sophistication and potential impact, threatening data breaches as well as disruption of critical operations. In an effort to secure the County's email and Office 365 environment, Enterprise Information Technology (IT) is seeking Advanced Threat Protection (ATP) from Microsoft.
- While prevention is key and will be addressed by Enterprise IT through efforts with a managed security service provider, Microsoft ATP targets its' breach prevention by blocking documents and email with dangerous links and attachments.
- The contract amount, which is \$14,791 for the remainder of 2018, will be \$59,133 annually for years two and three. Year one of the contract will be funded through the IT Contingency Fund, years two and three will be funded through the IT Operating Budget.
- In accordance with Section 10-101 of the Lake County Purchasing Ordinance, the County Purchasing Division has identified a competitively solicited and awarded cooperative purchasing contract for Microsoft Advanced Threat Protection offered by CDW, Vernon Hills, Illinois, through the State of Illinois Central Management Services.

**Attachments:**   [Lake County ATP EA quote 7-10-18 \(002\)](#)

[Award Acceptance Microsoft ATP](#)

**33**     [18-0910](#)

Resolution authorizing a contract with Master Design Build, Chicago, Illinois, (Master Design Build) for the roof and roof top unit (RTU) replacement for the Depke Juvenile Justice Center (Depke) in the amount of \$1,270,977.

- The existing roof and RTU's at Depke are beyond their useful life and in need of repair and replacement.
- This project is intended to improve the facilities energy code standards as well as integrate the new RTU's with the County's Building Automation System (BAS).
- An invitation to bid was issued and extended to 32 qualified vendors and sealed bids were received from two vendors in the amount of \$1,270,977 to \$1,739,500.
- Master Design Build was determined to be the lowest responsive and responsible bidder which best meets the needs of the County in the amount of \$1,270,977.
- Funding has been secured for this service through the approved Fiscal Year 2018 Facilities Assessment budget and the contract will be managed by the Facilities and Construction Services Division.

**Attachments:**   [18103 Award Information.pdf](#)

[18103 Depke Roof RTU Bid Tab Worksheet.pdf](#)

**34**     [18-0896](#)

Resolution authorizing a one-year with four, one-year renewals with Blue Cross Blue Shield of Illinois, Oak Brook, Illinois, (BCBS) in an estimated annual amount of \$3,099,408 per year for health plan benefit management services including medical and prescription

stop-loss coverage for plan year 2019 (January 1 through December 31).

- With the County's current contract for health plan benefit management services expiring December 31, 2018, there is a need to enter into a new contract.
- A Request for Proposals (RFP) was sent to 21 vendors and proposals were received from two vendors. Both vendors were interviewed by an Evaluation Committee comprised of representatives from Human Resources, Forest Preserves, Health Department, and County Administrators Office.
- Based on (a) the evaluation criteria established in the RFP, (b) the interview, and (c) analysis provided by Segal Consulting, it was determined that the proposal submitted by BCBS was the most qualified and best meet the County's needs. The contract includes BCBS providing Health Maintenance Organization (HMO) and Preferred Provider Option (PPO) medical networks, administering the County's HMO plans, adjusting third party claims for the County's PPO plans and providing medical and prescription stop-loss coverage.
- The contract with BCBS includes (a) Health Maintenance Organization (HMO) and Preferred Provider Option (PPO) medical networks, (b) administration of the County's HMO plans, (c) adjustment of third party claims for the County's PPO plans, (d) medical and prescription stop-loss coverage, and (e) a credit of \$175,000 for wellness and communication that can be used at the discretion of the Human Resources Department to enhance existing initiatives or offset other benefit related expenses.
- This one-year contract with four, one-year renewals will cost the County an estimated annual amount of \$3,099,408 per year.

**Attachments:** [18060 Award Recommendation](#)

35

**18-0918**

Resolution authorizing the Public Works Department to add two new positions, at starting salaries above the positions' midpoint paygrade levels and an accrual of four weeks of vacation, as a result of an Intergovernmental Agreement with Lakes Region Sanitary District (LRSD).

- The County entered into an Intergovernmental Agreement with LRSD to provide sanitary services.
- Two individuals, employed by LRSD as a Public Works Supervisor and a Lead Utility Worker, will become County employees and will continue to perform the same duties, receive the same salary and vacation they had accrued with LRSD and will receive all other fringe benefits available to County employees holding similar positions.
- The pay grade of the Public Works Supervisor position, classified as M9, holds a pay range between \$73,892 and \$114,448. The individual will be hired at a salary of \$95,472, \$98 above the midpoint pay range.
- The pay grade of the Lead Utility Worker position, classified as a union pay grade, holds a pay range between \$58,085.54 and \$67,435.51. The individual will be hired at a salary of \$78,871, \$11,435.49 above the maximum pay range.
- Funding for these two positions will be provided by LRSD.

**REGULAR AGENDA****LAW AND JUDICIAL COMMITTEE****36     [18-0730](#)**

Joint resolution authorizing an agreement with Software Development and Services Corporation (SDSC), Fairfax, Virginia, to continue to provide maintenance and support of the current case management systems for the Nineteenth Judicial Circuit Court, Circuit Court Clerk, Public Defender and State's Attorney's Office in an annual amount not to exceed \$120,000.

- The County's current Clerk of Court case management system is Court Records Information Management System (CRIMS). It was developed by Software Development and Services Corporation (SDSC) primarily to meet the needs of the Circuit Clerk and was fully implemented in October 1998.
- In 2004, SDSC also developed State's Attorney's Management System (SAMS), the case management system for the State's Attorney's Office.
- The Public Defender's Office Management Information System (THEMIS) system was developed by SDSC in 2005, enhanced in 2009, and a distinct Juvenile module was added in 2014.
- SDSC is the sole proprietor and, as the only source that can provide the services, has had an ongoing contract for services with the County.
- The new contract provides for maintenance of the various modules for the three justice agencies and hourly rates for time and material to provide needed support for any future integrations related to the implementation of a new case management system.
- The Circuit Clerk Office's annual budget includes \$30,000 for software enhancements.
- There may also be a need to procure staff augmentation services during the term of the contract to provide technology resources, project support, systems architecture and design, consultation and development for the Department of Information Technology (IT) up to \$250,000.
- In accordance with Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent approved a bid exemption on the basis that there exists a long standing, successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided for these services.
- This five-year contract will cost the County an annual amount not to exceed \$120,000. The annual maintenance of the software is comprised of maintenance and support amounts of \$50,000 for CRIMS and eFileIL combined and \$35,000 each for SAMS and THEMIS.
- Any additional services, above and beyond the annual software maintenance/support, shall be proposed on a project basis and adhere to the contractual hourly rates for time and material.

**Attachments:**    [18105 Award Information-SDSC](#)

[Lake County Maintenance and Support Renewal Rates.pdf](#)

[18105 SDSC Agreement](#)

**37**      [18-0723](#)

Joint resolution to enter into a contract with Quicket Solutions, Inc., Chicago, Illinois, in the estimated amount of \$102,500 for the installation and implementation of an electronic citation and e-crash software platform.

- The Sheriff's Office currently issues citations using handwritten forms for each citation. Each citation then requires manual input into the Sheriff's Office's records management system.
- The Sheriff's Office determined a need to take advantage of the efficiencies available with a new software that will allow Sheriff's personnel to improve operational effectiveness.
- The Sheriff's Office issued a Request for Proposal (RFP) to identify a qualified firm to provide an electronic citation and e-crash software platform.
- The RFP was extended to 25 vendors and proposals were received from five vendors. Of the five vendors that submitted proposals only one vendor, Quicket Solutions, Inc. has been approved for use by the State of Illinois and the 19th Judicial Circuit Court.
- The contract includes the software, professional services, implementation services, training, software as a service (SaaS) fee and maintenance costs in a contract amount of \$102,500, which is less than previously anticipated.
- Ongoing maintenance and SaaS fees for years two through five are estimated in the annual amount of \$63,000.

**Attachments:**    [18002 Intent to Award ECitation Letter.pdf](#)

[18002 Sheriff Ecitation Award Information](#)

#### **HEALTH AND COMMUNITY SERVICES COMMITTEE**

**38**      [18-0065](#)

Board of Health Report.

**39**      [18-0872](#)

Joint resolution approving Change Order Number Two for Agreement Number 14198 for the lease and management agreement between the County of Lake, Illinois, and Transitional Care of Lake County, LLC, (TCLC) of Rosemont, Illinois, in the amount of \$734,000.

- In 2015 Lake County and TCLC entered into an Operations Transfer Agreement and a Lease and Management Agreement (collectively, the "Agreements") for the County's skilled nursing facility known as Winchester House in the amount not to exceed \$6,714,133.
- The County Board approved Change Order Number One to the agreement in January 2017 that extended the original three-year deal into a fourth year and provided an additional six months of incentive payments in the amount of \$192,000.
- TCLC requested a second modification to the agreement due to a significant change in the equity partnership that has resulted in a delay in final approval of financing by the United States Department of Housing and Urban Development.
- The modification provides that the remaining start-up capital, which was originally tied to construction milestones, be forgiven upon execution of the modification and prior to construction to address changes in the equity partnership.
- An Operational Support Fund, in the amount not to exceed \$734,000, will be established



- to address continued operational losses at the facility and will be accounted for based on actuals versus pro forma. No payment shall be made unless construction on the replacement facility begins by December 31, 2018.
- The anticipated construction start date has been extended to December 31, 2018, with an anticipated move in date to the new replacement facility in May 2020.
  - Change Order Number Two increases the lease in a not to exceed amount of \$734,000 for establishment of an Operational Support Fund increasing the cost of this agreement from \$6,906,133 to a total of \$7,640,133.
  - In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the County Board Chair be authorized to enter into Contract Modification Number Two.

**Attachments:** [14198 Agreement Modification](#)

[Exhibit B WH Budget June 2018 through May 2020](#)

**40**      **18-0818**

Resolution endorsing the Undetectable = Untransmittable (U=U) Consensus Statement issued by the Prevention Access Campaign.

- The Lake County Health Department is part of the Illinois Getting to Zero Initiative, which aims to see zero new Human Immunodeficiency Virus (HIV) infections in Illinois and zero people living with HIV who are not on treatment.
- Scientific evidence shows that people living with HIV on antiretroviral therapy with an undetectable viral load in their blood do not transmit HIV to their sexual partners.
- Sharing the U=U message provides an opportunity to dismantle HIV stigma and encourage people living with HIV to initiate and adhere to a successful treatment regimen.

**PUBLIC WORKS AND TRANSPORTATION COMMITTEE**

**41**      **18-0904**

Resolution supporting collaborative efforts to investigate the necessary improvements to the Milwaukee District North Metra line (MD-N) to allow for enhanced service to the Telegraph Road Metra Station in Lake Forest, Illinois.

- Local area businesses have indicated that there are service gaps in the current Milwaukee District North Metra line (MD-N) service schedule that do not meet the travel needs of their employers and employees that may use the Telegraph Road Metra Station in Lake Forest. They have requested that the schedule be enhanced to provide additional services.
- Local area businesses provide private shuttle services to promote the use of public transportation and believe an efficient and effective public transportation option is critical to maintain and recruit a talented workforce.
- Lake County Partners, Lake County, the City of Lake Forest, and local area businesses recently met with representatives of Metra to explore opportunities for enhanced services along the MD-N.
- Metra has indicated that infrastructure improvements, including installation of a universal crossover south of Illinois Route 60 in Lake Forest, is necessary to fully facilitate these enhanced services.
- This resolution supports the collaboration and potential improvements required to implement enhanced services at the Telegraph Road Metra Station in Lake Forest.



**42**     [18-0891](#)

Joint resolution appropriating \$1,055,000 of Motor Fuel Tax (MFT) funds for the maintenance and electrical service of traffic control signals, street lights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2018, to November 30, 2019, authorizing the one-year renewal clause with H & H Electric Company, Franklin Park, Illinois, in the amount of \$809,000, and designated as Section 19-00000-01-GM.

- Patrol one maintenance activities are paid out of the MFT fund, including the maintenance, electrical service, and Joint Utility Locating Information for Excavators (JULIE) locates for the County traffic control signals, street lights, other field equipment, and field elements of Lake County PASSAGE.
- Traffic signal maintenance is currently under contract with H & H Electric Company with a one-year renewal clause.
- Before a contract renewal can be signed, an appropriation of \$980,000 of MFT funds is needed for Fiscal Year 2019 contract maintenance services.
- An appropriation of \$75,000 of Motor Fuel Tax funds is needed for the electrical service.
- This is a shared service item, with existing agreements with Deerfield, Deer Park, Gurnee, Highland Park, Highwood, and the Illinois Department of Transportation for the inclusion of certain traffic signals within their jurisdiction in the County's traffic signal maintenance contract for reimbursement to the County for their share.
- This project is included in the highway improvement program.

**43**     [18-0871](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

- The Rate Ordinance establishes all water and sewer user rates and connection fees for the County's water and sewer systems and is modified from time to time.
- This Ordinance modification increases all retail and wholesale rates in accordance with section 51.20 of the ordinance, which establishes an automatic two percent increase.
- There are two exceptions to the automatic two percent increases that are based on pass-through treatment service increases.
- The Northeast Central retail service area sewer rate is being increased from \$7.02 to \$8.08 per 1,000 gallons as a pass through increase in sewage treatment costs by the North Shore Water Reclamation District. The Green Oaks wholesale sewer rate is being increased from \$4.64 to \$5.93 per 1,000 gallons as a pass through by the Village of Libertyville.
- The new retail rates will become effective December 1, 2018, the new wholesale rates will become effective January 1, 2019.

**Attachments:**   [08.14.18 158-0871 Exhibit A Rate Ordinance HIGHLIGHTED](#)

[08.14.18 Exhibit A Rate Ordinance REVISED.pdf](#)

**PLANNING, BUILDING AND ZONING COMMITTEE****44**     [18-0867](#)

Resolution directing the Lake County Zoning Board of Appeals to conduct a public hearing to consider certain proposed text amendments to the Unified Development Ordinance (UDO) of Lake County, Illinois (Chapter 151 of the Lake County, Illinois, Code of Ordinances).

- Planning, Building and Development (PBD) Department staff has engaged the Committee in a series of discussions over the past year and sought its initial feedback on a number of proposed UDO amendment topics.
- As a result of these topical discussions, PBD staff has drafted a set of proposed amendments, attached as “Exhibit A”. The proposed amendments are aimed at improving regulatory flexibility, responding to new trends, and clarifying technical matters. The packet of amendments for Committee review is structured into six main sections: “Rural Business”, “Local Food”, “Parking Regulations”, “Landscaping”, “Other Substantive”, and “Housekeeping.”
- A resolution has been prepared for County Board action directing the Zoning Board of Appeals to conduct public hearings on the proposed text amendments.

**Attachments:** [PB&Z Text Amendment Cover Memo](#)

[Exhibit A: PB&Z Text Amendment Packet](#)

[PBZ Text Amendment Presentation 08.08.18](#)

**45      [18-0908](#)**

Joint resolution authorizing on a certain named property, 15081 West Inverrary Lane, Deerfield, Illinois, the demolition, and associated garbage removal of a dangerous and unsafe structure deemed to be an “immediate and continuing hazard to the community”.

- Pursuant to state law, the County Board has the authority to expedite the demolition of any open and vacant building and remove any garbage, debris, or other hazardous, noxious, or unhealthy substances or materials within unincorporated portions of Lake County that constitute an immediate and continuing hazard to the community per 55 Illinois Compiled Statute (ILCS) 5/5-1121.
- Planning, Building and Development (PBD) has identified, in the resolution, a residential building within unincorporated Lake County that constitutes an immediate and continuing hazard to the community where the building is located.
- Upon County Board approval, the Lake County State’s Attorney will notify the property owners and lienholders of record of the pending action pursuant to Statute.
- Upon expiration of the thirty-day notice period, if the property owners and lienholders of record have not cleaned up the building, or otherwise restored it to a safe condition, nor have filed an appeal of the action to the Circuit Court, PBD will initiate the demolition and remove the garbage, debris, or other hazardous, noxious, or unhealthy substances or materials.
- In the interim, the County is pursuing other emergency actions available to remedy the situation.

**FINANCIAL AND ADMINISTRATIVE COMMITTEE**

**46      [18-0064](#)**

Lake County Partners Report.

**47      [18-0927](#)**

Resolution initiating and authorizing the submission of an advisory public regarding a ban on the implementation of a statewide property tax increase at the November 6, 2018 general election.

- During the August 8, 2018, Financial and Administrative Committee, the Committee considered and recommended that the County Board approve a resolution initiating and

authorizing the submission of an advisory public question regarding a ban on the implementation of a statewide property tax increase.

- Provisions within the Illinois Election Code and Illinois Counties Codes, respectively, enable a County Board to authorize the placement of an advisory question to the voters at the next regularly scheduled election. The statutory timeline requires the submission of any questions for placement on the November 6, 2018 ballot by the County Board no later than August 20, 2018.
- The advisory public question recommended by the Committee for placement on the November 6, 2018 ballot states: "Should the Illinois General Assembly amend the state constitution to ban the implementation of a statewide property tax increase?"
- The Resolution recommended by the Committee is attached with format changes highlighted for compliance with 10 Illinois Compiled Statutes (ILCS) 5/16-7.
- Proposed amendments to the resolution submitted by County Board Member Danforth after Committee discussion and action is attached. The amendments proposed by Member Danforth are highlighted, with format changes highlighted and italicized for compliance with 10 ILCS 5/16-7.

**Attachments:** [State Property Tax Resolution A](#)

[Advisory Question Resolution Danforth Proposed Amendments](#)

## **APPOINTMENTS**

## **PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS**

**48**     [\*\*18-0933\*\*](#)

For Information - Reappointments of Edward Kelly, Sue Myers, Earl Nicholas and Shelly Pasma to the Lakeside Cemetery Association.

- The Cemetery Association Act provides that Cemetery Association Boards are to be appointed by the County Board Chairman. The Act does not require County Board approval.
- The Lakeside Cemetery Association Board oversees the finances and operations of the cemetery. Lakeside Cemetery Association currently maintains over 6,000 burial plots and has 3,200 burial plots scheduled to open this summer. The Association is a non-profit organization and is funded privately by burial fees and private donations.
- The County Board is currently seeking state legislation to transfer appointing authority for cemetery association boards from the county board chairman to township supervisors who already have appointing authority for other cemeteries under Illinois law.

**Motion that this Regular June 2018 Session of the County Board of Lake County be adjourned until September 11, 2018.**