



CITY COUNCIL MEETING
Thursday, May 24, 2018
7:30 p.m.

CITY COUNCIL CHAMBERS
680 Park Avenue
Idaho Falls, ID 83402

*Thank you for your interest in City Government. If you wish to express your thoughts on a matter listed below, please contact Councilmembers by email or personally **before** the meeting. Public testimony on agenda items will not be taken unless a hearing is indicated. Be aware that an amendment to this agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the agenda item was not included in the original agenda posting. Regularly-scheduled City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived on the city website. If you need communication aids or services or other physical accommodations to participate or access this meeting, please contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.** *Members of the public are invited to address the City Council regarding matters that are **not** on this agenda or already noticed for a public hearing. When you address the Council, please state your name and address for the record and please limit your remarks to three (3) minutes. Please note that matters currently pending before the Planning Commission or Board of Adjustment which may be the subject of a pending enforcement action, or which are relative to a City personnel matter are not suitable for public comment.*
4. **Presentation – Bank of Idaho donation of Automated External Defibrillator (AED)**
5. **Consent Agenda.** *Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.*

A. Items from Office of the Mayor:

- 1) Appointment of Rick Cloutier to Airport Director
- 2) Appointments/Reappointments to City Boards, Committees and Commissions
Claire Pace – Idaho Falls Public Library Board of Trustees, Reappointment

B. Items from Public Works:

- 1) Bid Award – S. Boulevard Storm Drain Improvements - 2018
- 2) Bid Award – Seal Coats - 2018
- 3) Bid Award – Minor Street Overlays - 2018

C. Items from Municipal Services:

- 1) Treasurer’s Report for the month of March, 2018
- 2) Bid IF-18-20, Replacement Mowers for Parks and Recreation Department
- 3) Bid IF-18-21, Hardware Inventory for Idaho Falls Power
- 4) Bid IF-18-22, Electrical Conductors for Idaho Falls Power
- 5) Bid IF-18-23, Water Inventory for Public Works
- 6) Quote 18-103, Backflow Devices for Public Works
- 7) Quote 18-104, Power Inventory for Idaho Falls Power

D. Items from the City Clerk:

- 1) Expenditure Summary for the month of April, 2018.
- 2) Minutes from the May 7, 2018 Council Work Session and Executive Session; and, May 10, 2018 Council Meeting.
- 3) License Applications, all carrying the required approvals.

RECOMMENDED ACTION: To approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

6. Regular Agenda.

A. Fire Department

1) Mutual Aid Agreement with Jefferson Central Fire District: For consideration is a Mutual Aid Agreement proposed between the City of Idaho Falls and the Jefferson Central Fire District. This agreement reflects a mutual aid understanding that if either party has a major incident the other party may call for assistance.

RECOMMENDED ACTION: To approve the Mutual Aid Agreement with the Jefferson Central Fire District (or take other action deemed appropriate).

B. Idaho Falls Power

1) Approve Agreement with Gannett Fleming for FERC Part 12 Work at the Gem State Hydro Project: In 2016, Idaho Falls Power solicited proposals from engineering firms to serve as the Independent Consultant in the Federal Energy Regulatory Commission (FERC) Part 12, Subpart D inspection, a requirement that occurs every five years. City Council authorized a contract with Gannett Fleming in August 2016. The FERC Part 12 inspection was completed in 2017 which identified work items to be completed, specifically a detailed dam break analysis and development of new inundation maps for the Gem State Emergency Action Plan. Given the work will be completed in response to the FERC Part 12 inspection, Gannett Fleming is uniquely qualified to conduct this analysis. For consideration is an agreement for Consulting Engineering Services with Gannett Fleming, Inc. for the FERC Part 12 work for a cost of \$78,750.

RECOMMENDED ACTION: To approve the agreement with Gannett Fleming for FERC Part 12 Work at the Gem State Hydro Project in the amount of \$78,750, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

C. Public Works

1) Idaho Falls Standard Drawing and Specification Resolution: For consideration is a resolution providing for the adoption of the 2017 Edition of the Idaho Standards for Public Works Construction (ISPWC), with amendments, for use by Idaho Falls Public Works and others as construction standards in the City. Historically, the City has created and updated its own standard drawings and specifications for construction. However, upon careful review and analysis, Public Works staff has determined that the adoption of the ISPWC, with amendments, is in the City's best interest.

RECOMMENDED ACTION: To approve the resolution providing for the adoption of the 2017 Edition of the Idaho Standards for Public Works Construction (ISPWC), with amendments, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

2) Idaho Falls Standard Drawing and Specification Ordinance Amendments: For consideration is a proposed ordinance which amends, clarifies and standardizes various sections of the City Code that reference City Standard Drawings and Specifications.

RECOMMENDED ACTION: To approve the Ordinance which amends, clarifies and standardizes various sections of the City Code that reference City Standard Drawings and Specifications, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

3) Professional Services Agreement with Keller Associates, Inc. for Design and Construction Support of the 1st Street Water Line Replacement project: For consideration is a Professional Services Agreement with Keller Associates, Inc. for design and construction support of the 1st Street Water Line Replacement project. The agreement, if approved, will provide general project management duties for a not-to-exceed amount of \$204,000.00.

RECOMMENDED ACTION: To approve the Professional Services Agreement with Keller Associates, Inc. for design and construction support of the 1st Street Water Line Replacement project for a not-to-exceed amount of \$204,000.00, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

D. Municipal Services

1) Idaho Falls Power Request – Surplus of Property: Idaho Falls Power has established that a parcel of property is no longer needed. This property is located along the east dike of the Gem State Project, approximately $\frac{3}{4}$ of a mile South of 65th South and $\frac{1}{4}$ mile West of Yellowstone Highway. Municipal Services and Idaho Falls Power recommends the surplus of said property and requests authorization to dispose of said property with a declared minimum value price of \$2,000.00.

RECOMMENDED ACTION: To authorize the surplus of property and direct the City Clerk to publish a summary of the action taken by the City Council in the official newspaper of the City and provide notice of a public hearing (or take other action deemed appropriate).

E. Community Development Services

1) Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, Approximately 21.611 acres, Carlyle-Erma: For consideration is the application for Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, approximately 21.611 acres, NW $\frac{1}{4}$ Section 16, T 2N, R 38E, for the Carlyle-Erma development. The Planning and Zoning Commission considered this request at its May 1, 2018 meeting and recommended approval by unanimous vote. Staff concurs with this recommendation.

RECOMMENDED ACTIONS (in sequential order):

a. To approve the Ordinance annexing 21.611 acres, NW ¼ Section 16, T 2N, R 38E, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

b. To approve the Reasoned Statement of Relevant Criteria and Standards for the annexation for 21.611 acres, NW ¼ Section 16, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents.

c. To assign a Comprehensive Plan Designation of Commercial, Employment Center, and Higher Density, and to approve the ordinance establishing the initial zoning for 21.611 acres, NW ¼ Section 16, T 2N, R 38E as LC Zone, under the suspension of the rules requiring three complete and separate readings and that it be ready by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance), that the City limits documents be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan and Zoning Maps located in the Planning Office.

d. To approve the Reasoned Statement of Relevant Criteria and Standards for the Initial Zoning of LC, Limited Commercial, for 21.611 acres, NW ¼ Section 16, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents.

2) Public Hearing – Comprehensive Plan Map Amendment, Resolution, and Reasoned Statement of Relevant Criteria and Standards, Sunnyside Road near Wallace Dairy: For consideration is the application for a Resolution Amending the Comprehensive Plan Map Amendment from Lower Density Residential to Planned Transition, and Reasoned Statement of Relevant Criteria and Standards for the area south of Sunnyside Road, east of Holmes Avenue, west of Summit Run Trail, and north of Dairy Lane. Community Development Services is the applicant for this request as part of a City initiated annexation process for properties in the area. The Planning and Zoning Commission considered this request at its May 1, 2018 meeting and recommended approval by a vote of 7-1 with one abstention. Staff concurs with this recommendation.

RECOMMENDED ACTIONS (in sequential order):

a. To approve the Resolution amending the Comprehensive Plan designation in the area south of Sunnyside Road, east of Holmes Avenue, west of Summit Run Trail, and north of Dairy Lane, and give authorization for the Mayor and City Clerk to execute the necessary documents.

b. To approve the Reasoned Statement of Relevant Criteria and Standards for the Comprehensive Plan Map Amendment from Lower Density Residential to Planned Transition for the area south of Sunnyside Road, east of Holmes Avenue, west of Summit Run Trail, and north of Dairy Lane, and give authorization for the Mayor to execute the necessary documents.

3) Public Hearing – 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant: As required by the Department of Housing and Urban Development (HUD), this public hearing is scheduled regarding the 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG). The purpose of the hearing is to review how CDBG funds were spent during the last fiscal year. Following the hearing a public comment period will be open until June 13, 2018. A resolution

approving the CAPER will be presented at the June 14, 2018 Council meeting. The CAPER is due to HUD offices on or before June 30, 2018.

RECOMMENDED ACTION: No recommended action at this time.

4) Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, Approximately 0.864 acres, Wallace Dairy: For consideration is the application for Annexation with Initial Zoning of LC, Annexation and Zoning Ordinances, and Reasoned Statements of Relevant Criteria and Standards, approximately 0.864 acres NW ¼, Section 32, T 2N, R 38E, for the Wallace Dairy property. The Planning and Zoning Commission considered this request at its April 3, 2018 meeting and recommended approval by a vote of 7-2. Staff concurs with this recommendation.

RECOMMENDED ACTIONS (in sequential order):

- a. To approve the Ordinance annexing 0.864 acres NW ¼, Section 32, T 2N, R 38E, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).
- b. To approve the Reasoned Statement of Relevant Criteria and Standards for the annexation for 0.864 acres NW ¼, Section 32, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents.
- c. To assign a Comprehensive Plan Designation of Low Density Residential, and to approve the ordinance establishing the initial zoning for 0.864 acres NW ¼, Section 32, T 2N, R 38E as LC Zone, under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance), that the City limits documents be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan and Zoning Maps located in the Planning Office.
- d. To approve the Reasoned Statement of Relevant Criteria and Standards for the Initial Zoning of LC, Limited Commercial, for 0.864 acres NW ¼, Section 32, T 2N, R 38E, and give authorization for the Mayor to execute the necessary documents.

7. **Announcements and Adjournment.**