

**Notice of Meeting**

**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**

**Regular Monthly Meeting**

**Tuesday, January 30, 2018**

**9:15 a.m.**

**Port of Galveston**

**8<sup>th</sup> Floor Shearn Moody Plaza**

**123 Rosenberg Avenue, Galveston, TX 77550**

**-THE REGULAR MONTHLY MEETING IS OPEN TO THE PUBLIC-**

**BOARD OF TRUSTEES**

**Chairman E. L. "Ted" O'Rourke  
Trustee Elizabeth Beeton  
Trustee Jayson Levy  
Trustee/Mayor James D. Yarbrough**

**Vice Chairman Albert P. Shannon  
Trustee Richard D. DeVries  
Trustee Todd P. Sullivan**

**Rodger Rees, Port Director/CEO  
Anthony P. Brown, Port Attorney**

**I. REGULAR MONTHLY MEETING**

**A. CALL TO ORDER**

A-1 Roll Call

A-2 Declaration of Quorum

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**C. GENERAL BUSINESS**

**1. PRESENTATIONS AND ANNOUNCEMENTS**

C-1 Comments from the Public

**2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

C-2 Minutes of the Regular Monthly Meeting of the Board of Trustees held Monday, December 18, 2017

## **PORT DIRECTOR'S REPORT**

- C-3 Port Director/Staff Reports – Consideration of Information Received from the Port Director or Other Members of Port Staff with Respect to Port Operations, Including Such Matters as Revenue, Expense, and Other Financial Information; Cargo Tonnage and Ship Calls; Cruise Passenger Activity, Car Counts, and Ship Calls; Security Conditions and Other Security Related Matters; Facility Improvements, Maintenance, Repairs, and Demolition; Dredging; Matters Relating to Parking Operations; Staff and Trustee Travel Reports; and Other Matters Required to be Reported to the Trustees Pursuant to Law or Board Policy.
- C-4 Executive Committee Report
- C-5 Pension Committee Report
- C-6 Port of Call Committee Report

### **3. CONSENT AGENDA**

- D-1 Consider Board and Staff Expense Reports
- D-2 Consider Financial Statements
- D-3 Accept Port Investments Report
- D-4 Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances
- D-5 Accept Cash Flow Projections
- D-6 Accept Monthly Delinquent Accounts Receivable Analysis
- D-7 Accept Vendor Check Register Report
- D-8 Consider Trade Development

### **4. BUSINESS ITEMS**

- E-1 Discuss and Consider Portfolio Performance Analysis Report, Summary of Investment Performance Report and Investment Detail of the Galveston Wharves Pension Plan for Period Ending December 31, 2017 and Discuss and Consider Any Percentage Changes in Fund Mix that May Be Necessary to Increase Investment Results
- E-2 Discuss and Consider Insurance Proposal Received from Hugh Wood, Inc. for the Renewal of the Port of Galveston All Risk Property, Property Terrorism Law Enforcement Liability, Privacy/Cyber Liability and Workers Compensation Insurance coverages for 2018-2019 as Provided for in the Port's FY'2018 Operating Budget
- E-3 Discuss and Consider Action on Requesting a Public Meeting with U.S. Army Corps of Engineers Staff to Discuss Channel Dredging Issues and the Status of Local Dredge Spoil Sites
- E-4 Discuss and Consider Changes to Bylaws

- E-5 Discuss and Consider Board Travel to the Annual Sea Trade Cruise Global Conference to be held in Fort Lauderdale, Florida on March 5-8, 2018 and the AAPA Spring Conference to be Held in Washington, D.C. on March 20-21, 2018
- E-6 Discuss and Consider Results of the Preliminary Design Phase for the Port of Galveston Slip 12 Fill Project
- E-7 Discuss and Consider Contract Approval of a Bid Offer from Russell Marine, LLC for a Lump Sum Amount Not to Exceed \$1,230,000.00, for the Construction of the Carnival Vista CT1 Vista Wharf Improvements
- E-8 Discuss and Consider Removal of John Peterlin and Laura Camcioglu from the List of Persons Authorized to Conduct Banking and Investment Transactions with Respect to all Port Banking and Investment Accounts and Approval of a New List of Persons to Conduct These Transactions Effective January 30, 2018
- E-9 Discuss Efforts to Schedule a Meeting with the Galveston County Board of Pilot Commissioners and/or the Galveston County Pilots, and Consider Action Regarding Same

**ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**-Section 551.072 – Real Property**

- a. Proposed Lease Agreement with Ports America Texas, Inc.
- b. Proposed Lease Metro/Suderrman Stevedores

**-Section 551.087 – Economic Development Negotiation**

- a. Discuss or Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the Offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**RECONVENE REGULAR MONTHLY MEETING**

**BUSINESS ITEMS CONTINUED**

E-10 Discuss and Consider Ports America Lease Agreement between the Board of Trustees of the Galveston Wharves and Ports America, Texas, Inc. to Lease Approximately 11,641 Square Feet of West End Port Property for a Two-Year Term and Accept the Changes Negotiated by Port Staff and the Port's Attorney

**D. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**  
(Proposed: Tuesday, February 20, 2018. Finance Committee Meeting at 0830. Board Meeting at 0915)

**E. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

3:30 p.m., Wednesday, January 24, 2018

By: Rodger Rees PD/CEO  
Rodger Rees, Port Director/CEO

*Handwritten signature*

**POSTED**  
JAN 24 2018

Please Note

CITY SECRETARY'S OFFICE

Members of the public attending the Board Meeting may park at no cost in the Shearn Moody Plaza Parking Garage. The garage is located across the street from the Port offices.

Members of the City Council may be attending and participating in discussion.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8<sup>TH</sup> FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.