

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, June 7, 2017**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [17-0666](#)

Minutes from April 26, 2017.

**Attachments:** [F&A 4.26.17 Minutes Final](#)

3.2 [17-0667](#)

Executive Session minutes from April 26, 2017.

4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

**CONSENT AGENDA**

**PUBLIC WORKS AND TRANSPORTATION**

8.1 [17-0616](#)

Joint resolution authorizing a contract with Water Well Solutions, Elburn, Illinois, for well pump maintenance and repair services for Lake County Public Works in the estimated annual amount of \$59,675, with renewal options.

- Lake County owns and operates five public water systems that utilize well water as their source water supply. These five well systems contain 43 total wells.
- The well pumps and associated equipment require preventative maintenance and repair that necessitate the services of a contractor specialized in well repair.
- The Contractor shall be responsible for mobilization/demobilization, well sounding, pump extraction, installation, and testing. The bid price includes all labor, parts, equipment costs, portal-to-portal transportation charges, and all other charges of every kind and nature.
- An invitation to bid was issued and extended to 12 vendors and sealed bids were received from two vendors ranging from \$59,675 to \$92,580.
- Water Well Solutions, Elburn, Illinois, was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in the estimated annual amount of \$59,675 based on a per unit price.

**Attachments:** [17107 Award Recommendation](#)

[17107 Bid Tab](#)

8.2 [17-0629](#)

Joint resolution authorizing a contract with Maintenance Coatings, South Elgin, Illinois, in the amount of \$207,024 for the removal and replacement of reflective pavement markers with recessed pavement markers at various locations on the County highway system, and designated as Section 17-00000-12-GM.

- [2017 Pavement Marker Replacement Program: Contract Award.](#)
- The County has raised and recessed reflective pavement markers delineating medians and lane lines throughout the County highway system.
- The Lake County Division of Transportation undertakes the removal and replacement, where necessary, of these reflective pavement markers.
- This project will replace raised reflective pavement markers with recessed pavement markers at various locations on the County highway system.
- This project is included in the highway improvement program.
- A total of five bids were received, ranging from \$207,024 to \$442,442.42 and the lowest responsible bidder is Maintenance Coatings, South Elgin, Illinois, in the amount of \$207,024.

**Attachments:** [17-0629 Bid Tab, 2017 Pavement Marker Replacement Program.pdf](#)

8.3 [17-0631](#)

Joint resolution authorizing a contract with Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$560,818.11 for the removal, replacement or refurbishment of pavement markings on the bituminous and concrete pavements of various County highways, which will be improved under the Illinois Highway Code for a total of 42.72 centerline miles, and designated as Section 17-00000-15-GM.

- [2017 Pavement Markings for Bituminous and Concrete Pavements: Contract Award.](#)
- The Lake County Division of Transportation (LCDOT) participated in the County's joint procurement process for the removal, replacement or refurbishment of pavement markings on the bituminous and concrete pavements.
- The Villages of Buffalo Grove and Wheeling participated in the joint process.
- The County has miles of pavement markings for medians, lane lines, and cross walks on bituminous and concrete pavements.
- The thermoplastic and polyurea markings last longer than paint, but eventually require replacement.
- This project is included in the highway improvement program.
- A total of six bids were received, ranging from \$560,818.11 to \$1,076,341.65 and the lowest responsible bidder is Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$560,818.11.

**Attachments:** [17-0631 Bid Tab, 2017 Pavement Markings.pdf](#)

8.4 [17-0615](#)

Joint resolution authorizing a contract with Atlas Copco CTS, Elk Grove Village, Illinois, to procure a total responsibility service plan for the Department of Public Works in the amount of \$36,432.02.

- The Department of Public Works had two high efficiency blowers installed at the Des Plaines River Water Reclamation Facility in 2012.

- As part of the installation, energy costs related to the blowers were reduced approximately 30 percent while the units are in operation.
- The warranty on these units has expired and an ongoing service and maintenance plan is needed.
- The Department of Public Works budgeted for the service and maintenance plan as part of their fiscal year 2017 budget.
- The total responsibility service plan will provide a preventative maintenance plan including two maintenance visits per year, a full warranty, priority service, overhaul services, breakdown labor, parts, lubricants, travel and mileage.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis there is only one source for the required services.
- This resolution authorizes the execution of the agreement with Atlas Copco CTS, Elk Grove Village, Illinois, for the purchase of a total responsibility service plan in the amount of \$36,432.02, with four one-year renewals.

**Attachments:** [Atlas Recommendation](#)

**8.5** [17-0617](#)

Joint resolution authorizing a contract with Itron, Inc., Liberty Lake, Washington, to procure automated meter reading (AMR) hosting services in the amount of \$54,436.68.

- The Department of Public Works issued a bid in 2013 for the replacement of approximately 20,000 water meters and the installation of an automated meter reading system.
- As part of that project, the contractor, PMI Inc., installed software, supplied by Itron, Inc., that interfaces with the meter reading data from the water meters to the County's utility billing software.
- The original contract with PMI, Inc. included hosting services, supplied by Itron, Inc., in which they maintain the interface software and maintain and operate the data servers that save and store the meter reading data.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis that there is only one source for the required services.
- This resolution authorizes the execution of the agreement with Itron, Inc., Liberty Lake, Washington, for the procurement of automated meter reading (AMR) hosting services in the amount of \$54,436.68, with five one-year renewals.

**Attachments:** [Itron Recommendation](#)

**8.6** [17-0641](#)

Joint resolution authorizing an agreement with Sam Schwartz Engineering, Itasca, Illinois, for Phase II design engineering services for traffic signal optimization studies on Lewis Avenue, from Sunset Avenue to Illinois Route 173, at a cost of \$39,190, appropriating \$50,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00999-30-TL.

- [Lewis Avenue 2017 Signal Coordination: Consultant Agreement and Appropriation.](#)
- The consultant will be tasked with traffic signal optimization studies on Lewis Avenue, from Sunset Avenue to Illinois Route 173, and this project is included in the highway improvement program.

- Lake County has selected Sam Schwartz Engineering, Itasca, Illinois, under the Local Government Professional Services Selection Act, for these engineering services.

**Attachments:** [17-0641 Lewis Avenue Signal Coordination Consultant Agreement and](#)

**8.7** [17-0646](#)

Joint resolution authorizing an agreement for consulting services with Victor S. Teglassi, Scarsdale, New York, at a cost of \$87,750 for five years of maintenance, support, training and ongoing development of the newly upgraded Capital Program Management System (CPMS), appropriating \$110,000 of ¼% Sales Tax for Transportation funds for these services, and designated as Section 17-00000-21-EG.

- [CPMS Consultant Agreement and Appropriation.](#)
- The Lake County Division of Transportation (LCDOT) is a licensed user of CPMS since 1990.
- CPMS is extensively used for a combined source of data in managing key documents, including: the County's five-year transportation improvement program, budget submittals to the County Administrator, the County's annual highway program, Illinois Department of Transportation (IDOT) Motor Fuel Tax (MFT) reports, and the LCDOT bonding program.
- CPMS has been updated to Structured Query Language (SQL) and the continuance of maintenance, support, training and ongoing development is needed for the next five years and is included in the highway improvement program.
- Victor S. Teglassi of Scarsdale, New York, is the developer and sole proprietor of the CPMS software.

**Attachments:** [17-0646 CPMS Support Agreement Draft.pdf](#)

**FINANCIAL & ADMINISTRATIVE**

**8.8** [17-0576](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of April 2017.

**Attachments:** [April 2017.pdf](#)

**8.9** [17-0574](#)

Report from Carla N. Wyckoff, County Clerk, for the month of April, 2017.

**Attachments:** [LCC Report for April 2017.pdf](#)

**8.10** [17-0590](#)

Resolution declaring that the number of appeals annually filed with the Board of Review creates an emergency situation causing the need for an expanded Board of Review.

- This resolution recognizes that the three members of the Board of Review need additional assistance to complete the 2017 tax year hearings.
- This action must be done to allow the County Board Chair to appoint alternate members.

**REGULAR AGENDA**

**LAW & JUDICIAL**

**8.11**     [17-0625](#)

Joint resolution authorizing a contract with Alpine Demolition Services, LLC., St. Charles, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC, Chicago, Illinois, as Construction Manager at Risk (CMAR) for the interior demolition work for the Lake County Courthouse Expansion Project in the amount of \$378,500.

- The interior demolition work in this bid generally includes all interior demolition of walls, doors, ceilings, flooring and infrastructure related to the renovation of the Babcox Justice Center for the Courthouse Expansion Project.
- The Lake County Board has authorized Clark Construction Group, LLC to proceed with a Guaranteed Maximum Price (GMP) for the infrastructure & interior work pursuant to their contract for CMAR services.
- A bid was issued for interior demolition work on February 13, 2017.
- Sealed bids were received on April 13, 2017, from three nonlocal vendors ranging from \$378,500 to \$747,400.
- Alpine Demolition Services, LLC., St. Charles, Illinois, was determined to be the lowest responsive and responsible bidder.
- This resolution awards the contract to Alpine Demolition Services, LLC, and assigns the contract to Clark Construction Group LLC to manage as part of the GMP for this work.

**Attachments:**    [17044 LCCHE Interior Demo Bid Tab](#)

**8.12**     [17-0623](#)

Joint resolution authorizing a contract with Sentinel Offender Services, Irvine, California, in the estimated annual amount of \$190,000 for Global Position System (GPS) and web based electronic monitoring for the Lake County Sheriff's Office (LCSO).

- The current contract for GPS and web based electronic monitoring for the Lake County Sheriff's Office is expiring.
- The LCSO desires to enter into a contract with Sentinel Offender Services, Irvine, California,, for GPS and web based electronic monitoring services.
- The LCSO is committed to protecting the safety and welfare of the public through the use of GPS and web based electronic monitoring services
- Purchasing identified a cooperative purchasing contract with Sentinel Offender Services, Irvine, California, through the General Services Administration (GSA) to procure needed GPS and web based electronic monitoring services that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- This contract authorizes the purchase of GPS and web based electronic monitoring for the LCSO with Sentinel Offender Services, Irvine, California, for a two year period in the estimated annual amount of \$190,000 and is within the budgeted amount for fiscal

year 2017.

**Attachments:** [17097 Joint Purchase Recommendation](#)

**8.13** [17-0622](#)

Joint resolution authorizing an agreement with A Safe Place, Zion, Illinois, for operation of neutral site custody exchange facility in an annual amount, not to exceed \$160,000.

- Lake County received a grant from the U.S. Department of Justice, Office on Violence Against Women in 2008 to establish the Family Visitation Center of Lake County, which opened in 2010. The grant funds were expended in FY2015.
- In 2011, the Lake County Board passed an ordinance establishing the Neutral Site Custody Exchange Fund and imposing a Neutral Site Custody Exchange Fee of \$6 on civil cases to support neutral site custody exchange services pursuant to the Neutral Site Custody Exchange Funding Act (55 Illinois,CS 82/1 *et.al.*).
- A Safe Place, Zion, Illinois, will operate a facility that will provide for the Neutral Site Custody Exchange, maintain all records, make available interpreter services at no fee to clients and provide for necessary security services.
- Per the ordinance, all monies deposited in the Neutral Site Custody Exchange Fund shall be disbursed by Lake County to one or more qualified not-for-profit organizations to support neutral exchange services, provided that the expenditure is also approved by the Chief Judge.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved a bid exemption on the basis of a long standing successful relationship with A Safe Place, Zion, Illinois.
- This agreement will cost the county an annual amount not to exceed \$160,000. This contract is entirely supported by the fee.

**Attachments:** [17145 Bid Exemption Recommendation](#)

**HEALTH & COMMUNITY SERVICES**

**8.14** [17-0606](#)

Joint resolution amending the Lake County Health Department Animal Care and Control Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

- The Health Department is proposing amendments to the Animal Care and Control Fees Schedule to provide clarity and transparency in the assessment of fees.
- A revision is proposed to the preamble section that allows for the reduction or waiver of fees, adding that conditions for reductions or waivers are specified in the Animal Care and Control Administrative Procedures and Policies.
- An additional late fee of \$25 is added for animal registration tag payment not received within 60 days of rabies vaccination. This fee is added to distinguish it from a violation fee.
- A revision is proposed to the assessment of violation fees to clarify that violation fees can be assessed if an animal is impounded due to an ordinance violation or if a Notice of Violation ticket is issued.

**Attachments:** [Proposed Revisions to ACC Fees Schedule Chap 178](#)

8.15 [17-0607](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

- Currently, an administrative fee is assessed when homeowners submit a report of required system management activities for their wastewater treatment system more than six months after the activities occurred, or more than six months after the activities were required to occur.
- This six-month period was established when the fee was implemented to give homeowners time and incentive to comply with the management activities.
- The overwhelming majority of homeowners have come into compliance with conducting and reporting management activities.
- Language in this section is being modified to establish that the fee is for non-compliance and for clarity to aid in the enforcement of the requirement.
- The time frame required for submittal is being amended to 30 days to be consistent with the reporting requirements in Chapter 171, Section 171.221.

**Attachments:** [Proposed Revisions to EH Fees Schedule](#)

8.16 [17-0611](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$60,000 for the Family Planning Program.

- The \$60,000 Illinois Department of Public Health grant will be used to offset existing salary and benefit and supply costs.
- The \$60,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY17 budget.
- The grant award will be for the period July 1, 2016 through June 30, 2017.

**Attachments:** [IDPH Title X \\$60K](#)

8.17 [17-0626](#)

Joint resolution authorizing a contract with KONE, Inc., Lombard, Illinois, for elevator maintenance and repairs in the estimated annual amount of \$124,800.

- Lake County desires to enter into a two-year contract, with renewal options with KONE, Inc., Lombard, Illinois for elevator maintenance and repairs, for Facility Operations, Division of Transportation (DOT) and Lake County Health Department.
- Lake County Facilities are tasked with overseeing the elevator maintenance for Lake County at both the Downtown Waukegan Complex, and at several outlying agencies or locations in Lake County, Illinois. Health Department and DOT maintain the elevators at their facilities.
- Kone, Inc. has provided the best pricing that will increase maintenance time while reducing travel time and administrative costs.
- Kone, Inc. is providing Lake County with a custom maintenance program that will decrease equipment downtime and lengthen the life span of our elevators.
- Kone, Inc. will provide an Asset Management plan to assist with budgeting and prioritizing future upgrades.
- Kone, Inc. has a web-based reporting tool that will allow online tracking of our emergency calls, preventive maintenance and repairs



- Facilities identified a cooperative purchasing contract with Kone, Inc., Lombard, Illinois, through U.S. Communities to procure elevator maintenance and repairs that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The contract authorizes a two-year agreement with three additional one-year renewal options and will cost Lake County an estimated annual amount of \$124,800 that will be charged to accounts for Facilities Operations, Division of Transportation and Lake County Health Department.

**Attachments:** [17023 Joint Purchase Recommendation](#)

**8.18** [17-0601](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance grant and authorizing an emergency appropriation in the amount of \$292,364.28.

- The Trade Adjustment Assistance (TAA) grant of \$292,364.28 is a federally funded grant for tuition and related training expenditures for displaced workers.
- TAA provides reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the US.
- Forty-six eligible displaced workers are enrolled in occupational training from thirteen certified events and will continue services through this grant.
- The grant period is April 1, 2017 through September 30, 2018.

**Attachments:** [Jun'17 - CFY'17 Trade Grant thru 9.30.18](#)

**8.19** [17-0609](#)

Joint resolution to approve Lake County Workforce Development Partner Consortium to serve as the One-Stop Operator of the Job Center of Lake County, located in Waukegan.

- Since 2000, The Job Center of Lake County has been operated under a partner consortium including the Illinois Department of Employment Security, the College of Lake County, and the Lake County Workforce Development Department.
- New Federal legislation went into effect in 2015 that requires these services to be procured by the Workforce Development Board through a competitive selection process.
- To avoid a conflict of interest, the Workforce Development Board hired a third party, Thomas P. Miller and Associates (TPMA) to work with Purchasing to write the Request for Proposal (RFP), evaluate the proposals received, and recommend an operator to the Workforce Development Board.
- The only proposal submitted was from the Workforce Development Partner Consortium.
- The review committee from TPMA determined that the proposal submitted by the Workforce Development Partner Consortium satisfied the requirements set forth in the RFP.
- It is recommended that the consortium of the Illinois Department of Employment

Security, the College of Lake County, and the Lake County Workforce Development Department be approved to continue to provide these services as approved within the budget.

**Attachments:** [17016 Award Recommendation](#)

**8.20** [17-0633](#)

Joint resolution authorizing additional 2017 grant awards from the Lake County Affordable Housing Program (AHP).

- The Housing and Community Development Commission (HCDC) was charged with developing 2017 funding recommendations for the Lake County Affordable Housing Program (AHP). In the 2017 application round for affordable housing, there were more than \$4.5 million in requests for the available \$1.9 million in housing grants available.
- Initial recommendations by the HCDC for investment of Lake County AHP funds were approved by the Lake County Board on March 14, 2017.
- With demand for housing funds far outpacing supply, several 2017 housing projects were recommended for funding, but there were not sufficient funds available. One such project was the potential 78-unit "Towering Oaks" affordable housing development by True Homes in Island Lake. This project scored 73% of available points in the 2017 housing application round, but the HCDC lacked funds with which to assist the project. Staff was instructed by the Affordable Housing Advisory and Recommendation Committee (ARC) to find means of supporting the development.
- Staff has identified \$49,789.62 in previously unspent AHP funds available plus \$9,818.38 in AHP program income for a total of \$57,808 of housing funds available. While this amount pales in comparison to the gap funding still needed by recommended 2017 projects, staff has learned that commitment now of \$36,000 in AHP funds for future rental assistance will help True Homes obtain a better score on its application for Low-Income Housing Tax Credits due in June. If True Homes receives an allocation of housing tax credits, it can be considered again for development funding.
- Staff recommends additional AHP 2017 grants of \$36,000 for True Homes (for future rental assistance) and the remaining \$21,808 for Catholic Charities Rapid Rehousing Program. This amount for Rapid Rehousing would be in addition to an original \$75,000 AHP allocation to assist the Program in meeting federal match requirements and in helping more families exit homelessness to housing.

**Attachments:** [TRUE HOMES Towering Oaks Commitment Letter.pdf](#)

**8.21** [17-0635](#)

Joint resolution approving the first amendment to the 2015-2019 Consolidated Plan for Housing and Urban Development (HUD).

- An amendment to the 2015-2019 Consolidated Plan for Housing and Community Development is required by the U.S. Department of Housing and Urban Development (HUD). This current five-year plan represents the first time that Lake County and its Consortium Members - North Chicago and Waukegan - report accomplishments using HUD's electronic format, and several issues with the electronic reporting format are resolved in this amendment.
- In April of 2016, HUD provided guidance on the pairing of grant-funded activities (e.g. owner-occupied housing rehabilitation) with HUD's Goal Outcome Indicators (e.g. number of units of homeowner housing rehabilitated). The revised five-year plan

incorporates the suggested pairings and recalibrates the five-year targets.

- At the start of planning for each new program year, the Housing and Community Development Commission (HCDC) assesses how funding trends support or detract from achieving the Plan's five-year goals. This first amendment to the 2015-2019 Plan shifts prospective funding away from infrastructure goals that have already been exceeded to housing goals that, but for additional funding, would not be projected to meet the five-year targets as required by HUD.

**8.22**    [17-0636](#)

Joint resolution approving Fourth Amendment to the 2015 Housing and Urban Development (HUD) Action Plan.

- HUD requires the submission of an Annual Action Plan and associated amendments to govern expenditure of federal housing and community development funding for each year of grant funding.
- The Lake County HOME Investment Partnership (HOME) Consortium is comprised of Lake County and the Cities of Waukegan and North Chicago; all three jurisdictions receive Community Development Block Grant (CDBG) funding.
- The proposed Action Plan amendment shifts \$100,000 of HOME funding from a planned rehabilitation of a to-be-determined scattered site rental unit for which an address was not identified on a timely basis to the owner-occupied rehabilitation program. In housing assistance programs, HOME funds can be committed immediately, meeting the June 30, 2017 HOME commitment deadline. Given substantial unmet demand for owner-occupied rehabilitation, this \$100,000 in HOME funds will be spent before the HOME spending deadline in 2019.

**Attachments:**    [2015 4th Amendment HCDC Version.pdf](#)

**8.23**    [17-0637](#)

Joint resolution authorizing renewal of the HOME Investment Partnership Program Consortium Agreement with the cities of North Chicago and Waukegan.

- Pursuant to Housing and Urban Development (HUD) requirements, Lake County must renew its HOME Investment Partnership Program Consortium Agreement with the cities of North Chicago and Waukegan every three years in order for all three jurisdictions to continue operating as a consortium, thereby increasing the level of available HOME funding.
- The current agreement (attached) runs through the end of program year (PY) 2017 and the draft agreement will cover PY 2018 through PY 2020.
- The draft agreement is currently under review by the States Attorney's Office and the Cities of Waukegan and North Chicago. It is anticipated that the agreement will be finalized in time for the June 13, 2017 Lake County Board meeting.
- A vote is requested from the Housing and Community Development Commission to recommend approval by the Lake County Board.

**Attachments:**    [HOME Consortium Agreement FY18-20 - HCDC Markup.pdf](#)  
                          [HOME Consortium Agreement FY18-20 - v04\\_FINAL.pdf](#)

**PUBLIC WORKS & TRANSPORTATION**

**8.24**    [17-0618](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$656,450.26 for the resurfacing of 9th Street, from Lewis Avenue to Illinois Route 137, which will be improved under the Illinois Highway Code for a total of 1.51 miles, and designated as Section 16-00111-10-RS.

- [9th Street Resurfacing: Contract Award.](#)
- 9th Street needs resurfacing, from Lewis Avenue to Illinois Route 137.
- This resurfacing improvement has been identified within the County's pavement management system, and is included in the highway improvement program.
- A total of two bids were received, ranging from \$656,450.26 to \$658,480.71 and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$656,450.26.

**Attachments:**    [17-0618 Bid Tab, 9th Street Resurfacing.pdf](#)

**8.25**    [17-0619](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,315,517 for the resurfacing of Hunt Club Road, from Washington Street to Dada Drive, and designated as Section 17-00095-18-RS.

- [Hunt Club Road Resurfacing: Contract Award.](#)
- Hunt Club Road needs resurfacing, from Washington Street to Dada Drive.
- This resurfacing improvement has been identified within the County's pavement management system, and is included in the highway improvement program.
- A total of two bids were received, ranging from \$1,315,517 to \$1,543,738.75 and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,315,517.

**Attachments:**    [17-0619 Bid Tab, Hunt Club Road Resurfacing.pdf](#)

**8.26**    [17-0621](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$768,687.28 for the resurfacing of Saunders Road, from Lake Cook Road to Deerfield Road, and designated as Section 17-00141-06-RS.

- [Saunders Road Resurfacing: Contract Award.](#)
- Saunders Road needs resurfacing, from Lake Cook Road to Deerfield Road.
- This resurfacing improvement has been identified within the County's pavement management system, and is included in the highway improvement program.
- A total of four bids were received, ranging from \$768,687.28 to \$1,039,304.33 and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$768,687.28.

**Attachments:**    [17-0621, Bid Tab Saunders Road Resurfacing.pdf](#)

**8.27**    [17-0627](#)

Joint resolution authorizing a contract with Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$703,969.89 for the resurfacing of York House Road, from Illinois Route 131

to Lewis Avenue, which will be improved under the Illinois Highway Code for a total of 1.14 miles, and designated as Section 17-00143-14-RS.

- York House Road Resurfacing: Contract Award.
- York House Road needs resurfacing, from Illinois Route 131 to Lewis Avenue.
- This resurfacing improvement has been identified within the County's pavement management system, and is included in the highway improvement program.
- A total of two bids were received, ranging from \$703,969.89 to \$789,467.00, and the lowest responsible bidder is Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$703,969.89.

**Attachments:** [17-0627 Bid Tab, York House Road Resurfacing.pdf](#)

**8.28** [17-0628](#)

Joint resolution authorizing a contract with Norvilla, LLC, Broadview, Illinois, in the amount of \$228,304.39 for the replacement of two culverts under Fairfield Road, and designated as Section 15-00999-06-DR.

- 2016 Culvert Replacement: Contract Award.
- Three culverts need to be replaced under Fairfield Road and Deep Lake Road and preliminary plans and specifications for these improvements have been prepared.
- These culverts are included in the highway improvement program.
- The Deep Lake Road culvert will be replaced by the Lake County Division of Transportation's day labor crews.
- A total of six bids were received, ranging from \$228,304.39 to \$310,348.78, and the lowest responsible bidder is Norvilla, LLC, Broadview, Illinois, in the amount of \$228,304.39 for the replacement of two culverts under Fairfield Road.

**Attachments:** [17-0628 Bid Tab, 2016 Culvert Replacement.pdf](#)

**8.29** [17-0638](#)

Joint resolution appropriating \$600,000 of ¼% Sales Tax for Transportation funds for the purchase and installation of Intelligent Transportation System (ITS) Passage Field Elements for 2017, along various routes in Lake County, and designated as Section 17-00268-16-TL.

- Intelligent Transportation System (ITS) Passage Field Elements 2017: Appropriation.
- The ITS Passage Field Elements 2017 includes installation of communication infrastructure (fiber and conduit or wireless equipment), and pan-tilt-zoom cameras at various locations, and is included in the highway improvement program.
- Before a project letting can be held, an appropriation of \$600,000 of ¼% Sales Tax for Transportation funds is necessary.

**8.30** [17-0642](#)

Joint resolution appropriating \$850,000 of the ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the proposed widening and reconstruction of Buffalo Grove Road, from Deerfield Parkway to Illinois Route 22, and designated as Section 11-00249-03-WR.

- Buffalo Grove Road, Deerfield Parkway to Illinois Route 22, Widening and Reconstruction, Right-of-Way Acquisition: Appropriation.

- Preliminary plans and specifications for this improvement have been prepared.
- To initiate right-of-way acquisitions, an appropriation of \$850,000 of ¼% Sales Tax for Transportation funds is necessary.

**8.31**    [17-0645](#)

Joint resolution authorizing the disposal of excess property located along Oak Spring Road in Libertyville, Illinois, via a quitclaim deed to the Lake County Forest Preserve District.

- [Dispose of Excess Property Located along Oak Spring Road in Libertyville, Illinois.](#)
- Lake County owns two parcels of property, approximately 1.612 acres total, zoned residential in the Des Plaines River channel along Oak Spring Road in Libertyville, Illinois.
- These excess parcels were acquired in 1966 and are not needed for current or future transportation improvements by the Lake County Division of Transportation.

**Attachments:**    [17-0645 Old Spring Road Legal Description.pdf](#)

**8.32**    [17-0648](#)

Joint resolution authorizing the execution of the first amendment to the agreement between the Lake County Forest Preserve District (LCFPD) and Lake County for the Deerfield Road Path, from Thornmeadow Road westward to connect with the existing Des Plaines River Trail, and designated as Section 04-00038-03-BT.

- [Deerfield Road Path LCFPD: Agreement Amendment.](#)
- Lake County approved an agreement on December 9, 2009, with the LCFPD stating terms and conditions to transfer right-of-way, a temporary easement and construction of a path along the south side of Deerfield Road, from Thornmeadow Road westward to connect with the existing Des Plaines River Trail.
- An amendment to the agreement has been requested by the LCFPD to allow equestrian use of the Deerfield Road path, from Thornmeadow Road to the Des Plaines River Trail, and stating the terms and conditions for routine maintenance to be provided by the LCFPD.

**Attachments:**    [17-0648 Deerfield Road Path LCFPD Amendment Draft.pdf](#)

**8.33**    [17-0649](#)

Joint committee action item approving Change Order Number Two, consisting of an increase of \$11,684.35, for Phase II design engineering services for the roadway reconstruction of Cedar Lake Road, from Illinois Route 120 to Nippersink Road, and designated as Section 08-00065-02-RS.

- [Cedar Lake Road, Illinois Route 120 to Nippersink Road; Phase II Consultant Agreement: Change Order Number Two.](#)
- Change Orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- Cedar Lake Road, from Illinois Route 120 to Nippersink Road, Phase II design engineering is under contract with Crawford, Murphy & Tilley, Inc., Aurora, Illinois, in the amount of \$543,160.20.
- Change Order Number Two, in the amount of \$11,684.35, is due to additional engineering performed for the Lake County Forest Preserve District (LCFPD) site, including additional design, project schedule considerations, LCFPD seeding

specification revisions, coordination and reviews by LCFPD and preparation of temporary license agreement exhibits.

- Change Order Number One, approved in January 2017, in the amount of \$170,108.25 was for additional engineering services needed to the original scope of work, including additional coordination with the LCFPD, work related to the St. Joseph's Church site, south end path design/culvert modifications, and staging associated with the main culvert replacement.

**Attachments:** [17-0649 Cedar Lake Road Change Order No 2.pdf](#)

**8.34** [17-0651](#)

Joint resolution amending the jurisdictional transfer limits of Deerfield Road, adding Deerfield Road to the County highway system, creating a municipal extension of County Highway 11/Deerfield Road, and clarifying the language required by the Illinois Department of Transportation (IDOT) for the jurisdictional transfer and municipal extension of Deerfield Road.

- [Deerfield Road: Jurisdictional Transfer and Municipal Extension of County Highway 11.](#)
- This County Board, at its meeting of October 12, 2015, approved an agreement with the Village of Deerfield and a resolution for the jurisdictional transfer of Deerfield Road, from the Metra Milwaukee District North Line viaduct to the Village of Deerfield's east corporate limit in its entirety, from the Village of Deerfield to Lake County and to create a municipal extension of County Highway 11, from Wilmot Road to the east side of the Metra Milwaukee District North Line viaduct, to be effective upon completion of the improvement of Deerfield Road and approval by IDOT.
- In December of 2015, the Village of Deerfield commenced construction of the Deerfield Road improvement project.
- Construction of the Deerfield Road improvement project is nearing completion and staff has reached out to IDOT to file the appropriate paperwork for the jurisdictional transfer and municipal extension of Deerfield Road/County Highway 11.
- IDOT, after additional coordination, has requested a revision to the proposed jurisdictional transfer limits for Deerfield Road.
- The revised jurisdictional transfer limits of Deerfield Road are proposed to be from Robert York Avenue easterly to the eastern corporate limit of the Village of Deerfield.
- IDOT is also requesting clarification of the language in the County resolution for the jurisdictional transfer and the creation of the municipal extension of County Highway 11.
- IDOT approval is required for the jurisdictional transfer and municipal extension of Deerfield Road.

**Attachments:** [17-0651 Deerfield Road JT Map Exhibit A.pdf](#)

[17-0651 Deerfield Road Extension Map Exhibit B.pdf](#)

**8.35** [17-0654](#)

Ordinance regulating the use of the path along Deerfield Road, County Highway 11, from the Lake County Forest Preserve District's (LCFPD) Des Plaines River Trail to Thornmeadow Road.

- [Deerfield Road Bike Path Use Restriction Ordinance.](#)
- The County constructed a path along the south side of Deerfield Road, County

Highway 11, from Thornmeadow Road westward, to connect with the existing Des Plaines River Trail.

- To regulate the use of this path for the safety and convenience of the public, a Use Restriction Ordinance is necessary.
- The Forest Preserve has requested that equestrian use of the path along Deerfield Road, County Highway 11, be allowed from the LCFPD Des Plaines River Trail to Thornmeadow Road.
- This County Board, at its meeting of December 8, 2009, approved an agreement with the LCFPD for the Deerfield Road Path construction with a first amendment to the agreement currently proposed, providing for LCFPD routine maintenance of the path to allow equestrian use.

**Attachments:** [17-0654 Deerfield Road Path Appendix A](#)

**8.36** [17-0657](#)

Joint resolution clarifying the language required by the Illinois Department of Transportation (IDOT) for adding Hawley Street from Midlothian Road to Seymour Avenue to the County highway system as County Highway 70 and creating a municipal extension of County Highway 70/Hawley Street from Seymour Avenue to Illinois Route 176.

- [Hawley Street: Jurisdictional Transfer and Municipal Extension of County Highway 70.](#)
- This County Board at its meeting of April 14, 2015 approved an agreement with the Village of Mundelein and a resolution for the jurisdictional transfer of Hawley Street from Midlothian Road to Seymour Avenue in its entirety, from the Village of Mundelein to Lake County and to create a municipal extension of County Highway 70 from Seymour Avenue to Illinois Route 176, to be effective upon completion of the improvement to Hawley Street and approval by IDOT.
- In May of 2015, LCDOT commenced construction of the Hawley Street improvement project.
- Construction of the Hawley Street improvement project is nearing completion and staff has reached out to IDOT to file the appropriate paperwork for the jurisdictional transfer and municipal extension of Hawley Street/County Highway 70.
- IDOT is requesting clarification of the language for the jurisdictional transfer and the creation of the municipal extension of County Highway 70.
- IDOT approval is required for the jurisdictional transfer and the municipal extension of Hawley Street.

**Attachments:** [17-0657 Hawley Street Exhibit A.pdf](#)

**PLANNING, BUILDING & ZONING**

**8.37** [17-0658](#)

Joint committee action item approving the Stormwater Management Commission (SMC) applications to the IDNR - Coastal Management Program (CMP) and IEPA - 319 Water Quality Program grants for Lake Michigan watershed planning.

- Lake Michigan Watershed Planning Project Grant Applications.
- The fiscal year (FY) 2018 CMP and IEPA 319 grant cycles are upcoming for new planning projects.
- The grant applications will request funding to develop the plan, involve stakeholders



and provide prioritized recommendations for stormwater infrastructure and water quality improvement projects throughout the entire watershed.

- SMC proposes to be the grant applicant and contribute \$23,990 cash and \$22,000 of in-kind services towards the local match required.
- Outreach to local government and stakeholder organizations will be done to develop additional match towards the grant project scope.
- Grant revenues would be used to reimburse SMC staff and consulting services for watershed planning tasks.
- Before the application can be submitted, approval is required from PBZ and F&A for the use of direct cash match.

**Attachments:** [Lake Michigan Watershed Planning Grant Applications-Attachments](#)

**8.38** [17-0630](#)

Joint resolution approving an amendment to an Intergovernmental Agreement with the Village of Lindenhurst for the Lake County Department of Planning, Building and Development to provide plan review and inspection services for the Village.

- The Department has had a long standing Intergovernmental Agreement (IGA) with the Village for building plan review and inspection services.
- The current agreement fee structure (Lake County receives 50 percent of the permit revenue) has consistently raised challenges from an accounting and administrative standpoint.
- The proposed agreement brings the IGA in line with a majority of the Department's current IGA's which use an hourly rate fee structure, and has been evaluated by PBD and FAS to include all costs associated with providing the services.

**Attachments:** [Lindenhurst IGA Final.pdf](#)

**FINANCIAL & ADMINISTRATIVE**

**8.39** [17-0650](#)

Resolution authorizing the County Treasurer/Ex-Officio County Collector to designate certain banks and other financial institutions as depositories in which Lake County funds and monies may be deposited.

- The County Treasurer and Ex-Officio County Collector periodically reviews the list of banks and other financial institutions in which funds and monies are deposited to ensure Lake County cash and investments are safe and that returns on investments are maximized with preservation of capital being the primary objective.
- It has been more than three years since the last review occurred.
- County Treasurer and Ex-Officio Collection, David Stolman, has recently conducted a review of these financial institutions and is recommending a modification to the list of banks and other financial institutions that will be used as depositories of Lake County cash deposits and investments.

**8.40** [17-0587](#)

Update from the Taxation Advisory Committee regarding the property tax systems replacement project with Tyler Technologies iasWorld.

8.41 [17-0600](#)

Resolution authorizing a contract with Vista Health Systems, Waukegan, Illinois, in the estimated amount of \$149,244, to complete employee vaccination and Personal Protection Equipment (PPE) fit testing for employees.

- The County's current contract for employee vaccination and Personal Protection Equipment (PPE) fit testing is expiring.
- Employees are required to get certain vaccines on an annual basis in order to comply with the federal grants received by the Health Department.
- Additionally, there are certain employees that require specific vaccinations for their jobs.
- Grant funding and the Occupational Safety and Health Administration (OSHA) also require employees who necessitate access to emergency equipment be fitted annually through the PPE fit testing.
- It is in the best interest of the County to hire an Occupational Health provider to complete these vaccinations and fit testing to comply with OSHA and grant regulations.
- An invitation to bid was issued and extended to 11 qualified vendors and sealed bids were received from two local vendors ranging from \$187,575 to \$149,244.
- Vista Health Systems, Waukegan, Illinois was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in the estimated amount of \$149,244 based on unit pricing and estimated quantities and results in a potential County savings of \$38,331 annually.
- Funding has been secured for this service through the fiscal year (FY) 2017 approved budget.

**Attachments:** [17096 Award Recommendation](#)

[17096 Bid Tab](#)

8.42 [17-0602](#)

Resolution establishing prevailing wage rates for laborers, workers and mechanics employed by contractors or subcontractors in the performance of public works contracts in Lake County.

- Pursuant to Illinois Prevailing Wage Act, the Illinois Department of Labor establishes prevailing wage rates for Counties.
- Lake County establishes an Ordinance in compliance with the Illinois Prevailing Wage Act for prevailing wage rates for laborers, workers and mechanics employed by contractors or subcontractors in the performance of public works contracts in Lake County.

8.43 [17-0603](#)

Resolution authorizing the County Board Chairman to execute a lease amendment with the United States Postal Services for tower lease space, including the non-exclusive use of electricity, in the Lessor's communication equipment building located at 1303 North Milwaukee Avenue, Libertyville, Illinois.

- Lake County has leased the tower space to the United States Postal Services since 2011.
- The current lease has an expiration date of October 31, 2017
- Lake County and the United States Postal Services mutually agree to extend the term of the lease for an additional five-year term with a three percent annual increase in rent,

extending the lease term to October 31, 2022.

- The amount paid to the County for the entire lease agreement is expected to be \$38,036.

**Attachments:** [SECOND AMENDMENT USPS LEASE](#)

**8.44** [17-0624](#)

Resolution ratifying a contract with Innerface Architectural Signage, Inc., Atlanta, Georgia, in an amount not to exceed \$41,612.60 to provide design, manufacturing and installation of signage for the Depke Phase One Expansion.

- On January 18, 2017, Finance and Administrative Services authorized a purchase order in the amount of \$29,912.86 with Innerface Architectural Signage, Inc., Atlanta, Georgia, per their proposal dated December 20, 2016.
- The scope of work under their proposal included design, manufacturing and installation of signage necessary for the Depke Phase One Expansion.
- A contract modification for additional services is required as a result of the design process and additional signage that was not foreseeable at the onset of the procurement process.
- This resolution ratifies the existing contract with Innerface Architectural Signage, Inc., Atlanta, Georgia, in the amount of \$29,912.86 and approves the contract modification of \$11,699.74 to increase the existing contract to a not to exceed amount of \$41,612.60.

**Attachments:** [Exterior Signage Quote 052217](#)

[Overflow Signage Quote](#)

**8.45** [17-0652](#)

Committee action approving contract modification number two, for an increase of \$27,896.89, to participate in a regional Light Detection and Ranging (LiDAR) project coordinated by the United States Department of the Interior Geological Survey.

- In March 2016, Lake County participated with other regional counties on a joint grant application from the United States Geologic Survey (USGS) for high resolution LiDAR data acquisition.
- The original Lake County local match was \$130,240 from Information Technology (IT) innovation fund as recommended by the Technology Governance Committee. Contract modification number one (#1) was for a no cost extension of the period of performance from June 1, 2017 until January 30, 2019.
- Contract modification number two (#2) is for one foot contour generation, hydro break lines and classification work which was included in the original scope of services; however, cost estimates from the vendor were not available at the time of approval, and thus could not be funded with the original request.
- The additional technology and data will provide a three-dimensional digital model that will support work in Planning Building and Development, Stormwater Management Commission, Forest Preserve, Geographic Information Systems, Tax Assessment, as well as private businesses. It will be used in drainage studies, flood mitigation, public works and transportation projects, permitting, tax assessment review, homeland security and emergency services, and environmental planning and will facilitate greater cooperation among the governments of Northeast Illinois.

- Lake County last completed hydro break lines in 2002 and the one foot contours are from 2007 and the typical update schedule is every eight to ten years. If Lake County were to complete this work independent of the joint grant effort, it would cost four times this amount and that is why it has not been updated previously.
- The Technology Governance Committee reviewed the request and recommended funding from the IT Innovation Fund at their meeting on April 19, 2017.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the County Board Chair be authorized to enter into Contract Modification number #2.

**Attachments:** [JFA #16H5IL001 Amend2 - Additional Processing\\_kjc](#)

**8.46** [17-0662](#)

Presentation of the 2016 Comprehensive Annual Financial Report and Internal Control Report.

**Attachments:** [2016 Comprehensive Annual Financial Report](#)

**8.47** [17-0408](#)

Update on legislative initiatives.

**9. Executive Session**

**9.1** [17-0663](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**10. County Administrator's Report**

**10.1** [17-0660](#)

Presentation of the Quarterly Financial and Economic Indicator Reports.

**Attachments:** [Financial Reports Overview May 2017](#)  
[2017 Economic Indicator Report Apr-17](#)  
[FY2017 Quarterly Report - Q1](#)

**11. Members Remarks**

**12. Adjournment**

**Next Meeting: June 28, 2017**