



NOTICE OF PUBLIC MEETING

Monday, June 5, 2017
CITY COUNCIL CHAMBERS
680 Park Avenue
Idaho Falls, ID 83402
4:30 p.m.

The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will make an effort to accommodate your needs.

SPECIAL MEETING
Joint Meeting with Bonneville County Elected Officials

Call to Order and Roll Call

- Introduction of new County records program, new landfill fees, and other initiatives (5)
- Update on County Fairgrounds planning and land swap opportunities (10)
- Presentation and Discussion of Magistrate Courts funding (60)
- Discussion of areas of mutual concern and/or ongoing interest for City/County relationships (30)

DATED this 2nd day of June, 2017



Kathy Hampton
City Clerk



BONNEVILLE COUNTY COMMISSIONERS

ROGER S. CHRISTENSEN, CHAIRMAN, DISTRICT #1
DAVE RADFORD, DISTRICT #2
BRYON REED, DISTRICT #3

Cheryl Matthiesen, Admin. Asst.
Ruby Strong, Admin. Sec.

605 NORTH CAPITAL AVE., SUITE 102
IDAHO FALLS, ID 83402
PHONE: (208) 529-1360
FAX: (208) 524-7932

Email: commsec@co.bonneville.id.us
Website: www.co.bonneville.id.us

April 7, 2017

Attn: Rebecca Casper, Mayor
308 Constitution Way
Idaho Falls, Idaho 83402

RECEIVED

APR 20 2017

Mayor's Office

Dear Mayor Casper,

Since our last letter and agreement, dated April 29, 2013, on the funding of the Magistrate Court operations, four years have gone by, and it has been equally as long since we calculated the direct costs associated with the Magistrate Court operations.

Attached you will find a report compiled by the courts which provides an updated 2016 detailed summary of the costs for the processing of the misdemeanor and infraction caseloads.

The clerical operational costs of providing the courts specifically for the City of Idaho Falls cases and some of the associated functions, has increased from \$415,000 to \$554,000 in FY 15-16. The attached courts analysis was limited only to the costs associated with the staff that processes the City cases. Using the exact same methodology and analysis as 4 years ago, the costs have gone up by \$139,000 over the past 4 years. These increases are mostly cost of living plus \$35,000.00 per year staff time to scan and archive the 10,000 annual misdemeanor and infraction cases from city law enforcement.

In preparing these costs, the Court did not adjust the operating budget from 4 years ago, and left it at a conservative \$46,800.00, although there have been additional one-time and annual operating expenditures for computer network support, video conferencing/jail arraignments support, evidence presentation technology or video conferencing equipment in our courtrooms.

Additionally, with the last Legislative session authorizing new funding for a 4th Magistrate Judge for Bonneville County, as Commissioners we are faced with finding more facility space for an additional courtroom and staff support for the new judge.

Thus Bonneville County is requesting an increase for FY 17-18 in the funding of the Magistrate Court operations to offset a portion of the costs associated with operating the Magistrate Courts defined in I.C. 1-2218.

For the current fiscal year, Bonneville County has chosen to remain with the current rate of contribution which is \$400,000. During the next four years, starting with FY 17-18, we believe the City of Idaho Falls contribution should be increased to \$600,000, taking into account there will be cost of living increases authorized during the next 4 years. Recognizing this is a significant increase all at once, we are requesting increases of \$50,000 for each of the next 4 years.

There are many benefits of having a consolidated court system, and you will see in the attached report that our clerks remain among the top counties in efficiency based on the number of cases processed per clerk.

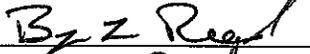
In order for us to plan for Fiscal Year 2018 budget we would like to have an indication of the direction you are considering by June 15, 2017.

Sincerely,

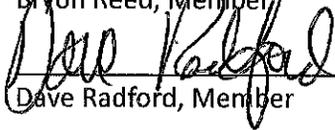
BONNEVILLE COUNTY BOARD OF COMMISSIONERS



Roger S. Christensen, Chairman



Bryon Reed, Member



Dave Radford, Member

Cc: Pam Alexander, Randy Fife

MAGISTRATE CRIMINAL COURT CLERK WAGES & BENEFITS FOR 2016-2017 MISDEMEANOR and INFRACTION CASE PROCESSING

FT / PT	Position	Hourly Wage	Annual Salary	Benefits	Totals
Full Time	Supervisor	\$ 19.26	\$ 40,060.80	\$ 26,291.68	66,352.48 Hope Wheatley
Full Time	Lead Worker	\$ 17.07	\$ 35,505.60	\$ 25,401.59	60,907.19 Sue Tabor
Full Time	Deputy Clerk	\$ 18.55	\$ 38,584.00	\$ 18,147.91	56,731.91 Karen Doolittle
Full Time	Deputy Clerk	\$ 17.64	\$ 36,691.20	\$ 14,557.02	51,248.22 Patricia Bellin
Full Time	Deputy Clerk	\$ 16.12	\$ 33,529.60	\$ 6,643.84	40,173.44 Elisha Foster
Full Time	Deputy Clerk	\$ 16.57	\$ 34,465.60	\$ 25,198.38	59,663.98 Carrie Madden
Full Time	Deputy Clerk	\$ 13.40	\$ 27,872.00	\$ 19,516.91	47,388.91 Lyn Birch
Full Time	Deputy Clerk	\$ 13.80	\$ 28,704.00	\$ 20,823.27	49,527.27 Andrea Jenkins
Full Time	Deputy Clerk	\$ 12.63	\$ 26,270.40	\$ 12,520.80	38,791.20 Kaloni Conley
Full Time	Deputy Clerk	\$ 12.63	\$ 26,270.40	\$ 23,597.04	49,867.44 Laura Spoklie
Part Time	Deputy Clerk	\$ 19.68	\$ 19,443.84	\$ 1,598.28	21,042.12 Pauline Orgill
Part Time	Records Clerk	\$ 13.80	\$ 13,634.40	\$ 2,664.16	16,298.56 Gaylene Brown
Part Time	Records Clerk	\$ 10.27	\$ 10,146.76	\$ 834.06	10,980.82 Tytlan Rushton
50%	Judicial Clerk	\$ 21.06	\$ 21,902.40	\$ 11,371.77	33,274.17 Janie Ker (50% Salary plus 50% Benefits)
	Clerk Total		\$ 393,081.00	\$ 209,166.71	602,247.71 times 50% = \$301,124
25%	Jury Commissioner	\$ 20.45	\$ 10,634.00	\$ 5,595.57	16,229.57 Ranae Johnson (25% Salary plus 25% Benefits)
100%	Interpreter/Bailiff	\$ 20.70	\$ 43,056.00	\$ 26,876.94	69,932.94 Ester Torres
	Total for Other		\$ 53,690.00	\$ 32,472.51	86,162.51 PLUS \$301,124 =
	Court Staff Required				\$387,285
	PLUS SCANNING				
Full Time	Scanning Records Clrk	\$ 17.10	\$ 35,568.00	\$ 21,020.71	56,588.71 Beth Love
Full Time	Scanning Records Clrk	\$ 10.27	\$ 21,361.60	\$ 11,561.62	32,923.22 Lisa McColough (19 hours per week)
Part Time	Scanning Records Clrk	\$ 10.27	\$ 10,146.76	\$ 834.06	10,980.82 Michelle Mingham (19 hours per week)
Part Time	Scanning Records Clrk	\$ 10.27	\$ 10,146.76	\$ 834.06	10,980.82 Therresa Lamoreaux (19 hours per week)
Part Time	Scanning Records Clrk	\$ 10.27	\$ 10,146.76	\$ 834.06	10,980.82 Carrie Omaley (19 hours per week)
Part Time	Scanning Records Clrk	\$ 10.27	\$ 10,146.76	\$ 834.06	10,980.82 Jana Shaw (19 hours per week)
Part Time	Scanning Records Clrk	\$ 10.27	\$ 10,146.76	\$ 834.06	10,980.82 Tina Thomas (19 hours per week)
Part Time	Scanning Records Clrk	\$ 10.27	\$ 10,146.76	\$ 834.06	10,980.82 Vacant - to me filled next week (19 hours per week)
	SUBTOTAL		\$ 117,810.16	\$ 37,586.69	155,396.85 times 23% = \$35,741
Full Time	Marshal	\$	\$ 53,586.55	\$ 30,933.39	84,519.94 times 100% = \$84,519

OPERATING EXPENSES
TOTAL = \$507,545
 GRAND TOTAL **\$554,345**

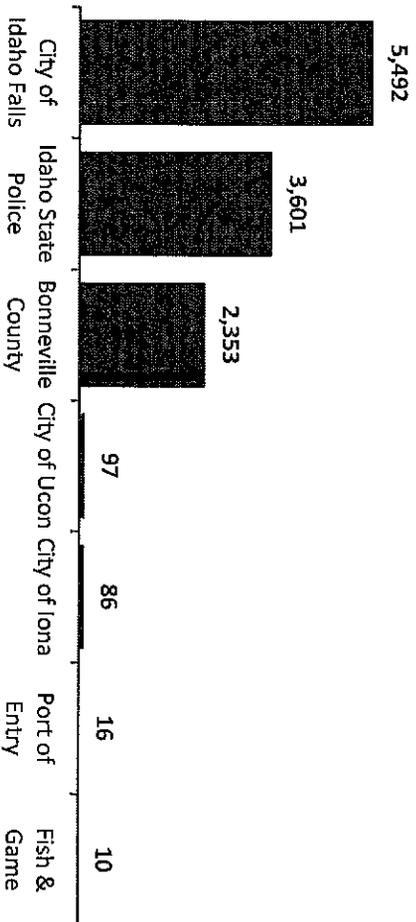
Citations by Agency

Bonneville County

2016

Citations by Agency: Infractions

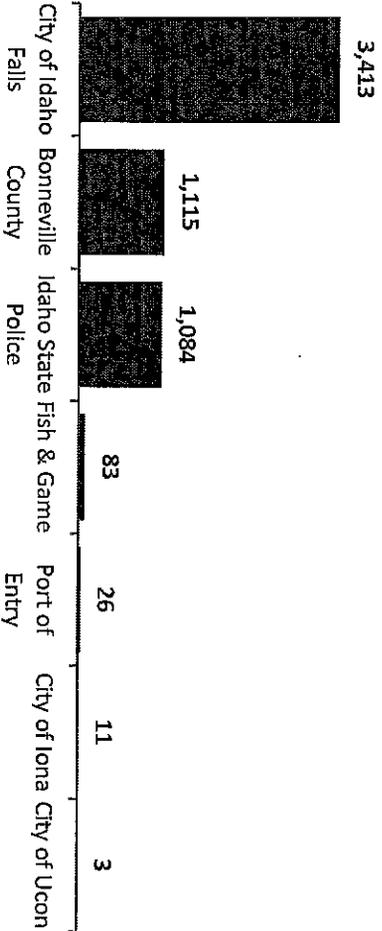
City of Idaho Falls	5,492	47%
Idaho State Police	3,601	31%
Bonneville County	2,353	20%
City of Ucon	97	1%
City of Iona	86	1%
Port of Entry	16	0%
Fish & Game	10	0%
Total	11,655	



Citations by Agency: Infractions

Citations by Agency: Misdemeanors

City of Idaho Falls	3,413	60%
Bonneville County	1,115	19%
Idaho State Police	1,084	19%
Fish & Game	83	1%
Port of Entry	26	0%
City of Iona	11	0%
City of Ucon	3	0%
Total	5,735	



Citations by Agency: Misdemeanors

UPDATED CHART 2

APPROXIMATE OPERATING EXPENDITURES IF CITY PROVIDED A MAGISTRATE COURT TO PROCESS CITY MISDEMEANOR AND INFRACTION CASES WITH SIX FULL TIME STAFF MEMBERS and OTHER ANCILLIARY PERSONNEL AND PART-TIME STAFF

Training - Transportation	\$	400.00
Training - Meals	\$	400.00
Training - Lodging	\$	200.00
Training - Registration/Fees	\$	500.00
Supplies - Office	\$	8,000.00
Supplies --Computer	\$	2,000.00
Repairs/Maintenance - Computer	\$	1,000.00
Rent/Lease -Copier	\$	2,500.00
Postage	\$	2,000.00
Printing	\$	1,000.00
Transcripts	\$	2,000.00
Cleaning & Repairs --Judge Robes	\$	100.00
Miscellaneous Expenses	\$	2,000.00
Jury Fees	\$	2,000.00
Witness Fees	\$	1,000.00
Certified Interpreter	\$	2,000.00
Domestic Violence Evaluations	\$	5,000.00
Competence to Stand Trial	\$	1,200.00
Sex Offender Evaluation	\$	5,000.00
Telephones	\$	1,000.00
Computer Software	\$	1,000.00
Legal Research – Judges, PD, PA	\$	2,000.00
Dues/Memberships	\$	500.00
Capital - Furniture	\$	1,000.00
Capital - Communications Equip	\$	1,000.00
Capital - Computers	\$	1,000.00
Capital – Office Equipment	\$	1,000.00
Total Operating Budget	\$	46,800.00*

* Does not include expenditures for Computer network support, Video Conferencing/Jail Arraignment support. Does assume state provide most of the computers, but not include the evidence presentation technology or video conferencing equipment.

FY2015 STAFFING LEVELS

		DIST. CT. NUMBER		DIST. CT. FILINGS		TOTAL MAG		TOTAL MAG DIVISION		TOTAL FILINGS	
JUDICIAL		OF WORK		WITHOUT COURT		WITH		DIVISION		PER CLERK	
DISTRICT	COUNTY	CLERKS	WEEK	APPEALS	APPEALS	APPEALS	INFRACT	FILINGS	(w/o infract.)	(w/o infract.)	(with infract.)
FIRST	BENEWAH	3.5	35.0	71	1	72	1,075	2,355	1,280	386	693
	BONNER	22.5	40.0	611	4	615	5,104	8,748	3,644	189	416
	BOUNDARY	4.5	40.0	190	1	191	1,198	2,248	1,050	276	542
	KOOTENAI	53.5	40.0	1,932	36	1,968	13,489	30,886	17,397	362	614
	SHOSHONE	6.0	40.0	219	2	221	1,268	3,309	2,041	377	588
	TOTAL	90		3,023	44	3,067	22,134	47,546	25,412	316	562
SECOND	CLEARWATER	5.5	40.0	92	1	93	516	1,569	1,053	208	302
	IDAHO	4.0	37.5	114	1	115	2,167	3,926	1,759	469	1,010
	LATAH	8.0	40.0	170	0	170	2,590	5,445	2,855	378	702
	LEWIS	1.5	35.0	43	3	46	486	965	479	350	674
	NEZ PERCE	22.0	40.0	779	16	795	5,921	12,202	6,281	322	591
		TOTAL	41.0		1,198	21	1,219	11,680	24,107	12,427	333
THIRD	ADAMS	2.0	40.0	29	0	29	748	1,113	365	197	571
	CANYON	68.0	40.0	3,374	135	3,509	14,993	38,063	23,070	391	611
	GEM	5.5	40.0	120	0	120	2,035	3,667	1,632	319	689
	OWYHEE	5.5	37.5	77	3	80	1,430	2,347	917	181	441
	PAYETTE	6.0	40.0	262	6	268	1,067	3,449	2,382	442	620
	WASHINGTON	5.0	37.5	90	2	92	1,034	1,899	865	191	398
		TOTAL	92.0		3,952	146	4,098	21,307	50,538	29,231	362
FOURTH	ADA	112.0	40.0	3,832	133	3,965	41,391	87,864	46,473	450	820
	BOISE	3.0	40.0	60	0	60	1,910	2,554	644	235	871
	ELMORE	9.5	40.0	229	29	258	2,217	4,844	2,627	304	537
	VALLEY	6.5	40.0	71	1	72	3,333	4,565	1,232	201	713
		TOTAL	131.0		4,192	163	4,355	48,851	99,827	50,976	422
FIFTH	BLAINE	7.0	35.0	142	4	146	2,284	3,800	1,516	237	564
	CAMAS	1.0	37.5	5	0	5	560	624	64	69	629
	CASSIA	6.5	37.5	232	8	240	4,814	8,100	3,286	542	1,283
	GOODING	5.0	37.5	115	2	117	1,406	2,693	1,287	281	562
	JEROME	7.0	38.0	194	2	196	4,151	7,585	3,434	519	1,112
	LINCOLN	1.0	37.5	32	0	32	956	1,513	557	589	1,545
	MINIDOKA	7.5	37.5	166	3	169	3,132	5,750	2,618	372	789
	TWIN FALLS*	26.5	40.0	696	22	718	8,254	17,273	9,019	367	679
		TOTAL	61.5		1,582	41	1,623	25,557	47,338	21,781	381
SIXTH	BANNOCK	30.5	40.0	845	4	849	13,029	25,228	12,199	428	855
	BEAR LAKE	3.0	37.5	60	1	61	982	1,540	558	206	534
	CARIBOU	3.0	35.0	54	1	55	750	1,495	745	267	517
	FRANKLIN	4.0	35.0	147	4	151	877	1,969	1,092	311	530
	ONEIDA	3.5	40.0	52	0	52	266	697	431	138	214
	POWER	3.5	35.0	60	1	61	714	1,672	958	291	495
		TOTAL	47.5		1,218	11	1,229	16,618	32,601	15,983	362
SEVENTH	BINGHAM	15.5	40.0	393	7	400	5,254	10,033	4,779	334	673
	BONNEVILLE	36.5	40.0	1,152	12	1,164	11,056	24,541	13,485	401	704
	BUTTE	1.0	35.0	23	0	23	419	681	262	285	704
	CLARK	1.0	35.0	6	0	6	501	655	154	160	661
	CUSTER	2.0	40.0	18	0	18	350	597	247	133	308
	FREMONT	4.0	40.0	79	6	85	2,153	3,343	1,190	319	857
	JEFFERSON	7.0	35.0	122	4	126	2,461	4,528	2,067	313	665
	LEMHI	2.5	40.0	64	2	66	322	1,054	732	319	448
	MADISON	6.0	40.0	114	0	114	2,821	4,392	1,571	281	751
	TETON	2.5	40.0	71	1	72	614	1,334	720	317	562
	TOTAL	78.0		2,042	32	2,074	25,951	51,158	25,207	350	682
STATE		541.0		17,207	458	17,665	172,098	353,115	181,017	367	685

* Due to the transition to a new case management system, Twin Falls County caseloads are only through 6/16/15.

Prepared and Calculated March 2013

CHART 2

<u>Categories</u>	<u>Amounts</u>
Clerk Salaries - FULL TIME & PART TIME*	\$ 178,564.06
Clerk Benefits	\$ 83,000.91
Interpreter / Bailiff Salary - FULL TIME	\$ 36,074.63
Interpreter / Bailiff Benefits	\$ 23,259.83
Marshal Salary - HALF TIME	\$ 21,635.15
Marshal Benefits	\$ 12,482.29
Jury Commissioner Salary - QUARTER TIME	\$ 8,634.76
Jury Commissioner Benefits	\$ 4,741.81
Total Salaries and Benefits:	\$ 368,393.44 (Part Time Judicial Clerk not included)

Training - Transportation	\$ 400.00
Training - Meals	\$ 400.00
Training - Lodging	\$ 200.00
Training - Registration/Fees	\$ 500.00
Supplies - Office	\$ 8,000.00
Supplies - Computer	\$ 2,000.00
Repairs/Maintenance - Computer	\$ 1,000.00
Rent/Lease - Copier	\$ 2,500.00
Postage	\$ 2,000.00
Printing	\$ 1,000.00
Transcripts	\$ 2,000.00
Cleaning & Repairs - Judge Robes	\$ 100.00
Miscellaneous Expenses	\$ 2,000.00
Jury Fees	\$ 2,000.00
Witness Fees	\$ 1,000.00
Certified Interpreter	\$ 2,000.00
Domestic Violence Evaluations	\$ 5,000.00
Competency to Stand Trial	\$ 1,200.00
Sex Offender Evaluations	\$ 5,000.00
Telephones	\$ 1,000.00
Computer Software	\$ 1,000.00
Legal Research - Judge, PD, PA	\$ 2,000.00
Dues / Memberships	\$ 500.00
Capital - Furniture	\$ 1,000.00
Capital - Communications Equip	\$ 1,000.00
Capital - Computers	\$ 1,000.00
Capital - Office Equipment	\$ 1,000.00
Total Operating Budget:	\$ 46,800.00

Grand Total: \$ 415,193.44 (Part-time Judicial Clerk not included)

* Approximately six full-time and one quarter-time misdemeanor and infraction clerks.
 (Idaho Falls generates 58% of the criminal misdemeanor and infraction workload; thus a conservative estimate of 50% of clerks' salaries and benefits is utilized)