



**NOTICE OF PUBLIC MEETING**

**Monday, June 5, 2017**  
**CITY COUNCIL CHAMBERS**  
**680 Park Avenue**  
**Idaho Falls, ID 83402**  
**3:00 p.m.**

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*The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.*

**SPECIAL MEETING (Council Work Session)**

Call to Order and Roll Call

Mayor and Council:

-Acceptance and/or Receipt of Minutes  
-Calendar, Announcements and Reports (20)

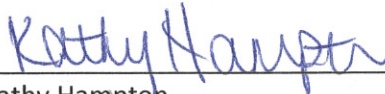
Community Development Services:

-Idaho Falls Downtown Development Corporation (IFDDC)  
Management Presentation (40)

Municipal Services:

-Cayenta Software Contract Discussion (20)

DATED this 2<sup>nd</sup> day of June, 2017

  
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Kathy Hampton  
City Clerk

**Idaho Falls Sister Cities Youth Meeting  
May 3, 2017**

**Attendees:**

Jenna Bauer	Jackie Corbridge	Karen Finnigan	Laurie Retallic
Karen Bauer	Tate Corbridge	Elly Finnigan	Jacobi Retallic
Elliott Boring	Brennan Corbridge	Ian Finnigan	Brooke Simpson
Maggie Boring	Victoria Estrada	Fawn Molyneux	Whitney St. Michel
Melinda Cebull	Mario Estrada 2	Gabe Padron	Ian St. Michel
Peter Cebull	Dave Eaton	Kendra Peck	Anna St. Michel
Nicholas Cebull	Katie Eaton	Nathan Peck	
Garrett Corbridge	Kylie Eaton	Dallin Peck	

**Business Section of the Meeting**

**Minutes:**

The April 14<sup>th</sup> meeting minutes were provided to the group by email. Kendra motioned to approve the minutes and Mario 2 seconded her motion. The April 26<sup>th</sup> board meeting minutes were provided to the group by email. Kendra motioned to approve the minutes and Mario 2 seconded her motion.

**Treasurer's Report:**

Peter provided the treasurer's report.

Balance: \$11,358.15

Income: \$2409 Raffle, \$830.16 Dinner, \$3500 City, \$300 Town & Country, \$50 membership fees

Dividends: \$ 1.00

**Fundraisers:**

- **Garage Sale:** A sign-up sheet was passed around for people to help with the garage sale. We will have a bake sale along with the garage sale. If you would like to help and did not get a chance to sign-up, contact Wendy Boring at 520-0229 or [boringwindy505@gmail.com](mailto:boringwindy505@gmail.com). Wendy will also arrange for donation pick-ups if needed.
- **Team INL Donation:** **Katie or Dave will check with Misty Benjamin to see if she is willing to request a team INL donation again.** If not, we will see if another INL employee is willing to fill out the donation request.
- **Town & Country Gift Cards:** Melinda mentioned we receive 20% of the sales amount for any Town & Country gift cards we sell. Let her know if you need gift cards in any \$5 increment from \$5 to \$500.

**Friendship Garden:** Kendra said Judy will get back to her on a date for the group to help in the Friendship garden.

**Hosting Preparations:**

Whitney passed around the hosting signup list. She told the group there will be 16 students coming and only 2 of the students are boys. A host family responsibilities document and host family preference forms were passed around for members to read and fill out. Whitney provided a calendar with the dates

of the visit and a list of activities we had proposed at the previous meeting. The activities, dates, and people responsible for getting more information are listed below.

- July 27<sup>th</sup> – Japanese arrive in Idaho Falls at 5:58pm. After arrival have a potluck dinner at one of the parks in town. Parks suggested were Freeman, Reinhart, and the Friendship garden.
- July 28<sup>th</sup> – 9:30 am meet at city hall for a visit with the mayor at 10 am. **Victoria will check on a tour of the police station. Katie will check on a tour of the new fire station.** It was suggested we have lunch at a park near downtown. The Museum of Idaho was suggested as another activity. The welcome dinner will be in the evening probably at a city park.
- July 29<sup>th</sup> and 30<sup>th</sup> – Family Days
- July 31<sup>st</sup> – Yellowstone
- August 1<sup>st</sup> – Museum day – Suggestions were Shoshone Bannock Tribal Museum at Fort Hall, Fort Hall replica near Ross Park in Pocatello, Potato museum, Idahoan Food tour, and Melaleuca tour.
- August 2<sup>nd</sup> – Lagoon
- August 3<sup>rd</sup> – Zoo and rodeo
- August 4<sup>th</sup> – Water day – Suggestions were Mack’s Inn float trip, canoeing at Warm River, Palisades lake, Rigby lake, or Ririe river. The group decided to look into Warm River.
- August 5<sup>th</sup> and 6<sup>th</sup> - Family days with the farewell party the evening of the 6<sup>th</sup>
- August 7<sup>th</sup> – Japanese flight will leave at 6:59 am.

### **Student Section of the Meeting**

At the end of the meeting we listened to a new version of Head Shoulders Knees and Toes

Here is the new link: <https://www.youtube.com/watch?v=xSHle2gga4o>

We also have a new song that we need to work on. It is the theme of Totoro.

Here is the link: <https://www.youtube.com/watch?v=Woi1mnktNjo>

We would like for everyone to fill out a spotlight for themselves.

This first link is to one template with all the information needed:

[https://docs.google.com/presentation/d/1y6EqdQAC7Wd1AZL2u2\\_PyXpmQCUJ10ZrMT\\_ux0seW8Y/edit?ts=590a96f6#slide=id.p4](https://docs.google.com/presentation/d/1y6EqdQAC7Wd1AZL2u2_PyXpmQCUJ10ZrMT_ux0seW8Y/edit?ts=590a96f6#slide=id.p4)

This next link is to other ideas that need to have the information:

<https://docs.google.com/presentation/d/1mUUxsh4VwOhEsyZSp4gBjk42z89mPJGIVuHwj3-zjyA/edit#slide=id.p15>

Please put your finished spotlight into this slides doc (copy and paste a template into this doc and edit it in here.

[https://docs.google.com/presentation/d/19n1z3jYSg4AVFAN1MljNxT4YMMw\\_p32S9p1lWxDk\\_W8/edit#slide=id.g2182ed8128\\_0\\_0](https://docs.google.com/presentation/d/19n1z3jYSg4AVFAN1MljNxT4YMMw_p32S9p1lWxDk_W8/edit#slide=id.g2182ed8128_0_0)

Motion to adjourn was made by Whitney and seconded by Elly.

**Idaho Falls Sister Cities Youth Board Meeting  
May 9, 2017**

**Attendees:**

Melinda Cebull	Katie Eaton	Whitney St. Michel
Peter Cebull	David Eaton	

**Criteria for Selecting Students to go to Japan:**

We are lucky to have 26 students in our group this year. We will only be able to take 15 or 16 students to Japan. The board is working to clearly define selection criteria so all of the members will understand how we will select the members who go to Japan. From the April 27<sup>th</sup> board meeting minutes, we have:

----- Start 4/27 -----

**- Requirements from the Bylaws**

- 13 – 18 years old at the time of the trip
- In good standing (Code of Conduct, Medical Forms, Application Form)
- Attend 50% of the meetings & activities
- Valid overseas health insurance
- Passport

**- Considerations from the Bylaws**

- Students point accumulation
- Longevity in the organization
- Students who have not been to Japan yet
- Age (younger students will have opportunities to go later)
- Record of adherence to the Code of Conduct.

A student must meet all of the requirements stated in the bylaws and shown above. For the students who meets the requirements, the board will look at the student and parent points accumulated. If there is more than one student in a family, the parent’s points will be split evenly between their students who are eligible to go to Japan. Tickets are purchased in the February/March timeframe. The decision on who will go will be made at the end of January so tickets can be purchased. Points to decide who will go will be based on points accrued until January of the year before the trip. Students will continue to accrue points up until the time of the trip for reimbursements.

- Students who have not been to Japan and will be too old to go in the future will be awarded extra points (10% more or a set amount i.e.10 points).
- Students who have been to Japan will have points deducted (10% or a set amount i.e. 10 points) for each time they have been to Japan.

Note the point addition and deductions are only used for deciding who goes to Japan and will have no effect on funds reimbursed.

Example: (Each student has 100 points)

Student A has been to Japan once	100 – (1 * 10)	90
Student B has been to Japan twice	100 – (2 * 10)	80
Student C has not been to Japan but could go later	100	100

Student D has not been and will not be able to go next time	100 + 10	110
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The above adjustments will be made to the student totals and the top 15 or 16 students will go to Japan.

----- End 4/27 -----

**Note:** The bylaws state the student and family are required to help host the Japanese delegation the year before the student goes to Japan.

Dave provided a compilation of the points from last year with the different scoring considerations from the 4/27 board meeting applied. The student ranking stayed about the same whether we used percentages or points. The board decided to use points as shown here:

- +10 points for students who have not been to Japan and will not be able to go again
- -15 points for students who have been to Japan once
- -25 points more points for students who have been to Japan a second time
- +10 points for a student who has been in the group and was eligible to go to Japan, but did not go on the previous trip.

The Example Changes to: (Each student has 100 points)

Student A has been to Japan once	100 – 15	85
Student B has been to Japan twice	100 – 15 – 25	60
Student C has not been to Japan but could go later	100	100
Student D has not been and will not be able to go next time	100 + 10	110
Student E could have went to Japan but did not go	100 + 10	110
Student F could have went to Japan but did not go and cannot go again.	100 + 10 +10	120
Student G could have went to Japan but did not go and has been to Japan	100 + 10 -15	95

The above adjustments will be made to the student totals and the top 15 or 16 students will go to Japan.

**-Other Considerations:**

Parent points will be split between their children unless a parent notifies the board by the second meeting in January of the year of the trip to Japan about any student(s) who will not be going. If a student is not going all of the points will be given to their siblings.

As long as a family is in good standing, the funds earned by a student who did not go to Japan will be saved for the student’s next trip or for a younger sibling.

**Hosting Discussion**

Whitney asked about sending the Japanese delegation a general calendar with the activities we have planned and letting them know we will provide more details. The board decided it would be okay to send them a general calendar. Whitney will ask if she can find out more information about students especially any allergies. After she has this information, she will start placing Japanese students with host families. Whitney is going to call the City Parks Department about reserving parks for the different activities.t